



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#14-0706

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: July 1, 2014

TITLE: Motion to approve ranking and authorization to commence contract negotiations with Bureau Veritas North America, Inc. for Fort Lauderdale Executive (FXE) Airport Sustainability Master Plan – Request for Qualifications (RFQ) 946-11300 – Consultants Competitive Negotiations Act (CCNA)

Recommendation

It is recommended that the City Commission approve the final ranking and authorize the commencement of contract negotiations for FXE Sustainability Master Plan with the top ranked proposer Bureau Veritas North America, Inc. and based upon staff recommendation, the City Commission certify the proposer as qualified pursuant to law and the City's regulations, and find that the proposer is fully qualified to render the required service.

Background

FXE solicited consulting engineering firms to provide comprehensive professional services for developing a Sustainability Master Plan. The FXE Sustainability Master Plan will complement the Airport's current Master Plan completed in 2010 by providing a list of practical sustainable actions to reduce environmental impacts that result from design, construction, and operation of the Airport along with a plan to implement these options. The Sustainability Master Plan will evaluate environmental, conservation, and energy initiatives in conjunction with cost-benefit, stakeholder expectations, and regulatory requirements. The key benefit of addressing sustainability within FXE is that it allows airport operators, stakeholders, and users to think holistically about how the Airport functions now and in the future.

April 2014 – RFQ 946-11300 was opened with four proposals received from the firms of HDR Engineering Inc., Bureau Veritas North America, Inc., Ricardo & Associates and Vanasse Hangen Brustlin, Inc.

- May 2014 – The evaluation committee, consisting of Susanne Torriente –

Assistant City Manager, Mark Cervasio – Acting Airport Manager, and Jimmy Koeth, Principal Planner – Public Works met with Ronald Archey, Procurement Specialist II, to evaluate and rank proposers. The evaluation was based on the following criteria. The qualifications of firms include the years of experience, licenses, insurance, current and previous Minority/Women Business Enterprise (M/WBE) participation efforts. The qualifications of the project team include personnel assigned to work on various projects, the project managers, sub-consultants, joint ventures, and M/WBE participation efforts. The approach to scope of work includes planned M/WBE participation efforts as well as previous or similar projects completed along with the appropriate references.

As a result of the evaluation, the committee selected four firms to be short-listed for oral presentations. The four firms selected were: HDR Engineering Inc., Bureau Veritas North America, Inc., Ricardo & Associates and Vanassee Hangen Brustlin, Inc.

- May 2014, the short-listed firms were invited to make an oral presentation to the evaluation committee. After the presentations were completed, the committee ranked the proposals based on the evaluation criteria and oral presentations.

During the review and comparison of proposal, the local business preference was considered and documented in the tabulation. Bureau Veritas North America, Inc. was ranked first, HDR Engineering Inc. was ranked second along with Ricardo & Associates resulting in a tie, and Vanassee Hangen Brustlin, Inc. was ranked third.

Staff is requesting approval to commence contract negotiations with the top ranked firm, Bureau Veritas North America, Inc. for the FXE Sustainability Master Plan.

Resource Impact

There is no fiscal impact to the City. Funding for these services will be from individual projects when services are contracted through individual task orders subject to the availability of funding.

Strategic Connections:

This item is a *Press Play Fort Lauderdale Strategic Plan* initiative, included within the Business Development Cylinder of Excellence, specifically advancing:

- Goal 7: Be a well-Positioned City within the Global economic and tourism markets of South Florida region, leveraging our airport, port, and rail connections.
- Objective 4: Deliver best-in-class regional general aviation airport amenities and services to domestic and international stakeholders.
- Initiative 1: Examine the highest and best use to airport property to stimulate economic development and create jobs.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Here

Attachments

Exhibit 1 – Bid Tabulation 946-11300

Exhibit 2 – HDR Engineering Inc. Proposal

Exhibit 3 – Bureau Veritas North America, Inc. Proposal

Exhibit 4 – Vanasse Hangen Brustlin, Inc. Proposal

Exhibit 5 – Ricardo & Associates - Proposal

Prepared by: Ronald Archey, Procurement Specialist II
Elizabeth Cohen, Administrative Assistant I

Department Director: Hardeep Anand, P.E., Public Works