



**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** September 3, 2014

**TITLE:** Motion to award continuing contract agreements for survey and mapping  
consulting services Request for Qualifications (RFQ) 246-11375 –  
Consultant Competitive Negotiations Act (CCNA) - \$350,000

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**Recommendation**

It is recommended that the City Commission award three, two-year contracts for survey and mapping consulting services with Craven, Thompson & Associates, Inc., Calvin, Giordano & Associates, Inc. and Keith and Schnars, P.A. in substantially the forms attached, and authorize the City Manager to approve two, one-year renewal options for each contract, contingent upon mutual agreement and appropriation of funds.

**Background**

On May 20, 2014 (CAM 14-0555), the City Commission approved the final ranking and commencement of contract negotiations for survey and mapping consulting services with the top three ranked proposers Craven, Thompson & Associates, Inc., Calvin, Giordano & Associates, Inc. and Keith and Schnars, P.A.

Staff has completed negotiations for all three consultants and is requesting Commission approval to execute the contracts and for staff to issue task orders up to the amount requested. Considering the approved Fiscal Year 2014 Final Operating and Community Investment Plan budgets, the recommended two year contract is estimated at \$350,000 (approximately \$116,666.66 each).

**Resource Impact**

There will be a fiscal impact to the City in the estimated amount of \$350,000. Task orders issued on this contract will be in accordance with the negotiated hourly rates on an as-needed, per available funded basis, and expensed from individual projects.

The available funding identified in Exhibit 4 demonstrates the City's ability to fund the costs of this contract.

**Strategic Connections:**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Infrastructure Cylinders of Excellence, specifically advancing:

- Goal 1: Be a pedestrian friendly, multi-model City.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Connected*.

**Attachments**

Exhibit 1 – Craven, Thompson & Associates, Inc. agreement

Exhibit 2 - Calvin, Giordano & Associates, Inc. agreement

Exhibit 3 – Keith and Schnars, P.A. agreement

Exhibit 4 – Funding Information

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