



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#22-0011

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Chris Lagerbloom, ICMA-CM, City Manager

DATE: February 1, 2022

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2022 – Appropriation - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends the City Commission adopt a resolution amending the Fiscal Year (FY) 2022 Budget, and FY 2022 – FY 2026 Community Investment Plan (CIP).

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff recommends the City Commission amend the FY 2022 Final Budget, and FY 2022 – FY 2026 Community Investment Plan, as revised, by approving the following transfers and appropriations:

Parks & Recreation

A. Appropriation of Grant Funds – Grant Fund – Afterschool Snack Program FY22 - \$35,503

The City of Fort Lauderdale was awarded funding in the amount of \$35,503 from the Florida Department of Health to provide free nutritional snacks at the various City parks from July 1, 2021, to June 30, 2022. Funding will offset the cost of snacks, operational expenses such as equipment, supplies, part time staff and program monitoring. No cash match is required.

Staff recommends that the City Commission amend the FY 2022 Operating Budget by amending the appropriate accounts in the Grants Fund in the amount of \$35,503 for the Afterschool Snack Program.

Source:

<i>Funds available as of December 7, 2021</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GSNACK22-C601	Afterschool Snack Program FY22	Intergovernmental Revenue/ U.S. Dept of Agriculture	\$0	\$0	\$35,503
TOTAL AMOUNT →					\$35,503

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GSNACK22-3231	Afterschool Snack Program FY22	Services/Materials/ Food Services	\$0	\$0	\$35,503
TOTAL AMOUNT →					\$35,503

B. Transfer between Capital Projects – General Capital Projects Fund – Roof Replacement for the Fort Lauderdale Police Stables – \$365,363

The existing roof at the Police Stables is 28 years old and has visible rust damage to the metal panels and soffit. The roof is past its useful life and should be replaced.

The funds for this project are available in the Facilities Assessment – Roofing Priorities Project, which is utilized for City-wide roof repairs and is recommended to be used for this project.

Staff recommends that the City Commission amend the FY 2022 – FY 2026 Community Investment Plan (CIP) by transferring funds in the amount of \$365,363 for the replacement of the roof at the Police Stables.

Source:

Funds available as of January 11, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12161.331-6599	Facilities Assessments - Roofing Priorities	Capital Outlay - Construction	\$530,474	\$418,305	\$365,363
TOTAL AMOUNT →					\$365,363

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12733.331-6599	Fort Lauderdale Police Stables	Capital Outlay - Construction	\$199,036	\$162,114	\$365,363
TOTAL AMOUNT →					\$365,363

Public Works

C. Transfer from Capital Project to Operating Budget – General Capital Projects Fund, General Fund – 2022 Comprehensive Bridge Master Plan - \$148,235

Staff recommends that the City update the 2013 Comprehensive Bridge Master Plan. The update will identify the deficiencies and funding needs for 33 city bridges with a single point of ingress/egress. A consultant will perform field and underwater inspections to develop short- and long-term recommendations to include professional cost estimates for each bridge.

Funding for this proposed evaluation and resulting 2022 Comprehensive Bridge Master Plan is available in the Bridge Restoration Project that is used to fund Citywide bridge repairs and maintenance.

Staff recommends the City Commission amend the FY 2022 - 2026 Community Investment Plan (CIP) and FY 2022 Operating Budget in the amount of \$148,235 for the 2022 Comprehensive Bridge Master Plan.

Source:

Funds available as of January 24, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12010.331-6599	Bridge Restoration	Capital Outlay/ Construction	\$2,809,693	\$1,006,489	\$148,235
TOTAL AMOUNT →					\$148,235

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PBS100104-3199	Project Management - Engineering	Services/ Materials/ Other Professional Services	\$1,043,500	\$1,010,709	\$148,235
TOTAL AMOUNT →					\$148,235

D. Appropriation of Unanticipated Revenue and Expenditures - Central Regional Wastewater System - Operations Fund – George T. Lohmeyer Regional Plant Maintenance - \$196,650

In June 2021, staff filed an insurance claim for equipment loss and damages. Payment was received on November 9, 2021 and is needed for the purchase of replacement equipment.

Staff recommends the City Commission amend the FY 2022 Operating Budget in the amount of \$196,650 to recognize the revenue received from the insurance claim to purchase replacement equipment for the GTL Wastewater Treatment Plant.

Source:

<i>Funds available as of January 10, 2022</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
451-PBS670502-N403	Lohmeyer Regional Plant Maintenance	Misc Revenues / Insurance Proceeds	\$0	\$196,650	\$196,650
TOTAL AMOUNT →					\$196,650

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
451-PBS670502-6499	Lohmeyer Regional Plant Maintenance	Capital Outlay / Other Equipment	\$550,000	\$291,889	\$196,650
TOTAL AMOUNT →					\$196,650

E. Transfer Between Capital Projects – General Capital Projects Fund – Fire Station 54 HVAC System Renovation - \$230,000

This project will address improvements/replacement of the existing heating, ventilation, and air conditioning (HVAC) system to meet the temperature and humidity requirements at Fire Station 54 located at 3211 NE 32nd Street, Fort Lauderdale, Florida 33308. Additional modifications for components of the HVAC system that might be required are also included in this scope. These modifications could include plumbing, electrical, installation of new equipment, existing ductwork, and the design of a new comprehensive Building Automation System (BAS).

Funding is available in the Facilities Assessment – Heating, Ventilation, and Air Conditioning (HVAC), Electrical and Plumbing project, which is budgeted for City facilities' HVAC, electrical and plumbing needs.

Staff recommends that the City Commission amend the FY 2022 – FY 2026 Community Investment Plan in the amount of \$230,000 for the Fire Station #54 HVAC System Renovation.

Source:

Funds available as of December 27, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12162.331-6599	Facilities Assessment - HVAC, Electrical, Plumbing	Capital Outlay/ Construction	\$3,500,652	\$3,435,740	\$230,000
TOTAL AMOUNT →					\$230,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12735.331-6599	Fire Station 54 HVAC	Capital Outlay/ Construction	\$0	\$0	\$230,000
TOTAL AMOUNT →					\$230,000

F. Appropriation of Fund Balance – General Capital Projects Fund – Melrose Park Street Lighting - \$748,778

The City of Fort Lauderdale will contract with Florida Power & Light Company (FPL) to install streetlights throughout the Melrose Park Neighborhood. The scope includes 713 new lights using Cree 42w, 5000 lumen 4000k LED lights, mounted on 30-foot concrete poles with 8-foot aluminum arms.

FPL’s preliminary design requires 79,087 feet will be installed by directional boring. All the poles will be placed in the existing City right-of-way and offset about 6-feet from the edge of the paved roadway. The estimated cost for the construction, installation and in-house project management is \$748,778. Funding is available in the General Capital Projects Fund.

Staff recommends that the City Commission amend the FY 2022 – FY 2026 Community Investment Plan in the amount of \$748,778 for installation of the Melrose Park neighborhood streetlights.

Source:

Funds available as of December 28, 2021					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-FD331-X901	General Capital Projects	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$748,778
TOTAL AMOUNT →					\$748,778

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12309.331-6501	Melrose Park Street Lighting	Capital Outlay/ Force Account Charges	\$250,000	\$175,008	\$125,000
331-P12309.331-6599	Melrose Park Street Lighting	Capital Outlay/ Construction	\$250,000	\$175,008	\$623,778
TOTAL AMOUNT →					\$748,778

G. Transfer Between Capital Projects – 2019 Stormwater Bonds Construction Fund – Dorsey-Riverbend Stormwater Improvements Project - \$300,000

The Dorsey Riverbend Stormwater Improvements Project is intended to address outstanding flooding issues throughout the neighborhood. Flooding currently affects the public right-of-way, as well as private property within the neighborhood. City staff is currently negotiating a task order with an engineering consultant to prepare final bid documents, update existing permits, procure outstanding permits, assist with grant management, and provide construction engineering and inspection (CEI) services. Additional funds are required for these tasks.

Funding is available from the Durrs Stormwater Improvements Project, which will now be partially funded by a grant from the Community Development Block Grant Mitigation Program (CDBG-MIT) through the Florida Department of Economic Opportunity (FDEO).

Staff recommends that the City Commission amend the FY 2022 – FY 2026 Community Investment Plan in the amount of \$300,000 for the Dorsey-Riverbend Stormwater Improvements Project.

Source:

<i>Funds available as of December 27, 2021</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
473-P11844.473-6599	Durrs Stormwater Improvements	Capital Outlay / Construction	\$12,962,445	\$12,962,445	\$300,000
TOTAL AMOUNT →					\$300,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
473-P11845.473-6599	Dorsey-Riverbend Stormwater Improvements	Capital Outlay / Construction	\$2,200,000	\$2,200,000	\$300,000
TOTAL AMOUNT →					\$300,000

H. Appropriation of Fund Balance – Sanitation – Operations Fund – Collaborative Solid Waste Study - \$54,000

On September 12, 2019, the City Commission approved a Memorandum of Understanding (MOU) with Broward County confirming the City’s desire to participate in a collaborative study and subsequent implementation of an integrated regional solid waste system (CAM 19-0670). Additionally, the City Commission secured representation in both the Solid Waste Working Group (Working Group) and the Technical Advisory Group, affirmed to pledge its solid waste flow provided acceptable terms were developed and lawfully implemented, and to participate in financing the development of any facilities and construction as required in the development of the system.

The estimated cost for these studies is \$1,000,000. Broward County will be contributing half of that cost, or \$500,000, with the remainder funded by participating municipalities based on population. The estimated contribution from the City of Fort Lauderdale is \$54,000.

Staff recommends that the City Commission amend the FY 2022 Operating Budget in the amount of \$54,000 for the Collaborative Solid Waste Study. There is an associated CAM #22-0097.

Source:

Funds available as of January 13, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
409-FD409.01-X901	Sanitation - Operations	Balances & Reserves/ Appropriated Fund Balance	NA	NA	\$54,000
TOTAL AMOUNT →					\$54,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
409-PBS090101-3199	Sanitation	Services/ Materials/ Other Professional Services	\$101,725	\$60,875	\$54,000
TOTAL AMOUNT →					\$54,000

I. Appropriation of Fund Balance – Vehicle Rental - Operations Fund – Down Payments for the Lease Agreements of Twenty-One Harley Davidson Electra Glide Police Motorcycles - \$315,000

The Police Department currently leases 22 police motorcycles from Harley Davidson Leasing, Inc (HDLI). They were leased via TMCAA, Inc., dba Alligator Alley Harley Davidson (CAM 20-0918). At the time the 24-month leases were negotiated, there was a misunderstanding during negotiations that one single trade in value of \$15,000 would be applied collectively as a down payment to all of the 22 leases instead of to each individual lease, resulting in an underpayment of \$315,000. Ultimately, the written leases produced

for each motorcycle and executed by the City correctly represented the requirement of individual down payments for each motorcycle. As a result of the foregoing error, the leases were commercially unreasonable and now have to be rectified and adjusted. This omission was discovered eight months after issuance of the Purchase Order and after the motorcycles were already placed into service. Following negotiations between counsel for TMCAA and the City Attorney's Office, it was decided the existing leases, without the individual down payments, were not legally defensible and it would be in the City's best interest to pay the remaining down payments, for a total of \$315,000, to TMCAA and continue the existing leases.

Funding for this expenditure is available in the Vehicle Rental - Operations Fund vehicle replacement reserves.

Staff recommends that the City Commission amend the FY 2022 Operating Budget in the amount of \$315,000 for the down payment for twenty-one (21) police motorcycles. There is an associated CAM #22-0111.

Source:

<i>Funds available as of January 18, 2022</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-FD583.01-X901	Vehicle Rental - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$315,000
TOTAL AMOUNT →					\$315,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-PBS580103-3307	Fleet Interdepartmental Chg	Services/ Materials/ Vehicle Rental	\$595,000	\$178,405	\$315,000
TOTAL AMOUNT →					\$315,000

Transportation and Mobility

J. Appropriation of Fund Balance – Parking System – Operations Fund – Parking Meter Purchase - \$ 750,000

The Transportation and Mobility Department has a four-year contract with IPS Group Inc. to purchase and replace parking meters and parts in the amount of \$2,596,940. The FY 2022 budgeted amount for these purchases is \$250,000. To meet the City's replacement needs, the Transportation and Mobility Department requests an additional \$750,000 from the Parking System - Operations Fund balance to fund additional meter purchases in FY 2022.

Replacing old meters with new upgraded technology will provide neighbors with contactless payment options and credit card payment options not currently available on most existing meters. The accelerated replacement schedule will address concerns with antiquated technology and will assist in reducing the complaints from the public regarding

limited payment options.

Staff recommends that the City Commission amend the FY 2022 Operating Budget in the amount of \$750,000 to replace parking meters.

Source:

Funds available as of January 11, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-FD461.01-X901	Parking System - Operations	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$750,000
TOTAL AMOUNT →					\$750,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-TAM020201-6410	Parking on Street Meters	Capital Outlay/ New Services/ Meters	\$184,550	\$0	\$750,000
TOTAL AMOUNT →					\$750,000

City Manager's Office

Real Estate

K. Appropriation of Fund Balance – General Capital Projects Fund and American Rescue Plan 2021 Fund – 2941 NW 19 Street Rehabilitation - \$500,000

This project is intended to rehabilitate the property at 2941 NW 19 Street to be established as a career center. The facility will include a technology room that will be equipped with computers, high speed internet and telephones to easily access employment opportunities and remote learning. It is expected that this will revitalize the affected labor force with career development and training workshops to provide neighbors with a competitive advantage in their search for employment.

Funding for this project will be sourced from the General Capital Projects Fund in the amount of \$75,000 for project management fees and \$425,000 from the American Rescue Plan 2021 Fund.

Staff recommends the City Commission amend the FY 2022 Operating Budget in the amount of \$500,000 to rehabilitate the publicly owned facility at 2941 NW 19 Street.

Source:

Funds available as of January 11, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-FD331-X901	General Capital Projects	Balances & Reserves/ Appropriated Fund Balance	NA	NA	\$75,000
127-FD127.01-X901	American Rescue Plan 2021	Balances & Reserves/ Appropriated Fund Balance	NA	NA	\$425,000
TOTAL AMOUNT →					\$500,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P12734.331-6501	2941 NW 19th Street Facility Rehabilitation	Capital Outlay/ Force Account Charges	NA	NA	\$75,000
127-P12734.127-6599	2941 NW 19th Street Facility Rehabilitation	Capital Outlay/ Construction	NA	NA	\$425,000
TOTAL AMOUNT →					\$500,000

Neighbor Support – Education Office

L. Appropriation and Acceptance of Grant Funds – Grant Fund – Funding for the Barbara Bush Foundation for Family Literacy Grant - \$4,000

The Book Explorers Reading Mentors Program is an online literacy program that pairs students in grades 1-3 with a reading mentor and uses targeted strategies and activities to build literacy skills and confidence. The grant provides program administrator stipends, curriculum, and resources, including digital access to fiction, nonfiction and culturally responsive books, mentor guides with structured lessons, parent guides with reading strategies and comprehensive training for mentors and program advisors. The Book Explorers program will be made available to children enrolled in the PLAY aftercare program at Carter Park, Osswald Park, Bass Park and Warfield Park.

Staff recommends the City Commission amend the FY 2022 Operating Budget to accept funds from the Barbara Bush Foundation for Family Literacy, Inc., to implement the Book Explores Reading Mentors Program and appropriate it to the respective accounts in the amount of \$4,000. This item is contingent upon the grant acceptance CAM #22-0107.

Source:

Funds available as of January 18, 2022					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GBBFFL22-F741	Barbara Bush Foundation for Family Literacy	Intergovernmental Revenue / Grants FM Misc Sources for Recreation	\$0	\$0	\$4,000
TOTAL AMOUNT →					\$4,000

Use:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GBBFFL22-3299	Barbara Bush Foundation for Family Literacy	Services & Materials/ Other Services	\$0	\$0	\$4,000
TOTAL AMOUNT →					\$4,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Be a leading government organization that manages all resources wisely and sustainably.
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United.

Related CAMs

CAM 22-0097, 22-0107, 22-0111

Attachment

Exhibit 1 – Resolution

Prepared by: Tamiaka McGibbon, Senior Budget and Management Analyst

Department Director: Laura Reece, Office of Management and Budget