

EXHIBIT B

Backflow Solutions

Bid Contact **Michelle Bever**  
**mbever@backflow.com**  
**Ph 708-761-4525**

Address **12609 S Laramie Ave**  
**Alsip, IL 60803**

Item #	Line Item	Notes	Unit Price	Qty/Unit	Attch. Docs	
12407-805--01-01	On-Line Information Management System for Tracking Backflow Assemblies: Refer to Cost Proposal Page	Supplier Product Code:	First Offer -	1 / each	Y	Y
				Lot Total	\$0.00	
				Supplier Total	\$0.00	

**Backflow Solutions**

Item: **On-Line Information Management System for Tracking Backflow Assemblies:Refer to Cost Proposal Page**

**Attachments**

Fort Lauderdale 12407-805 On-Line Mgmt - BSI.pdf



# City of Fort Lauderdale



City of Fort Lauderdale  
On-Line Information Management System  
For Tracking Backflow Assemblies

RFP # 12407-805

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# Executive Summary



We would like to start off our Executive Summary by saying we are humbled the City of Fort Lauderdale chose to partner with Backflow Solutions, Inc. (BSI) to manage your backflow prevention program since 2016.

BSI is North America's leading backflow data management firm. We currently operate programs in 28 States, and three Provinces in Canada. We are headquartered in Alsip, Illinois with a satellite office in Mississippi and our Canadian headquarters in British Columbia. We employ over 50 employees across the 3 offices and manage over 320 programs. Our customer service to stakeholders, City support and expertise is what separates BSI Online in our industry.

When choosing a firm for your backflow management services, extensive experience in implementation, development, and management of programs of magnitude is important for a water purveyor the size of Fort Lauderdale. We are currently managing over 320 backflow programs across North America, including 38 programs with populations greater than 100,000, including Cape Coral, Florida, Coral Springs, Florida, Cleveland, Ohio, Davie, Florida, Vancouver, British Columbia, Fresno, California, Hollywood, Florida, Fort Collins, Colorado, and Pompano Beach, Florida, just to name a few.

We firmly believe BSI is not just an automated, cloud-based solution for backflow management. Just like water operations, water does not simply flow out of a tap. There are people behind the scenes making safe drinking water possible. The same applies to backflow data management. The City of Fort Lauderdale and BSI employees have forged a partnership over the past few years to make the most efficient program possible.

BSI Online was developed with all stakeholders, water purveyors, water customers, backflow testers, and the environment in mind. Our program provides the City with all the tools necessary for success, including 24/7/365 access to program documents (letters, submitted test reports, etc.), emailed program notifications, and real-time reports. With our online test entry, our solution virtually eliminates the need for paper tests to be submitted to the City or BSI by testing companies. Testing companies can also upload their credentials online, eliminating paper copies to be sent. Water customers can utilize our Water Customer Portal and enter their Customer Confirmation Number (CCN) to find a registered, licensed backflow tester and find out if their results have been submitted.

Our proprietary, US-patented solution and company are unique regarding backflow data management. Unlike other backflow data management solutions, we have in-house IT staff, live customer service agents and backflow/plumbing experts with over 35 years' experience in our office. Your stakeholders will always be received by a representative at BSI...not an autoreply email or voicemail from our US headquarters.

# Executive Summary





We wanted to take this opportunity to highlight key personnel, located in our Alsip, IL office, dedicated to the City of Fort Lauderdale's program to ensure the data management is executed efficiently and to achieve maximum compliance.

**Brad Stancampiano, Executive Vice President**

- Ensures the online platform is available 99.99% of the time
- Oversees all departments within BSI crucial to the success of Fort Lauderdale's backflow program, including IT, Client Support, and Customer Service

**Chrissy Walsh, Vice President of Operations & Customer Service Manager**

- Manager of Customer Service team, including customer service lead and 15 customer service agents
- Instrumental in conflict resolution between testers, customer service agents, and test submittal/verification

**Katie Rager, Vice President of Client Support**

- Liaison between Brad, IT, and the City, for any BSI Online/program related issues/changes/updates
- Ensures State reports/transactions are accurate for your reporting

BSI understands your need for program availability and security. Our program is hosted by Amazon Web Services (AWS), providing the City with assurance their data will always be protected but accessible. We have security protocols and standards in place externally and internally. More detail can be found in Exhibit A – BSI IT Statement. We also protect the City of Fort Lauderdale with a Cyber Security insurance policy, valued above and beyond industry standard.

In closing, we want to thank you for the opportunity to be your current backflow prevention management providers and for the opportunity to re-bid your project. We look forward to the potential to continue our partnership onward.



Michelle Bever  
Vice President of Sales & Marketing  
Backflow Solutions, Inc (BSI), Respondent Representative

Backflow Solutions, Inc.  
12609 S Laramie Ave  
Alsip, IL 60803

P: 708-761-4525 / F: 888-414-4990  
mbever@backflow.com  
Federal ID Number: 37-1457245

# Experience and Qualifications





Backflow Solutions, Inc., or BSI, is the nation's leading backflow management firm across North America. BSI is a backflow program management provider, but we are so much more. We also manage FOG programs, consult on everything backflow (ordinances, State/Local regulations, etc.), perform physical inspections, mail surveys, and remediation programs.

BSI has been in business for over 20 years administering municipal backflow programs. We currently operate programs in 28 States, 3 Provinces in Canada, and employ over 50 people across North America. In Florida, we are managing over 30 programs including Boca Raton, Broward County, Lee County, Martin County, Hollywood, Plantation, Pompano Beach, Oakland Park and Highland Beach. Our headquarters are located in Alsip, Illinois, a suburb just outside of Chicago. We also have a Director of Field Operations in Jackson, Mississippi. Finally, we have our Canadian headquarters just outside of Vancouver, British Columbia in Burnaby.

BSI was conceptualized after our leaders: plumbers, backflow testers, water operators and fire contractors, were in the field and frustrated with the process of test submittal to various organizations. Having a leadership team with experience as contractors, water system operators, and water customers, BSI was born. BSI started managing backflow programs by paper test forms and a filing cabinet. Realizing the magnitude of administrative work and tasks, we transitioned to a commercial software program to keep track of various purveyors and their projects. Still not satisfied with how much data entry and administrative time it took to manage these records, they sought to streamline using the latest technology...the internet.

Today, BSI is still true to our roots in the field, as ownership has not changed. We can continually progress with the latest technology because our IT staff works for us, we do not outsource. This allows BSI to continually revolutionize backflow and now, FOG data management.



BSI takes great care to ensure your program is executed seamlessly. This includes comprehensive meetings with your team to ensure we are following all proper regulations and scheduling requirements, assisting you, if necessary, in reviewing/revising your local regulations or ordinances and continue communication and education within your community. We accomplish this by utilizing innovative technology and an in-house team of backflow and cross-connection control management professionals. We are proud to count among our staff:

- A founding member of the American Backflow Prevention Association (ABPA)
- NICET IV Fire Protection Engineer
- University of Florida TREEO/Backflow Management Certified Personnel
- USC Cross-Connection Control Specialist
- Mechanical Engineer
- Licensed plumbers/backflow assembly testers
- Water Operator and State Plumbing Inspector
- MBA's

**Mike Eisenhauer**  
Owner

**Brad Stancampiano**  
Executive Vice President

**Doug Eisenhauer**  
President

**Jody Hill**  
Director of Field Operations

**Christine Walsh**  
Vice President  
of Operations

**Katie Rager**  
Vice President of  
Business Development

**Michelle Bever**  
Vice President of  
Marketing & Sales

Customer  
Service

Program  
Implementation

Account  
Managers

Multimedia  
Design

Mail &  
Research

Information  
Technology

Experience and Qualifications



### **Brad Stancampiano | Executive Vice President**

Brad has been with Backflow Solutions for 15 years. Brad has been instrumental in the implementation and ongoing management of over 350 water purveyors across North America for BSI Online. Brad has also been instrumental in making our cloud-based program the best it can be by managing our in-house IT staff to translate what our customers are looking for in an automated program, which is BSI Online.

- *MBA from the University of South Florida*
- *BS in Management from the University of Florida*
- *University of TREEO Certified – Cross-Connection Control Program Manager*
- *University of TREEO Certified – Cross-Connection Control Surveys & Inspections*
- *16 years' experience managing Cross-Connection Control program across North America*



### **Chrissy Walsh | Vice President of Operations**

Chrissy has been with BSI for over 15 years. She started as a customer service representative with BSI and has grown with the company to become Vice President of Operations. She currently oversees over 25 employees, including our Customer Service Department. Her conflict resolution skills and professionalism are unmatched.

- *15 years' experience handling large volumes of customer communication including email, phone, voicemails, mail, and faxes*
- *10 years' experience managing BSI's operations*



### **Katie Rager | Vice President of Client Support**

Katie has been working with Backflow Solutions for over 18 years. Katie has a well-rounded view of program management, as she started with BSI in customer service and moved up to be the head of our Client Support team. This department is crucial to the success of our programs and various projects carried out throughout the lifecycle of a Cross-Connection Control program, including day-to-day tracking operations, mail surveys, inspections projects, and consulting.

- *18 years' experience in relationship management*
- *10 years' experience in municipal project management*
- *3 years' experience managing our Client Support team*



### **Michelle Bever | Vice President of Sales & Marketing**

Michelle has been with BSI over 7 years. Michelle started out in customer service and quickly progressed to managing our sales & marketing efforts. Michelle has extensive experience in accounting, project management, marketing plans, and sales efforts. Michelle is instrumental in the sales volume and successful marketing efforts over her tenure here.

- *MBA from St. Xavier University, Illinois*
- *7 years' experience in government procurement*
- *7 years' experience in backflow program development and program implementations*



### **Vitalli Strimbanu | Information Technology Lead**

Vitalli has been with BSI for over 3 years. He is responsible for updating and maintaining our program.

- *MS of IT from Academia de Studii Economice din Moldova*
- *Solutions Architect – Associate Certification Preparation for AWS*



### **Melissa Joyce | Sales Manager**

Melissa has been with BSI just over 4 years. Having experience in account management, project management and business operations made her a great fit to transition into a lead sales and program implementation role here at BSI Online.

- *BS from Robert Morris University, Illinois*
- *6 years' experience with government procurement*
- *4 years' experience in backflow program development and program implementation*



### **Bevin Heiden | Client Support**

Bevin has been with BSI for over 5 years, starting out in our customer service department, and eventually becoming an account lead in Client Support for our municipalities. Bevin has a background in audit and account management for top level financial advisors, making her a perfect fit for business development and day-to-day operations.

- *15 years' experience with high level customer support and development*
- *15 years' experience with complex account adjustments*
- *15 years' experience in high call volume and customer issues*
- *5 years' experience leading water purveyors accounts and projects*





# Approach to Scope of Work



## Understanding

The City of Fort Lauderdale is seeking a firm to manage the data requirements for their Online Information Management System for Backflow Assemblies. Our firm understands your need for up to the minute information, notifications to your water customers and management and validation of the test records. As the current provider of your database, we can exceed your expectations while eliminating the need for a transition period to transfer your data and go through the onboarding process for your program.

## Scope of Service

**Notifications** - BSI sends up to 2 customizable letters through the United States Postal Service from our office on behalf of the City furnished with the City's logo but our return address. The timing and wording of the letters can be customized to accommodate your request for a 60 day and 30 day notice prior to the due date.

City of Fort Lauderdale  
Cross-Connection Control Program  
PO Box 246  
Worth, IL 60482

City of Fort Lauderdale  
949 NW 38th Street  
Fort Lauderdale, FL 33309

January 18, 2020

RE: Backflow Assembly Test Due at City of Fort Lauderdale - Utilities Department 100 N Andrews Ave Fort Lauderdale, FL 33301

Dear Neighbor,


The City of Fort Lauderdale Public Works Department has identified for the health and safety of our drinking water, the need for annual certification of a backflow prevention assembly for the above-referenced water service location, based on the State of Florida Administrative Code (Chapter 62-555.360) and City of Fort Lauderdale Municipal Code of Ordinances (Chapter 28-153, 28-155). A certified backflow prevention assembly will prevent a potential cross-connection event (back pressure, back siphonage) from occurring and creating a hazard to the municipal drinking water system. The City of Fort Lauderdale has partnered with BSI Online to assist in administering the backflow program in our community. Our records show the following backflow assembly(s) at your property, which is due to be tested by **March 20, 2020**.

Size	Manufacturer	Model	Serial Number	Meter #	Location
2"	Wilkins	375	8059689	200301319	NEC admin parking Lot

You are responsible for hiring a licensed backflow tester to perform the annual test and certification of the backflow assembly(s) listed above (BSI does not test backflow assemblies). Please provide the CCN listed in the top right corner of this letter to your backflow tester, as they will need this number to properly file your backflow test reports via BSI Online. You may also use this CCN at [www.bsionlinetracking.com](http://www.bsionlinetracking.com) to verify when your backflow test has been filed, locate a list of testers in your area, or to simply learn more about backflow. Please contact BSI via e-mail ([bsionline@backflow.com](mailto:bsionline@backflow.com)) or phone (800-414-4990) if you have any questions. Thank you for your cooperation and for helping to protect our water resources.

Sincerely,

Christine Walsh, Vice President, BSI  
BSI / Agent for the City of Fort Lauderdale



CITY OF FORT LAUDERDALE

Your Customer Confirmation Number (CCN) is: **4V29-DBVH**

Use this # to see when your reports have been submitted at [www.bsionlinetracking.com/customer](http://www.bsionlinetracking.com/customer)

City of Fort Lauderdale  
Cross-Connection Control Program  
PO Box 246  
Worth, IL 60482

City of Fort Lauderdale  
949 NW 38th Street  
Fort Lauderdale, FL 33309

February 17, 2020

RE: Second and FINAL Notice, Backflow Testing Due - City of Fort Lauderdale - Utilities Department 100 N Andrews Ave Fort Lauderdale, FL 33301

Dear Neighbor,

Within the last month, you received a notice from the City of Fort Lauderdale requiring action related to backflow certification. Pursuant to State of Florida Administrative Code (Chapter 62-555.360) and City of Fort Lauderdale Municipal Code of Ordinances (Chapter 28-153, 28-155), the City of Fort Lauderdale Public Works Department has identified, for the health and safety of our drinking water, the need for an annual certification for the below-referenced water service location by **March 20, 2020**. As of today, we have not received the required certification. This notification serves as a reminder that the certification must be submitted by the specified date. A certified backflow prevention assembly will prevent a potential cross-connection event (back pressure, back siphonage) from occurring and creating a hazard to the municipal drinking water system.

Size	Manufacturer	Model	Serial Number	Meter #	Location
2"	Wilkins	375	8059689	200301319	NEC admin parking Lot

You are responsible for hiring a licensed backflow tester to perform the annual test and certification of the backflow assembly(s) listed above (BSI does not test backflow assemblies). This is both a State and City requirement for the health and safety of our community. Therefore, failure to comply by the due date may result in enforcement action, including water shut-off to the service line listed above.

Please provide the CCN listed in the top right corner of this letter to your backflow tester, as they will need this number to properly file your backflow test reports via BSI Online. Please visit [www.bsionlinetracking.com](http://www.bsionlinetracking.com) and use the CCN listed above to check on your test report status or to find a list of local backflow testers. Please contact BSI via e-mail ([bsionline@backflow.com](mailto:bsionline@backflow.com)) or phone (800-414-4990) if you have any questions. Thank you for your cooperation and for helping to protect our water resources.

Sincerely,

Christine Walsh, Vice President, BSI  
BSI / Agent for the City of Fort Lauderdale



CITY OF FORT LAUDERDALE

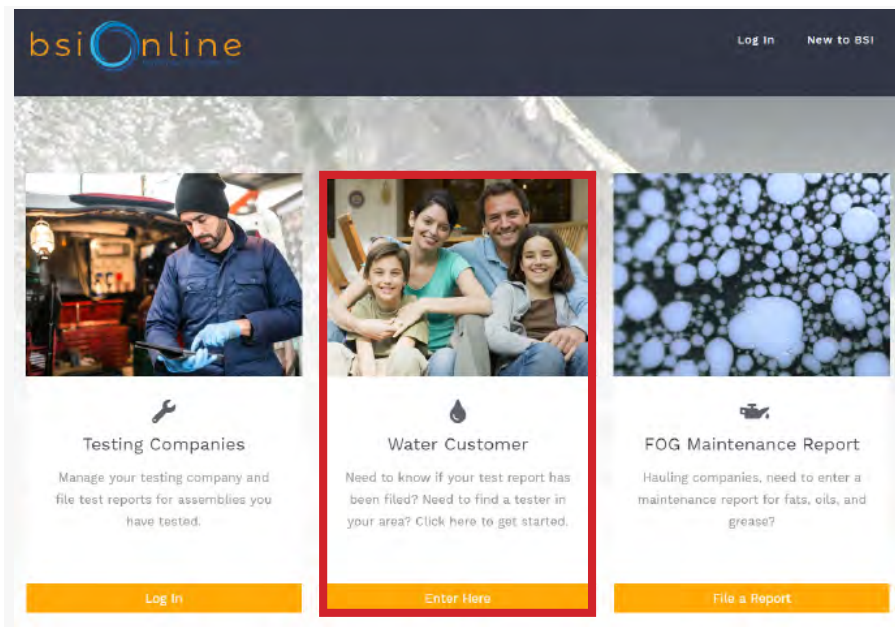
Your Customer Confirmation Number (CCN) is: **4V29-DBVH**

Use this # to see when your reports have been submitted at [www.bsionlinetracking.com/customer](http://www.bsionlinetracking.com/customer)

**Additional Letters** - To help increase compliance, we have a Letter Template Feature, which is used by 90% of our customers to generate their own compliance or enforcement letter. The benefit of utilizing our system for additional letters is the letter is generated with information from your non-compliant report and time stamped directly in our system. All you do is click, print, and send!

**Archival History of Letters** - BSI is extremely transparent. We know this is your backflow program, we just help manage the data. In our Letters Feature, you can see all notifications generated and sent by our program. They are time stamped under each property address for you to see 24/7/365.

**Web Portal for Water Customers** - The water customer is an integral part of your backflow tracking program. Our job is to make sure all information regarding the testing and inspection requirements are properly conveyed and be available to answer any questions they may have.



On all notifications to water customers, they have a unique identifier, a Customer Confirmation Number or CCN, on the top right of their notifications. This unique identifier is what the water customer provides to the contractor to submit the results online securely. Such a unique identifier provides layers of security for your water customers, as it prevents data mining of the program and protects confidential customer information, such as an address.

The customer can use their CCN to look up a list of local, certified backflow testers on our website who meet the criteria set by the City of Fort Lauderdale. We do not promote any one company; the list is randomly generated by the system each time a CCN is entered.



**Dashboard and Real-Time Reporting** - Unlike other systems that only provide periodic reporting, BSI Online provides real-time data and reports for our customers. All information is available to you from your dashboard 24/7. We provide you with an exportable Excel list of your non-compliant devices. This data can be manipulated, filtered, and sorted any way you need. In addition, in our reporting tab, we have pre-populated queried reports, such as your monthly EPA report you can click and export. If you need any additional information, our program allows you the ability to create and customize an unlimited number of reports.

**Custom Reports**

Search

Due date: from to

Tester name: from to

Creation date: from to

Report to show: 100

Generate Report

Export CSV

**Properties**

Status

Type

Zip Code

State

City

**Devices**

Status

Type

Site

Model

Manufacturer

Hazard

**Resident**

Physical Address: 3301 W State Rd 6A, Fort Lauderdale, FL 33302

Mailing Address: 3301 W State Rd 6A, Fort Lauderdale, FL 33302

Serial #	Device	Install Date	Due Date	Last Tested	Tested By
2435485	2" Wilcox - 975 (PVB)	02-18-2014	03-12-2020	On 03-03-2019	William Calver
2267181	1 1/2" Wilcox - 975 (PVB)	03-18-2014	03-12-2020	On 03-03-2019	William Calver
000608	2" Wilcox - 800 (PVB)	02-18-2014	03-12-2020	On 03-03-2019	William Calver
12345	8" Wilcox - 700CA (DCDA)	02-28-2014	03-12-2020	On 03-10-2019	Charles Brennes
22379	3 1/2" Amek - 20000 (DC)	02-28-2014	03-12-2020	On 03-10-2019	Charles Brennes
102779	8" Amek - 300055 (DCDA)	02-28-2014	03-12-2020	On 03-10-2019	Charles Brennes
27327	3 1/2" Wilcox - 087DA (DCDA)	02-28-2014	03-12-2020	On 03-10-2019	Charles Brennes

**Resident**

Physical Address: 8331 SW 5th St, Davie, FL 33328

Mailing Address: 8331 SW 5th St, Davie, FL 33328

Serial #	Device	Install Date	Due Date	Last Tested	Tested By
T142360	1" Wilcox - 720A (PVB)	02-19-2014	03-09-2019	On	

**Program Users** - BSI is designed to provide the City unfettered access to data and can have an unlimited number of simultaneous users, in addition to multiple users. Our program allows each user to have different roles and permissions. This way the information, notifications and permissions can be allowed or restricted based on the City and employee's needs.

Approach to Scope of Work

## Online Test Submittal -

To enter a test online, the backflow tester will need to obtain their customer's confirmation number (CCN) from their notification letter. This CCN keeps your information safe and secure, not allowing testing companies to "surf" for information. All reports are electronic, easy to read and are emailed to the contractor in real-time as a PDF document.

All device test report forms are customizable. We can add additional fields at the City's request, such as meter number or unique service ID.



**City of Fort Lauderdale**

**Backflow Prevention Assembly Test and Maintenance Report**

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**Customer Information**  
 Customer / Property Name: **City of Fort Lauderdale - Utilities Department**  
 Contact Name:  
 Property Address: **100 N Andrews Ave  
Fort Lauderdale, FL 33301**

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**Assembly Information**  
 Type: **RP** Model #: **975**  
 Size: **2"** Serial#: **059688**  
 Manufacturer: **Wilkins** Hazard: **Domestic**  
 Location: **4250 NW 10th Ave**  
 Reason for test: ☐ new ☒ existing ☐ replaced.

PASS

---

**Assembly Test Information** Test Date: 2020-04-17

Initial Test		
Check Valve #1 9.0 (X) Closed Tight/Held ( ) Leaked	Check Valve #2 3.0 (X) Closed Tight/Held ( ) Leaked	Relief Valve 2.4 (X) Opened ( ) Did Not Open
Final Test		
Check Valve #1 9.0 (X) Closed Tight/Held ( ) Leaked	Check Valve #2 3.0 (X) Closed Tight/Held ( ) Leaked	Relief Valve 2.4 (X) Opened ( ) Did Not Open

As the tester of record, I affirm this test as: Passed ☒ Failed ☐ Repairs Made: No

Additional comments or repairs made / materials (parts) used:  
 ( no comments )

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**Tester Information**  
 Tester Name: **Hodgson, Eddie**  
 Tester License Expiration: **10-29-2021**  
 Certification#: **16351**  
 Test Kit Serial #: **07161432**  
 Test Kit Date Tested for Accuracy: **06-11-2019**  
 Test Kit Mfr. & Mod. #: **Mid-West 835**  
 Testing Co Name: **City of Fort Lauderdale**  
 Phone: **(954) 828-7514**  
 Address: **949 NW 38th St  
Fort Lauderdale, FL 33309**

Custom Questions  
**Meter Number** 200222343-306048511

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The above tester certifies that all information submitted for this report is true and accurate  
 The backflow prevention assembly detailed above has been tested and maintained as required by commission regulations and is  
 certified to be operating within acceptable parameters

Page 1 of 1

**Validation of Test Results** - BSI will set up each form in the system to pre-populate based on Florida state standards per device type. BSI Online automatically computes if a test fails based on the report entered by the tester, and notifies both the tester and City. Pass/fail standards are constructed specific to the City of Fort Lauderdale and Florida state standards. Upon submission, a copy of the test is sent via email to the City and the City's database is updated in real-time.

**Validation of Testers Licenses/Test Gauge Calibrations** - During the startup process, BSI verifies with the City of Fort Lauderdale all pertinent credentials being monitored for both testers and testing companies. Part of the registration process with BSI is providing a copy of all tester licenses and annual test kit calibrations. BSI Online tracks the expiration date of these credentials, turning from green to red the closer a credential is to expiration. Once red, the tester/test kit is locked out from entering tests until an updated copy is uploaded into the BSI Online system or sent to our office for vetting. This proactive approach is integral to the integrity of your program.

**Validation of New Installs & Replacements** - All newly installed devices and replacements are approved by the City before they are entered in the database. The City has the option to enter them directly into the program or have our Client Support team handle the data entry. We never enter a device or location without your approval. It is your data; we just help you manage it. Please note, there is no charge to the tester for new installs per the RFP.

**Archival History of Test Reports** - After submission, BSI stores copies of the test on the tester side and City side of the BSI program. We do not purge data, therefore, the City will always have access to data entered for their water system.

Testers have the ability to review any test data they have submitted in the system. It is always available on their side of the program to archive, review and print.

**Customer Success & Support** - BSI does not simply manage data. We partner with water purveyors to help protect the drinking water for your communities. We have been working with communities for over 20 years and we are committed to exceed all expectations and provide a great customer service experience for all stakeholders.

**Customer & Support Staff** - We provide unlimited customer service/support for The City of Fort Lauderdale, testing companies, and water customers for the life of the contract.

The City will be assigned their own personal contacts within BSI, who will be there to answer any comments, questions, or concerns about the program, reports, notifications, or customer service.



Unlike competition, we can consult on technical backflow inquiries, since our company is founded on backflow prevention field expertise and countless years of backflow data management.

In addition to our customer support, we provide in-person meetings and training sessions with City staff. Our team will meet with representatives of the City to discuss current processes, improvement strategies and account reviews on a periodic basis. Our staff has the knowledge and expertise to consult on any aspects of your cross-connection control program.

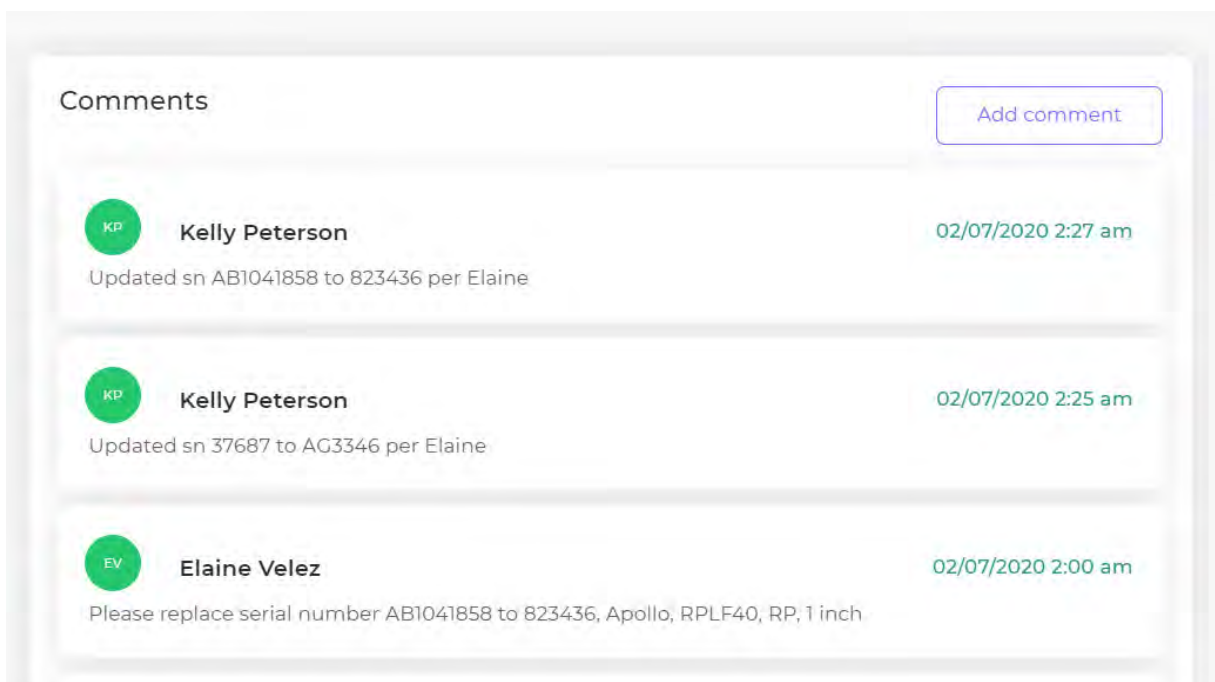
Our support is not only for you at the City. We also provide full customer service and technical support to your water customers and backflow testers via a toll-free number and email address. Our well-trained staff is available to answer questions, lifting the burden off your staff. The City can be assured of speaking with a live customer service representative and not an answering service or voicemail machine. We also provide an email address they can submit their questions or comments to. Our company policy is all questions, whether phone or email, will be answered within 24 hours.

**Customer Service Survey** - The City of Fort Lauderdale can rest assured we take customer satisfaction to heart. We continuously monitor our customer service agents and ensure they are providing excellent care to your constituents. We work with the City to provide reports on complaints, responses, and any feedback of our service.

**IT Support** - Our in-house IT staff is always available to identify and resolve any issues that may arise. Since our IT staff is internal, we have continuous access to their knowledge and expertise. We can easily troubleshoot any issue within the program users are experiencing and start working on a resolution immediately.

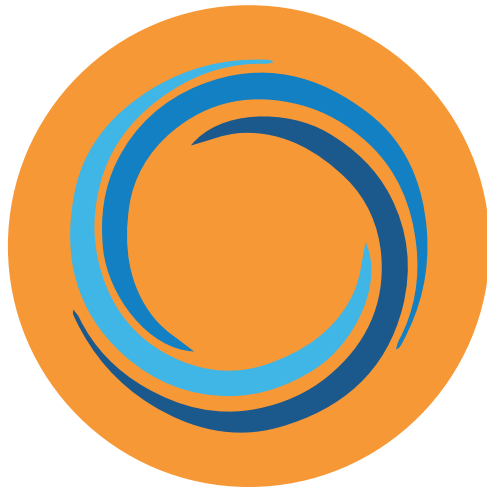
**Support Log and Metrics** - Our system is built on the foundation of accountability and transparency. All transactions are time stamped with user names. Each interaction with your backflow program is fully auditable and accessible to you at any time. Whether it is a contact with the City, the testing community or a water customer, you are always able to continuously monitor your program.

The City is always able to monitor and stay up to date with any issues, comments or concerns.



**System Reliability & Security** - BSI believes security of your data and information is of utmost importance, which is why our servers are backed up multiple times a day and is hosted by Amazon Web Services (AWS), providing the City with assurance their data will always be protected but accessible. All municipal/testing company information is protected via login credentials, and water customers must use their Customer Confirmation Number (CCN) to access their reports and find a testing company. No one should be able to data mine for information.

**Conclusion** - As illustrated above, the BSI Online program is unmatched by any other program. Being transparent, progressive, and customer service oriented has propelled BSI Online to be the nation's premiere backflow data management firm for over 320+ communities across the United States and Canada. We offer security, support, and an environmentally conscious method to managing backflow prevention data.



# References



BSI provides online backflow data management for the following clients.  
All costs associated with the program are paid for by testers.

12407-805

### Broward County

Keith McCawley | 954-831-0977  
kmccawley@broward.org  
Pop. 1,700,000  
Start Date: 4/1/2013

### Highland Beach

Pat Roman | 561-243-2033  
proman@highlandbeach.us  
Pop. 4,000  
Start Date: 3/1/2018

### Newberry

Marina Hull | 352-472-1537 x.132  
Marina.Hull@ci.newberry.fl.us  
Pop. 6,000  
Start Date: 4/1/2019

### Cape Coral

Lori Metcalf | 239-574-0860  
lmetcalf@capecoral.net  
Pop. 185,000  
Start Date: 1/1/2016

### Holly Hill

Walt Smyser | 386-348-9463  
wsmyser@hollyhillfl.org  
Pop. 12,000  
Start Date: 2/1/2019

### North Lauderdale

Sean Lypher | 954-724-7070 x.4755  
slypher@nlauderdale.org  
Pop. 41,000  
Start Date: 8/1/2015

### Coral Springs

Linda Jarocki | 954-345-2166  
ljarocki@coralsprings.org  
Pop. 121,000  
Start Date: 3/1/2019

### Hollywood

Eric Aronfreed | 954-967-4455  
earonfreed@hollywoodfl.org  
Pop. 153,000  
Start Date: 6/1/2016

### Oakland Park

Chris Lips | 954-630-4432  
chris@oaklandparkfl.gov  
Pop. 45,000  
Start Date: 1/15/2017

### Davie

Bill Peele | 954-327-3743  
Bill\_Peele@davie-fl.gov  
Pop. 95,000  
Start Date: 4/1/2014

### Indian River County

Eric Charest | 772-226-1827  
echarest@ircgov.com  
Pop. 130,000  
Start Date: 9/15/2010

### Plantation

Steve Peraza | 954-414-7351  
Speraza@plantation.org  
Pop. 90,000  
Start Date: 2/15/2015

### Deerfield Beach

Jeff Nugent | 954-422-5821  
jnugent@deerfield-beach.com  
Pop. 80,000  
Start Date: 5/15/2018

### Inverness

Scott McCulloch | 352-726-2321  
smcculloch@inverness-fl.gov  
Pop. 7,000  
Start Date: 1/15/2014

### Pompano Beach

Nathaniel Watson | 954-786-4082  
nathaniel.watson@copbfl.com  
Pop. 100,000  
Start Date: 2/15/2013

### Fort Myers Beach

Christy Cory | 239-463-9914  
ccory@woodardcurran.com  
Pop. 6,700  
Start Date: 8/15/2014

### Lee County

Mary Sierra | 239-533-8581  
Msierra@leegov.com  
Pop. 600,000  
Start Date: 3/1/2012

### Vero Beach

Dallas Jenkins | 772-978-5284  
djenkins@covb.org  
Pop. 15,000  
Start Date: 1/1/2013

### Hallandale Beach

Luis Chiguala | 954-457-3047  
lchiguala@hallandalebeachfl.go  
Pop. 37,000  
Start Date: 8/1/2014

### Margate

Sierra Evans | 954-972-0828  
sevans@margatefl.com  
Pop. 58,000  
Start Date: 8/15/2017

### Wellington

Darin Lajoie | 561-723-5871  
darinL@wellington.gov  
Pop. 65,000  
Start Date: 10/1/2018

### Hialeah Gardens

Yamileth Lloret | 305-822-3017 x32  
ylloret@cityofhialeahgardens.com  
Pop. 21,000  
Start Date: 6/15/2018

### Martin County

Merle Stokes | 772-288-5700  
wstokes@martin.fl.us  
Pop. 160,000  
Start Date: 2/1/2017

### Wilton Manors

Bert Fisher | 954-390-2190  
afisher@wiltonmanors.com  
Pop. 12,000  
Start Date: 10/1/2014

# Florida References



## Arizona

**Flagstaff** | Pop. 61,000  
James Boyer | 928-213-2117  
jboyer@flagstaffaz.gov  
Start Date: 02/15/12

## California

**Placer County Water Agency**  
Pop. 83,000  
Andrew Hamilton | 530-823-4919  
ahamilton@pcwa.net  
Start Date: 06/01/16

**Elsinore Valley Municipal Water District**  
Pop. 70,000  
David Ochoa | 951-674-3146  
dochoa@evmwd.net  
Start Date: 09/01/14

## Colorado

**Fort Collins** | Pop. 150,000  
Norm Mill | 970-416-2249  
nmill@fcgov.com  
Start Date: 07/01/14

**Thornton** | Pop. 120,000  
Bob Gardner | 303-538-7313  
Bob.Gardner@cityofthornton.net  
Start Date: 11/01/13

## Illinois

**Aurora** | Pop. 200,000  
Ian Wade | 630-256-3237  
iwade@aurora-il.org  
Start Date: 02/01/10

**Joliet** | Pop. 147,000  
Ryan Liang | 815-724-4230  
rliang@jolietcity.org  
Start Date: 10/01/10

**Naperville** | Pop. 145,000  
Lori Albright | 630-305-3781  
albrightL@naperville.il.us  
Start Date: 06/01/15

**Orland Park** | Pop. 58,000  
George McLaughlin | 708-403-6350  
gmclaughlin@orland-park.il.us  
Start Date: 12/01/18

**Downers Grove** | Pop. 55,000  
Lily Polcyn | 630-434-5471  
lpolcyn@downers.us  
Start Date: 04/01/10

## North Carolina

**Moore County** | Pop. 94,352  
Linda Matthews | 910-947-4306  
lcmatthews@moorecountync.gov  
Start Date: 09/01/16

**Orange Water & Sewer Authority**  
Pop. 80,000  
Shawn Stanley | 919-537-4292  
sstanley@owasa.org  
Start Date: 11/01/17

## Ohio

**Cleveland** | Pop. 400,000  
Roshelle Moore | 216-664-2444  
roshelle\_moore@clevelandwater.com  
Start Date: 04/01/13

**Toledo** | Pop. 300,000  
Toni Thomas | 419-936-2840  
tonette.thomas@toledo.oh.gov  
Start Date: 07/01/15

**Akron** | Pop. 200,000  
Melissa Longfellow | 330-375-2690  
mlongfellow@akronohio.gov  
Start Date: 05/01/15

## Texas

**Carrollton** | Pop. 120,000  
Michael Jobe | 972-466-4291  
michael.jobe@cityofcarrollton.com  
Start Date: 06/01/12

**Beaumont** | Pop. 120,000  
Blain Dishman | 409-785-3001  
bdishman@beaumonttexas.gov  
Start Date: 07/15/10

**Round Rock** | Pop. 110,000  
Eric Juarez | 512-341-3177  
ejuarez@roundrocktexas.gov  
Start Date: 11/01/14

**Sugar Land** | Pop. 84,000  
Joe Reyes | 281-275-2467  
jreyes@sugarlandtx.gov  
Start Date: 07/01/10

**Longview** | Pop. 81,000  
Maria Tidwell | 903-237-2782  
mtidwell@longviewtexas.gov  
Start Date: 10/15/13

# Minority/Women (M/WBE) Participation



**Minority/Women (M/WBE) Participation** - Our organization does not meet the criteria for being women or minority owned. We applaud the City's effort to promote opportunities for these groups. While we do not hold this certification, our organization employs over 75% of women. Majority of our leadership roles within Backflow Solutions, Inc are held by women, including Vice President of Sales, Vice President of Operations, Vice President of Customer Support. and several Department Managers. In our vast, 20+ year experience, there are no M/WBE companies in the small fraternity of backflow management firms.

# Required Forms



## Supplier Response Form

### BID/PROPOSAL CERTIFICATION

**Please Note:** It is the sole responsibility of the bidder to ensure that his bid is submitted electronically through [www.BidSync.com](http://www.BidSync.com) prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration)  \* EIN (Optional):

Address:  \*

City:  \* State:  \* Zip:  \*

Telephone No.:  \* FAX No.:  \* Email:  \*

Delivery: Calendar days after receipt of Purchase Order (**section 1.02 of General Conditions**):

Total Bid Discount (**section 1.05 of General Conditions**):

Check box if your firm qualifies for MBE / SBE / WBE (**section 1.09 of General Conditions**): ☐

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
<input type="text" value="n/a"/>	<input type="text" value="n/a"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
*	*				
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**VARIANCES:** If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **You must also click the "Take Exception" button.**

No exceptions

\*

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal.

I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event

shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

\*  
Name (printed)

\*  
Signature

\*  
Date

\*  
Title

Revised 4/28/2020

---

**Please enter your password below and click Save to update your response.**

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

**To take exception:**

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

---

**By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.**

---

Username **mbever@backflow.com**

Password  \*

[Save](#) [Take Exception](#) [Close](#)

\* Required fields

**SECTION VI - COST PROPOSAL PAGE****Proposer Name:** Backflow Solutions, Inc.

Proposer agrees to supply the products and services at the prices bid below in accordance with the terms, conditions and specifications contained in this RFP.

Cost to the City: Contractor shall quote firm, fixed, costs for all services/products identified in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

**Notes:**

The administration fee collected by the Contractor shall be \$45.00 per test. Provide the proposed Contractor's fees below where indicated. Should you have additional fees or services, please provide them on a separate sheet.

1. Contractor's Service Fee Per Test	\$ <u>12.95</u>
2. Annual Support/Membership/Licensing Fee	\$ <u>0.00</u>
3. Percent Credit Card Service Fee	<u>3.0</u> %
<b>Total Project Cost</b>	\$ <u>0.00</u>

(above is a sample format to be revised per individual solicitation)

**Submitted by:**Michelle Bever

Name (printed)

6/5/2020

Date



Signature

Vice President of Sales & Marketing

Title



## Supplier Response Form

### NON-COLLUSION STATEMENT:

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

#### NAME

-

None

\*

#### RELATIONSHIPS

None

\*

mbever@backflow.com

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**

**Please enter your password below and click Save to update your response.**

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

#### **To take exception:**

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

**By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.**

## Supplier Response Form

### CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH NON-DISCRIMINATION PROVISIONS OF THE CONTRACT

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-187(c), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

The Contractor shall not, in any of his/her/its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that he/she/it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

\*  
Authorized Signature

\*  
Print Name and Title

\*  
Date

**Please enter your password below and click Save to update your response.**

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- 3) Upload exceptions as an attachment to your offer on BidSync's system.

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Username **mbever@backflow.com**

Password  \*

Save

Take Exception

Close

\* Required fields

## Supplier Response Form

## LOCAL BUSINESS PREFERENCE

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this bid/proposal, as applicable to the local business preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the Local Business Preference Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **and**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

**THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: [https://library.municode.com/fl/fort\\_lauderdale/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTVFI\\_DIV2PR\\_S2-186LOBUPRPR](https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-186LOBUPRPR)**

**Definitions:** The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.
4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.

## LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

- (1)   
Business Name
- (2)   
Business Name
- (3)   
Business Name
- (4)   
Business Name
- (5)   
Business Name
- (6)  Backflow Solutions, Inc  
Business Name

is a **Class A** Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt **and** a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

is a **Class B** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt **or** a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

is a **Class C** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.

requests a **Conditional Class A** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

requests a **Conditional Class B** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

is considered a **Class D** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration.

BIDDER'S COMPANY:  \*AUTHORIZED  
COMPANY  
PERSON: \*

PRINTED NAME

 \*

TITLE

SIGNATURE:

 \*

DATE:

 \***Please enter your password below and click Save to update your response.**

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

**To take exception:**

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **mbever@backflow.com**Password  \*

\* Required fields

## Supplier Response Form

## CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below you agree with these terms.

Please indicate which credit card payment you prefer:

☐ MasterCard

☒ Visa

\*  
Company Name

\*  
Name (Printed)

\*  
Signature

\*  
Date

\*  
Title

**Please enter your password below and click Save to update your response.**

**Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature.** (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

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- 3) Upload exceptions as an attachment to your offer on BidSync's system.

**By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.**

Username **mbever@backflow.com**

Password  \*

Save

Take Exception

Close



## CERTIFICATE OF LIABILITY INSURANCE

12407-805  
DATE (MM/DD/YYYY)  
12/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> DSP Insurance Services 1900 E Golf Rd Ste 650  Schaumburg IL 60173	<b>CONTACT NAME:</b> Sharon L Panos	<b>FAX (A/C, No):</b> (847) 934-6186	
	<b>PHONE (A/C, No, Ext):</b> (847) 934-6100	<b>E-MAIL ADDRESS:</b> spanos@dspins.com	
<b>INSURED</b> Backflow Solutions, Inc.  12607 S. Laramie Ave.  Alsip IL 60803	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Valley Forge Insurance		20508
	<b>INSURER B:</b> Continental Casualty Company		20443
	<b>INSURER C:</b> Continental Insurance Co.		35289
	<b>INSURER D:</b> American Casualty Company of R		20427
	<b>INSURER E:</b> Admiral Insurance Company		24856
<b>INSURER F:</b>			

## COVERAGES

CERTIFICATE NUMBER: Cert ID 28251

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Per Proj & Per Loc			6016191751	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			6016191801	01/01/2020	01/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6016191796	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N N/A			6075831705	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Professional/Pollution			FEI-ECC-20920-05	01/01/2020	01/01/2021	Each Claim/Aggregate \$ 2,000,000 \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional insured on General Liability when required by written contract: City of Fort Lauderdale

## CERTIFICATE HOLDER

City of Fort Lauderdale  100 N Andrews Ave  Ft Lauderdale FL 33301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

Form **W-9**  
(Rev. November 2017)  
Department of the Treasury  
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Backflow Solutions, Inc.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

**12609 S. Laramie Ave**

6 City, state, and ZIP code

**Alsip, IL 60803**

7 List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

or

Employer identification number

3	7	-	1	4	5	7	2	4	5
---	---	---	---	---	---	---	---	---	---

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

*M.D. Eisenbauer*

Date ►

**6/4/2020**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Foreign Profit Corporation  
BACKFLOW SOLUTIONS, INC.

### Filing Information

**Document Number** F12000002918  
**FEI/EIN Number** 37-1457245  
**Date Filed** 07/13/2012  
**State** IL  
**Status** ACTIVE

### Principal Address

12607 SOUTH LARAMIE AVENUE  
ALSIP, IL 60803

### Mailing Address

12607 SOUTH LARAMIE AVENUE  
ALSIP, IL 60803

### Registered Agent Name & Address

CORPORATION SERVICE COMPANY  
1201 HAYS STREET  
TALLAHASSEE, FL 32301-2525

### Officer/Director Detail

#### **Name & Address**

Title PD

Eisenhauer, Micheal D  
12607 S. Laramie Avenue  
Alsip, IL 60803

Title STD

EISENHAUER, MICHAEL D  
12607 SOUTH LARAMIE AVENUE  
ALSIP, IL 60803

### Annual Reports

Report Year	Filed Date
2018	02/21/2018
2019	02/08/2019



**Thank you for allowing BSI Online  
to submit a proposal for the  
City of Fort Lauderdale.**

# Appendix A



# IT Statement

**Introduction** - BSI utilizes Amazon Web Services ("AWS") infrastructure for its online tracking program. AWS delivers a scalable cloud computing platform with high availability and dependability. Helping to protect the confidentiality, integrity, and availability of its customers' systems and data with the utmost importance, as well as maintaining customer trust and confidence.

**Shared Security Responsibility Model** - BSI and AWS share the responsibility of securing data and systems. AWS is responsible for securing the underlying infrastructure that supports the cloud, and BSI is responsible for data and systems that are stored and operated on the cloud.

## AWS Responsibilities and Global Infrastructure

**Compliance Program** - AWS has a robust compliance program that enables BSI to incorporate the securing of data and systems for our customers. The IT infrastructure that AWS provides to its customers is designed and managed in alignment with security best practices and a variety of IT security standards, including: SOC 1/SSAE 16/ISAE 3402 (formerly SAS 70), SOC 2, SOC 3, FISMA, DIACAP, FedRAMP, DOD CSM Levels 1-5, PCI DSS Level 1, ISO 9001 / ISO 27001, ITAR, FIPS 140-2, and MTCS Level 3. More about AWS Compliance Program can be found at (<https://aws.amazon.com/compliance/>).

**Physical and Environmental Security** - AWS's data centers are state of the art, utilizing innovative architectural and engineering approaches. AWS only provides data center access and information to employees and contractors who have a legitimate business need for such privileges. All physical access to data centers by AWS employees is logged and audited routinely.

**Fire Detection and Suppression** - Automatic fire detection and suppression equipment has been installed to reduce risk. The fire detection system utilizes smoke detection sensors in all data center environments, mechanical and electrical infrastructure spaces, chiller rooms and generator equipment rooms. These areas are protected by either wet-pipe, double-interlocked pre-action, or gaseous sprinkler systems.

**Power** - The data center electrical power systems are designed to be fully redundant and maintainable without impact to operations, 24 hours a day, and seven days a week. Uninterruptible Power Supply (UPS) units provide back-up power in the event of an electrical failure for critical and essential loads in the facility. Data centers use generators to provide back-up power for the entire facility.

**Climate and Temperature** - Climate control is required to maintain a constant operating temperature for servers and other hardware, which prevents overheating and reduces the possibility of service outages. Data centers are conditioned to maintain atmospheric conditions at optimal levels. Personnel and systems monitor and control temperature and humidity at appropriate levels.

**Management** - AWS monitors electrical, mechanical, and life support systems and equipment so that any issues are immediately identified. Preventative maintenance is performed to maintain the continued operability of equipment.

## BSI Responsibilities and Practices

BSI incorporates best practices as laid out by AWS Security Best Practices found here ([https://d0.awsstatic.com/whitepapers/Security/AWS\\_Security\\_Best\\_Practices.pdf](https://d0.awsstatic.com/whitepapers/Security/AWS_Security_Best_Practices.pdf)). Some of those practices are as listed, but not limited to: IAM Central User Management, Multi-factor Authentication, Authorized SSH Keys, and IAM Roles and Access Keys.

**Operational Practices** - BSI incorporates a number of policies and procedures and utilizes industry leading software and hardware to protect our customers data and privacy. These measures are routinely vetted and iterated upon to make sure we keep up to date with the best practices of the industry.

**Vulnerability Procedures** - We make sure that all aspects of our business are kept secure from a variety of vulnerability tests. We utilize scanners, antivirus, and malware software to provide updated reports and quarantining of vulnerabilities. We subscribe to industry standard reporting services to give us up to the minute information on security patches and zero day vulnerabilities. We employ data destruction standards for all of our Classification Level 2 data and destroy that data as per DIN 66399 standards. We run awareness programs to keep our staff educated on avoiding vulnerability threats such as phishing and password insecurity.

**Protocols and Standards** - BSI utilizes best practices in the development and maintenance of their online program. These protocols and standards are as listed, but not limited to: SSL Encryption 2048 bit RSA keys with AES-256 bit encryption, SQL Injection Prevention, Password Hashing, Code Review and Change Management, Cross Site Forgery Protection, and Validation and Sanitization of Input.

**NON-COLLUSION STATEMENT:**

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.**

**NAME****RELATIONSHIPS**

-

**None****None**

**mbever@backflow.com**

**In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.**

**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH  
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-187(c), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

The Contractor shall not, in any of his/her/its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that he/she/it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

**Michelle Bever**  
Authorized Signature

**Michelle Bever Vice President of Sales and Marketing**  
Print Name and Title

**06/04/2020**  
Date



## LOCAL BUSINESS PREFERENCE

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this bid/proposal, as applicable to the local business preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the Local Business Preference Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **and**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

**THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:**

**[https://library.municode.com/fl/fort\\_lauderdale/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH2AD\\_ARTVFI\\_DIV2PR\\_S2-186LOBUPRPR](https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-186LOBUPRPR)**

**Definitions:** The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.
4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.

## LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

- |     |   |   |
|-----|---|---|
| (1) | Business Name                                   | is a <b>Class A</b> Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt <u>and</u> a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City. |
| (2) | Business Name                                   | is a <b>Class B</b> Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt <u>or</u> a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.                                   |
| (3) | Business Name                                   | is a <b>Class C</b> Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.   |
| (4) | Business Name                                   | requests a <b>Conditional Class A</b> classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.   |
| (5) | Business Name                                   | requests a <b>Conditional Class B</b> classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.   |
| (6) | <b>Backflow Solutions, Inc</b><br>Business Name | is considered a <b>Class D</b> Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration.   |

BIDDER'S COMPANY: **Backflow Solutions, Inc**

AUTHORIZED PERSON:	COMPANY	<b>Michelle Bever</b>	<b>Vice President of Sales and Marketing</b>
		PRINTED NAME	TITLE
SIGNATURE:	<b>Michelle Bever</b>	DATE:	<b>06/04/2020</b>

## CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below you agree with these terms.

Please indicate which credit card payment you prefer:

☐ MasterCard

☒ Visa

**Backflow Solutions, Inc**  
Company Name

**Michelle**  
Name (Printed)

**06/04/2020**  
Date

**Bever**  
Signature

**mbever@backflow.com**  
Title

**BID/PROPOSAL CERTIFICATION**

**Please Note:** It is the sole responsibility of the bidder to ensure that his bid is submitted electronically through [www.BidSync.com](http://www.BidSync.com) prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration) **Backflow Solutions, Inc** EIN (Optional): **37-1457245**

Address: **12609 S Laramie Ave**

City: **Alsip** State: **IL** Zip: **60803**

Telephone No.: **708-761-4525** FAX No.: **888-414-4990** Email: **mbever@bacflow.com**

Delivery: Calendar days after receipt of Purchase Order (**section 1.02 of General Conditions**): **Immediate**

Total Bid Discount (**section 1.05 of General Conditions**): **\$0.00**

Check box if your firm qualifies for MBE / SBE / WBE (**section 1.09 of General Conditions**): ☐

**ADDENDUM ACKNOWLEDGEMENT** - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
n/a	n/a				

**VARIANCES:** If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **You must also click the "Take Exception" button.**

**No exceptions**

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal.

I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

**Michelle Bever**  
Name (printed)

**06/09/2020**  
Date

**Michelle Bever**  
Signature

**Vice President of Sales & Marketing**  
Title

Revised 4/28/2020