



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: January 7, 2014

TITLE: Resolution approving the consolidated budget amendment

Recommendation

It is recommended that the City Commission adopt a resolution amending the Fiscal Year 2014 Budget.

Background

Budget amendments are consolidated into one agenda item for consideration at the first meeting of each month.

Examples of recommended actions within the consolidated budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2014 Operating Budget and Community Investment Plan by approving the following transfers and appropriations:

Police Department

A. Acceptance and appropriation of grant funding – Grants Fund - Edward Byrne Memorial Justice Assistance Countywide Solicitation Grant (Byrne/JAG) Program - \$49,496

The City has been awarded a grant in the amount of \$49,496 from the Edward Byrne Memorial Justice Assistance Grant to support the continuation of Operation Trend Buster. Funds will be used towards overtime, salaries, vehicle rental, training conference attendance and supplies to support investigative, enforcement and vendor education activities. The primary goal of the grant program is to reduce the availability of marijuana, alcohol, and tobacco products sold to youths by targeting local vendors who make those products accessible to minors. The grant acceptance, CAM 13-1650, is a companion item on the agenda.

Staff recommends the City Commission amend the FY 2014 operating budget by amending the appropriate accounts in the Grants Fund in the amount of \$49,496 to facilitate the continuation of Operation Trend Buster.

B. Acceptance and appropriation of grant funding – Grants Fund - Edward Byrne Memorial Justice Assistance Local Solicitation Grant (Byrne/JAG) Program - \$92,507

Each year the City receives an allocation of funds from the U.S. Department of Justice under the Edward Byrne Memorial Justice Assistance Grant (Byrne/JAG) Program. The City was recently notified that it was approved for \$99,716 in Byrne/JAG funds, less a 7.23% administrative fee of \$7,209 imposed by the Broward Sheriff's Office (BSO), for a net total of \$92,507. The City will utilize the grant funds to assist in the refurbishment of the mobile command vehicle and to upgrade technological equipment. The grant acceptance, CAM 13-1666, is a companion item on the agenda.

Staff recommends the City Commission amend the FY 2014 operating budget by amending the appropriate accounts in the Grants Fund in the amount of \$92,507 to facilitate the refurbishment of the mobile command vehicle and technology upgrades.

Public Works

C. Appropriation from fund balance and appropriation to the operating budget – Water and Sewer General Capital Projects, Water and Sewer Operations, and Stormwater Funds – Work orders for the Annual Utilities Restoration Contract - \$584,661.25

The City Commission approved the annual utilities contract on August 20, 2013 (CAM 13-0722) in an amount up to \$749,830. This funding is used to outsource large repairs when needed. Currently City crews make small improvements, repairs, and maintenance on these sewer systems. There are several water and sewer mains, and

storm drains that are in need of repair that cannot be completed by the City crews. Funding to complete these projects is recommended to be transferred from fund balances and from the annual utilities restoration project. The work orders 5 and 6 requests are companion items on the agenda, CAM 13-1683.

Staff recommends that the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Water and Sewer General Capital Projects, Water and Sewer Operations, and Stormwater Funds in the amount of \$584,662.25 to facilitate the repairs and maintenance of various water, sewer and stormwater systems.

D. Appropriation from fund balance – Water and Sewer Debt Financed Construction Non-Regional and Water and Sewer General Capital Projects Funds – Reconciliation of capital project budgets - \$825,515

Staff has evaluated funded, active projects and found several projects with overspent budgets. To facilitate balanced project budgets for capital projects, a transfer of funds is recommended from the appropriate fund balances. The overspent projects are a result of a lag in postings between expenditures. To prevent this from occurring in the future, enhancements to the accounting process have been implemented.

Staff recommends that the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts to the various funds in the amount of \$825,515 to re-balance the projects.

E. Transfer between capital projects - Water and Sewer General Capital Projects Fund – Prospect Wellfield Pump/Motor Assemblies - \$185,000

The Prospect Wellfield has 29 active wells that supply raw water for treatment to the Fiveash Water Treatment Plant. The well pumps and motors require continuous, ongoing maintenance year round and spare assemblies are required in order to provide fast turnaround when an assembly fails. This funding is for the purchase of two (2) complete pump/motor assemblies to be used as spares in the event of a failure of an installed unit. The spare pump/motor assemblies will allow maintenance staff to restore service within hours of a breakdown. Failure to fund this purchase will result in significant delays in the repair of failed units due to the extended lead times associated with the acquisition of the replacement equipment.

Staff is recommending that the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Water and Sewer General Capital Projects Fund in the amount of \$185,000 to facilitate the purchase of two complete pump/motor assemblies.

F. Transfer between capital projects – General Capital Projects Fund – Sidewalk Management System - \$159,201

Staff is recommending purchase approval of a Sidewalk Management System. This electronic database includes a dashboard using iOS 7, software to access the current sidewalk condition matrix, field work preparation, field inspection, field quality control, GPS to GIS data conversion, and sidewalk defect identification for approximately 425 miles of City sidewalks. The interactive database will be used to schedule, update and track current and future, new and existing sidewalk restoration and construction. The task order to approve the sidewalk management system will be presented to the City Commission on January 22, 2014 (CAM 14-0067).

Staff recommends the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts General Capital Projects Fund in the amount of \$159,201 to purchase the Sidewalk Management System.

G. Appropriation from fund balance and between capital projects – Water and Sewer General Capital Projects and General Capital Projects Funds – Improvements, Repairs & Maintenance - \$230,986

On November 27, 2013 bids were received for an annual contract for bridge repair, maintenance and painting. The citywide bridge restoration work includes: 1) repair of all concrete spalling by removing all unsound concrete, cleaning and treating all corroded rebar, and reforming structures to the original shape; 2) removing and replacing all deteriorated expansion joints; and 3) injecting flowable fill at all locations indicated by the City Engineer. Estimated cost of the improvements and repairs are \$230,986, which include engineering fees. The annual bridge repair contract, CAM 13-1696, will be presented to the City Commission on January 22, 2014.

Staff recommends that the City Commission amend the FY 2014 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the various funds in the amount of \$230,986 to complete repair and maintenance necessary to restore the City's bridges.

Sustainable Development

H. Appropriation from fund balance – Building Permit Fund – Board-Up Services for Unsafe Structures - \$136,775

The annual contract services for board-ups will consist of the securing and boarding of approximately sixty (60) unsafe structures per year. City staff will determine if a structure is unsafe and poses a risk to neighbors. An initial budget of \$38,225 was established for the board-up services until a formal bid process could be conducted. Staff conducted a request for proposal (RFP) and based on the responses, a budget of \$175,000 is reasonable to accommodate board-up services for a minimum of 60 structures using shatter resistant polycarbonate materials. Additional funding in the amount of \$136,775

is recommended to contract for these services. The contract for services, CAM 14-0029, will be presented to the City Commission at the January 22, 2014 meeting.

Staff recommends the City Commission amend the FY 2014 operating budget by amending the appropriate accounts in the Building Permits Fund in the amount of \$136,775 to facilitate the annual contract for the board-up services.

Transportation and Mobility

I. Appropriation for modified revenue and related expenditures – General Fund – Community Bus Fare Increase - \$60,000

The City Commission approved a transit fare policy and increased the fare rates for three of the community bus routes: Beach Link, Las Olas Link, and Galt Link. This increase from \$.50 to \$1.00 for a regular one-way fare will generate approximately \$60,000 in additional revenue, which will be collected by the Transportation Management Association (TMA). The fare increase was approved at the December 17, 2014 City Commission meeting (CAM 13-1562).

Staff recommends the City Commission amend the FY 2014 operating budget by amending the appropriate accounts in the General Fund in the amount of \$60,000 to facilitate the additional revenue from the increased transit fare costs.

J. Acceptance and appropriation of grant funding – Grants Fund – Sun Trolley Community Bus Service (FTA New Freedom Grant) - \$564,841

The City was awarded the Federal Transportation Administration (FTA) New Freedom grant as a sub-recipient totaling \$564,841 of which \$356,841 will be used for operating costs of the bus service associated with the Northwest/Tri-Rail and Neighborhood Links, and \$208,000 for consultant services. A soft match of 20% is required from toll revenue credits and an additional 50% match is required for the operating costs to be provided by the Transportation Management Association (TMA). The grant acceptance, CAM 14-0018, is a companion item on this agenda.

Staff recommends that the City Commission amend the FY 2014 operating budget by amending the appropriate accounts in the Grants Fund in the amount of \$564,841 to facilitate the FTA New Freedom grant.

Resource Impact

The fiscal impact in the various funds is outlined in the tables below. The letters below correspond to the descriptions in the background section of this document.

Where applicable, the approval of companion agenda items listed below is contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Related CAM(s):13-1650, 13-1666, 13-1683, 13-1696, 14-0018

Police Department

A. Acceptance and appropriation of grant funding – Grants Fund - Edward Byrne Memorial Justice Assistance Countywide Solicitation Grant (Byrne/JAG) Program - \$49,496

Appropriate:

SUB					SUB		
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc Federal/State/County Grants	GTREND14	Byrne/Jag County - Op Trend Buster 3	C211	DOJ Pass Thru FDLE - Public Safety	49,496.00
TOTAL							49,496.00

Appropriate:

SUB					SUB		
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc Federal/State/County Grants	GTREND14	Byrne/Jag County - Op Trend Buster 3	3307	Vehicle Rental	8,700.00
129	01	Misc Federal/State/County Grants	GTREND14	Byrne/Jag County - Op Trend Buster 3	3999	Other Supplies	675.00
129	01	Misc Federal/State/County Grants	GTREND14	Byrne/Jag County - Op Trend Buster 3	4104	Conferences	1,075.00
129	01	Misc Federal/State/County Grants	GTREND14	Byrne/Jag County - Op Trend Buster 3	4352	Servcharge - Police	39,046.00
TOTAL							49,496.00

B. Acceptance and appropriation of grant funding – Grants Fund - Edward Byrne Memorial Justice Assistance Local Solicitation Grant (Byrne/JAG) Program - \$92,507

Appropriate:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc Federal/State/County Grants	GLLEBG15	Byrne Memorial Justice Assist 2013	C213	DOJ Pass Thru Broward Co.	92,507.00
TOTAL							92,507.00

Appropriate:

FUND	SUB FUND	FUND NAME	INDEX #	INDEX NAME	SUB OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc Federal/State/County Grants	GLLEBG15	Byrne Memorial Justice Assist 2013	3199	Other Professional Services	3,000.00
129	01	Misc Federal/State/County Grants	GLLEBG15	Byrne Memorial Justice Assist 2013	3628	Telephone/Cable TV	3,601.00
129	01	Misc Federal/State/County Grants	GLLEBG15	Byrne Memorial Justice Assist 2013	3907	Data Processing Supplies	877.00
129	01	Misc Federal/State/County Grants	GLLEBG15	Byrne Memorial Justice Assist 2013	3946	Tools & Equipment < \$5,000	33,286.00
129	01	Misc Federal/State/County Grants	GLLEBG15	Byrne Memorial Justice Assist 2013	3999	Other Supplies	10,091.00
129	01	Misc Federal/State/County Grants	GLLEBG15	Byrne Memorial Justice Assist 2013	6404	Computer Equipment	41,652.00
TOTAL							92,507.00

Public Works

C. Appropriation from fund balance and appropriation to the operating budget – Water and Sewer General Capital Projects, Water and Sewer Operations, and Stormwater Funds – Work orders for the Annual Utilities Restoration Contract - \$584,661.25

Appropriate From:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT	SUBJECT NAME	AMOUNT
454	01	Water & Sewer General Capital Projects	FD454	Water & Sewer General Capital Projects	N/A	N/A	350,000.00
470	01	Stormwater Operations	FD470.01	Stormwater - Operations	9901	Anticipated Year End	34,661.25
454	01	Water & Sewer General Capital Projects	P11857.454	Annual Utilites Restoration 2013-14	6599	Construction	200,000.00
TOTAL							584,661.25

Appropriate To:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT	SUBJECT NAME	AMOUNT
450	01	Water and Sewer - Operations	PBS060101	Utilities Engineering Operations	3437	Imp Rep & Maint	550,000.00
470	01	Stormwater Operations	PBS660502	Stormwater - Operations	3437	Imp Rep & Maint	34,661.25
TOTAL							584,661.25

D. Appropriation from fund balance – Water and Sewer Debt Financed Construction Non-Regional and Water and Sewer General Capital Projects Funds – Reconciliation of capital project budgets - \$825,515

Appropriate From:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT#	SUBOBJECT NAME	AMOUNT
454	01	Water & Sewer General Capital Projects	FD454	Water & Sewer General Capital Projects	N/A	N/A	725,515.00
482	01	W & S Debt Financed Const Non-Regional	P11622.482	SW 20 CT, SW 22 TERR, SW 24 AV SML WTR MN	6599	Construction	100,000.00
TOTAL							825,515.00

Appropriate To:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT#	SUBOBJECT NAME	AMOUNT
454	01	Water & Sewer General Capital Projects	P11622.454	SW 20 CT, SW 22 TERR, SW 24 AV SML WTR MN	6599	Construction	100,000.00
454	01	Water & Sewer General Capital Projects	P11741.454	Shady Banks Small WM Improvement - Phase 2	6599	Construction	625,515.00
482	01	W & S Debt Financed Const Non-Regional	FD482.01	W & S Debt Financed Const Non-Regional	N/A	N/A	100,000.00
TOTAL							825,515.00

E. Transfer between capital projects - Water and Sewer General Capital Projects Fund – Prospect Wellfield Pump/Motor Assemblies - \$185,000

Appropriate From:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT	SUBOBJECT	AMOUNT
454	01	Water & Sewer General Capital Projects	P11246.454	Water Treatment Plant Repair/Replacement	6599	Construction	185,000.00
TOTAL							185,000.00

Appropriate To:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT	NAME	AMOUNT
454	01	Water & Sewer General Capital Projects	P11939.454	Prospect Wellfield Pump/Motor Assemblies	6564	Equipment Purchases	185,000.00
TOTAL							185,000.00

F. Transfer between capital projects – General Capital Projects Fund – Sidewalk Management System - \$159,201

Transfer From:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT#	SUBJECT NAME	AMOUNT
331	01	General Capital Projects	P11762.331	Concrete & Paver Maintenance 2011/12	6599	Construction	159,201.00
TOTAL							159,201.00

Transfer To:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT#	SUBJECT NAME	AMOUNT
331	01	General Capital Projects	P12013.331	Sidewalk Management System	6599	Construction	159,201.00
TOTAL							159,201.00

G. Appropriation from fund balance and between capital projects – Water and Sewer General Capital Projects and General Capital Projects Funds – Improvements, Repairs & Maintenance - \$230,986

Appropriate From:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT	SUBJECT NAME	AMOUNT
331	01	General Capital Projects	P11530.331	Bridge Repair at Several Locations	6599	Construction	183,450.00
TOTAL							183,450.00

Appropriate To:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT	SUBJECT NAME	AMOUNT
001	01	General Fund	PBS040901	Engineering Design	3437	Imp Repair & Maint	183,450.00
TOTAL							183,450.00

Appropriate From:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT	SUBJECT NAME	AMOUNT
454	01	Water & Sewer General Capital Projects	FD454	Water & Sewer General Capital Projects	N/A	N/A	47,536.00
TOTAL							47,536.00

Appropriate To:

SUB				SUB			
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT	SUBJECT NAME	AMOUNT
450	01	Water and Sewer - Operations	PBS060101	Utilities Engineering Operations	3437	Imp Repair & Maint	47,536.00
TOTAL							47,536.00

Sustainable Development

H. Appropriation from fund balance – Building Permit Fund – Board-Up Services for Unsafe Structures - \$136,775

Appropriate From:

SUB		SUB					
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
140	01	Building Permits	FD140.01	Building Permit	9901	Anticipated Year End	136,775.00
TOTAL							136,775.00

Appropriate To:

SUB		SUB					
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
140	01	Building Permits	DSD034002	Building Permits	3226	Board ups	136,775.00
TOTAL							136,775.00

Transportation and Mobility

I. Appropriation for modified revenue and related expenditures – General Fund – Community Bus Fare Increase - \$60,000

Appropriate:

SUB		SUB					
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
001	01	General Fund	TAM040103	Transportation	N910	Fare Box Revenue Community Bus	60,000.00
TOTAL							60,000.00

Appropriate:

SUB		SUB					
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
001	01	General Fund	TAM040103	Transportation	4204	Operating Subsidy	60,000.00
TOTAL							60,000.00

J. Acceptance and appropriation of grant funding – Grants Fund – Sun Trolley Community Bus Service (FTA New Freedom Grant) - \$564,841

Appropriate:

SUB					SUB		
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc Federal/State/County Grants	GNEWF15	New Freedom Program	C317	FTA Pass Thru SFRTA	356,841.00
129	01	Misc Federal/State/County Grants	GNEWFMM15	New Freedom Mobility Manager	C317	FTA Pass Thru SFRTA	208,000.00
TOTAL							564,841.00

Appropriate:

SUB					SUB		
FUND	FUND	FUND NAME	INDEX #	INDEX NAME	OBJECT #	SUBJECT NAME	AMOUNT
129	01	Misc Federal/State/County Grants	GNEWF15	New Freedom Program	3299	Other Services	356,841.00
129	01	Misc Federal/State/County Grants	GNEWFMM15	New Freedom Mobility Manager	3199	Other Professional Services	208,000.00
TOTAL							564,841.00

Prepared by: Bobbi Williams

Budget Manager: Emilie R. Smith