



## OFFICE OF MANAGEMENT AND BUDGET

### GRANT PRE-APPLICATION FORM

Rev: 06 |

#### GRANT PROGRAM INFORMATION

Grant Agency:	Florida Department of Agriculture and Consumer Services
Grant Program Title	Urban and Community Forestry Grant
Grant Period:	March 2023 - March 2024
Application Due Date:	November 14, 2022
Grant Website:	<a href="http://www.fdacs.gov/Forest-Wildfire/For-Communities/Urban-Fore">www.fdacs.gov/Forest-Wildfire/For-Communities/Urban-Fore</a>
Grantor Contact:	William Liner
Address:	3125 Conner Blvd., C-25, Tallahassee, FL 32399-1650
Phone:	(850) 681-5881
Fax:	
Email:	William.Liner@FDACS.gov

#### PROJECT INFORMATION

Project Title:	Riverland Woods Park Tree Planting Project
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# GRANT PRE-APPLICATION FORM

Rev: 06 |

## Brief Project Summary:

<p>Purchase and install trees in Riverland Woods Park to improve the tree canopy.</p>
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Grant Amount Requested:

\$25,000

Match Amount and Source:

\$25,000    PKR 10-001-6034-572-30-3913  
General Parks Maintenance - Horticultural Supplies

Grant Project Budget:

\$50,000

**Proposed Grant Budget by Line Item. Include any allowable Direct Administrative Costs**

Revenue	Expenses
\$25,000 - Grant	\$25,000 - Grant - Tree Purchases
	\$25,000 - Match - Horticultural Supplies

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Rev: 06 |

## Major Conditions and Deliverables:

Staff proposes to install trees and match the grant with mulch and in-kind services.

Project Manager:

Kimberly Pearson

Other department(s) impacted by grant:

Has the City received this grant in the past?

Yes ☒ No ☐

Year: 2009 Amount: \$ 5,000

## Originating Department Comments:

50% match is required. The application will be withdrawn if the 11/15/22 CAM is denied

Prepared by:

Gina Rivera

Date

10/20/2022

Approved by (Department Director):



10/24/2022



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Rev: 06

## DEPARTMENT REVIEW/APPROVAL

### City Attorney's Comments:

Signature:

Date:

### Budget Division Comments:

- Based on OMB's recommendation, the Department has adjusted the Grant Match expenses to mulch and ground cover. Please see email attached.
- Recommend approval. Funds are available in the Department's operating budget budget to match this grant activity.

Signature:

*Y. W. Matthews*

Date:

10/26/2022

### Grants Administration Comments:

A grant application CAM is being completed by the Department pending guidance from the grantor on whether a formal resolution from the Commission needs to be incorporated in the application packet.

Signature:

*J. McCormick*

Date:

10/26/2022

### City Manager Comments:

approved

Signature:

*Greg Chavarria*  
Greg Chavarria (Oct 28, 2022 10:21 EDT)

Date:

Oct 28, 2022