



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#15-1328

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: November 3, 2015

TITLE: Motion to Approve Event Agreements and Related Road Closings: Light
Up Downtown, CCA 5K, and 12th Annual Home for the Holiday's to benefit
Ronald McDonald House

Recommendation

It is recommended that the City Commission approve event agreements with related road closings with Jack & Jill Children's Center, Inc., Calvary Chapel Church, Inc., and Ronald McDonald House Charities of South Florida, Inc. and authorize execution of the agreements by the City Manager.

Background

City staff has been working closely with each event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and event organizers were advised of the noise ordinance and possible concerns.

Organizers will pay for all event costs and submit the required certificates of insurance. Event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified as appropriate regarding events in their areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1:

Applicant: Jack & Jill Children's Center, Inc.
Event Name: Light Up Downtown

Date/Time: Tuesday, December 1, 2015 (5:00pm- 9:00pm)
Location: Stiles Plaza/Yolo- 333 E. Las Olas Blvd
Road Closing: Yes- see attached site plan
Alcohol: Yes
Amplified Music: Yes- (5:00pm- 9:00pm)
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$200.00
Exhibit: 1

Event 2:

Applicant: Calvary Chapel Church, Inc.
Event Name: CCA 5K
Date/Time: Saturday, December 5, 2015 (7:30am-9:30am)
Location: Calvary Chapel- 2401 W. Cypress Creek Road
Road Closing: Yes- Yes (see attached race route)
Alcohol: No
Amplified Music: Yes (8:00am-10:30am)
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$100.00
Exhibit: 2

Event 3:

Applicant: Ronald McDonald House Charities of South Florida, Inc.
Event Name: 12th Annual Home for the Holiday's to benefit Ronald McDonald House
Date/Time: Saturday, December 5, 2015 (6:00pm-9:00pm)
Location: Ronald McDonald House- 15 SE 15th Street
Road Closing: Yes (see attached site plan)
Alcohol: Yes
Amplified Music: Yes- (6:00pm- 9:00pm)
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$100.00
Exhibit: 3

Resource Impact

There is a positive fiscal impact in the amount of \$400.00

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 4: Be a healthy community with fun and stimulating recreational activities for our neighbors.
- Objective 2: Celebrate our community through special events and sports

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachments:

Exhibit 1 – Light Up Downtown

Exhibit 1a – Light Up Downtown Site Plan

Exhibit 2 – CCA 5K

Exhibit 2a – CCA 5K Site Plan

Exhibit 3 – 12th Annual Home for the Holiday's and to benefit the Ronald McDonald House

Exhibit 3a – 12th Annual Home for the Holiday's and to benefit the Ronald McDonald House Site Plan

Prepared by: Carolyn Bean, Parks & Recreation

Department Interim Director: Carl Williams, Parks & Recreation