



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: January 7, 2014

TITLE: A Resolution authorizing the Parks and Recreation Director to execute agreements for 1) MOU Permit Groups, 2) Program Service Agreement Contracts 3) Facility Use Applications, 4) MOU – CPA, 5) Local Performance Agreements and 6) Swim Instructor Agreements on behalf of the City for programs and services that are not directly provided by City staff to enhance programs and services offered to our neighbors.

Recommendation

It is recommended that the City Commission approve a resolution to authorize the Parks and Recreation Director to execute agreements for 1) MOU Permit Groups, 2) Program Service Agreement Contracts 3) Facility Use Applications, 4) MOU – CPA, 5) Local Performance Agreements and 6) Swim Instructor Agreements, in substantially the form attached, to be utilized for programs and services that are not directly provided by City staff which enhance programs and services offered to our neighbors.

Background

The City of Fort Lauderdale Parks and Recreation Department communicates with potential instructors, vendors and neighbors on a frequent basis in regards to contractual agreements for programs and services that are not directly provided by City staff.

In an effort to stream line this process and to ensure consistent language is used, the City Attorney's office has reviewed the attached contracts/agreements to be utilized and executed by the Parks and Recreation Director. The contracts/agreements will be the comprehensive standard wording for future agreements with our programming contractors.

The standardized contracts include language that provide specific insurance requirements, integration of like documents for universal usage throughout the department, and stronger language on expectations from vendors and our programming contractors.

The Parks and Recreation Department will continue to provide programs and services in an efficient and comprehensive manner to serve our neighbors in the City of Fort Lauderdale.

Resource Impact

There is no financial impact associated with this item.

Strategic Connection:

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the **Public Places Cylinder of Excellence**, specifically advancing:

- **Goal 4:** Be a healthy community with fun and stimulation recreational activities for our neighbors.
- **Objective 1:** Offer a diverse range of youth , adult, and senior recreational programming

This item advances the Fast Forward Fort Lauderdale Vision 2035 Vision Plan: We Are Here.

Attachments:

- Exhibit 1 – MOU Permit Groups
 - Exhibit 2 – Program Service Agreement Contract
 - Exhibit 3 – Facility Use Application
 - Exhibit 4 – MOU - CPA
 - Exhibit 5 – Local Performance Agreement
 - Exhibit 6 – Instructor Agreement - Swim
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Prepared by: Carolyn Bean, Administrative Assistant

Department Director: Phil Thornburg, Parks and Recreation Director