



CITY OF FORT LAUDERDALE OUTDOOR EVENT APPLICATION

\$100 Fee
must
accompany
application

Application must be filled out completely, in DARK ink or type, and submitted at least 90 days ahead of your planned event.

The application will be reviewed by our administrative staff to determine the following criteria:

1. Facility requested
2. Compliance with City ordinances
3. Special permits required
4. Charges your organization will incur when City assistance and/or services are required
5. Security requirements
6. Environmental issues/effects on surrounding areas

PART I: EVENT REQUEST

Event name: CORPORATE RUN

Purpose of event (check one): ☐ Fundraiser ☐ Awareness ☒ Recreation ☐ Other _____

Detailed event description: 5K RUN WALK FOR FULL TIME EMPLOYEES
OF BUSINESSES CORPORATIONS AND GOVT AGENCIES

Requested location: HUIZENGA PLAZA

Estimated daily attendance: 5500

Requested dates and time of event:

	DATE	DAY	BEGIN	END
BEGIN SETUP:	<u>03 April 2013</u>	<u>Wed</u>	<u>8:00 AM/PM</u>	
EVENT DAY 1:	<u>04 April 2013</u>	<u>THURS</u>	<u>4:30 AM/PM</u>	<u>9:30 AM/PM</u>
EVENT DAY 2:			AM/PM	AM/PM
EVENT DAY 3:			AM/PM	AM/PM
BREAKDOWN:	<u>04/05 April 2013</u>	<u>THURS/FRI</u>		<u>12 NOON</u> AM/PM <u>COMPLETE</u>

Has this event been held in the past? ☒ Yes ☐ No

If yes, please list past dates and locations: FTL 3+ YEARS SAME LOCATION

PART II: APPLICANTOrganization name: Team Foot WorksAddress: 5724 SUNSET DRIVE City, State, Zip: SO Miami FL 33143Phone: 305-666-7223 Fax: 305-667-9760Non-Profit Organization? ☒ Yes ☐ No Tax ID #: 85-8012600365C-4Corporation name: Team Foot Works EDUCATIONAL AND FITNESS CORPORATION
(as it appears in articles of incorporation)Date of incorporation: MAY 1994 State incorporated in: FL Federal ID #: 65 0455073

Two authorizing officials for the organization:

President: JOHN K. HUSSAY Phone: 305-666-7223Secretary: ROBERT A. MERRINS Phone: 305-666-7223Event Coordinator Name: JOHN HANS' HUSSAY Will you be on-site? ☒ Yes ☐ NoTitle: PARADEMINT Phone: 305-666-7223 Cell: 786-295-7467E-mail address: HANS@TeamFootWorks.org Fax: 305-667-9760Event production company (if other than applicant): NA

Address: _____ City, State, Zip: _____

Contact person: _____ Title: _____

Phone: (day) _____ (night) _____ (cell) _____

E-mail address: _____ Fax: _____

PART III: EVENT INFORMATIONAre you planning to charge admission? ☒ Yes ☐ NoIf yes, how much? \$ 25.00Are you requesting to fence the event? ☐ Yes ☒ NoAre you planning on having any type of concession? ☐ Yes ☒ No

If yes, State Health Dept. must be notified 10 days prior to event. Call John Litscher at 954-632-8094.

Are you planning on selling alcoholic beverages? ☐ Yes ☒ NoIf yes, how will the beverages be served? (Draft truck, cold plate, mini-bar, beer tub, table service, etc.)

Are you planning on serving free alcoholic beverages?

Yes

☒ No

If yes, to whom will it be given? _____

Are you planning to have any type of amusement rides? ☐ Yes ☒ No

If yes, name of company: _____

What type of rides are you planning? _____

(All rides must be approved by the State of Florida Bureau of Fair Rides and all permits must be secured prior to opening. Contact Ron Jacobs at jacobsr@doacs.state.fl.us or (850) 488-9790).

Are you planning to play or have music? ☒ Yes ☐ No

If yes, what music format(s) will be used? (amplified, acoustic, recorded, live, disc jockey, etc):

RECORDS - EASY ROCK FOR BACKGROUND AMBIANCE

List the type of equipment you will use (speakers, amplifier, drums, etc):

SPEAKERS

Will you use any type of soundproofing equipment? ☐ Yes ☒ No

List the days and times music will be played: 04 APRIL 5:00 - 9:30 PM

How close is the event to the nearest residential use? ACROSS THE STREET

Will your event require road closings? ☒ Yes ☐ No

If yes, list requested streets and times in detail: PLEASE SEE ATTACHED

FTL POLICE DETAIL

******PLEASE NOTE****** You are required to secure barricades and/or directional traffic signs for road closings. Please attach a layout of your traffic plan, including the placement and number of barricades, signs, directional arrows, cones, and message boards, as well as the name of the company you will be using. Your traffic plan must be approved by the Police Dept. which may terminate any event occurring without the proper use of barricades.

Will your road closings affect access to parking spaces or parking lots? ☒ Yes ☐ No

******PLEASE NOTE****** All road closings which result in loss of revenue from inaccessible parking spaces will be billed to the event organizer and must be paid in full before the event. Please call Keela Black at 828-3794.

Will any recyclable materials be utilized at this event? ☒ Yes ☐ No

(Materials that can be recycled include all clean paper, cardboard, glass, plastic drink containers, aluminum cans, and milk or juice boxes.) Please refrain from the use of Styrofoam plates and cups.

Who will provide clean up services for garbage and recyclables? SOUTHERN WASTE SERVICES
(Company name)

Contact Name: P. HAMILTON

Phone: 561 202 2444

******PLEASE NOTE****** All grounds must be cleaned up **immediately** after completion of event. Recyclable materials should be recycled at all City facilities and parks. Recycling service may be provided by your organization, a private company or in some cases by the City of Fort Lauderdale. You are responsible for securing recycling services. Contact Janet Townsend at jtownsend@fortlauderdale.gov or (954) 828-5956.

Will you require electricity? ☐ Yes ☒ No

Events requiring electricity are the responsibility of the applicant. All permits must be obtained through the City's Building Department at (954) 828-5191 before setting up.

Company: NA

License #: _____

Name of electrician: _____

Phone: _____

PART IV: APPLICANT'S ACCEPTANCE/SIGNATURE

The information I have provided on this application is true and complete to the best of my knowledge.

Before receiving final approval from the City Commission, I understand that I (and the production company, if applicable) must furnish an original certificate of General Liability Insurance naming the City of Fort Lauderdale as additionally insured in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager, and an original certificate of liquor liability insurance in the amount of \$500,000 if alcohol is being served.

I understand that a Parks and Recreation sponsored activity has precedence over the above schedule and I will be notified if any conflicts arise.

I understand that the City of Fort Lauderdale Police Department will determine all security requirements and that EMS is required by City Ordinance to be onsite during all outdoor events.

I understand that the City has a noise ordinance. If at any time during the event it is determined by law enforcement personnel, code enforcement personnel, parks and recreation personnel, or any other city representative that the entertainment or music is causing a noise disturbance, I will be directed to lower the volume to an acceptable level as determined by City staff. If a second noise disturbance arises during the event, I may be directed to shut down the music or entertainment for the remainder of the event. I agree to abide by all provisions of the noise control ordinance and understand that my failure to do so may result in a civil citation, a physical arrest, or the shutting down of the event.

John K. Hursey Participant
Signature of applicant Title

19 November 2011
Date

Please return completed application at least 90 days ahead of your planned event, along with \$100.00 application fee (payable to the City of Fort Lauderdale) and an event site plan to:

Susan Fye Molnar, Outdoor Event Coordinator

1350 W. Broward Boulevard, Fort Lauderdale, FL 33312

E-mail address: smolnar@fortlauderdale.gov Phone: (954) 828-5362 Fax: (954) 828-5650

EVENT APPLICATION SUBMISSION CHECKLIST:

- ☐ Completed application form
- ☐ \$100 application fee payable to the City of Fort Lauderdale
- ☐ Event Site Plan, showing:
 - layout of event (stage(s), other types of entertainment, activities, booths, restrooms, canopies, dumpsters, fencing, generator location or other source of electricity, etc.)
 - traffic plan (including the placement and number of barricades, signs, directional arrows, cones, message boards, and name of the barricade and/or directional traffic signs company being used.)
- ☐ We are prepared to furnish our Certificate of Liability Insurance as well as our Certificate of Liquor Liability Insurance (if applicable) before submittal to the City Commission

FIRE DEPARTMENT QUESTIONNAIRE

PREVENTION

1. Are you planning to have canopies (no sides) for this event? ☒ Yes ☐ No

How many and what sizes? 60 EACH 10 X 10 26 EACH 10 X 20 14 EACH 20 X 20

Name of Company: GELON'S TENT

A building permit is required. Please contact Lt. Strandhagen at 954-828-5892.

2. Are you planning to have tents (with sides) for this event? ☐ Yes ☒ No

How many and what sizes? _____

Name of Company: _____

In addition to a building permit, exit signs, emergency lights, fire extinguishers, and "No Smoking" signs are required for tents. A fire watch at overtime rate may apply. Contact Lt. Strandhagen at 954-828-5892.

******PLEASE NOTE****** All permits required by the Florida Building Code must be obtained through the Building Department (including but not limited to electrical, structural, plumbing). Contact the Building Department at 954-828-6520.

3. Are you planning to have fireworks? ☐ Yes ☒ No

Name of company conducting the show: _____

A Fireworks permit is required for all pyrotechnics displays. Contact Capt. D'Agostino at 954-828-5884.

4. Are you having food vendors? ☐ Yes ☒ No

How many and what kind? _____

A fire extinguisher is required for each food booth. If a propane tank is used for a fuel source, it must be secured on the outside of the booth. A Fire inspection is required for all food booths. If the inspection is during non-working hours the cost will be \$60 - \$70 per hour.

OPERATIONS/EMS

Special Event Detail Guidelines:

- * One rescue unit/cart for 500 to 5,000 people in attendance (sustained attendance)
- * Two rescue units/carts for 5,000 to 10,000 people in attendance (sustained attendance)
- * One more rescue unit/cart per 5,000 additional people
- * One command person if two or more rescue units/carts are required

The number of rescue units and paramedics is determined according to attendance and other risk factors.

1. Does your event require EMS medical standby services based on the guidelines above? YES ☒ NO ☐

2. What is your estimated sustained attendance? 5500

3. On-site contact? NAME John Haws' Hossay PHONE 786 293 7467

A minimum of 4 hours will be charged for all special event details. 45 minutes will be added to the pre and post event times (totaling 1.5 hours), allowing for travel and preparation for the event.

POLICE DEPARTMENT QUESTIONNAIRE

1. Does your event require use of police vehicles? Yes ☒ No ☐

2. Is this a new or previously held event? New ☐ Previous ☒

Previous date(s)? 1998 - 2012

3. Any established security, traffic, or other appropriate plan(s)? Yes ☒ No ☐

If yes, besides Fort Lauderdale Police, who will you be using for this plan?
(private security company, volunteers, etc.)

~~N/A~~
All American Barricades and Volunteers

4. Do you have an established detail of off-duty officers? Yes ☒ No ☐

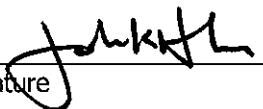
If yes, who is your Police department contact?

LT Pat Hart

5. Any notable entertainers or special circumstances scheduled for your event? Yes ☐ No ☒

Who/What? _____

I understand the off duty rate for Police personnel for ALL special events is calculated at a 3-hour minimum rate. The hourly rate and costs to be incurred by the event organizer will be quoted on the City of Ft. Lauderdale Special Events "Cost Estimate" worksheet developed at the Special Events logistics meeting and provided to the organizer.


Signature

19 November 2012
Date

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NOTES: Start, Splits & Finish
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FL 08024 ESM
Expires: 2018