



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#25-0867

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: September 16, 2025

TITLE: Motion Approving an Addendum to the License Agreement Between
Quest Workspaces 101 N.E. 3rd, LLC and the City of Fort Lauderdale
\$223,596 (36-Month Rent) – **(Commission District 2)**

Recommendation

Staff recommends that the City Commission approve an addendum to the License Agreement between Quest Workspaces 101 N.E. 3rd, LLC and the City of Fort Lauderdale to extend the term of three (3) existing offices used by the Fort Lauderdale Police Department Psychological Services Program and to add two (2) additional offices for the Office of Professional Standards, for a total of five (5) offices on the 15th floor of the Tower 101 building, located at 101 NE 3rd Avenue.

Background

In November 2022, the City entered into a License Agreement with Quest Workspaces 101 N.E. 3rd, LLC (Quest Workspaces) for three (3) office spaces to support the Fort Lauderdale Police Department's (FLPD) Psychological Services Program (PSP). PSP provides confidential counseling, crisis intervention, peer-to-peer wellness support, suicide prevention training, and resiliency services to sworn and civilian personnel. The program includes licensed clinical psychologists and trained support staff dedicated to officer wellness and trauma recovery.

The proposed addendum to the License Agreement with Quest Workspaces extends the term for the original PSP offices through October 31, 2028, and expands the agreement to include two (2) additional offices for the Office of Professional Standards (OPS), a division of the City Manager's Office.

OPS is responsible for enforcing federal, state, and local nondiscrimination laws, investigating employee complaints of unfair or unjust treatment, coordinating American with Disabilities Act reasonable accommodations, administering exit interviews, and supporting City staff in conflict resolution and employment matters. OPS has been operating on the 21st floor of the Tower 101 building, however, based on functional needs and the inherent sensitivity of the operation, that location is less than ideal.

Providing a more appropriate, dedicated space for this division strengthens the City's internal support functions while aligning with its commitment to equal opportunity and employee well-being.

Addendum Summary

- Term - September 1, 2025, through October 31, 2028
- Total Space -
 - Current – Three (3) offices totaling 464 square feet
 - Proposed - Five (5) offices totaling 764 square feet
- Rent -
 - Current Total Annual Rent (after abatements) – \$41,400
 - Proposed Total Annual Rent (after abatements) - \$73,632

Division	Office	Square Feet	Monthly Rent	Term (Months)	Notes
FLPD PSP	#48	143	\$1,167	36	Renewal
FLPD PSP	#53	121	\$902	36	Renewal
FLPD PSP	#33	200	\$1,592	36	Renewal
OPS	#32	130	\$1,300	38	New; \$2,600 concession
OPS	#34	170	\$1,400	38	New; \$2,800 concession

Resource Impact

There will be no fiscal impact to the City in Fiscal Year 2025, as the Police Department's budget already includes rent for the existing offices. Rent payments for the two (2) new office spaces for OPS will not begin until October 1, 2025. All funding for Fiscal Year 2026 remains contingent upon budget approval.

Funds available as of October 1, 2025					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER / ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABL E BALANCE (Character)	AMOUNT
10-001-5012-521-30-3319	Police Finance Administration	Services & Materials / Office Space Rent	\$596,770	\$596,770	\$43,932
10-001-9003-519-30-3322	Leases Taxes & Pensions	Services & Materials / Other Facil Rent	\$876,424	\$876,424	\$29,700
			TOTAL AMOUNT ►		\$73,632

Attachments

Exhibit 1 – License Agreement

Exhibit 2 – Addendum

Prepared by: Angela Salmon, Program Manager I, City Manager's Office

Charter Officer: Rickelle Williams, City Manager