



TO: Honorable Mayor & Members
Fort Lauderdale City Commission

FROM: Lee Feldman, City Manager

DATE: September 5, 2012

TITLE: Motion to approve a three-year contract for school crossing guard services – Request for Proposal 125-11021 - \$788,934.30 annually

Recommendation

It is recommended that the City Commission approve a three-year contract to The Butler Group of South Florida d/b/a NEXTAFF in the estimated annual amount of \$788,934.30 for a total estimated three-year amount of \$2,366,802.90 for school crossing guard services and authorize the City Manager or designee to approve two, one-year renewal options. The current contract expires on November 30, 2012 and this contract would begin on December 1, 2012.

Background

It is anticipated that seventy six school crossing guards will be required for each school day. All crossing guards are required to be at their assigned post one hour prior to the start of school in the morning, and one-half hour following dismissal in the afternoon. The awarded proposer must comply with Title XXII, Chapter 316, Section 316.75 Florida Statutes, "School Crossing Guards," by employing Florida Department of Transportation (FDOT) certified crossing guard trainers to ensure that all persons employed as crossing guards receive proper training prior to employment.

A Request for Proposal (RFP) for school crossing guard services was issued June 20, 2012. Six firms submitted proposals. The evaluation committee met on July 24, 2012 and recommended two firms to be found non-responsive, A & Associates and American Guard Services, as they did not provide the proper FDOT trainer certification documentation required in the RFP. The current contract expires on November 30, 2012 and this contract would begin on December 1, 2012.

The Evaluation Committee voting members were Police Sergeant Darren Ogden – Chair, Police Lieutenant Jon Appel, and Lisa Slagle, Administrative Assistant II in the Parks & Recreation Department.

Resource Impact

There is a fiscal impact to the City in the estimated annual amount of \$788,934.30, with a three year total amount of \$2,366,802.90. Return on investments is charged to the enterprise funds and revenue from the Crossing Guard Revenue is posted in Parking Fund and recovered in the General Fund by the return on investment. The estimated annual parking surcharge last year was \$640,000 to pay for this service.

Funding for this item is contingent upon approval of budget and appropriation of the FY2013, FY2014, FY2015 budgets as follows:

FUNDS LOCATION:								
	SUB					SUB		
FY Year	FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
2013	01	001	GENERAL FUND	POL030201	Patrol	3219	Crossing Guards	\$ 788,934.30
2014	01	001	GENERAL FUND	POL030201	Patrol	3219	Crossing Guards	\$ 788,934.30
2015	01	001	GENERAL FUND	POL030201	Patrol	3219	Crossing Guards	\$ 788,934.30
					TOTAL			\$ 2,366,802.90

Attachment

Exhibit 1 – Evaluation Committee Tabulation RFP 125-11021

Prepared By: Michael Walker, Procurement & Contracts Manager

Department Director: Chief Frank Adderley, Police