



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo**

12-2154

TO: Honorable Mayor & Members
Fort Lauderdale City Commission

FROM: Lee Feldman, City Manager

DATE: September 18, 2012

TITLE: Motion to approve a clarification to contract 425-10983 for the purchase of used vehicles

Recommendation

It is recommended that the City Commission approve a clarification to the language pertaining to the payment of tags and titles in contract 425-10983 as previously approved by the City Commission at its regular meeting of July 10, 2012. The change would clarify that the City is responsible to pay all State fees for obtaining the titles and tags for used vehicles purchased.

Background

When the specifications were written for Request for Proposal (RFP) 425-10983, purchase of used vehicles, it provided "...that the successful proposer will be required to register the vehicles and provide tags. The cost of all fees for titling, registering and tagging is to be borne by the proposer." The intent of the RFP was that the contractor would obtain the tags and titles as part of the contract services; it was understood, as with all vehicle purchases, that the City would be liable for the fees charged by the State.

The contractor's response to the RFP stated that the contractor would complete the tag and title work and that the City would only be liable to pay the State required fees. These fees would be billed separately on the invoice.

Resource Impact

There is a fiscal impact to the City in the amount of \$6,117.70.

FUNDS AVAILABILITY LOCATION:

FY	FUND	SUB			INDEX #	INDEX NAME	SUB		AMOUNT
		FUND	FUND NAME	OBJECT #			SUBJECT NAME		
2012	583	01	PARKING & FLEET SVS	PAR030101	FLEET SERVICES	3216	VEHICLES	6,117.70	
TOTAL								6,117.70	

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Department Director: Douglas R. Wood, Finance