



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#24-0199

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: March 5, 2024

TITLE: Motion Approving an Agreement for Apparel, Shirts and Miscellaneous Items
- Lacrossewear, Inc. - \$100,000 - **(Commission Districts 1, 2, 3 and 4)**

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for Apparel, Shirts and Miscellaneous Items with Lacrossewear, Inc. in the initial one-year contract period estimated amount of \$100,000; and authorize the City Manager to approve three (3) additional one-year renewal options, for a potential total contract amount of \$400,000, contingent upon allocation and approval of funds.

Background

The Parks and Recreation Department purchases apparel for staff uniforms and other purposes, which includes but is not limited to shirts, jackets, hats and safety vests. The Department also orders T-shirts for camps, counselors, events, athletic leagues and field trips. Many of the recreations program fees include the cost of a T-shirt in the amount collected from the program participants.

On December 8, 2023, the Procurement Services Division issued Invitation to Bid (ITB) Event No. 218 for Apparel, Shirts and Miscellaneous Items, with the objective to award to the bidder quoting the highest percentage discount off the entire catalog for apparel, shirts, and miscellaneous items.

On December 22, 2023, the solicitation opened and received a total of eight (8) responses.

The bid provided by Lacrossewear, Inc. met the bid requirements and is deemed the low, responsive, and responsible bidder by offering the highest percentage discount.

Resource Impact

Funds for this agreement in the total amount of \$50,000 are available in the FY 2024 Budget in the accounts listed below.

Funds available as of February 7, 2024					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-001-6001-572-30-3949	Parks & Rec Administrative Support	Services/Materials / Uniforms	\$329,814	\$140,510	\$15,000
10-001-6021-575-30-3949	Ft Laud Aquatic Complex	Services/Materials / Uniforms	\$781,593	\$145,000	\$5,000
10-001-6023-572-30-3934	Youth Programs, Afterschool & Camps	Services/Materials / Recreation Equip/Sup	\$1,342,817	\$945,825	\$15,000
10-001-6034-572-30-3949	General Parks Maintenance	Services/Materials / Uniforms	\$8,880,377	\$4,901,233	\$15,000
TOTAL AMOUNT ►					\$50,000

Strategic Connections

This is a *2024 Commission Priority*, advancing the Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation and Open Spaces Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our City.

Attachments

- Exhibit 1 - Solicitation
- Exhibit 2 - Bid Tabulation
- Exhibit 3 - Agreement

Prepared by: Heather Rose, Sr. Procurement Specialist, Finance
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Department Directors: Carl Williams, Parks and Recreation
Linda Short, Finance