

MEMORANDUM OF AGREEMENT

between

**State of Florida, Department of Health
Broward County Health Department**

and

City of Fort Lauderdale

This Memorandum of Agreement (“Agreement”) is entered into between the State of Florida, Department of Health, Broward County Health Department (“the Department”) and the City of Fort Lauderdale (“Provider” or “the City”), each a “Party” and collectively referred to as the “Parties.”

Whereas, the City of Fort Lauderdale had its highest incidence of illicit drug overdoses from January to June 2020, accounting for 18 percent of all overdoses in Broward County during that period; and

Whereas, the City of Fort Lauderdale Fire Rescue Department, Emergency Medical Services (EMS) Division provides Advanced Life Support medical response and rescue intervention to any ill or injured person in Fort Lauderdale and Wilton Manors; and

Whereas, EMS data is critical to understanding when and where overdoses occur, and where to best allocate resources and outreach services; and

Whereas, pursuant to Section 381.0031(1), Florida Statutes (2020), as may be amended or revised, the Department may conduct epidemiological studies of public health significance affecting people of Florida; and

Whereas, on August 12, 2019, the Centers for Disease Control and Prevention issued a Notice of Award to the Department to fund the Overdose Data to Action Surveillance and Prevention Implementation Project (OD2A); and

Whereas, as part of the OD2A, the Department and Provider will work together to gather information in Fort Lauderdale, Florida, consistent with the objectives, goals and intent of OD2A.

Now therefore, in consideration of the mutual promises contained herein, the Parties agree as follows:

- A. Scope of the Agreement. The Provider will utilize Image Trend Elite Data Mart Software to improve drug overdose surveillance and share data with the Department thereby allowing quick identification to inform targeted interventions for prevention.
- B. Definition of Terms.
 1. **Biospatial:** a syndromic surveillance platform that utilizes EMS data. It was founded to commercialize a research and development program sponsored by the Department of Homeland Security Office of Health Affairs (DHS/OHA) and managed by the University of North Carolina at Chapel Hill (UNC). By using historical EMS data,

Biospatial's predictive analytics identifies trends in the use of naloxone by geographic location, date, and time. Biospatial can track where, when, how, and by whom naloxone is being administered to assist EMS and health professionals in predicting drug overdoses and naloxone supply by region.

2. **Image Trend Elite Data Mart Software:** an electronic patient care report. Image Trend's Data Mart is an add-on for reporting that allows the user to get a copy of their reporting database to run queries and reports against their own preferred reporting tool. It is designed and tuned to efficiently get data into the system, allowing for the user to save quickly as information is entered. When working with Data Mart, the user can query data from ImageTrend as well as from other external databases that they may have access to (such as crash data, hospital outcome data, etc.), as allowed by the reporting software being used. The addition of Data Mart will allow the City of Fort Lauderdale Fire Rescue Department to invite outside partners to view live data in dashboard/GIS form, rather than the typical raw data seen with spreadsheets and PDF reports. This will allow for a huge savings in time that can be applied towards analytics versus manual entry.
3. **Opioid:** a compound resembling opium in addictive properties or physiological effects. Opioids are a class of drugs that include the illegal drug heroin, synthetic opioids such as fentanyl, and pain relievers available legally by prescription, such as oxycodone, hydrocodone, codeine, morphine and many others

C. **Term of Agreement.** This Agreement shall commence on the date it is fully executed and shall expire on August 31, 2023.

D. **Responsibilities of the Parties.**

1. **Provider's Responsibilities:** Provider agrees to:
 - a. provide the Department with full level access in Biospatial.
 - b. provide feedback to the Department on the Department's monthly reports. The feedback should assist the Department with making the reports more useful to Provider. The feedback may be on the format, the data presented, or the analysis conducted by the Department.
2. **Department's Responsibilities:** The Department agrees to:
 - a. Share monthly reports of its own Biospatial overdose data with Provider.

E. **Special Provisions.**

1. **Cooperation with Inspector General:** To the extent applicable, Provider acknowledges and understands that it has a duty to and will cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to Section 20.055(5), Florida Statutes.
2. **Notice:** Any notices given by either Party to the other Party under this Agreement will be in writing and sent either: (i) by overnight courier, with a verified receipt; or (ii) by registered or certified United States Mail, postage prepaid or (iii) electronically. Notice will be deemed sufficiently given upon receipt at the following addresses:

Provider:
Jo-Ann Lorber
528 NW 2nd Street
Fort Lauderdale, FL 33309

Department:
OD2A Program Director
Department of Health – Broward County
780 SW 24th Street
Fort Lauderdale, FL 33315

3. Indemnification: Each Party shall be responsible for the consequences of any act or failure to act on the part of itself, its employees and agents in the course of performing its obligations under this Agreement. Accordingly, each Party shall be held responsible for its own sole negligence, and each Party shall indemnify and hold the other Party harmless from any loss which results therefrom. No Party hereto shall assume any responsibility to any other Party for the consequences of any act or failure to act of any person or entity not a Party to this Agreement. The Parties' indemnification shall be limited to the monetary limits provided by section 768.28, Florida Statutes. Except to the extent entry into this Agreement is deemed a limited waiver, nothing herein is intended to serve as a waiver of either Party's sovereign immunity under Florida law.
4. Attorney's Fees: If any legal action is commenced to enforce or interpret the terms of this Agreement, the Parties agree to be responsible for their own attorney's fees and costs.
5. Disputes: Florida law governs all matters arising out of or related to this Agreement. In the event of a dispute, both Provider and the Department agree that venue will lie in a state court of competent jurisdiction in Broward County, Florida. Both Parties irrevocably waive their rights to a jury trial.
6. Counterparts: This Agreement may be executed in counterparts, each of which shall constitute an original and all of which together shall constitute one and the same document.
7. Survival Beyond Termination: Provider and Department's obligation to indemnify each other will expire three years from the date of termination of this Agreement unless a lawsuit or an administrative proceeding remains pending in which case the liability will not expire until the end of the litigation and appeals.
8. Compliance with Applicable Laws: Each Party agrees to comply with all applicable Federal, State and local laws, codes, rules, and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement. If any provision of this Agreement is held to be invalid under any applicable statute or rule of law, such provision, or portion thereof, is to that extent deemed to be omitted and the remaining provisions of this Agreement will remain in full force and effect.
9. Waiver: The failure of either Party, in any respect, to exercise, or delay in exercising any right, power, or privilege provided for hereunder will not be deemed a waiver thereof; nor will any single or partial exercise of any such right, power or privilege preclude any other, or further exercise thereof, or the exercise of any other right, power, or privilege under this Agreement. No Party will be deemed to have waived a right, power, or privilege provided for hereunder, unless such waiver is made in writing, and signed by the Party against whom such waiver is sought.
10. Independent Contractors: The Parties are independent contractors with respect to each other, and nothing contained herein will be construed to create the relationship

of an employer/employee, joint venture, partnership, or association between the Parties.

11. Severability. If any term or other provision of this Agreement is invalid, illegal or incapable of being enforced by any rule of law or public policy, all other conditions and provisions of this Agreement nevertheless shall remain in full force and effect so long as the economic or legal substance of the transactions contemplated hereby is not affected in any manner adverse to any Party. Upon such determination that any term or other provision is invalid, illegal or incapable of being enforced, the Parties shall negotiate in good faith to modify this Agreement so as to effect the original intent of the Parties as closely as possible in an acceptable manner to the end that transactions contemplated hereby are fulfilled to the greatest extent possible.
12. Modification: This Agreement may only be amended or otherwise modified by a written instrument signed by all Parties.
13. Termination at Will: Either Party may terminate this Agreement at any time by giving the other Party written notice at least 30 days prior to the intended Agreement termination date.
14. Public Records:
 - a. Pursuant to Section 119.0701, Florida Statutes, the Parties must keep and maintain public records that are required by the Parties to perform the services required by this Agreement. Upon request from the Department's custodian of public records or the Provider's custodian of records, Provider or Department, as applicable, must provide the requesting Party with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law. The Parties must ensure that public records that are exempt or confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Party does not transfer the records to the other Party.

Upon completion of the Agreement, transfer to the other Party, at no cost, all public records in possession of the other Party or keep and maintain public records required by the Party to perform the service. If a Party transfers all public records to the other Party upon completion of the Agreement, the Party will destroy any duplicate public records that are exempt or confidential and exempt. If the Party keeps and maintains public records upon completion of the Agreement, the Party will meet all applicable requirements for retaining public records. All records stored electronically must be provided to the requesting Party in a format that is compatible with the information technology systems of the requesting Party. The requesting Party may unilaterally terminate this Agreement if the other Party refuses to allow access to all public records made or maintained by the other Party in conjunction with this Agreement, unless the records are exempt from Section 24(a) of Art. I of the State Constitution and Section 119.07(1), Florida Statutes.

b. IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850)245-4005, BY EMAILING PublicRecordsRequest@flhealth.gov; OR BY MAIL AT 4052 BALD CYPRESS WAY, BIN A02, TALLAHASSEE, FL 32399.

c. IF THE DEPARTMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE DEPARTMENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CITY CLERK'S OFFICE, 100 NORTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301, PHONE:954-828-5002, EMAIL PRRCONTRACT@FORTLAUDERDALE.GOV

Department shall:

- 1) Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service.
- 2) Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2022), as may be amended or revised, or as otherwise provided by law.
- 3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement term and following completion of this Agreement if the Department does not transfer the records to the City.
- 4) Upon completion of this Agreement, transfer, at no cost, to the City all public records in possession of the Department or keep and maintain public records required by the City to perform the service. If the Department transfers all public records to the City upon completion of this Agreement, the Department shall destroy any duplicate public records that are exempt confidential and exempt from public records disclosure requirements. If the Department keeps and maintains public records upon completion of this Agreement, the Department shall meet all applicable requirements for retaining public

records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

15. HIPAA: Where applicable, Provider and Department will comply with the Health Insurance Portability Accountability Act as well as all regulations promulgated there under (45 CFR Parts 160, 162, and 164).
16. Entire Agreement: This Agreement embodies the entire agreement and understanding between the Parties, on the subject hereof.
17. Authority: The individuals executing this Agreement represent and warrant that each has the full power and authority to execute this Agreement on behalf of the Parties hereto.

In Witness hereof, the Parties have caused this Agreement to be executed by the following duly authorized officials:

City of Fort Lauderdale

State of Florida
Department of Health

By: _____

By: _____

Name:
Title:
Date: _____

Name: Paula M. Thaqi, MD, MPH
Title: Director – DOH Broward
Date: _____

CITY OF FORT LAUDERDALE, a Florida municipal corporation

By: _____
GREG CHAVARRIA
City Manager

Date: _____

(CORPORATE SEAL)

ATTEST:

By: _____
DAVID R. SOLOMAN
City Clerk

Approved as to Legal Form:
D'Wayne M. Spence, Interim City Attorney

By: _____
RHONDA MONTOYA HASAN
Assistant City Attorney