



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#15-0647

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: June 2, 2015

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2015 - Appropriation

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2015 Budget.

Background

Budget amendments are consolidated into one agenda item for consideration at the first meeting of each month.

Examples of recommended actions within the consolidated budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2015 Operating Budget and Community Investment Plan by approving the following transfers and appropriations:

City Attorney

A. Appropriation from Fund Balance - General Fund - Outside Counsel for City Attorney's Office - \$165,000

On November 16, 2010 (CAR 10-1673) a resolution was adopted appointing Steven A. Schaet, LLC as special counsel for criminal defense attorney services at the rate of \$195.00 per case, which contract expired April 10, 2015, and brought the total cost of \$57,720 due to special counsel. On April 7, 2015, a resolution (CAM 15-0474) was adopted appointing the McLawrence Law Firm, P.A. at the rate of \$148.50 per case. The estimated fee expenditure for criminal defense attorney services is \$40,000.00.

On March 17, 2015 (CAM 15-0384) a resolution (15-62) was adopted increasing the hourly rate to \$300 an hour for special counsel and establishing a rate of \$95 per hour for paralegals and law clerks at the law firm of Brinkley, Morgan, Solomon, Tatum, Stanley & Lunny, LLP for work performed on the Bahia Mar Project. The estimated fee expenditure for the Bahia Mar Project is \$100,000.00.

On April 21, 2015 (CAM 15-0531) a resolution (15-82) was adopted appointing the law firm of Corbett, White, Davis and Ashton, P.A, as special counsel on the completion of the ordinance for the Right-of-Way Distributed Antenna System. The estimated fee expenditure for this project is \$25,000.

Staff recommends that the City Commission amend the FY 2015 Operating Budget by amending the appropriate accounts in the General Fund in the amount of \$165,000 for outside Legal Services for the City Attorney's Office.

Parks & Recreation

B. Acceptance and Appropriation of grant funding - Grants Fund - American Red Cross Grant - \$8,125

The City of Fort Lauderdale was awarded funding in the amount of \$8,125 from the American Red Cross to implement the Red Cross Centennial Campaign. The City will conduct swim lessons and water safety related courses at a reduced rate to the community as part of the agreement for three consecutive years. The funding will cover staffing and program costs. No cash match is required. The grant acceptance, CAM 15-0616, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2015 Operating Budget by amending the appropriate accounts in the Grants Fund in the amount of \$8,125 for the American Red Cross Grant.

C. Acceptance and Appropriation of grant funding - Grants Fund - Wheelchair Tennis Program Grant - \$4,500

The City of Fort Lauderdale was notified that the United States Tennis Association (USTA) Foundation awarded \$4,500 to the Parks and Recreation Department to promote the expansion of the wheelchair tennis program and to provide better health and fitness opportunities to physically challenged individuals. No cash match is required. Funds will be used to support the Parks and Recreation Department's tennis program, making tennis accessible to all participants. The USTA grant funds will be used for coaching and special events.

Staff recommends that the City Commission amend the FY 2015 Operating Budget by amending the appropriate accounts in the Grants Fund in the amount of \$4,500 for the Wheelchair Tennis Program Grant.

D. Acceptance of grant funding and appropriation – Grants Fund – Summer Food Program - \$132,946

The City of Fort Lauderdale is anticipating a grant in the amount of \$132,946 from the Florida Department of Agricultural and Consumer Services to provide free nutritional lunches and snacks at the various City parks from June 15, 2015 to August 7, 2015. Funding will include lunch and snacks, operational expenses such as equipment and supplies, part time staff, and program monitoring. No cash match is required. This grant is contingent upon final approval from the grantor. The grant acceptance, CAM 15-0694, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2015 operating budget by amending the appropriate revenue and expense accounts in the Grants Fund in the amount of \$132,946 to facilitate the Summer Food program.

Public Works

E. Appropriation and Transfer from Fund Balance of City Insurance Fund to General Capital Projects Fund - Sidewalk Repair Project - \$2,100,000

There is a need to make sidewalk repairs throughout the City including those downtown, adjacent to schools and hospitals, and near City owned police and fire stations. City-wide inspections of sidewalk ramps will also be conducted to ensure compliance with the Americans with Disabilities Act (ADA). Funding for this sidewalk restoration project is available in the Risk Insurance Fund.

Staff recommends that the City Commission amend the FY 2015 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the General Capital Projects Fund in the amount of \$2,100,000 to complete the necessary sidewalk repairs.

F. Appropriation and Transfer from Fund Balance of Water and Sewer Operating Fund to Water and Sewer General Capital Projects Fund - Rio Vista Sewer Basin Rehabilitation Pump Station D-43 - \$185,000

The Rio Vista Basin experiences significant infiltration during storm events. Closed circuit television (CCTV) recently disclosed a high number of gravity sewer mainlines and laterals in need of rehabilitation to minimize infiltration. Additional funding in the amount of \$185,000 is recommended to provide the level of rehabilitation needed to complete this portion of the basin.

Staff recommends that the City Commission amend the FY 2015 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Water and Sewer General Capital Projects Fund in the amount of \$185,000 to rehabilitate the Rio Vista Sewer Basin Pump Station.

G. Appropriation from Fund Balance - Airport Operations Fund - Drainage Improvements - \$80,000

A portion of the airport property experiences extreme flooding during rain events due to inadequate drainage infrastructure. Due to the extreme flooding, the primary access to the stadium becomes inaccessible, making it impossible for visitors to enter the premises. Drainage improvements are necessary at this time to ensure the mobility and safety of neighbors frequenting the area. The project is estimated to cost \$80,000 and includes the design and construction of a new/renovated drainage system to address these flooding issues.

Staff recommends that the City Commission amend the FY 2015 Community Investment Plan and Budget by amending the appropriate accounts in the Airport Operations Fund in the amount of \$80,000 to facilitate the necessary drainage improvements.

Sustainable Development

H. Transfer between Capital Projects - Northwest Progresso Community Redevelopment Agency (CRA) Fund - Street Improvement Program - \$21,978

The City Commission approved a supplemental agreement with the South Florida Regional Transportation Authority (SFRTA) on November 4, 2014 (CAM 14-0728) to fund the North Loop Option for the Wave streetcar. To make the initial payment, a portion of the necessary funding was transferred from the Northwest Progresso Flagler CRA Street Improvement Program Project until a loan could be secured for the project. The loan has been secured; this action is to move the funds back into the original project.

Staff recommends that the City Commission amend the FY 2015 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Northwest Progresso Community Redevelopment Agency Fund in the amount of \$21,978.

Transportation and Mobility

I. Appropriation from Fund Balance - Airport Fund - Airfield Painting and Signage - \$300,000

The taxiway system at the Fort Lauderdale Executive Airport was last painted in 2007. During the annual state inspection completed in May 2015, inspectors notified staff that the taxiway markings need to be repainted prior to the 2016 inspection to avoid non-compliance ratings. Airport signage also needs to be updated. The project will include painting of airfield markings, centerlines, edge striping, etc. for the entire taxiway system of the airport and the replacement of high priority airfield signage panels. The airfield markings and signage provide directional guidance for aircraft to runways and ramp areas of the airport.

Staff recommends that the City Commission amend the FY 2015 Operating Budget by amending the appropriate accounts in the Airport Fund in the amount of \$300,000 for Airfield Painting and Signage.

J. Transfer from General Capital Projects Fund to General Fund - Twin Lakes Master Plan - \$37,085

As part of the 2005 Twin Lakes neighborhood annexation into the City, \$310,000 was provided by Broward County for an infrastructure improvement program. These funds are intended to cover improvements such as road restoration, road resurfacing, sidewalks, and landscaping. In order to move forward with the improvements, a Master Plan needs to be completed. Funds will be transferred from the Neighborhood Traffic Calming and Improvements project to the Transportation and Mobility Department operating budget to complete the mobility Master Plan for the Twin Lakes neighborhood.

Staff recommends that the City Commission amend the FY 2015 Community Investment Plan (CIP) and Operating Budget by amending the appropriate accounts in the General Fund in the amount of \$37,085 to complete the Twin Lakes Master Plan.

K. Appropriation from Fund Balance - Parking Fund - Sebastian Street/Alhambra Street Parking Garage - \$1,238,068

The recent increase in costs for the Aquatics Center required the Beach CRA to utilize funding from the Sebastian Street/Alhambra Street Parking Garage Project to fully fund the Aquatics Center. In an effort to ensure that full funding is available for the Sebastian Street/Alhambra Street Parking Garage Project, the Parking Fund will be funding the remaining balance required of \$1,238,068.

Staff recommends that the City Commission amend the FY 2015 Community Investment Plan (CIP) by amending the appropriate accounts in the Parking Fund in the amount of \$1,238,068 for the Sebastian Street/Alhambra Street Parking Garage Project.

L. Acceptance and Appropriation of Additional Revenue - General Fund - Community Bus Service Program - \$4,453

Broward County Transit (BCT) has announced to its partner municipalities in Broward County the availability of additional funding for the Community Bus Service program. BCT has approved a total of \$17,792.70 in additional Community Bus funding for the TMA Neighborhood Link, of which \$4,453 will be pro-rated for the Fourth Quarter of the current 2015 Fiscal Year. This funding for the Community Bus Service is being paid through County gas tax funds, for which the City operates as a "pass-through" agency to its bus operators.

Staff recommends that the City Commission amend the FY 2015 Budget by amending the appropriate accounts in the General Fund in the amount of \$4,453 for the Community Bus Service Program.

Resource Impact

The fiscal impact to the various funds is outlined in the tables below. The letters below correspond to the descriptions in the background section of the document.

Where applicable, the approval of companion agenda items listed below are contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Related CAM: 15-0616

City Attorney

A. Appropriation from Fund Balance - General Fund - Outside Counsel for City Attorney's Office - \$165,000

Appropriation From:

Funds available as of May 22, 2015

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-FD001.9901	General Fund	Anticipated Year End Fund Balance	\$50,022,272.00	\$50,022,272.00	\$165,000.00
APPROPRIATION TOTAL →					\$165,000.00

Appropriation To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-ATT010101-3119	City Attorney	Service & Materials/Legal Services	\$255,167.00	\$84,723.00	\$165,000.00
APPROPRIATION TOTAL →					\$165,000.00

Parks & Recreation

B. Acceptance and Appropriation of grant funding – Grants Fund – American Red Cross Grant – \$8,125

Appropriate:

Funds available as of April 28, 2015

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GRCSwim15- F741	Red Cross Learn to Swim	Grants FM Misc Sources for Recreation	\$0.00	\$0.00	\$8,125.00
APPROPRIATION TOTAL →					\$8,125.00

Appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GRCSwim15- 3299	Red Cross Learn to Swim	Service & Materials/Other Services	\$0.00	\$0.00	\$8,125.00
APPROPRIATION TOTAL →					\$8,125.00

C. Acceptance and Appropriation of grant funding – Grants Fund – Wheelchair Tennis Program Grant – \$4,500

Appropriate:

<i>Funds available as of April 28, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GFUSTA15-F741	2015 USTA Foundation Wheelchair Tennis	Grants FM Misc Sources for Recreation	\$0.00	\$0.00	\$4,500.00
APPROPRIATION TOTAL →					\$4,500.00

Appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GFUSTA15-3299	2015 USTA Foundation Wheelchair Tennis	Service & Materials/Other Services	\$0.00	\$0.00	\$4,500.00
APPROPRIATION TOTAL →					\$4,500.00

D. Acceptance of grant funding and appropriation – Grants Fund – Summer Food Program - \$132,946

Appropriate:

<i>Funds available as of May 11, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GFOD15-C601	2015 Summer Food Service Program	Intergovt/US Dept of Agricultural	\$0.00	\$0.00	\$132,946.00
APPROPRIATION TOTAL →					\$132,946.00

Appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
129-GFOD15-3231	2015 Summer Food Service Program	Service & Materials/Other Services	\$0.00	\$0.00	\$132,946.00
APPROPRIATION TOTAL →					\$132,946.00

Public Works

E. Appropriation from Fund Balance and Transfer to Capital Project – Risk Fund and General Capital Projects Fund – Sidewalk Repair Project - \$2,100,000

Appropriation From:

<i>Funds available as of May 14, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
543-FD543.9901	City Insurance Fund	Anticipated Year End Fund Balance	\$3,778,869.00	\$3,778,869.00	\$2,100,000.00
APPROPRIATION TOTAL →					\$2,100,000.00

Appropriation To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
331-P11762.331-6599	Annual Concrete, Stamped Asphalt & Paving Stones Repair	Capital Outlay/ Construction	\$0.00	\$0.00	\$2,100,000.00
APPROPRIATION TOTAL →					\$2,100,000.00

F. Appropriation from Fund Balance to Capital Project - Water and Sewer General Capital Projects Fund - Rio Vista Sewer Basin Rehabilitation Pump Station D-43 - \$185,000

Appropriation From:

<i>Funds available as of May 28, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
450-FD450.01-9901	Water and Sewer Operations	Anticipated Year End	\$8,106,780.00	\$8,106,780.00	\$185,000.00
TRANSFER TOTAL →					\$185,000.00

Appropriation To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
454-P11566.454-6599	Rio Vista Sewer Basin D-43 Rehabilitation	Capital Outlay/ Construction	\$622,600.00	\$5,794.00	\$185,000.00
TRANSFER TOTAL →					\$185,000.00

G. Appropriation from Fund Balance - Airport Operations Fund - Drainage Improvements - \$80,000

Appropriation From:

<i>Funds available as of May 20, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
468-FD468-9918	Airport-Operations	Airport Reserve for Operations	\$8,025,691.00	\$8,025,691.00	\$80,000.00
TRANSFER TOTAL →					\$80,000.00

Appropriation To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
468-P12135.468-6599	Drainage Improvements	Capital Outlay/ Construction	\$0.00	\$0.00	\$80,000.00
TRANSFER TOTAL →					\$80,000.00

Sustainable Development

H. Transfer between Capital Projects - Northwest Progresso Community Redevelopment Agency (CRA) Fund - Street Improvement Program - \$21,978

Transfer From:

<i>Funds will be available as of May 21, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
347-P12095.347-6599	Flagler Village Train Station TOD	Capital Outlay/ Construction	\$1,368,493.00	\$1,368,493.00	\$21,978.00
TRANSFER TOTAL →					\$21,978.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
347-P11986.347-6599	NPF CRA Street Improvement Grant	Capital Outlay/ Construction	\$0.00	\$0.00	\$21,978.00
TRANSFER TOTAL →					\$21,978.00

Transportation and Mobility

I. Appropriation from Fund Balance - Airport Fund - Airfield Painting and Signage - \$300,000

Appropriation From:

<i>Funds available as of May 11, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
468-FD468.9918	Airport-Operations	Airport Reserve for Operations	\$8,025,691.00	\$8,025,691.00	\$300,000.00
APPROPRIATION TOTAL →					\$300,000.00

Appropriation To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
468-TAM070201-3437	Airport Maintenance	Service & Materials/Improv Repair & Maint	\$365,809.00	\$77,746.00	\$300,000.00
APPROPRIATION TOTAL →					\$300,000.00

J. Transfer between capital projects and operating budget – General Capital Projects Fund and General Fund – Twin Lakes Master Plan - \$37,085

Transfer From:

<i>Funds will be available as of May 26, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
331-P12090.331-6599	Neighborhood Traffic Calming & Pedestrian Safety	Capital Outlay/ Construction	\$400,000.00	\$396,610.00	\$37,085.00
TRANSFER TOTAL →					\$37,085.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-TAM040102-3199	Transportation Traffic	Services-Materials / Other Professional Services	\$671,957.00	\$80,365.00	\$37,085.00
TRANSFER TOTAL →					\$37,085.00

K. Appropriation from Fund Balance - Parking Fund - Sebastian Street/Alhambra Street Parking Garage - \$1,238,068

Appropriation From:

<i>Funds available as of May 21, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
461-FD461.01-9901	Parking System- Operations	Anticipated Year End Fund Balance	\$5,554,535.00	\$5,554,535.00	\$1,238,068.00
APPROPRIATION TOTAL →					\$1,238,068.00

Appropriation To:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
461-P11679.461-6599	Sebastian St/Alhambra St Parking Garage	Capital Outlay/ Construction	\$0.00	\$0.00	\$1,238,068.00
APPROPRIATION TOTAL →					\$1,238,068.00

L. Acceptance and Appropriation of Additional Revenue - General Fund - Community Bus Service Program - \$4,453

Appropriate:

<i>Funds available as of May 21, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-TAM040106-F209	Community Bus	Broward County- TRA	\$608,975.00	\$71,449.00	\$4,453.00
APPROPRIATION TOTAL →					\$4,453.00

Appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-TAM040106-4204	Community Bus	Operating Subsidies	\$818,975.00	\$367,305.00	\$4,453.00
APPROPRIATION TOTAL →					\$4,453.00

Prepared by: Alexandria Saey Woolweaver

Budget Manager: Emilie R. Smith