



February 13, 2023

Contract Number: 12668-1023

NOTICE FOR: Ruben Alen – President  
Allen Construction Group, INC.  
5337 Orange Drive,  
David, FL 33314

FROM: Kristin Thompson  
100 N. Andrews Ave.  
Fort Lauderdale, FL 33301

SUBJECT: Project Number 12183, Bid No 12668-1023 – Riverwalk Parking Garage  
Repairs Notice to Proceed

1. This is your Notice to Proceed with work under Design Contract number 12668-1023. This Notice to Proceed is effective March 13, 2023, and all work shall be completed by July 3, 2024. Work cannot interfere with garage operations; and it will have to be done in phases as proposed in the bid and as agreed on kickoff meeting. Working times are from 7 AM to 5 PM.
2. Note that neither the time for completion, nor the maximum amount of the contract shall be exceeded without prior approval of the City's Project Manager, and without written approval in the form of a modified purchase order and change order.
3. Please reference Purchase Order Number PP1553 on all your invoices and correspondence to this notice.
4. The City's Project Manager for this project will be Caroline Yeakel, Project Manager II. Please direct all communications to Caroline Yeakel, at (954) 828-3760, or at [cyeakel@fortlauderdale.gov](mailto:cyeakel@fortlauderdale.gov).

Sincerely,

Kristin Thompson  
Program Manager II

c: Ben Rogers, Director – Transportation and Mobility  
Caroline Yeakel, Project Manager II  
File

