



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#20-0729**

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**TO:** Honorable Mayor & Members of the Fort Lauderdale City Commission

**FROM:** Chris Lagerbloom, ICMA-CM, City Manager

**DATE:** October 6, 2020

**TITLE:** Motion Approving Purchase of the Temporary Operations and Maintenance Services of Community Shuttle Transit Services – Limousines of South Florida, Inc. - \$373,181.25 - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission approve a piggyback agreement for the purchase of the temporary operations and maintenance services of Community Shuttle Transit Services from Limousines of South Florida, Inc. via the City of Lauderdale Lake’s Solicitation No. 19-3410-04R – Community Bus Services for an estimated expenditure of \$373,181.25.

**Background**

The City of Fort Lauderdale’s (“City”) Community Shuttle Transit Service can become eligible to receive full funding through Broward County’s Penny for Transportation surtax. To meet the criteria for funding, the City is making modifications in its service delivery to ensure operational efficiency and alignment with its Interlocal Agreement with Broward County. To achieve compliance the City needs to solicit services for transit operations and maintenance from a third-party contractor per the Federal Transit Administrations Circular 4220.1F requirements. City staff anticipates that the solicitation will be issued in October 2020 and will take between three to five months to complete.

Currently, the Downtown Fort Lauderdale Transportation Management Association (“TMA”) manages the City’s Community Shuttle Transit Service. The TMA has provided the City with an operating and maintenance rate of \$107.55 per hour which exceeds the Broward County Transit reimbursement rate of \$49.97 per hour. To mitigate the financial burden, the City seeks to contract the services of Limousines of South Florida, Inc. (“LSF”) through a piggyback with the City of Lauderdale Lakes Community Bus Services contract to operate and maintain the City’s Community Shuttle Transit Service until the City’s solicitation is awarded. The LSF hourly rate for operating transit service is approximately \$44.00 per hour of service. The Lauderdale Lakes agreement has a maximum annual value of \$411,840.00 which the City of Fort Lauderdale cannot exceed. Based on the maximum annual value, this piggyback will allow the City to utilize LSF services for approximately five months while the City completes the solicitation.

Pursuant to Section 2-181(f)(5)(b), Code of Ordinances of the City of Fort Lauderdale, Florida, *the City may participate in a contract entered into by another governmental or public entity and a provider of supplies or services required by the City, if the chief procurement officer determines that it is practicable and advantageous for the city to employ this method of procurement.*

The chief procurement officer has determined that it would be practicable and advantageous for the City to use this method of procurement for this agreement. This purchase will be made in accordance with Solicitation No. 19-3410-04R – Community Bus Services from the City of Lauderdale Lakes from Limousines of South Florida, Inc.

**Resource Impact**

This action will generate General Fund savings of approximately \$477,506.14 which is the difference in the TMA billable hours compared to Broward County Transit’s Reimbursement rate. Funds for this purchase in the amount of \$373,181.25 for operations and routine maintenance are available in the FY 2021 Budget below listed.

<i>Funds available as of October 1, 2020</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
001-TAM060101.001-4204	Community Bus	Other Operating Expenses / Operating Subsidies	\$1,108,570	\$1,108,570	\$373,182
<b>PURCHASE TOTAL ►</b>					<b>\$373,182</b>

**Strategic Connections**

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Infrastructure Focus Area
- Goal 1: Build a multi-modal and pedestrian friendly community
- Objective: Improve transportation options and reduce congestion by working with partners.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We Are Here.*

**Attachments**

- Exhibit 1 – City of Lauderdale Lakes Agreement
- Exhibit 2 – Agreement

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