



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#25-1079

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: November 18, 2025

TITLE: Motion Approving an Outdoor Event Agreement and Request for Road Closures beyond 10:00 a.m. on the Barrier Island with The Humane Society of Broward County, Inc. for the VCA Walk for the Animals on February 21, 2026, at Las Olas Intracoastal Promenade Park - **(Commission District 2)**

Recommendation

Staff recommends the City Commission approve an outdoor event agreement and request for road closures with The Humane Society of Broward County, Inc., in substantially the form attached, and authorize execution of the agreement by the City Manager or the City Manager's designee.

Background

On February 24, 2025, The Humane Society of Broward County, Inc. submitted an outdoor event application for the VCA Walk for the Animals to be held at Las Olas Intracoastal Promenade Park. The event is scheduled to occur on Saturday, February 21, 2026, from 7:00 a.m. to 12:00 p.m.

The VCA Walk for the Animals has been hosted annually in Fort Lauderdale since 2001. The application was submitted prior to the 90-day application deadline therefore the outdoor event application fee is \$200. The event impacts begin on Friday, February 20, 2026, and are scheduled to end on Saturday, February 21, 2026, which includes the setup period, event period, and breakdown period.

The event organizer attended the October 8, 2025, outdoor events meeting to review the event details with City staff, including the Parks and Recreation Department, Transportation and Mobility Department, Police Department, and Fire Department. The outdoor events meetings focus on operational logistics, cross departmental coordination, and event organizer requirements.

Memorandum No. 19-076 (Exhibit 1) provides that all outdoor events that block streets anywhere on the Barrier Island must have all streets open no later than 10:00 a.m. The event organizer is requesting an exemption to allow road closures to 10:30 a.m. and 12:00 p.m. on Saturday, February 21, 2026, as further defined in Exhibit 2:

- Road Closures –
 - Walking Route (9:00 a.m. - 10:30 a.m.)
 - East Las Olas Boulevard from Seabreeze Boulevard to State Road A1A;
 - State Road A1A from East Las Olas Boulevard to Poinsettia Street;
 - Poinsettia Street from State Road A1A to Seabreeze Boulevard; and
 - Seabreeze Boulevard from Poinsettia Street to East Las Olas Boulevard.
 - Event Site (5:00 a.m. - 12:00 p.m.)
 - Las Olas Circle surrounding the Las Olas Intracoastal Promenade Park (with local access to the Venetian)

City staff invited the surrounding civic associations to the outdoor events meeting as well as shared a copy of the application and site plan. Upon approval, the City's online events calendar will be updated to reflect this event.

The event agreement defines the responsibilities of the event organizer such as covering the associated event expenses and the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Authorization for the execution of the event agreement is contingent upon the City Attorney's Office reviewing and approving as to form all documents prior to execution by the City Manager or designee.

Resource Impact

Revenue related to these agreements is included in the FY 2026 Operating Budget in the account listed below.

<i>Funds available as of October 15, 2025</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT / ACTIVITY NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-6025-574-347-200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$30,000	\$0	\$200
TOTAL AMOUNT ►					\$200

Strategic Connections

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the Fast Forward Fort Lauderdale 2035 Vision Plan: We are Here.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Place specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Area
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our city.

Attachments

Exhibit 1 – Memorandum No. 19-076

Exhibit 2 – VCA Walk for the Animals Event Agreement

Prepared by: Brittany Henry, Senior Administrative Assistant, Parks and Recreation

Department Director: Carl Williams, Parks and Recreation