



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#23-1150**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** December 19, 2023

**TITLE:** Second Reading – Ordinance Amending the City of Fort Lauderdale  
Unified Land Development Regulations (ULDR) Article IX, Administration  
and Boards, to Revise the Terms of Appointment on the Planning and  
Zoning Board and Historic Preservation Board – Case No. UDP-T23008 -  
**(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission consider an amendment to the City of Fort Lauderdale Unified Land Development Regulations (ULDR) Article IX, Administration and Boards to revise terms of appointment on the Planning and Zoning Board and Historic Preservation Board.

**Background**

On June 6, 2023, the City Commission directed staff to process an amendment to the ULDR regarding the length members shall serve on the Planning and Zoning Board (PZB) from three (3) years to four (4) years. Staff is also proposing to amend the length of the term of appointment for the Historic Preservation Board (HPB) from three (3) years to four (4) years given both PZB and HPB are quasi-judicial boards. The terms of appointment of existing PZB and HPB members are set by the resolution appointing each member. A spreadsheet is provided as Exhibit 1 for your convenience. The City Commission expressed the desire to align board member term lengths with term lengths of the Mayor and City Commissioners, which is four years. The City Commission may choose to extend the terms of existing board members by resolution at a future City Commission meeting.

On September 20, 2023, PZB, acting as the local planning agency (“LPA”), reviewed the application and recommended approval (by a vote of 8-1), finding the proposed change consistent with the City of Fort Lauderdale Comprehensive Plan. The September 20, 2023, PZB Staff Report and meeting minutes are attached as Exhibit 2 and Exhibit 3 respectively. The ordinance amendment language approved by the LPA is attached as Exhibit 4.

At the first reading of the proposed ordinance on December 5, 2023, additional changes were suggested to implement the intent of aligning board members' terms of appointment with the terms of office of the City's elected officials. The City Commission directed the City Attorney's Office to incorporate those changes into the proposed ordinance. See Exhibit 5.

### **Resource Impact**

There is no fiscal impact associated with this action.

### **Strategic Connections**

This item supports the Press Play Fort Lauderdale Strategic Plan 2024, specifically advancing:

- The Business Development Focus Area.
- Goal 5: Build a sustainable and resilient community.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Prosperous.

### **Attachments**

Exhibit 1 – HPB and PZB Roster and Terms of Appointment

Exhibit 2 – September 20, 2023, PZB Staff Report

Exhibit 3 – September 20, 2023, PZB Meeting Minutes

Exhibit 4 – Local Planning Agency Approved Language

Exhibit 5 – Ordinance

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Prepared by: Karlanne Devonish, AICP, Principal Urban Planner,  
Development Services Department

Department Director: Christopher Cooper, AICP, Development Services  
Department