



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#23-0893

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: September 19, 2023

TITLE: Motion Approving Revenue-Based Service Agreement for Aquatic Program
Management - Sunrise Middle Pool (Rebid) - Park Swim International, LLC
- Annual Revenue of \$18,000 - (**Commission District 1**)

Recommendation

Staff recommends the City Commission approve a Revenue-Based Service Agreement, in substantially the form attached, for Aquatic Program Management – Sunrise Middle School with Park Swim International, LLC, for the initial one year period annual revenue amount of \$18,000; and authorize the City Manager to approve three (3) one-year renewal options in the annual revenue amount of \$18,000, for a total contract revenue generating amount of \$72,000.

Background

On July 12, 2023, the Procurement Services Division issued Invitation to Bid, Event No. 141, for Aquatic Program Management - Sunrise Middle Pool (Rebid).

On July 31, 2023, the event closed with a total of one (1) bid submitted.

The bid provided by the sole bidder, Park Swim International, LLC, met the bid requirements and is deemed a responsive and responsible bidder with a minimum annual guarantee (MAG) amount of \$18,000. Staff recommends award to Park Swim International, LLC to provide swim classes, swim team practices, community recreational use and specialty instruction and clinics located at the pool at Sunrise Middle School and to be jointly operated by the School Board of Broward County and the City.

On August 18, 2023, the City received a formal protest from Hammerhead Aquatics. On August 29, 2023, the Chief Procurement Officer conferred with the City Attorney's Office and denied the protest. In response to the denial of the protest, Hammerhead Aquatics submitted a Notice of Appeal to the Chief Procurement Officer to schedule an agenda item for the City Commission to consider the protest. A companion item on the regular agenda (CAM #23-0914) has been scheduled. Staff recommends the City Commission affirms the Chief Procurement Officer's decision to deny the protest.

Resource Impact

There is no current year fiscal impact to the City. Future revenue related to this agreement is contingent upon approval of the FY 2024 Budget by the City Commission.

Strategic Connections

This item is a *2022 Top Commission Priority*, advancing Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build healthy and engaging community
- Objective: Offer a diverse range of recreational and educational programming and improve access to and enjoyment of our beach, waterways, parks, and open spaces for everyone.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation, and Open Space Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle

Related CAM

23-0914

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Park Swim International, LLC Revenue-Based Service Agreement

Prepared by: Jennifer Gigler, Rec Program Supervisor, Parks and Recreation
Susan Riestra, Community Program Manager, Parks and Recreation
Heather Rose, Sr. Procurement Specialist, Finance
Matthew Eaton, Sr. Administrative Assistant, Finance

Department Directors: Phil Thornburg, Parks and Recreation
Linda Short, Finance