



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#19-0898**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** September 17, 2019

**TITLE:** Resolution Approving the Consolidated Budget Amendment to Fiscal Year  
2019 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

It is recommended that the City Commission adopt a resolution amending the Fiscal Year (FY) 2019 Budget and FY 2019 – FY 2023 Community Investment Plan (CIP).

**Background**

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends that the City Commission amend the FY 2019 Final Budget and FY 2019 – FY 2023 Community Investment Plan by approving the following transfers and appropriations:

**Parks and Recreation**

**A. Appropriation of Fund Balance – Cemetery Perpetual Care Fund – Management/Operating Services Reimbursement - \$799,300**

On October 9, 2019, the City Commission approved a budget amendment for the City to takeover Cemetery operations. The newly created Cemetery System Enterprise Fund estimated reimbursement in the amount of \$1,514,300 from the Perpetual Care Fund for maintenance related expenses. The FY 2019 Adopted Perpetual Care Fund Maintenance Reimbursement is \$750,000 and additional funding in the amount of \$799,300 is recommended in the Perpetual Care Fund for FY 2019 anticipated reimbursements to the Cemetery System Fund.

Staff recommends that the City Commission amend the FY 2019 operating budget in the amount of \$799,300 to increase the Perpetual Care Fund for anticipated reimbursements to the Cemetery System Fund.

**Source:**

<i>Funds available as of August 29, 2019</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
627-FD627.01-9901	Cemetery Perpetual Care Fund	Other Uses/ Anticipated Year End Balance	N/A	N/A	\$799,300
<b>TOTAL AMOUNT →</b>					<b>\$799,300</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
627-CEM020101-3240	Perpetual Care Trustee & Other Expenses	Services Materials / Mgmt/Oper Services	\$840,000	(\$400,053)	\$764,300
627-CEM020101-3119	Perpetual Care Trustee & Other Expenses	Services Materials / Legal Services	\$840,000	(\$400,053)	\$35,000
<b>TOTAL AMOUNT →</b>					<b>\$799,300</b>

**City Manager’s Office**

**B. Appropriation of Unanticipated Revenue and Expenditure – General Fund – to Correct the Departmental Overage - \$241,790**

During FY 2019, The City Manager’s Office experienced an overage of approximately \$241,790 in the approved FY 2019 budget due to severance, sick termination, and vacation termination payouts for the City Manager and one additional staff member.

Funding is available for this expense from unbudgeted interest earned in FY 2019.

Staff recommends that the City Commission amend the FY 2019 operating budget in the amount of \$241,790 for unbudgeted severance, sick termination, and vacation termination payouts.

**Source:**

<i>Funds available as of September 9, 2019</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	ACTUAL RECIEVED (Character)	AMOUNT
331-FD331-N103	General Capital Projects	Misc Revenues/ Earn-Pooled Investments	\$0	\$1,118,472	\$241,790
<b>TOTAL AMOUNT →</b>					<b>\$241,790</b>

**Use:**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-MGR010101-1704	Administration	Salaries & Wages/ Severance Pay	\$1,189,547	(\$183,313)	\$135,600
001-MGR010101-1707	Administration	Salaries & Wages/ Sick Termination Pay	\$1,189,547	(\$183,313)	\$54,950
001-MGR010101-1710	Administration	Salaries & Wages/ Vacation Term Pay	\$1,189,547	(\$183,313)	\$51,240
<b>TOTAL AMOUNT →</b>					<b>\$241,790</b>

**Fire-Rescue**

**C. Appropriation of Unanticipated Revenue and Expenditure – General Fund – to Correct the Departmental Overage - \$500,000**

During FY 2019, Fire-Rescue Department experienced an overage of approximately \$500,000 due to overtime expenses. The Fire-Rescue Department operates within a minimum staffing model for both Fire-Rescue Operations and the Ocean Rescue bureaus. The overtime expenses exceeded the annual appropriations due to a number of factors, including but not limited to, unanticipated vacancies due to early retirement, military leave deployments, a long-term disability, and ongoing disciplinary issues.

Funding is available for this expense from unbudgeted interest earned in FY 2019.

Staff recommends that the City Commission amend the FY 2019 operating budget in the amount of \$500,000 for the overage in unplanned overtime.

**Source:**

<b>Funds available as of September 9, 2019</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>ACTUAL RECIEVED (Character)</b>	<b>AMOUNT</b>
331-FD331-N103	General Capital Projects	Misc Revenues/ Earn-Pooled Investments	\$0	\$1,118,472	\$500,000
<b>TOTAL AMOUNT →</b>					<b>\$500,000</b>

**Use:**

<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
001-FIR030101-1501	Fire-Rescue Support	Salaries & Wages/ Overtime 1.5X Pay	\$42,996,576	\$4,614,659	\$500,000
<b>TOTAL AMOUNT →</b>					<b>\$500,000</b>

**Transportation and Mobility**

**D. Appropriation of Grant Funds and Transfer between Operating Budgets – Grant Fund, General Fund – Mobility Study Build Grant - \$100,000**

The City is exploring an opportunity to convert Andrews Avenue and 3rd Avenue in downtown Fort Lauderdale to a one-way pairs network. To this end, a study has been scoped with one of the City's traffic engineering consultants at an estimated cost of \$200,000. Funding for this study is estimated to come from three sources:

- City of Fort Lauderdale (\$75,000)
- Downtown Development Authority (DDA) (\$25,000)
- Broward County (\$100,000)

The City's contribution of \$75,000 (grant match) is included in the City's 2019 Operating Budget and the DDA contribution of \$25,000 (grant) will be awarded to the City as a grant. The County's contribution is anticipated to be approved in October.

Staff recommends that the City Commission amend the FY 2019 Operating Budget in the amount of \$100,000 for the Mobility Study Build Grant. This item is contingent upon the approval of the grant acceptance CAM #19-0764.

Source:

**Funds available as of September 9, 2019**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AVAILABLE BALANCE	AMOUNT
129-GBUILD19-F415	Mobility Study Build Grant	DDA - Transportation	\$0	\$0	\$25,000
<b>TOTAL AMOUNT →</b>					<b>\$25,000</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GBUILD19-6534	Mobility Study Build Grant	Capital Outlay/ Consultant Engineering Fees	\$0	\$0	\$25,000
<b>TOTAL AMOUNT →</b>					<b>\$25,000</b>

Source:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AVAILABLE BALANCE	AMOUNT
001-TAM040101-3199	General Fund	Services Materials / Other Professional Services	\$813,177	\$234,950	\$75,000
<b>TOTAL AMOUNT →</b>					<b>\$75,000</b>

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GBUILD19A-Q001	Mobility Study Build Grant	Other Sources/ General Fund	\$0	\$0	\$75,000
<b>TOTAL AMOUNT →</b>					<b>\$75,000</b>

**Strategic Connections**

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community.

**Related CAM**

#19-0764

**Attachment**

Exhibit 1 – Resolution

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Prepared by: Laura Reece, Budget Director

Department Director: Chris Lagerbloom, ICMA-CM, City Manager’s Office