



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#24-0012

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: January 9, 2024

TITLE: Motion Approving an Agreement for Special Events Clean-Up Services -
JWC Industries, LLC - \$137,090 - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for Special Events Clean-Up Services with JWC Industries, LLC, for an initial one (1)-year term an a contract amount of \$137,090; and authorize the City Manager, or designee, to approve this agreement and three (3) additional one-year contract renewal options for an estimated annual contract renewal amount of \$137,090 and a potential total contract amount of \$548,360.

Background

The purpose of this Invitation to Bid (ITB) is to provide special event clean-up services, which include day and nighttime personnel, as well as equipment. Services include, but are not limited to, management, supervision, and labor in collecting and disposing of recyclables, garbage, trash and litter from special events coordinated by the City's Parks and Recreation Department.

On June 28, 2023, the Procurement Services Division issued ITB/Event No. 112-1 for Special Events Clean-Up Services, which opened on July 18, 2023. A total of eight (8) responses were received.

All bids were reviewed for compliance with the solicitation specifications. The bid submitted by JWC Industries, LLC has met all of the solicitation requirements and deemed the low responsive, and responsible bid.

Two (2) of the 8 vendors indicated their status as a Disadvantaged Business Enterprise.

The total amount received in the bid response from JWC Industries, LLC is \$136,090. The contractor is charging a 25% upcharge on their hourly rates for all shifts for unscheduled call outs. The Department anticipates spending \$1,000 annually for such services which brings the annual contract total to \$137,090.

Resource Impact

Funds for this agreement in the amount of \$137,090 are available in the FY 2024 Budget in the account listed below.

Funds available as of December 12, 2023					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-409-6050-534-30-3222	Sanitation Administration	Services/Materials / Custodial Services	\$381,585	\$218,988	\$137,090
TOTAL AMOUNT ►					\$137,090

Strategic Connections

This is a *2024 Commission Priority*, advancing the Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Improve access to and enjoyment of our beach, waterways, parks, and open spaces for everyone

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Place* specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Spaces Area Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

Attachments

- Exhibit 1 - Solicitation
- Exhibit 2 - Bid Tabulation
- Exhibit 3 - JWC Industries, LLC Agreement

Prepared by: Carolyn Bean, Assistant to the Director, Parks and Recreation
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Department Director: Carl Williams, Parks and Recreation

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