



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: June 3, 2014

TITLE: Motion to approve ranking and authorization to commence contract negotiations for architectural consulting services – Request for Qualifications (RFQ) 936-11270 – Consultants Competitive Negotiations Act (CCNA)

Recommendation

It is recommended that the City Commission approve the final rankings and authorize the commencement of contract negotiations for architectural consulting services with the top four ranked proposers: Walters, Zackria Associates; Synalovski, Romanik, and Saye; Saltz Michelson Architects; and ACAI Associates, Inc., and that , based on the City staff’s recommendation, the City Commission certify that all four proposers as qualified pursuant to law and the City’s regulations, and finds that all four proposers are fully qualified to render the required services.

Background

The City of Fort Lauderdale (“City”) solicited qualifications and proposals from experienced architectural firms (“Proposers”) capable of performing architectural services for various City projects. The services to be to be accomplished under these contracts will include but are not limited to architectural design for community investment projects, parks and recreation facilities, parking garages, maintenance buildings, marine facilities, fire stations, and community centers.

- January 2014 - an RFQ was released and fourteen responses were received. An evaluation committee was established including Talal Abi-Karam, Assistant Public Works Director-Engineering; Irina Tokar, Senior Project Manager; Samantha Timko, Senior Management Fellow; Todd Hiteshew, Environmental Services Manager; and Scott Sundermeier, Facilities Manager.
- February 2014 - the evaluation committee met to review the submittals and shortlisted seven firms for further evaluation. The firms selected were: 1) Walters, Zackria Associates, 2) Synalovski, Romanik, and Saye, 3) Saltz Michelson

Architects, 4) ACAI & Associates, 5) Harvard Joy, Inc., 6) CPH Corporation, and 7) Glavovic Studio.

- April 2014 - the evaluation committee met to listen to oral presentations from the firms. After presentations were completed, the committee ranked the seven firms. Upon further review and given the anticipated volume of work, staff believes there is enough consulting work to be generated by the City for the four top ranked firms.
- May 2014 - the evaluation committee reconvened and recommended negotiating continuing contracts for architectural consulting services to be assigned by individual task orders with the top four firms. The firms selected are: 1) Walters, Zackria Associates, 2) Synamovski, Romanik, and Saye, 3) Saltz Michelson Architects, and 4) ACAI & Associates. Initial contracts will be for two years, and the City reserves the right to extend contracts for two consecutive one-year terms.

Resource Impact

There is no fiscal impact to the City associated with this action. Funding for these services will be from individual projects when services are contracted through individual task orders subject to the availability of funding.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan* initiative, included within the Infrastructure Cylinder of Excellence, specifically advancing:

- Goal 2: Be a sustainable and resilient community
- Objective 2: Proactively maintain our water, wastewater, road, facilities and bridge infrastructure

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Connected*

Attachment:

Exhibit 1 – Bid Tabulation 936-11270

Exhibit 2- Walters Zackria & Associates, PLLC Proposal

Exhibit 3 - Synamovski, Romanik, and Saye – Proposal

Exhibit 4 – Saltz Michelson – Proposal

Exhibit 5 – ACAI - Proposal

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