



# CHANGE ORDER – COMMISSION

Rev: 0 | Revision Date: 10/13 /2025 | Print Date: 12/29/2025 I.D. Number:  
CONOM

To: Glenn Marcos, CPPO, CPPB, FCPM, FCPA, Chief Procurement Officer  
From: Ronald Stein, Sr. Project Manager  
Date: January 6, 2026  
Re: Change Order No. 01 – WJE additional services for Project #12573

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Job Description: Project P12573, Fort Lauderdale Police Headquarters

Contractor: Wiss, Janney, Elstner Associates, Inc.  
Amount: Total amount of Change Order # 1, \$321,910.00  
Funding: P12573.331/6599

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The City is requesting additional funding to be added to the Wiss, Janney, Elstner Associates (WJE) Purchase Order, to continue the requested third-party engineering services for the New Police Headquarters project.

During the July 2, 2024 Commission Conference meeting, after the discovery of the building deflection, the City Commission directed staff to hire a third-party structural engineer to review the condition of the building, make recommendations, and issue a report. The first firm that was onboarded was Lakdas Yohalem Engineering, and following its preliminary report, Wiss, Janney, Elstner Associates, Inc. (WJE) was subsequently hired on October 15, 2024. A Notice to Proceed was issued for WJE thereafter. The firm was charged with reviewing the initial deflection, Lakdas findings and Thonton Tomasetti's recommendations, referenced in the scope of services as the Phase 1 review, and conducting an extended peer review of the entire structure of the building, referenced in the scope of services as Phase 2.

On December 31, 2024, WJE issued its Phase 1 report in reference to the building's structural deflection. WJE's recommendation included adding micro-piles to the foundation at four locations, enhanced structural column support on the 1<sup>st</sup> and 3<sup>rd</sup> floors, up-turned structural beams on the roof, and carbon fiber reinforced wrap for the columns on the 3<sup>rd</sup> floor. On April 22, 2025, WJE issued its Phase 2 draft report, and the recommendation was to address the identified issues through a combination of structural enhancements, corrections to the engineering and architectural plans, clarifications on construction design, and model testing of structural components to confirm capacities are correct for a category 5 rated hurricane building.

Based on these reports and the City's desire to ensure that the corrective actions recommended by the design team were appropriate, the City requested WJE to continue to provide services related to the building in addition to the Phase 1 and Phase 2 reports that were completed. These services included multiple meetings with the City Commissioners and evaluations of multiple rebuttal materials from the Structural Engineer of Record and Architect of Record. WJE's work has also included Commission conference presentations, additional engineer modeling, and deeper analysis not included



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in the original scope. The process to ensure the integrity and safety of the structure has continued past the original scope for which WJE was contracted. Staff is therefore requesting an additional \$321,910.00 which will bring the requested services in line with the level of effort the City has requested of WJE.

It should be noted that all costs associated with the work WJE is performing will be submitted to AECOM, the architect of record for the Project for full reimbursement.

Requesting Funding for the below listed items:

Table 1. Summary of change order fee by phase

Description	Change Order Fee
Phase 1 Additional Work	\$110,505
Phase 2 Additional Work (as of 9/26/25)	\$156,405
Estimated Phase 2 Work to Complete Project	\$55,000
<b>Estimated Total Change Order Fee</b>	<b>\$321,910</b>

## EXISTING CONTRACT ITEMS ARE UTILIZED – TOTAL ADDITION \$ 321,910.00

NET AMOUNT OF THIS CHANGE ORDER \$321,910.00

ADDITIONAL CONTRACT TIME BEING REQUESTED– (0) CALENDAR DAYS

THE TOTAL AMOUNT OF THIS CHANGE ORDER \$321,910.00

## CHANGE ORDER SUMMARY SHEET

ORIGINAL CONTRACT AMOUNT	\$ 93,000.00
COST OF CHANGE ORDERS TO DATE	\$ 0.00
COST OF THIS CHANGE ORDER	\$321,910.00



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	TOTAL:	\$414,910.00
ORIGINAL CONTRACT TIME	0	calendar days
TIME ADDED TO DATE	0	calendar days
TIME ADDED TO THIS CHANGE ORDER	0	calendar days
	TOTAL:	0 calendar days

SCHEDULE OF CHANGE ORDERS TO DATE

C.O.#	DATE	DESCRIPTION	AMOUNT OF COST OR CREDIT
None			

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IN WITNESS OF THE FOREGOING, the Parties have set their hands and seals the day and year first written above.

**CITY**

CITY OF FORT LAUDERDALE, a Florida municipal corporation.

By: \_\_\_\_\_  
RICKELLE WILLIAMS  
City Manager

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
DAVID R. SOLOMAN  
City Clerk

Approved as to Legal Form and Correctness:  
Shari L. McCartney, City Attorney

By: \_\_\_\_\_  
RHONDA MONTOYA HASAN  
Senior Assistant City Attorney



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## ENGINEER

Wiss, Janney, Elstner Associates, Inc.

WITNESSES:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

By: \_\_\_\_\_

Brent Chancellor, PhD, PE  
Associate Principal, Project Manager

(CORPORATE SEAL)

STATE OF \_\_\_\_\_:

COUNTY OF \_\_\_\_\_:

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_, as \_\_\_\_\_, for Wiss, Janney, Elstner Associates, Inc. .

\_\_\_\_\_  
(Signature of Notary Public - State of Florida)

\_\_\_\_\_  
(Print, Type, or Stamp Commissioned Name of  
Notary Public)

Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_  
Type of Identification Produced: \_\_\_\_\_