



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: February 4, 2025

TITLE: Motion Approving Change Order No. 3 to Task Order No.19 for Construction Engineering and Inspection Services for the City Hall Parking Garage Emergency Repairs – Kittelson & Associates, Inc. – \$86,888 –
(Commission District 4)

Recommendation

Staff recommends the City Commission approve Change Order No. 3 to Task Order No. 19, in substantially the form attached, in the amount of \$86,888, for engineering and inspection services for the construction phase of the City Hall Parking Garage Emergency Repairs with Kittelson & Associates, Inc.

Background

On January 17, 2020, Request for Qualifications (RFQ) No. 12370-206 was issued for Traffic and Transportation Engineering and Planning Services. The City received nine (9) proposals in response to the solicitation. After evaluation, the Committee shortlisted the top seven (7) firms and invited them for the presentations. Upon careful evaluation of submissions, presentations and interviews, the Committee recommended entering negotiation with the five (5) top firms.

On January 5, 2021, the City Commission approved agreements with Marlin Engineering Inc.; Tindale-Oliver & Associates; Kimley-Horn and Associates, Inc.; The Corradino Group, Inc; and Kittelson & Associates, Inc. (CAM #21-0011). The agreement with Kittelson & Associates, Inc. (Kittelson) was executed on February 24, 2021.

The project scope for Kittelson was to provide engineering design, pre-construction, and construction phase services as required in the signed and sealed set of plans for the six-month construction phase of the City Hall Parking Garage Emergency Repairs project. The Notice to Proceed for the design phase of the project was issued to Kittelson on March 28, 2024, and the Notice to Proceed for the construction phase was issued to the contractor, Alen Construction Group, Inc., on August 14, 2024.

Due to unforeseen conditions and additional coordination after the project commencement, Alen Construction Group, Inc. requested a time extension to complete the emergency repairs. The request was approved; however, it also extended the need for the engineer of record's (Kittelson's) time and services to be extended. The oversight

and inspection services provided for the project are critical to ensure the contractor is performing the work according to the plans. The Construction Engineering and Inspection (CEI) services that Kittelson will continue to provide include:

- Onsite Inspection Services
- Troubleshooting at the Site
- Review Contractor's Pay Request and Final Certification
- Ongoing Contract Management.

Task Order No. 19 has received two (2) previous Change Orders as follows:

Change Order No.1

The purpose of Change Order No. 1 was to modify the existing task order with Kittelson by adding a total of \$9,908. The additional funds were allocated to cover the services of the subconsultant, Lakdas Engineering, Inc. (Lakdas), for performing additional work as outlined below:

- Lakdas was tasked with reviewing the existing bid schedule for both the City Hall and Riverwalk Parking Garages.
- Lakdas will also compile a General Bid Schedule for the aforementioned work.

In addition to the financial adjustment, this Change Order provided an extension of thirty (30) calendar days to the original task order schedule to accommodate the completion of the new scope of work, aligning the task with the revised project timelines.

Change Order No.2

The purpose of Change Order No. 2 was to extend the duration of the existing task order with Kittelson and their subconsultant, Lakdas, to continue providing services as the CEI consultant for the City Hall Parking Garage Emergency Repairs project.

- The extension added ninety-four (94) calendar days to the existing task order, enabling Lakdas to complete its responsibilities through the final completion of the project.

The purpose of this Change Order is to add the additional funds needed for the cost of the continued CEI services of Kittelson and Lakdas until the project's full completion date of April 5, 2025.

Resource Impact

There will be a fiscal impact in the amount of \$86,888 for this Change Order. Funds for this Change Order are available in the FY 2025 Parking Fund in the account listed below.

<i>Funds available as of January 2, 2025</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-463-8999-545-60-6599-P12879	TAM-City Hall Parking Garage Improvements	Capital Outlay/Construction	\$8,469,512	\$8,469,512	\$86,888
TOTAL AMOUNT ►					\$86,888

Strategic Connections

This item is a FY 2025 *Commission Priority*, advancing the Public Spaces and Community Initiatives.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan, specifically advancing:

- The Infrastructure Focus Area
- The Transportation & Mobility Element
- Goal 1: Ensure the equitable development of a Complete Network for transportation that prioritizes Safety and emphasizes multimodal mobility and accessibility.

Attachments

- Exhibit 1 – CAM #21-0011
- Exhibit 2 – Executed Agreement
- Exhibit 3 – Notice to Proceed – Design Phase
- Exhibit 4 – Notice to Proceed – Construction Phase
- Exhibit 5 – Change Order No.1
- Exhibit 6 – Change Order No. 2
- Exhibit 7 – Change Order No. 3

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