



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#14-0917

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: August 19, 2014

TITLE: Motion to approve ranking and authorization to commence contract negotiations for engineering consulting services for a comprehensive utility strategic master plan- Request for Qualifications (RFQ) 246-11426 – Consultants Competitive Negotiations Act (CCNA)

Recommendation

It is recommended that the City Commission approve the ranking and authorize the commencement of contract negotiations for engineering consulting services for a comprehensive utility strategic master plan with the top ranked proposer Reiss Engineering, Inc. and certify them as qualified pursuant to law and the City's regulations as well as fully qualified to render the required services based on the City staff's recommendation.

Background

The City solicited engineering firms to provide engineering consulting services for a comprehensive utility strategic master plan. The scope of services includes a comprehensive evaluation of the City's facilities, operations and procedures for delivery of water, wastewater and reclaimed water services.

The timeline for the solicitation process included the following:

- June 2014 - RFQ 246-11426 was opened and four proposals were received from the following firms: Reiss Engineering, Inc., URS Corporation Southern, CH2M Hill Engineers, Inc. and MWH Americas, Inc.
- July 2014 - The evaluation committee consisting of Jorge Holguin – Senior Project Manager, Pedram Zohrevand – Assistant City Engineer, Tamira Coffman – Assistant Public Works Director, Nancy Gassman – Assistant Public Works Director and Samantha Timko – Strategic Initiatives Administrator met with James Hemphill – Sr. Procurement Specialist to evaluate and rank the proposers. As a result of the evaluation, the committee selected the following three firms to be shortlisted for oral presentations: Reiss Engineering, Inc., CH2M Hill Engineers, Inc. and MWH Americas, Inc.

- July 2014 – Each firm was invited to make an oral presentation to the evaluation committee. After the presentations were completed, the committee ranked the proposals based on the evaluation criteria and oral presentations as shown in the following table.

		Reiss Engineering, Inc.	CH2M Hill Engineers, Inc.	MWH Americas, Inc.
EVALUATION CRITERIA	WEIGHTED FACTOR	RANK	RANK	RANK
Qualifications of firm including years of experience, licenses, Insurance, current and previous Minority/Women Business Enterprise (M/WBE) participation efforts, other pertinent information	25%	1	2	3
Qualification of Project Team including personnel assigned to work on various projects, project managers, sub-consultants, joint ventures and M/WBE participation efforts	25%	1	2	3
Approach to Scope of Work (including planned M/WBE participation efforts)	25%	1	2	3
Previous Similar Projects; References	25%	1	2	3
Overall Ranking		1	2	3

Staff is requesting approval to negotiate a contract with the top ranked firm Reiss Engineering, Inc.

Resource Impact

There is no fiscal impact to the City for this item.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Safety Cylinders of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Attachments

Exhibit 1 – Evaluation Committee Tabulation 246-11426

Exhibit 2 – CH2M Hill proposal

Exhibit 3 – MWH Americas proposal

Exhibit 4 – Reiss Engineering proposal

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