



DOCUMENT ROUTING FORM

Rev: 6 | Revision Date: 10/01/2024

CITY MANAGER AND MAYOR'S REVIEW AND/OR SIGNATURE COVERSHEET

1) ORIGINATING OFFICE:

Routing Start Date: 12/4/24 Agenda Item Non-Agenda Item

Document Title: Third Amendment to Strategic Alliance Agreement Relating to Book Explorers Reading Mentors Program

Commission Mtg. Date: 12/3/24 CAM #: 24-1078 Item #: CM-3

Routing Origin: City Manager's Office CAM attached: Yes No

Router Name: Donna Varisco Ext: 5027 Action Summary attached: Yes No

CIP FUNDED: YES NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include land, real estate, realty, or real.

2) CITY ATTORNEY'S OFFICE (CAO):

Documents to be signed/routed? Yes No Is the attached Granicus document Final? Yes No

Number of originals attached: 1 Approved as to Form: Yes No

Attorney's Name: Eric Abend Initials: EA

Continue Routing To: FIN (if applicable) Date: N/A and then to CCO Date: 12/6/24

3) CITY CLERK'S OFFICE (CCO):

of originals: 1 Routed to: WAY Date: 12/06/24

4) CITY MANAGER'S OFFICE: CMO LOG #: DEC 18 Document received from: CCO 12/06/24

ASSIGNED TO: SUSAN GRANT, ACTING CITY MGR. ANTHONY FAJARD, ASST. CITY MGR.

ACTING ASST. CITY MANAGERS.: BEN ROGERS, CHRIS COOPER LAURA REECE

ACTING CRA EXECUTIVE DIRECTOR APPROVED FOR CITY MANAGER'S SIGNATURE

CITY MANAGER TO SIGN PER ACM OR AcACM (Initial): _____

A. FAJARDO B. ROGERS C. COOPER L. REECE PENDING APPROVAL (See comments)

Comments/Questions: _____

Forward originals to CCO for continuous routing to Mayor Date to CCO: 12/06/24

5) MAYOR/CRA CHAIRMAN: Please sign as indicated and forward the originals to the City Clerk's Office

for a final processing and review of attestation and/or seal, if applicable. Date to CCO: _____

6) INSTRUCTIONS TO CITY CLERK'S OFFICE: Please retain a scan record copy and forward originals to:

Dept.: CMO *Name: Susan Leon Ext 5603

*Please scan the record copy to the City Clerk once review and sign at the last level of government (Federal, State, County) is complete.

Scan Date: _____ Attach certified Resolution # _____ Yes No Original form route to CAO



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#24-1078

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: December 3, 2024

TITLE: Motion Approving a Third Amendment to Strategic Alliance Agreement
Relating to Book Explorers Reading Mentors Program between the Barbara
Bush Foundation for Family Literacy, Inc., and the City of Fort Lauderdale -
(**Commission Districts 2, 3, and 4**)

Recommendation

Staff recommends the City Commission approve a Third Amendment to Strategic Alliance Agreement Relating to Book Explorers Reading Mentors Program between the Barbara Bush Foundation for Family Literacy, Inc., and the City of Fort Lauderdale.

Background

On February 1, 2022, the City Commission approved a Strategic Alliance Agreement with the Barbara Bush Foundation for Family Literacy, Inc. ("Agreement") to implement the Book Explorers Program through the Parks & Recreation Department's PLAY afterschool program. The City Commission approved a First Amendment to the Agreement, extending the terms of the grant through June 3, 2023. The City Commission approved a Second Amendment to the Agreement extending the terms of the grant through June 7, 2024, and included funding for program implementation at three Parks & Recreation community centers.

The Book Explorers Reading Program is an online literacy program that pairs students in 1st through 3rd grades with a reading mentor through the Parks and Recreation PLAY afterschool program. Reading mentors use targeted strategies and activities to build their mentees' literacy skills and confidence. The grant provides program administrator stipends, curriculum, and resources, including digital access to fiction, nonfiction and culturally responsive books, mentor guides with structured lessons, parent guides with reading strategies and comprehensive training for mentors and program advisors.

The Book Explorers Reading Program was first implemented in 2022 and again in 2023, serving 70 children through the PLAY afterschool programs. Data from a 3rd party state-wide evaluation found that mentees reported positive impressions of Book Explorers with 80% indicating they enjoyed being in the program. When asked to evaluate the books they read with their mentor, 92% of mentees indicated they liked the books "every time."

Mentees also reported positive impressions of their mentor, noting that their mentor made them feel important (88%) and helped them become a better reader (68%).

At the end of the program, mentees completing surveys unanimously felt that their friends would like to be in Book Explorers, because “it was fun” and “because they got to learn to read.”

The Third Amendment to the Agreement extends the terms of the grant through June 7, 2025. The Book Explorers Program shall meet for a minimum of 12 sessions by June 7, 2025. In 2025, the Book Explorers Reading Program will be made available to children enrolled in the PLAY aftercare program at Bass Park, Carter Park, Croissant Park, Osswald Park, Riverland Park, and Warfield Park.

Resource Impact

This action will result in a positive impact to the City in the amount of \$6,000. which is contingent upon the approval of the Consolidated Budget Amendment CAM 24-0983.

Source:

<i>Funds available as of November 1, 2024</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-0000-000-337-700-24GBBFFL	FY2025 Book Explores Grant	Intergovernmental Revenues/Local Government Unit Grant – Culture/Recreation	\$0	\$0	\$6,000
APPROPRIATION TOTAL ►					\$6,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-579-30-3299-24GBBFFL	FY2025 Book Explores Grant	Services/Materials – Other Services	\$0	\$0	\$6,000
APPROPRIATION TOTAL ►					\$6,000

Strategic Connections

This item is a 2024 Commission Priority, advancing the Public Places initiative.

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Related CAM

24-0983

Attachments

Exhibit 1 – Strategic Alliance Agreement Relating to Book Explorers Reading Mentors Program

Exhibit 2 – First Amendment to Strategic Alliance Agreement Relating to Book Explorers Reading Mentor Program

Exhibit 3 – Second Amendment to Strategic Alliance Agreement Relating to Book Explorers Reading Mentor Program

Exhibit 4 – Third Amendment to Strategic Alliance Agreement Relating to Book Explorers Reading Mentor Program

Prepared by: Susan Leon, Chief Education Officer, City Manager’s Office

Charter Officer: Susan Grant, Acting City Manager

Yea: 5 - Commissioner Herbst, Vice Mayor Glassman, Commissioner Beasley-Pittman, Commissioner Sorensen and Mayor Trantalis

CM-2 [24-1034](#)

Motion Accepting Florida Department of Transportation Occupant Protection Program Funding - \$62,000 - (Commission Districts 1, 2, 3 and 4)

APPROVED

Yea: 5 - Commissioner Herbst, Vice Mayor Glassman, Commissioner Beasley-Pittman, Commissioner Sorensen and Mayor Trantalis

CM-3 [24-1078](#)

Motion Approving a Third Amendment to Strategic Alliance Agreement Relating to Book Explorers Reading Mentors Program between the Barbara Bush Foundation for Family Literacy, Inc., and the City of Fort Lauderdale- (Commission Districts 2, 3, and 4)

APPROVED

Yea: 5 - Commissioner Herbst, Vice Mayor Glassman, Commissioner Beasley-Pittman, Commissioner Sorensen and Mayor Trantalis

CM-4 [24-1088](#)

Motion Approving a First Amendment to the Recreation License Agreement between the School Board of Broward County and the City of Fort Lauderdale for the Shared Use and Recreation Improvements to School Sites owned by the School Board of Broward County - (Commission Districts 1, 2, 3 and 4)

APPROVED

Yea: 5 - Commissioner Herbst, Vice Mayor Glassman, Commissioner Beasley-Pittman, Commissioner Sorensen and Mayor Trantalis

CONSENT RESOLUTION

CR-1 [24-0798](#)

Resolution Approving the Termination of the Lease Agreement Between Covenant House Florida, Inc and the City of Fort Lauderdale - (Unincorporated Broward County)

ADOPTED

Yea: 5 - Commissioner Herbst, Vice Mayor Glassman, Commissioner Beasley-Pittman, Commissioner Sorensen and Mayor Trantalis

CR-2 [24-0951](#)

Resolution Approving FY 2025 Not for Profit Grant Participation Agreement with Areawide Council on Aging of Broward County, Inc. - \$127,842 - (Commission Districts 1, 2, 3 and 4)

ADOPTED

**THIRD AMENDMENT TO STRATEGIC ALLIANCE AGREEMENT
RELATING TO BOOK EXPLORERS READING MENTORS PROGRAM**

THIS THIRD AMENDMENT TO STRATEGIC ALLIANCE AGREEMENT RELATING TO BOOK EXPLORERS READING MENTORS PROGRAM (“Third Amendment”), with an effective date of June 1, 2024, is entered into by and between The Barbara Bush Foundation for Family Literacy, Inc., a Florida not for profit corporation, (“BBF”), and the City of Fort Lauderdale, a Florida municipality, (“Provider” or “City”).

WHEREAS, BBF and the City entered into a Strategic Alliance Agreement Relating To Book Explorers Reading Mentors Program dated February 1, 2022, (the “Agreement”); and

WHEREAS, pursuant to Section 3 of the Agreement, the term of the Agreement may be renewed for additional consecutive terms of one (1) year upon the written mutual consent of the Parties; and

WHEREAS, on November 1, 2022, BBF and the City entered into a First Amendment to the Agreement to extend the term of the Agreement through June 3, 2023; and

WHEREAS, on June 2, 2023, BBF and the City entered into a Second Amendment to the Agreement to extend the term of the Agreement through June 7, 2024; and

WHEREAS, the City and BBF wish to enter into a Third Amendment to the Agreement to extend the term of the Agreement through June 7, 2025;

NOW, THEREFORE, the Agreement is amended as follows:

1. Exhibits A, B, and C of the Agreement and of the First and Second Amendments to the Agreement are deleted in their entirety and replaced with Exhibits A, B, and C, that are attached to this Third Amendment.
2. The term of the Agreement is extended, *nunc pro tunc*, from June 8, 2024, through June 7, 2025.
3. As a condition precedent to the effectiveness of this Third Amendment, BBF shall provide the City with an affidavit signed by an officer or a representative of BBF under penalty of perjury attesting that BBF does not use coercion for labor or services as defined in Section 787.06, Florida Statutes (2024), as may be amended or revised.
4. As a condition precedent to the effectiveness of this Third Amendment, BBF shall provide the City with an affidavit signed by an officer or representative of BBF under penalty of perjury attesting that BBF does not meet any of the criteria in paragraphs (2)(a)-(c) of Section 287.138, Florida Statutes (2024), as may be amended or revised.

WHEREFORE, the Parties, through their signatures below, agree to the terms and conditions of this Third Amendment.

ATTEST:

[Signature]

David R. Soloman, City Clerk



CITY OF FORT LAUDERDALE

By: [Signature]
Dean J. Trantalis, Mayor

By: [Signature]
Susan Grant, Acting City Manager

Approved as to form and correctness:

[Signature]

Assistant City Attorney

WITNESSES:

[Signature]
Signature
Print Name: R. Alexander

[Signature]
Signature
Print Name: Julie Ferick

THE BARBARA BUSH FOUNDATION FOR FAMILY LITERACY, INC., a Florida not for profit corporation

By: [Signature]
Evangeline Fields
Chief Financial Officer

[CORPORATE SEAL]

STATE OF FLORIDA:
COUNTY OF Leon:

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 15th day of October, 2024, by Evangeline Fields as Chief Financial Officer for The Barbara Bush Foundation for Family Literacy, Inc., a Florida not for profit corporation.

[Signature]
Notary Public, State of Florida (Signature of Notary Public)

(SEAL)

(Print, Type, or Stamp Commissioned Name of Notary Public) Dana M. Kammel
Notary Public State of Florida
My Commission HH 525346
Expires 5/8/2028

Personally Known OR Produced Identification
Type of Identification Produced: _____

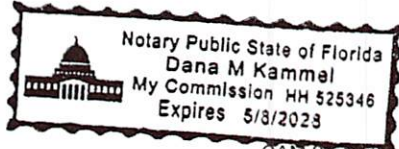


Exhibit A

Book Explorers Program Locations Subject to this Agreement

Program 1

**Bass Park
2750 NW 19 Street
Fort Lauderdale, FL 33311**

**Carter Park
1450 W. Sunrise Blvd.
Fort Lauderdale, FL 33311**

**Croissant Park
245 W. Park Drive
Fort Lauderdale, FL 33315**

**Osswald Park
2220 NW 21 Avenue
Fort Lauderdale, FL 33311**

**Riverland Park
950 SW 27 Avenue
Fort Lauderdale, FL 33312**

**Warfield Park
1000 N Andrews Avenue
Fort Lauderdale, FL 33304**

Exhibit B

BOOK EXPLORERS Roles and Responsibilities

The City of Fort Lauderdale, through each of the Program Advisors identified at program locations in Exhibit A, shall meet the following deliverables for payment. The Book Explorers program shall meet for a minimum of 12 sessions by June 7, 2025. A total payment of \$1,000.00 (the “Compensation”) for each program will be determined by the Barbara Bush Foundation on a per location basis. For the avoidance of doubt, if there are multiple Advisors providing Services at any one Location, then such Advisors shall share the Compensation. The BBF reserves the right to withhold payment for a Program Advisor if the deliverables itemized in A-H below are not satisfied.

Each program is coordinated and overseen by a Program Advisor; whose responsibilities include:

- A. Recruit volunteer mentors and eligible mentees.
- B. Confirm parental consent for participation into the program by entering/confirming all required information from the consent form such as: unique student IDs (names, school student ID or IDs created locally through a unique coding system) and birth month and year, gender and ethnicity for mentors and mentees, and grade in school into the Barbara Bush Foundation Digital Learning Platform (DLP).
- C. Document that all mentors and program advisors have been trained using approved training materials.
- D. Record, maintain and verify mentor/mentee attendance utilizing the Barbara Bush Foundation’s DLP.
- E. Organize and attend mentoring sessions.
- F. Complete and submit surveys for advisors, mentors, mentees, and parents provided by BBF.
- G. Record, maintain and submit all required local mentee reading assessments (pre-test) scores given in either Grade Level Equivalent (GLE), Lexile, or RIT format and/or assessment or reading behaviors and attitudes.
- H. If applicable, provide BBF with the Background Check Certification in Exhibit C for each adult volunteer or adult mentor as required per the contract.

Exhibit C

Background Check Certification

This is to certify that _____ (Provider), in accordance with and as required by the Fair Credit Reporting Act, Fair and Accurate Credit Transactions Act, and applicable federal law, obtained clear background checks, including but not limited to a state and federal criminal background check, for any and all individuals and mentors interacting with minors under the age of 18 years pursuant to the Strategic Alliance Agreement, by and between The Barbara Bush Foundation for Family Literacy, Inc. and _____ (Provider), including

(Name of Volunteer(s) / Mentor(s)) within one (1) month prior to the start date of _____ (date).

(Provider)

Date