

**Project Contract**  
Between the  
**COMMUNITY FOUNDATION OF BROWARD**  
910 East Las Olas Boulevard, Suite 200  
Fort Lauderdale, FL 33301  
954-761-9503

And

Provider: **City of Fort Lauderdale**  
Address: 100 N. Andrews Avenue  
Fort Lauderdale, FL 33301  
Contact: Jack Seiler, Mayor  
Jorg Hruschka, Program Director  
[JHruschka@fortlauderdale.gov](mailto:JHruschka@fortlauderdale.gov)  
954-828-5568

**TERMS AND CONDITIONS**

The following terms and conditions must be met by the above named Provider ("Provider") in order to receive the grant that has been awarded. If and when the Provider fails to meet any of these terms and conditions, the Community Foundation of Broward ("Foundation") may withdraw its award and terminate the Contract ("Contract") and shall thereupon have no further obligation to disburse to Provider any remaining unpaid grant dollars, and may further require repayment of any grant dollars which were not used in accordance with the terms of this Contract.

**I. Project Terms**

Name of Project: Fort Lauderdale Volunteer Services Network through the FL 55 Club & Reading Pals  
Project Number: 20120046  
Project Amount: \$30,000  
Date Approved: May 27, 2014  
Project Period: July 1, 2014 through June 30, 2015  
July 15, 2015 Final compilation report due to CFB

Payment Schedule: 2 Payments  
\$15,000 upon receipt of signed agreement  
\$15,000 on December 3, 2014 upon receipt of satisfactory report

**II. Grant Purpose**

Volunteer Services Network's focus is to harness the talent, expertise and leadership of the 60+, retiring or near-retirement Boomer to engage in a variety of choice volunteer placements.

1) Through the newly created FL 55 Club a natural environment is created for the 60+ community to gather, connect, network the opportunities to volunteer. 2) The Reading Pals, a literacy based program targeting schools with low reading scores in targeted zip codes, is a prime area for over 40 retiring/retired Boomer to mentor 2 hours per week.

### **Specific Goals/Objectives:**

- Targeted 60+ Boomer goal to increase overall to 120.
- Raise the retired Boomer volunteerism stats- 19.9% of population of 55 or over volunteer/ 6.6% engaged in civic activity.
- 20 targeted retired Boomers will facilitate Hands-Only CPR awareness education to over 2,500
- Engage 20 targeted retired Boomers as city ambassadors
- Use 50 of the targeted retired Boomers for educational outreach to 1000 households
- Engage 25 targeted retired Boomers to assist in City departments, with goal of 1000 hours
- Address social issues of the community through the FL55 club and expose the 60+ Boomer to opportunities for civic engagement
- Provide an intake process, orientation, training and placement for the 60+ Boomer setting them up for a proper R4G experience as necessary.

### **III. Reports**

A report is required to be submitted per the schedule provided prior to payment schedule dates. The report form is provided separately as Addendum B.

#### **Schedule of Reporting**

- June 15, 2014 - Report the final start metrics for new grant year
- November 26, 2014 – One week prior to the December 3, 2014 scheduled payment
- March 20, 2015 –
- July 15, 2015 - Final compilation report to CFB

### **IV. Special Conditions**

As a recipient of a Re-engage for Good City Challenge grant failure to turn in a scheduled report may be considered a default on the project and result in a discontinuation of the grant and may require a refund to the Community Foundation.

All grantees are required to attend a meeting with the Foundation staff on December 2<sup>nd</sup> at the office of the Community Foundation. This meeting is mandatory and will precede the second installment grant payment scheduled per report goals and metrics accomplished.

### **V. Evaluation/ Site Visits**

In order to assess the effectiveness of the project, the Foundation conducts an evaluation of the program, which may include visits by representatives of the Foundation to observe the Provider's program procedures and operations and to discuss the program with the Provider's personnel.

Additionally, you must inform the Foundation in advance when program related events are occurring in order for the Foundation to share opportunities to participate with our staff, Board members and Donors. This could range from observing the project we funded or other notable programs you implement that advance the Re-engage for Good initiative.

**VI. Publicity**

You must follow the Re-Engage for Good Communication Guidelines included as Addendum A with this contract (These guidelines are also available on the website at [cfbroward.org/resources](http://cfbroward.org/resources) for nonprofits). All digital and traditional media-press releases, programs, announcements, invitations, feature stories, materials produced as part of your project, and any public information bearing the name or logo of R4G/City Challenge must be approved by the Foundation and must mention the Foundation's support of this project. Submit copies of all such publicity with your project reports. For questions or assistance, contact Thor Barraclough, Chief Communications Officer at [tbarraclough@cfbroward.org](mailto:tbarraclough@cfbroward.org)

**VII. Budget and Use of Funds**

Funds must be used, by the Provider, strictly in accordance with the terms of this Contract based on the proposal and budget submitted on which this award was based. Any changes must be submitted in writing to the Foundation and be approved by the Foundation. (Payment Schedule, Section I)

**XIII. Reversion of Funds**

All dollars not expended for the purposes agreed to by the Provider and the Foundation must be returned to the Foundation.

**IX. Miscellaneous**

The provider agrees to continue its eligibility for the grant during the entire project period. This includes, but is not limited to, maintaining its status as a municipal corporation of the State of Florida and maintaining its principal place of operation in Broward County Florida. The Foundation is pleased to provide the grant encompassed by this Contract but cannot accept legal responsibility for the project. To the extent authorized by Florida Statutes section 768.28, Provider agrees to be fully responsible for the negligent acts or omissions of its employees in the course and scope of their employment which result in claims or suits against the other party. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which the sovereign immunity may be applicable nor shall anything included herein be construed as consent to be sued by third parties in any matter arising out of this Agreement or any other contract.

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The Board and staff of the Community Foundation of Broward are pleased to make this grant to your organization. Please sign and return the Contract as evidence of your understanding of an agreement with the terms outlined. Return completed document to the Community Foundation of Broward, 910 East Las Olas Boulevard, Suite 200, Ft. Lauderdale, FL 33301.

By: \_\_\_\_\_  
Linda B. Carter, President/CEO  
Community Foundation of Broward, Inc.

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Jack Seiler, Mayor  
City of Fort Lauderdale

\_\_\_\_\_  
Date