

**RUSH**

**DOCUMENT ROUTING FORM**

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5/3/13  
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NAME OF DOCUMENT: **First Amendment to Agreement with Resource Recovery Board for Time Extension for Single-Stream Recycling Grant Funds**

Approved Comm. Mtg. on **APRIL 16, 2013** CAM# **13-0582** ITEM: **M-10**

Routing Origin:  CAO  ENG.  COMM. DEV.  OTHER \_\_\_\_\_

Also attached:  copy of CAR  copy of document  ACM Form  3 originals

On 4/17/13, LB forwarded to: **MARYANN JOHNSTON, PUBLIC WORKS ENGINEERING**

1.) Approved as to Content: Mandy Grand  
Department Director

Capital Improvements defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, inc. major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

Please Check the proper box: CIP FUNDED  YES  NO  
Capital Improvement Projects

2.) Approved as to Funds Available: by Dave DeLuca Date: 4.19.13  
Finance Director

Amount Required by Contract/Agreement \$ N/A Funding Source: N/A  
Dept./Div. PBS/SANITATION Sustainability Index/Sub-object N/A Project # N/A N/A

3.) City Attorney's Office: Approved as to Form:# 5 Originals to City Mgr. By: **CARRIE SARVER**  
C.S.  
Carrie Sarver

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4.) Approved as to content: Assistant City Manager:  
By: \_\_\_\_\_ By: Susanne Torriente  
Stanley Hawthorne, Assistant City Manager Susanne Torriente, Assistant City Manager

- 5.) City Manager: Please sign as indicated and forward 5 originals to Mayor.
- 6.) Mayor: Please sign as indicated and forward 5 originals to Clerk.
- 7.) To City Clerk for attestation and City seal.

**INSTRUCTIONS TO CLERK'S OFFICE**

8.) City Clerk: retains one original document and forwards 5 original documents to:  
**LORETTA CRONK, PUBLIC WORKS - SANITATION**  
 Copy of document to \_\_\_\_\_  Original Route form to Linda Blanco, CAO  
 Attach \_\_\_\_\_ certified copies of Reso. # \_\_\_\_\_  Fill-in date

4/19

FIRST AMENDMENT TO AGREEMENT  
Between  
THE RESOURCE RECOVERY BOARD  
and  
CITY OF FORT LAUDERDALE

For

Single-Stream Recycling Grant Funds

This is a First Amendment to Agreement between THE RESOURCE RECOVERY BOARD, the governing body of THE BROWARD SOLID WASTE DISPOSAL DISTRICT (District), hereinafter referred to as "RRB" and CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida, hereinafter referred to as "GRANTEE,"

WITNESSETH:

WHEREAS, GRANTEE is a Resource Recovery System Partner; and

WHEREAS, RRB has authorized funding to stimulate recycling; and

WHEREAS, the RRB endorsed the procurement of carts or other related items for use in the single-stream recycling process; and

WHEREAS, the RRB's Executive Director has established guidelines for eligible single stream recycling expenses, including purchase of roll-out carts and capital equipment for the collection and processing of recyclables, education and outreach campaigns and other expenses as approved by the Executive Director; and

WHEREAS, RRB approved funding to assist GRANTEE with recycling efforts; and

WHEREAS, the RRB and City executed an Agreement that will expire on May 1, 2013 as originally provided; and

WHEREAS, the RRB subsequently approved later agreements that extend the term until September 30, 2014;

WHEREAS, RRB has determined that these expenditures serve a DISTRICT and public purpose and have included same in the budget of the RRB; and NOW THEREFORE,

IN CONSIDERATION of the mutual terms, conditions, promises, covenants and payments hereinafter set forth, RRB and GRANTEE agree as follows:

1. Section 4, METHOD OF PAYMENT AND FINANCIAL RESPONSIBILITY is hereby amended and replaced:

4. **METHOD OF PAYMENT AND FINANCIAL RESPONSIBILITY**

RRB will award funds not later than 60 days after execution by the Executive Director and GRANTEE. GRANTEE shall submit progress reports on May 1, 2012, November 1, 2012, and May 1, 2013, as applicable, that documents expenditures and outcomes (Exhibit "B"). The report shall be supported by proper documentation including, copies of invoices, receipts, or other evidence of indebtedness for purchases and/or services incurred within the term of this agreement. GRANTEE agrees and understands that all funding authorized through this program shall be used only as outlined in this Agreement.

Executive Director will notify Partner Cities within 30 days of receipt of progress report on acceptance or rejection of expenses. Partner cities may appeal decision to the RRB. Decision of the RRB will be final.

Upon the cessation of the existence of the RRB, any use or expenditure of funds which is not in accordance with the project scope described in Exhibit "A" or expended by the completion date contained in Exhibit "A", which in no event shall exceed September 30, 2014, shall be returned to Broward County ("County") within thirty (30) days of receipt of a written notice from County. After the cessation of the existence of the RRB, upon request of County, GRANTEE shall provide to County, within thirty (30) days, all supporting and financial documentation as may be required by County to verify the expenditure of funds for the project described in Exhibit "A."

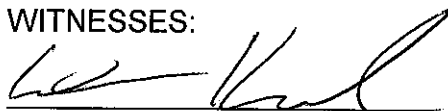
2. All other terms and conditions remain unchanged.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement: RESOURCE RECOVERY BOARD signing by and through the EXECUTIVE DIRECTOR, authorized to execute same.

By action approved by the Resource Recovery Board and the City of FORT LAUDERDALE, Florida signing by and through its representative, duly authorized to execute same.

RESOURCE RECOVERY BOARD

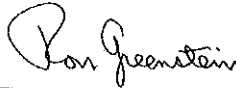
WITNESSES:

  
Signature

Steve Kasselakis  
Print Name

Eliner Knight  
Signature

Eliner Knight  
Print Name

  
RRB Executive Director

Digitally signed by RON GREENSTEIN  
DN: dc=city, dc=broward, dc=bc,  
ou=Organization, ou=BCC, ou=PW,  
ou=WRS, ou=Users, cn=RON  
GREENSTEIN  
Date: 2013.04.22 14:25:28 -0400

22nd day of April, 2013

City of \_\_\_\_\_, Florida  
PARTNER CITY

WITNESSES:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
(Print name and title)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Print Name

ATTEST:

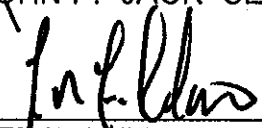
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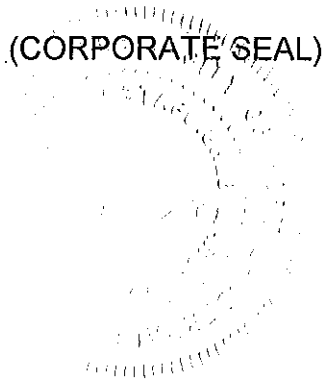
**See attached City signature page**

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.


CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida:

By   
JOHN P. "JACK" SEILER, Mayor

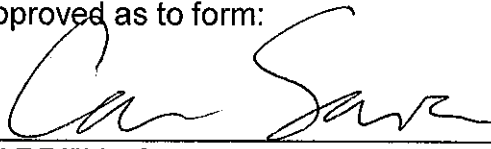
By   
LEE R. FELDMAN, City Manager



ATTEST:

  
JONDA K. JOSEPH, City Clerk

Approved as to form:

  
CARRIE L. SARVER  
Assistant City Attorney

**EXHIBIT A**  
**AMENDED RRS FUNDS APPLICATION**  
**CONVERSION TO RECYCLING WITH AUTOMATED CARTS,**  
**SINGLE-STREAM EDUCATION AND CROSS PROGRAM SUPPORT**

Applicant: City of Fort Lauderdale

Project Name or Description: Conversion to Single-Stream Carts

Project Manager (project contact): Loretta Cronk

Address: Public Works Department, Office of Recycling  
949 N.W. 38 Street  
Fort Lauderdale, FL 33309

Phone: 954-828-5054

E-mail: lcronk@fortlauderdale.gov

Project Category: (check all that apply)

Roll-out carts <input checked="" type="checkbox"/>	Capital/Equipment <input type="checkbox"/>	Professional Services <input checked="" type="checkbox"/>
Outreach & Education <input checked="" type="checkbox"/>	Other <input checked="" type="checkbox"/>	

*Project Scope of Work:*

The City administers the largest municipal recycling program in Broward County, including:

- Curbside service to 38,000 residential accounts as well as City facilities.
- Installation, maintenance and collection of hundreds of recycling containers in public spaces, such as beaches, bus stops, sidewalks, parks, and dugouts.
- Maintenance of and collections from numerous mixed paper drop-off sites around the City.
- Recycling education and outreach to homeowners, multi-family property owners and occupants, as well as to the public at large.

This project utilizes a multi-faceted approach to increase single-stream recycling by neighbors and visitors, with the goal to increase the overall tonnage collected within the City and therefore the ROI of the recycling program. Maximizing the revenues earned through recycling brings the program closer to being self-sustaining, and keeps associated fees low. It helps to achieve local and state recycling goals, and makes recycling accessible to more community members. Increasing recycling participation targets a key goal in our Sustainability Action Plan.

The proposal described herein includes the purchase of 40,000 65-gallon recycling carts with ultra high-frequency Radio Frequency Identification (RFID) tags; assembly and delivery through the manufacturer; asset management and inventory control; curbside recycling participation tracking; a limited number of bins; and 95 gallon carts for City facilities, other properties serviced by the City, and customers that meet cart exception requirements.

The conversion to single-stream will be promoted in a variety of ways to increase awareness and participation in the programs that will be offered by the City. Communication strategies will utilize both paid and unpaid

marketing tools to maximize audience frequency and reach. Strategies for conversion to carts include an in-mold cart label, print material campaigns and other appropriate signage, workshops and events, television spot production/cable buys, educational videos on how and what to recycle, website design and development, and incentive partnerships with neighborhood civic associations.

Support positions will assist the Office of Recycling with the development and roll out of the three major programs to increase single-stream recycling: the conversion to carts project detailed here, as well as public space recycling and the expansion of multi-family recycling. Services will include but not be limited to: program coordination, conduct of educational workshops, events and outreach efforts, support with conversion to co-collection recycling in parks, development and monitoring of neighborhood level and multi-family incentive programs, work order resolution, processing of exemptions, progress reports, final reports and field monitoring.

*Describe how you will measure and evaluate the success of your project:*

- 1) Total tons of recyclable materials collected before and after program implementation
- 2) Average lbs of recyclable material collected per customer account
- 3) Percent of waste stream diverted through single-stream recycling programs
- 4) Percent of solid waste accounts participating in recycling program

*Describe how your organization will sustain the project after RRS grant funds are expended?*

- 1) Dedicated recycling staff
- 2) Dedicated recycling budget
- 3) Recycling collection contract that requires single-stream collection of materials

When will various phases of the project be operational?

**TIMELINE – Residential Single-Stream**



Single-Stream and Outreach	2011-2012				2012-2013				2013-2014			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1. Estimated Start Date	X											
2. Bid Carts	X											
3. Design Educational Materials	X	X										
4. Purchase Carts	X	X										
5. Produce Educational Materials		X										
6. Develop delivery schedule		X										
7. Notify customers of delivery schedule; additional outreach		X	X	X								
8. Benchmark tonnages		X										
9. Attach educational packets		X										
10. Deliver carts		X	X									
11. Begin collection		X	X									
12. Track Metrics		X	X	X	X	X	X	X				
13. How and What Video							X					
14. Website development						X	X	X				
15. Sustainability Portal Roll out									X			
16. Cart Conversion Final Report									X			
17. Public Spaces Admin Support					X	X	X	X				
18. MF Admin Support								X	X	X	X	X



**RRS Recycling Funds Disbursement FY 2012-2013**

Eligible Funds:	Proposed Budget
<b>Expenses</b>	
Recycling Carts	\$1,981,000
Capital/Equipment	
Professional Services	\$200,000
Outreach & Education	\$302,113
<b>Total:</b>	<b>\$2,483,113</b>

\*\*\*\*\* For Official Use Only \*\*\*\*\*

Application Reviewed By:  Signature Robin Faye (type or print name) Date: 4/22/13	Application Approved By:  Signature Ron Greenstein, RRB Executive Director (type or print name) Date: April 22, 2013
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