



To: Rickelle Williams, City Manager  
From: Ron Stein, Senior Project Manager  
Date: June 30, 2025  
Re: Change Order No. 2 – Fort Hill Auditing Services Agreement

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Job Description: Police Department Headquarters  
Contractor: Fort Hill Associates, LLC  
Amount: Total amount of Change Order #2 - \$41,000.00, plus 250 Hours  
Funding: P12573.352 60-6534

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The purpose of this Change Order is:

To increase the number of hours in order to allow for Fort Hill to perform a review of Moss's PCI 275 to help safeguard the City's interests by identifying whether the impact truly warrants the cost and time extensions.

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**NEW AND EXISTING CONTRACT ITEMS ARE UTILIZED – TOTAL ADDITIVE COST \$41,000.00**

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Item No. 2      Senior Auditor  
This position hourly rate is \$180.00, and the proposal includes 50 hours of service.  
**ADD \$9,000.00**

Item No. 3      Staff Auditor  
This new position hourly rate is \$160.00, and the proposal includes 200 hours of service.  
**ADD \$32,000.00**

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**NET AMOUNT OF THIS CHANGE ORDER** **\$41,000.00**

**ADDITIONAL CONTRACT TIME BEING REQUESTED–** **TWO HUNDRED AND FIFTY (250) HOURS**

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**THE TOTAL AMOUNT OF THIS CHANGE ORDER** **\$41,000.00**

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IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written below.

**CITY**

CITY OF FORT LAUDERDALE, Florida  
municipal corporation

By: \_\_\_\_\_  
RICKELLE WILLIAMS  
City Manager

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
DAVID SOLOMAN  
City Clerk

Approved as to Legal Form and correctness:  
D'Wayne M. Spence, Interim City Attorney

By: \_\_\_\_\_  
RHONDA MONTTOYA HASAN  
Senior Assistant City Attorney



CITY OF  
**FORT LAUDERDALE**

Change Order No. 2  
P12573  
Police Department Headquarters  
FORT HILL ASSOCIATES, LLC



WITNESSES:

FORT HILL ASSOCIATES, LLC, a Foreign Limited Liability Company

[Signature]  
Signature

By: Curt Plyler  
CURT PLYLER  
Principal

Wilton L McGowan  
Print Name

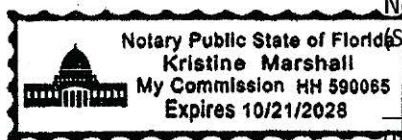
[Signature]  
Signature  
JOHN A STROBE  
Print Name

(CORPORATE SEAL)

STATE OF FLORIDA :  
COUNTY OF MONROE :

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 15 day of APRIL, 2025, by Curt Plyler, as Principal of Fort Hill Associates, LLC, a Foreign Limited Liability Company authorized to conduct business in the State of Florida.

[SEAL]



Kristine Marshall  
Notary Public, State of FLORIDA  
(Signature of Notary Public)

KRISTINE MARSHALL  
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known      OR Produced Identification ☒  
Type of Identification Produced: FL. DRIVERS LICENCE



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**CHANGE ORDER SUMMARY SHEET**

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ORIGINAL CONTRACT AMOUNT	\$85,920.00
COST OF CHANGE ORDERS TO DATE	\$43,200.00
COST OF THIS CHANGE ORDER	\$41,000.00
TOTAL:	<b>\$170,120.00</b>
ORIGINAL CONTRACT TIME	136 Hours
TIME ADDED TO DATE	250 Hours
TIME ADDED TO THIS CHANGE ORDER	250 Hours
TOTAL:	<b>636 Hours</b>

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**SCHEDULE OF CHANGE ORDERS TO DATE**

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C.O.#	DATE	DESCRIPTION	AMOUNT OF COST OR CREDIT
1	6/30/2025	Increase in Auditor Hours due to project delays	\$43,200.00



**CITY OF FORT LAUDERDALE**

**City of Fort Lauderdale**

**Scheduling Review of PCI 275 for New Police  
Headquarters Project**

**June 2, 2025**

**Name: Fort Hill Associates, LLC**

**Corporate Office:**  
37 Villa Road, Suite 106  
Greenville, South Carolina 29615  
Phone (877) 286-0408

**Primary Contact: Curt Plyler**  
**Address:** 37 Villa Road, Suite 106  
Greenville, South Carolina 29615  
**Phone** (919) 624-0736  
**E-mail:** [cplyler@forthillassociates.com](mailto:cplyler@forthillassociates.com)

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Raleigh, NC 27615

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## Scope of Work

Approach: Fort Hill will perform a review of PCI 275 to help safeguard the City's interests by identifying whether the impact truly warrants the cost and time extensions. Fort Hill will perform the following activities for this PCI:

1. Initial Review of the PCI: Understand the Construction Manager's stated impacts and determine which activities were affected.
  - Review PCI details to identify the activities or tasks referenced.
  - Identify any referenced key milestones and verify existence of sufficient documentation, such as backup data.
  - Review Exhibit E CPM network logic to identify "deflection remediation" tasks on the critical path and perform float analysis to confirm no hidden float.
2. Map the PCI to Project Schedule: Determine how the impact mentioned in the PCI aligned with the project's baseline, recovery, and current schedules.
  - Map the PCI from the notice to the Baseline Schedule (original contractual schedule).
  - Compare these activities with the Recovery Schedule (if any), to identify any recovery strategies applied.
  - Cross-reference the activities with the Latest Updated Schedule to capture the current status of the PCI activities.
  - Identify overlapping delays (e.g., asbestos abatement, equipment relocation) and evaluate if work was sequenced to mitigate impact
3. Analyze Schedule Float and Critical Path Status: Determine whether the PCI had float available and whether it fell on the project's critical path.
  - Evaluate the float available for the PCI using the project scheduling software.
  - Identify any free float and determine whether enough float was available to absorb the delay without impacting the overall project timeline.
  - Critical Path Identification: Verify whether the activities were on the critical path.
4. Perform Cost Analysis: Review average monthly GC burn against cost ledgers
  - Compare projected cost to job cost accruals
  - Review timecards and cost reports to validate spend
  - Recalculate GR cost for the impacted months.
  - Verify insurance and bond fee calculations on the GC/GR and compliance with contract fee caps or markup limits.

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- Review supporting timesheets, subcontractor invoices, and labor rate schedules
5. Reporting: Draft Findings & Recommendations Report and Summarize float and concurrency impacts including the cost of delays and number of delay days related to deflection.

**Deliverables:** Provide recommendations to the city summarizing the PCI analysis of float and critical path. Each response will be supported by documented schedule analysis, impact calculations, and any necessary contractual references.

**Timeline:** Fort Hill expects to complete the above scope in four to six weeks following notice-to-proceed (provided no participation in any Moss 'workshops').

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## **Proposed Fee Schedule**

Fort Hill's audit services will be provided for a not-to-exceed amount at the rates in place for its existing engagement as outlined below.

PCI 275			
COR Time and Claim / Cost Review			
Position	Hours	Rate	Extended
Senior Auditor	50	180	9,000.00
Staff Auditor	200	160	32,000.00
<b>Total</b>			<b>\$ 41,000.00</b>

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