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**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Susan Grant, Acting City Manager

**DATE:** October 15, 2024

**TITLE:** Motion Approving an Outdoor Event Agreement and Related Road Closures with Vegan Ventures LLC for the Vegan Block Party - **(Commission District 2)**

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**Recommendation**

Staff recommends the City Commission approve an outdoor event agreement and road closure requests with Vegan Ventures LLC, in substantially the form attached, and authorize execution of the agreement by the City Manager.

**Background**

On January 16, 2024, Vegan Ventures LLC submitted an outdoor event application for the Vegan Block Party to be held at Esplanade Park. The event is scheduled to take place on November 16, 2024. This event is being rescheduled from a previously approved date (approved at the August 20, 2024, Commission Meeting), therefore this application does not include another application fee for this event. The event impacts will start on November 15, 2024, and is scheduled to end on November 16, 2024, which includes the setup period, event period, and breakdown period.

The event organizer attended the July 24, 2024, outdoor events meeting to review the event details with City staff, including the Parks & Recreation Department, Transportation and Mobility Department, Police Department, and Fire Department. The outdoor events meetings focus on the operational logistics, cross departmental coordination, and event organizer requirements.

This event organizer is requesting the following special permissions that require City Commission approval:

**Road Closure:**

- SW 2<sup>nd</sup> Street from SW 4<sup>th</sup> Avenue to SW 5<sup>th</sup> Avenue

City staff invited the surrounding Civic Associations to the outdoor events meeting as well as sent a copy of the application and site plan. Upon approval, the City's online events calendar will be updated to reflect this event.

The event agreement defines the responsibilities of the event organizer such as covering the associated event expenses and the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Authorization for the execution of the event agreement is contingent upon the City Attorney's Office reviewing and approving as to form all documents prior to their execution by the City Manager or designee.

**Resource Impact**

There is no fiscal impact related to this agreement.

**Strategic Connections**

This is a 2024 Commission Priority, advancing Public Places initiative.

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We are Here.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Area
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our city.

**Attachment**

Exhibit 1 – Vegan Block Party Event Agreement

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Prepared by: Brittany Henry, Special Events Coordinator, Parks and Recreation

Department Director: Carl Williams, Parks and Recreation