

**INSTRUCTIONS**: Indicate with an for the type of meeting, provide the applicable project information, hearing date, and indicate applicable public notice requirements. Sign the affidavit with notary. For specific public notice requirements, refer to the <u>Public Participation and Sign Notice Guide</u> or contact the Case Planner. Please print legibly.

## STATE OF FLORIDA, BROWARD COUNTY **AFFIDAVIT PUBLIC NOTICE REQUIREMENTS**

DEVELOPMENT REVIEW COMMITTEE PLANNING AND ZONING I	BOARD HISTORIC PRESERVATION BOARD CITY COMMISSION
CASE NUMBER: PROPERTY:	MEETING DATE:
APPLICANT OR AGENT (IF REPRESENTING APPLICANT):	APPEAL REQUEST:
BEFORE ME, the undersigned authority, personally appeared and cautioned, under oath deposes and says:  1. Affiant is the Applicant or Agent representing the applicant in th  2. The Affiant/Applicant has completed the following (indicate all	ne above cited City of Fort L <u>aude</u> rdale Review Case.
DEVELOPMENT REVIEW COMMITTEE MAIL NOTICE	HISTORIC PRESERVATION BOARD MAIL NOTICE
a. Affiant has been mailed a letter(s) or sent an email(s) to all official city-recognized civic organization(s) within 300 feet of the proposed project. The letter(s) or email(s) sent by the Affiant includes a notification of the date, time, and place of the Development Review Committee meeting.	a. Affiant has paid for and ensured that letters were mailed to all property owners located within three hundred (300) feet of the property that is the subject of the application. The letter sent by mail to the property owners includes a notification of the date, time, and place of the Historic Preservation Board meeting.
b. Letter or email referenced above in (a) was sent at least <b>twenty-one (21) days</b> prior to the date of the Development Review Committee meeting noted above.	b. Letter referenced above (a) was sent at least fifteen (15) days prior to the date set for the first Historic Preservation Board meeting cited above.
C. Affiant acknowledges that this Affidavit must be executed and filed with the City's Urban Design and Planning office <b>ten (10) days</b> prior to the date of Development Review Committee and if the Affidavit is not submitted, the meeting on this case shall be cancelled.	c. Affiant acknowledges that this Affidavit must be executed and filed with the City's Urban Design and Planning office ten (10) days prior to the date of Historic Preservation Board and if the Affidavit is not submitted, the meeting on this case shall be cancelled.
PROJECT PRESENTATION MEETING	10-DAY PUBLIC SIGN NOTICE of 15-DAY PUBLIC SIGN NOTICE
a. Affiant has sent a letter(s) via regular mail or sent an email(s) to all property owners whose real property is located within three hundred (300) feet of the proposed project and mailed a letter(s) or sent an email(s) to all official city-recognized civic organization(s) within 300 feet of the proposed project. The letter(s) or email(s) sent by the Affiant includes a notification of the date, time, and place of the Applicant's Project Presentation meeting.  b. Letter referenced above (a) was mailed prior to the submittal of the application to the Planning and Zoning Board application. Applicant's Project Presentation meeting was held at least thirty (30) days prior to the date of the Planning and Zoning Board meeting.  c. Affiant has prepared a summary of the Project Presentation meeting cited above that documents the date(s), time(s), location(s), number of participants, presentation material and general summary of the discussion and comments expressed during the process.  d. Affiant acknowledges that this Affidavit must be executed and filed with the City's Urban Design and Planning office fifteen (15) days prior to the date of the Planning and Zoning Board meeting and if the Affidavit has not submitted, the Public Hearing on this case shall be cancelled.	a. Posted or has caused to be posted on the Property signage provided by the City of Fort Lauderdale, which such signage notifies the date, time and place of the meeting.  b. That
IF APPLICANT COMPLETE BELOW	IF AN AGENT COMPLETE BELOW
STATE OF FLORIDA: COUNTY OF:	STATE OF FLORIDA: COUNTY OF:
The foregoing instrument was sworn to and subscribed before me by means of [ ] physical presence or [ ] online notarization, this day of, 2022, by, who is personally known to me or who has produced as identification.	The foregoing instrument was sworn to and subscribed before me by means of [ ] physical presence or [ ] online notarization, this day of
[SEAL]	(Signature of Notary Public – State of Florida)
	(Print, Type, or Stamp Commissioned Name of Notary Public)
Affidavit Form	Page

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