



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#14-0189**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** March 4, 2014

**TITLE:** Resolution Approving a Lease Agreement with the Downtown Fort  
Lauderdale Transportation Management Association for office space at  
290 NE 3<sup>rd</sup> Avenue

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**Recommendation**

It is recommended that in accordance with Section 8.07 of the City Charter, the City Commission adopt a resolution authorizing a lease agreement with the Downtown Fort Lauderdale Transportation Management Association (TMA) for office space at the Transportation and Mobility Department building for an initial term of three (3) years.

**Background**

In an effort to streamline community bus services within the City and help reduce the operating costs of the TMA, the City has agreed to lease to the TMA approximately 482 square feet of office space at 290 NE 3<sup>rd</sup> Avenue (Transportation & Mobility Department building).

The TMA will lease office space to conduct Community Bus Operations and is not permitted to sublet the lease without prior written consent by the Transportation and Mobility Department. The TMA also agrees to pay all charges for rent and utility service charges. Parking for TMA staff and visitors shall be provided for on-site.

The term of the lease commences on the "Effective Date" and will run for a period of three (3) years thereafter, with option for two (2) one year extensions unless the parties terminate the lease earlier (Exhibit 1). The effective date of this lease shall be March 4, 2014, although the TMA's actual move-in date at the Transportation and Mobility Department offices was on October 28, 2013.

### Resource Impact

There is a positive fiscal impact of one dollar (\$1.00) lease payment annually.

Funds available as of: February 7, 2014					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	PURCHASE AMOUNT
001-TAM040101-N900	Transportation Planning	Misc. Revenue/ Misc. Income	\$0	\$0	\$1
				AMOUNT ▶	\$1

### Strategic Connection

1. This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the **Internal Support Cylinder of Excellence**, specifically advancing:

**Goal 12:** Be a leading government organization, managing resources wisely and sustainably.

**Objective 3:** Provide safe, efficient and well-maintained vehicles, equipment and facilities and integrate sustainability into daily operations.

**Initiative 8:** Maximize the best use of or sell City real estate.

2. This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United*.

Attachment:  
Exhibit 1 Lease Agreement  
Exhibit 2 Resolution

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Prepared by: Kevin C. Walford, Transportation Planner

Department Director: Diana Alarcon, Transportation and Mobility Director