



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#12-2510

TO: Honorable Mayor & Members
Fort Lauderdale City Commission

FROM: Lee Feldman, ICMA-CM, City Manager

DATE: December 18, 2012

TITLE: Motion to approve a contract for the purchase of a utility service tax audit – Request for Proposal (RFP) 425-10990

Recommendation

It is recommended that the City Commission approve the purchase of a utility service tax audit from the highest ranked firm, Muniservices, LLC, for a fee of 25% of uncollected audit findings for the years 2009 through 2012 and 20% of findings for any optional years prior to 2009.

Background

The City desires to audit the utility service tax collections for electricity from Florida Power and Light Company (FPL) to ensure that the City is receiving the appropriate share of revenues in accordance with Code of Ordinances, Chapter 15 – Business Tax Receipts and Miscellaneous Business Regulations; Article III. – Other Taxes; Division 4. – Utility Tax; Section 15-127. – Rate and amount of tax on purchase of public utility services; collection of tax and Section 166.231 et. seq., Florida Statutes. The initial audit will include fiscal years 2009 through 2012. If the initial audit shows the City has not been receiving the appropriate share of revenues or has been billed incorrectly, the City may authorize the contractor to audit additional years prior to 2009.

The Procurement Services Division issued an RFP to 4149 vendors and received two responses. The evaluation committee determined that Muniservices, LLC was the best ranked firm. A best and final offer was requested from the two vendors and the evaluation committee again determined that Muniservices, LLC is the best ranked firm. A unanimous vote by the committee recommended that an award be taken to the City Commission for approval.

Resource Impact

There may be a positive fiscal impact to the City if the audit firm discovers that FPL has not been sharing revenues appropriately.

Attachment

Exhibit 1 - Evaluation Committee Tabulation RFP 425-10990

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