Solicitation 12109-885

Comprehensive Parking Demand Management System

Bid Designation: Public



City of Fort Lauderdale

Bid 12109-885 Comprehensive Parking Demand Management System

Bid Number 12109-885

Bid Title Comprehensive Parking Demand Management System

Bid Start Date Feb 21, 2018 4:40:35 PM EST
Bid End Date May 2, 2018 2:00:00 PM EDT

Question & Answer

End Date

Apr 16, 2018 5:00:00 PM EDT

Bid Contact Laurie D Platkin

Procurement Specialist II

Finance - Procurement Division

954-828-5138

Iplatkin@fortlauderdale.gov

Pre-Bid Conference Mar 9, 2018 1:00:00 PM EST

Attendance is optional

Location: A pre-proposal conference bridge with the City staff to answer any questions that

might arise.

Internal users dial extension: 7900 External users dial: +1-510-338-9438 Meeting Access Code: 625 105 412

On the day of the meeting please email lplatkin@fortlauderdale.gov the contact information

to all people from your firm that will be in on the call.

Addendum # 1

New Documents ADDENDUM 1 - 12109-885 - Pre-Proposal Meeting Sign-In Sheet_Final.pdf

Changes were made to the following items:

Comprehensive Parking Demand Management System

Addendum # 2

New Documents ADDENDUM 1R- 12109-885 - Pre-Proposal Meeting Sign-In Sheet_Final.pdf

Removed Documents ADDENDUM 1 - 12109-885 - Pre-Proposal Meeting Sign-In Sheet_Final.pdf

Changes were made to the following items:

Comprehensive Parking Demand Management System

Description

The City of Fort Lauderdale, Florida (City) is seeking qualified, experienced and licensed firm(s) to provide a Comprehensive Exhibit

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Demand Management System for the City's Transportation and Mobility Department, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

For additional information go to www.BidSync.com .

Added on Mar 9, 2018:

ADDENDUM 1

Posting of Pre-Bid Conference Call Sigh-in Sheets

All other terms, conditions, and specifications remain unchanged.

Added on Mar 14, 2018:

ADDENDUM II

Replaced with Updated Posting of Pre-Bid Conference Call Sigh-in Sheets

All other terms, conditions, and specifications remain unchanged.

Added on Mar 19, 2018:

ADDENDUM III

End Date extended to May 2, 2018

All other terms, conditions, and specifications remain unchanged.

Added on Mar 19, 2018:

ADDENDUM IV

Last Day for Questions extended to April 16, 2018

All other terms, conditions, and specifications remain unchanged.

Added on Mar 22, 2018:

ADDENDUM 5

Change to SECTION III - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES under sub-section 3.4 SCOPE OF SERVICES.

- 1. Format correction to It Requirements
- 2. Additional clarification under Future Technologies item 1) (b)

All other terms, conditions, and specifications remain unchanged.

Added on Apr 3, 2018:

ADDENDUM 6

Format correction to solicitation.

12109-885 - Parking Demand Management System-V7 replaces 12109-885 - Parking Demand Management System-V6

All other terms, conditions, and specifications remain unchanged.

Added on Apr 4, 2018:

ADDENDUM 7

T2 reports added in response to Question 50

All other terms, conditions, and specifications remain unchanged.

Added on Apr 20, 2018:

ADDENDUM 8

This addendum is being issued to make the following change(s):

- Providing PDF of City Owned Light Poles 2016
- Providing PDF of City Hall Garage 4th Floor Addition plans
- Providing PDF of City Hall Garage Rehab 2002 plans
- Providing PDF of PACA Garage Original Plans

CAM #18-1275 Exhibit 1 Page 3 of 149 • Providing PDF of Riverwalk Center (City Park Garage) plans

All other terms, conditions, and specifications remain unchanged.

Addendum # 1

Addendum # 2

City of Fort Lauderdale Comprehensive Parking Demand Management System RFP # 12109-885

SECTION I – INTRODUCTION AND INFORMATION

1.1 Purpose

The City of Fort Lauderdale, Florida (City) is seeking qualified, experienced and licensed firm(s) to provide a Comprehensive Parking Demand Management System for the City's Transportation and Mobility Department, in accordance with the terms, conditions, and specifications contained in this Request for Proposals (RFP).

1.2 Submission Deadline

Sealed proposals shall be delivered during the City's normal business hours in a sealed envelope and addressed to the City of Fort Lauderdale Procurement Services Division, 100 N. Andrews Avenue, #619, Fort Lauderdale, FL 33301 (City Hall) no later than the date and time specified, at which time and place the proposals will be publicly opened and the names of the firms will be read. After the deadline, proposals will not be accepted. Firms are responsible for making certain that their proposal is received at the location specified by the due date and time. The City of Fort Lauderdale is not responsible for delays caused by any mail, package or courier service, including the U.S. mail, or caused by any other occurrence or condition. The City's normal business hours are Monday through Friday, 8:00 a.m. through 5:00 p.m. excluding holidays observed by the City.

1.3 Pre-proposal Conference and Site Visit

There will be a pre-proposal phone conference for this Request for Proposal. On February 28, 2018, at 4:00 P.M., the City has scheduled a pre-proposal conference bridge with the City staff to answer any questions that might arise.

Conference bridge telephone number: 954-828-7900 (Meeting ID/Access Code: 620 325 341)

While attendance is not mandatory, it is the sole responsibility of the Contractor to become familiar with the scope of the City's requirements and systems prior to submitting a proposal. No variation in price or conditions shall be permitted based upon a claim of ignorance. It is strongly suggested that all Contractors attend the pre-proposal meeting and/or site visit.

It will be the sole responsibility of the Contractor to attend the pre-proposal/site visit to inspect the City's location(s) facilities systems prior to submitting a proposal. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the proposer has familiarized themselves with the nature and extent of the work, equipment, materials, and labor required.

1.4 BidSync

The City of Fort Lauderdale uses BidSync (www.bidsync.com) to administer the competitive solicitation process, including but not limited to soliciting proposals, issuing addenda, posting results and issuing notification of an intended decision. There is no charge to register and download the RFP from BidSync. Proposers are strongly encouraged to read the various vendor Guides and Tutorials available in BidSync well in advance of their intention of submitting a proposal to ensure familiarity with the use of BidSync. The City shall not be responsible for a Proposers inability to submit a Proposal by the end date and time for any reason, including issues arising from the use of BidSync.

1.5 Point of Contact

For information concerning <u>procedures for responding to this solicitation</u>, contact Procurement Specialist II, Laurie Platkin, at (954) 828-5138 or email at <u>lplatkin@fortlauderdale.gov</u>. Such contact shall be for clarification purposes only.

For information concerning technical specifications, please utilize the question / answer feature provided by BidSync at www.bidsync.com. Questions of a material nature must be received prior to the cut-off date specified in the RFP Schedule. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync Site). Contractors please note: Proposals shall be submitted as stated in PART IV – Submittal Requirements. No part of your proposal can be submitted via FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Contractor has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal must be submitted in accordance with all specifications contained in this solicitation. The questions and answers submitted in BidSync shall become part of any contract that is created from this RFP.

END OF SECTION

SECTION II - SPECIAL TERMS AND CONDITIONS

2.1 General Conditions

RFP General Conditions (Form G-107, Rev. 02/15) are included and made a part of this RFP.

2.2 Addenda, Changes, and Interpretations

It is the sole responsibility of each firm to notify the Buyer utilizing the question / answer feature provided by BidSync and request modification or clarification of any ambiguity, conflict, discrepancy, omission or other error discovered in this competitive solicitation. Requests for clarification, modification, interpretation, or changes must be received prior to the Question and Answer (Q & A) Deadline. Requests received after this date may not be addressed. Questions and requests for information that would not materially affect the scope of services to be performed or the solicitation process will be answered within the question / answer feature provided by BidSync and shall be for clarification purposes only. Material changes, if any, to the scope of services or the solicitation process will only be transmitted by official written addendum issued by the City and uploaded to BidSync as a separate addendum to the RFP. Under no circumstances shall an oral explanation given by any City official, officer, staff, or agent be binding upon the City and should be disregarded. All addenda are a part of the competitive solicitation documents and each firm will be bound by such addenda. It is the responsibility of each to read and comprehend all addenda issued.

2.3 Changes and Alterations

Proposer may change or withdraw a Proposal at any time prior to Proposal submission deadline; however, no oral modifications will be allowed. Modifications shall not be allowed following the Proposal deadline.

2.4 Proposer's Costs

The City shall not be liable for any costs incurred by proposers in responding to this RFP.

2.5 Pricing/Delivery

All pricing should be identified on the Cost Proposal page provided in this RFP. No additional costs may be accepted, other than the costs stated on the Cost Proposal Page. Failure to use the City's Cost Proposal page and provide costs as requested in this RFP may deem your proposal non-responsive.

Contractor should quote a firm, fixed price for all services stated in the RFP. All costs including travel shall be included in your proposal. The City shall not accept any additional costs including any travel associated with coming to the City of Fort Lauderdale.

All pricing must include delivery and installation and be quoted FOB: Destination.

2.6 Invoices/Payment

The City will accept invoices no more frequently than once per month. Each invoice shall fully detail the related costs and shall specify the status of the particular task or project as of the date of the invoice with regard to the accepted schedule for that task or project. Payment will be made within forty-five (45) days after receipt of an invoice acceptable to the City, in accordance with the Florida Local Government Prompt Payment Act. If, at any time during the contract, the City shall not approve or accept the Contractor's work product, and agreement cannot be reached between the City and the Contractor to resolve the problem to the City's satisfaction, the City shall negotiate with the Contractor on a payment for the work completed and usable to the City.

A payment schedule based upon agreed upon deliverables may be developed with the awarded vendor.

2.7 Related Expenses/Travel Expenses

All costs including travel are to be included in your proposal. The City will not accept any additional costs.

2.8 Payment Method

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to payment by credit card via MasterCard or Visa. This allows you as a vendor of the City of Fort Lauderdale to receive your payment fast and safely. No more waiting for checks to be printed and mailed. Payments will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, firms must presently have the ability to accept credit card payment or take whatever steps necessary to implement acceptance of a credit card before the commencement of a contract. See Contract Payment Method form attached.

2.9 Mistakes

The consultant shall examine this RFP carefully. The submission of a Proposal shall be prima facie evidence that the consultant has full knowledge of the scope, nature, and quality of the work to be performed; the detailed requirements of the specifications; and the conditions under which the work is to be performed. Ignorance of the requirements will not relieve the consultant from liability and obligations under the Contract.

2.10 Acceptance of Proposals / Minor Irregularities

- 2.10.1 The City reserves the right to accept or reject any or all proposals, part of proposals, and to waive minor irregularities or variances to specifications contained in proposals which do not make the proposal conditional in nature and minor irregularities in the solicitation process. A minor irregularity shall be a variation from the solicitation that does not affect the price of the contract or does not give a respondent an advantage or benefit not enjoyed by other respondents, does not adversely impact the interests of other firms or, does not affect the fundamental fairness of the solicitation process. The City also reserves the right to reissue a Request for Proposal.
- **2.10.2** The City reserves the right to disqualify Proposer during any phase of the competitive solicitation process and terminate for cause any resulting contract upon evidence of collusion with intent to defraud or other illegal practices on the part of the Proposer.

2.11 Modification of Services

- **2.11.1** While this contract is for services provided to the department referenced in this Request for Proposals, the City may require similar work for other City departments. Successful Proposer agrees to take on such work unless such work would not be considered reasonable or become an undue burden to the Successful Proposer.
- 2.11.2 The City reserves the right to delete any portion of the work at any time without cause, and if such right is exercised by the City, the total fee shall be reduced in the same ratio as the estimated cost of the work deleted bears to the estimated cost of the work originally planned. If work has already been accomplished and approved by the City on any portion of a contract resulting from this RFP, the Successful Proposer shall be paid for the work completed on the basis of the estimated percentage of completion of such portion to the total project cost.

- 2.11.3 The City may require additional items or services of a similar nature, but not specifically listed in the contract. The Successful Proposer agrees to provide such items or services, and shall provide the City prices on such additional items or services. If the price(s) offered are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those items or services from other vendors, or to cancel the contract upon giving the Successful Proposer thirty (30) days written notice.
- **2.11.4** If the Successful Proposer and the City agree on modifications or revisions to the task elements, after the City has approved work to begin on a particular task or project, and a budget has been established for that task or project, the Successful Proposer will submit a revised budget to the City for approval prior to proceeding with the work.

2.12 No Exclusive Contract

Proposer agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical services from another vendor at the City's sole option.

2.13 Sample Contract Agreement

A sample of the formal agreement template, which may be required to be executed by the awarded vendor can be found at our website: http://fortlauderdale.gov/purchasing/general/contractsample021412.pdf

2.14 Responsiveness

In order to be considered responsive to the solicitation, the firm's proposal shall fully conform in all material respects to the solicitation and all of its requirements, including all form and substance.

2.15 Responsibility

In order to be considered as a responsible firm, firm shall be fully capable to meet all of the requirements of the solicitation and subsequent contract, must possess the full capability, including financial and technical, to perform as contractually required, and must be able to fully document the ability to provide good faith performance.

2.16 Minimum Qualifications

Proposers shall be in the business of Parking Demand Management Systems and must possess sufficient financial support, equipment and organization to ensure that it can satisfactorily perform the services if awarded a Contract. Proposers must demonstrate that they, or the key staff assigned to the project, have successfully provided services with similar magnitude to those specified in the scope of services to at least two entities similar in size and complexity to the City of Fort Lauderdale or can demonstrate they have the experience with large scale private sector clients and the managerial and financial ability to successfully perform the work.

Proposers shall satisfy each of the following requirements cited below. Failure to do so may result in the proposal being deemed non-responsive.

2.16.1 Proposer or principals shall have relevant experience in Parking Demand Management Systems. Project manager assigned to the work must have experience in Parking Demand Management Systems and have served as project manager on similar projects.

- **2.16.2** Before awarding a contract, the City reserves the right to require that a Proposer submit such evidence of qualifications as the City may deem necessary. Further, the City may consider any evidence of the financial, technical, and other qualifications and abilities of a firm or principals, including previous experiences of same with the City and performance evaluation for services, in making the award in the best interest of the City.
- **2.16.3** Firm or principals shall have no record of judgments, pending lawsuits against the City or criminal activities involving moral turpitude and not have any conflicts of interest that have not been waived by the City Commission.
- **2.16.4** Neither firm nor any principal, officer, or stockholder shall be in arrears or in default of any debt or contract involving the City, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the City.

2.17 Lobbying Activities

ALL CONTRACTORS PLEASE NOTE: Any contractor submitting a response to this solicitation must comply, if applicable, with City of Fort Lauderdale Ordinance No. C-11-42 & Resolution No. 07-101, Lobbying Activities. Copies of Ordinance No. C-11-42 and Resolution No. 07-101 may be obtained from the City Clerk's Office on the 7th Floor of City Hall, 100 N. Andrews Avenue, Fort Lauderdale, Florida. The ordinance may also be viewed on the City's website at http://www.fortlauderdale.gov/home/showdocument?id=6036.

2.18 Local Business Preference

- 2.18.1 Section 2-186, Code of Ordinances of the City of Fort Lauderdale, provides for a local business preference. In order to be considered for a local business preference, a proposer must include the Local Business Preference Certification Statement of this RFP, as applicable to the local business preference class claimed at the time of Proposal submittal:
- **2.18.2** Upon formal request of the City, based on the application of a Local Business Preference the Proposer shall within ten (10) calendar days submit the following documentation to the Local Business Preference Class claimed:
 - **a.** Copy of City of Fort Lauderdale current year business tax receipt, or Broward County current year business tax receipt, and
 - b. List of the names of all employees of the proposer and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.
- **2.18.3** Failure to comply at time of Proposal submittal shall result in the Proposer being found ineligible for the local business preference.
- **2.18.4** The complete local business preference ordinance may be found on the City's web site at the following link: http://fortlauderdale.gov/home/showdocument?id=6422

2.18.5 Definitions

The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

- Class A Business shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City and shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
- 2. Class B Business shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City or shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.
- 3. Class C Business shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of Broward County.
- 4. Class D Business shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.

2.19 Protest Procedure

- 2.19.1 Any Proposer or Bidder who is not recommended for award of a contract and who alleges a failure by the city to follow the city's procurement ordinance or any applicable law may protest to the director of procurement services division (director), by delivering a letter of protest to the director within five (5) days after a notice of intent to award is posted on the city's web site at the following link:
 http://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award.
- **2.19.2** The complete protest ordinance may be found on the city's web site at the following link: http://www.fortlauderdale.gov/purchasing/protestordinance.pdf

2.20 Public Entity Crimes

Contractor, by submitting a proposal attests she/he/it has not been placed on the convicted vendor list. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

2.21 Subcontractors

2.21.1 If the Contractor proposes to use subcontractors in the course of providing these services to the City, this information shall be a part of the bid response. Such information shall be subject to review, acceptance and approval of the City, prior to any contract award. The City reserves the right to approve or disapprove of any subcontractor

- candidate in its best interest and to require Contractor to replace subcontractor with one that meets City approval.
- 2.21.2 Contractor shall ensure that all of Contractor's subcontractors perform in accordance with the terms and conditions of this Contract. Contractor shall be fully responsible for all of Contractor's subcontractors' performance, and liable for any of Contractor's subcontractors' non-performance and all of Contractor's subcontractors' acts and omissions. Contractor shall defend, at Contractor's expense, counsel being subject to the City's approval or disapproval, and indemnify and hold harmless the City and the City's officers, employees, and agents from and against any claim, lawsuit, third-party action, or judgment, including any award of attorney fees and any award of costs, by or in favor of any Contractor's subcontractors for payment for work performed for the City.
- **2.21.3** Contractor shall require all of its subcontractors to provide the required insurance coverage as well as any other coverage that the contractor may consider necessary, and any deficiency in the coverage or policy limits of said subcontractors will be the sole responsibility of the contractor.

2.22 Proposal Security

- 2.22.1 A proposal security payable to the City of Fort Lauderdale shall be submitted with the proposal response in the amount of <u>five percent (5%)</u> of the total proposed amount. A proposal security can be in the form of a bid bond or cashier's check. Proposal security will be returned to the unsuccessful contractor as soon as practicable after opening of proposals. Proposal security will be returned to the successful Proposer after acceptance of the Payment and Performance Bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or other conditions as stated in Special Conditions or elsewhere in the RFP.
- 2.22.2 Failure of the successful proposer to execute a contract, provide a performance Bond, and furnish evidence of appropriate insurance coverage, as provided herein, within thirty (30) days after written notice of award has been given, shall be just cause for the annulment of the award and the forfeiture of the proposal security to the City, which forfeiture shall be considered, not as a penalty, but as liquidation of damages sustained.

2.23 Payment and Performance Bond

- 2.23.1 The Proposer shall within fifteen (15) working days after notification of award, furnish to the City a Payment and Performance Bond, in the amount of the proposed price as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Payment and Performance Bond. The Performance Bond must be executed by a surety company or recognized standing to do business in the State of Florida and having a resident agent.
- **2.23.2** The Proposer must have a Financial Size Categories (FSC) rating of no less than "A-" by the latest edition of Best's Key Rating Guide, or acceptance of insurance company that holds a valid Florida Certificate of Authority issued by the State of Florida, Department of Insurance, and are members of the Florida Guarantee Fund.
- **2.23.3** Acknowledgement and agreement is given by both parties that the amount herein set for the Payment and Performance Bond is not intended to be nor shall be deemed to be in the

nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

2.24 Insurance Requirements

- 2.24.1 The Contractor shall furnish proof of insurance requirements as indicated below. The coverage is to remain in force at all times during the contract period. The following minimum insurance coverage is required. The City is to be added as an "additional insured" with relation to General Liability Insurance. This MUST be written in the description section of the insurance certificate, even if you have a check-off box on your insurance certificate. Any costs for adding the City as "additional insured" will be at the contractor's expense.
- 2.24.2 The City of Fort Lauderdale shall be given notice 10 days prior to cancellation or modification of any stipulated insurance. The insurance provided shall be endorsed or amended to comply with this notice requirement. In the event that the insurer is unable to accommodate, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested and addressed to the Procurement Services Division.
- 2.24.3 The Contractor's insurance must be provided by an A.M. Best's "A-" rated or better insurance company authorized to issue insurance policies in the State of Florida, subject to approval by the City's Risk Manager. Any exclusions or provisions in the insurance maintained by the contractor that precludes coverage for work contemplated in this RFP shall be deemed unacceptable, and shall be considered breach of contract.

Workers' Compensation and Employers' Liability Insurance

Limits: Workers' Compensation – Per Florida Statute 440 Employers' Liability - \$500,000

Any firm performing work on behalf of the City of Fort Lauderdale must provide Workers' Compensation insurance. Exceptions and exemptions will be allowed by the City's Risk Manager, if they are in accordance with Florida Statute. For additional information contact the Department of Financial Services, Workers' Compensation Division at (850) 413-1601 or on the web at www.fldfs.com.

Commercial General Liability Insurance

Covering premises-operations, products-completed operations, independent contractors and contractual liability.

Limits: Combined single limit bodily injury/property damage \$1,000,000. This coverage must include, but not limited to:

- **a.** Coverage for the liability assumed by the contractor under the indemnity provision of the contract.
- **b.** Coverage for Premises/Operations
- **c.** Products/Completed Operations
- d. Broad Form Contractual Liability
- e. Independent Contractors

Automobile Liability Insurance

Covering all owned, hired and non-owned automobile equipment.

Limits: Bodily injury \$250,000 each person

\$500,000 each occurrence

Property damage \$100,000 each occurrence

Professional Liability (Errors & Omissions)

Policy Limit: \$2,000,000 per claim

2.24.4 A copy of **ANY** current Certificate of Insurance should be included with your proposal.

2.24.5 In the event that you are the successful Proposer, you will be required to provide a certificate naming the City as an "additional insured" for General Liability. Certificate holder should be addressed as follows:

City of Fort Lauderdale
Procurement Services Division
100 N. Andrews Avenue, Room 619
Fort Lauderdale, FL 33301

2.25 Award of Contract

A Contract (the "Agreement") may be awarded by the City Commission. The City reserves the right to execute or not execute, as applicable, a contract with the Proposer(s) that is determined to be in the City's best interests. The City reserves the right to award a contract to more than one Proposer, at the sole and absolute discretion of the in the City.

2.26 Unauthorized Work

The Successful Proposer(s) shall not begin work until a Contract has been awarded by the City Commission and a notice to proceed has been issued. Proposer(s) agree and understand that the issuance of a Purchase Order and/or Task Order shall be issued and provided to the Successful Proposer(s) following Commission award; however, receipt of a purchase order and/or task order shall not prevent the Successful Proposer(s) from commencing the work once the City Commission has awarded the contract and notice to proceed is issued.

2.27 Damage to Public or Private Property

Extreme care shall be taken to safeguard all existing facilities, site amenities, irrigation systems, vehicles, etc. on or around the job site. Damage to public and/or private property shall be the responsibility of the Contractor and shall be repaired and/or replaced at no additional cost to the City.

2.28 Safety

The Contractor(s) shall adhere to the Florida Department of Transportation's Uniform manual on Traffic Control for construction and maintenance work zones when working on or near a roadway. It will be the sole responsibility of the Contractor to make themselves and their employees fully aware of these provisions, especially those applicable to safety.

2.29 Uncontrollable Circumstances ("Force Majeure")

The City and Contractor will be excused from the performance of their respective obligations under this agreement when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, civil commotion, malicious damage, act or omission of any governmental authority, delay or failure or shortage of any type of transportation, equipment, or service from a public utility needed for their performance, provided that:

- **2.29.1** The non performing party gives the other party prompt written notice describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;
- **2.29.2** The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;
- **2.29.3** No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure; and
- 2.29.4 The non performing party uses its best efforts to remedy its inability to perform. Notwithstanding the above, performance shall not be excused under this Section for a period in excess of two (2) months, provided that in extenuating circumstances, the City may excuse performance for a longer term. Economic hardship of the Contractor will not constitute Force Majeure. The term of the agreement shall be extended by a period equal to that during which either party's performance is suspended under this Section.

2.30 Canadian Companies

The City may enforce in the United States of America or in Canada or in both countries a judgment entered against the Contractor. The Contractor waives any and all defenses to the City's enforcement in Canada, of a judgment entered by a court in the United States of America. All monetary amounts set forth in this Contract are in United States dollars.

2.31 News Releases/Publicity

News releases, publicity releases, or advertisements relating to this contract or the tasks or projects associated with the project shall not be made without prior City approval.

2.32 Manufacturer/Brand/Model Specific Request – N/A

2.33 Contract Period

The initial contract term shall commence upon date of award by the City, and shall expire three (3) years from that date. The City reserves the right to extend the contract for one (1), additional one (1) year term, providing all terms conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.

In the event services are scheduled to end because of the expiration of this contract, the Contractor shall continue the service upon the request of the City as authorized by the awarding authority. The extension period shall not extend for more than 180 days beyond the expiration date of the existing contract. The Contractor shall be compensated for the service at the rate in effect when this extension clause is invoked by the City.

2.34 Cost Adjustments

Prices quoted shall be firm for the initial contract term of three (3) year(s). No cost increases shall be accepted in this initial contract term. Please consider this when providing pricing for this request for proposal.

Thereafter, any extensions which may be approved by the City shall be subject to the following: costs for any extension terms shall be subject to an adjustment only if increases or decreases occur in the industry. Such adjustment shall be based on the latest yearly percentage increase in the Urban Wage Earners Consumers Price Index (CPI-W) as published by the Bureau of Labor Statistics, U.S. Dep't. of Labor, and shall not exceed five percent (5%).

The yearly increase or decrease in the CPI shall be that latest Index published and available for the calendar year ending 12/31, prior to the end of the contract year then in effect, as compared to the index for the comparable month, one-year prior.

Any requested adjustment shall be fully documented and submitted to the City at least ninety (90) days prior to the contract anniversary date. Any approved cost adjustments shall become effective on the beginning date of the approved contract extension.

The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, or considered to be excessive, or if decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the Contract will be considered cancelled on the scheduled expiration date.

2.35 Service Test Period

If the Contractor has not previously performed the services to the city, the City reserves the right to require a test period to determine if the Contractor can perform in accordance with the requirements of the contact, and to the City's satisfaction. Such test period can be from thirty to ninety days, and will be conducted under all specifications, terms and conditions contained in the contract. This trial period will then become part of the initial contract period.

A performance evaluation will be conducted prior to the end of the test period and that evaluation will be the basis for the City's decision to continue with the Contractor or to select another Contractor (if applicable).

2.36 Contract Coordinator

The City may designate a Contract Coordinator whose principal duties shall be:

Liaison with Contractor.

Coordinate and approve all work under the contract.

Resolve any disputes.

Assure consistency and quality of Contractor's performance.

Schedule and conduct Contractor performance evaluations and document findings.

Review and approve for payment all invoices for work performed or items delivered.

2.37 Contractor Performance Reviews and Ratings

The City Contract Coordinator may develop a Contractor performance evaluation report. This report shall be used to periodically review and rate the Contractor's performance under the contract with performance rating as follows:

Excellent Far exceeds requirements.
Good Exceeds requirements
Fair Just meets requirements.

Poor Does not meet all requirements and contractor is subject to penalty

provisions under the contact.

Non-compliance Either continued poor performance after notice or a performance level

that does not meet a significant portion of the requirements.

This rating makes the Contractor subject to the default or cancellation for

cause provisions of the contract.

The report shall also list all discrepancies found during the review period. The Contractor shall be provided with a copy of the report, and may respond in writing if he takes exception to the report or wishes to comment on the report. Contractor performance reviews and subsequent reports will be used in determining the suitability of contract extension.

2.38 Substitution of Personnel

It is the intention of the City that the Contractor's personnel proposed for the contract will be available for the contract term. In the event the Contractor wishes to substitute personnel, he shall propose personnel of equal or higher qualifications and all replacement personnel are subject to City approval. In the event substitute personnel are not satisfactory to the City and the matter cannot be resolved to the satisfaction of the City, the City reserves the right to cancel the Contract for cause. See Section 5.09 General Conditions.

2.39 Insurance for Collection of Credit Card Payments

The successful contractor will need to provide proof that they maintain insurance coverage in an amount of not less than \$1,000,000 specifically for cyber related crimes relating to the transmission of credit card information over their website that can include but are not limited to criminal activity involving the information technology infrastructure, including illegal access (unauthorized access), illegal interception (by technical means of non-public transmissions of computer data to, from or within a computer system), data interference (unauthorized damaging, deletion, deterioration, alteration or suppression of computer data), systems interference (interfering with the functioning of a computer system by inputting, transmitting, damaging, deleting, deteriorating, altering or suppressing computer data), misuse of devices, forgery (ID theft), and electronic fraud.

2.40 Ownership of Work

The City shall have full ownership and the right to copyright, otherwise limit, reproduce, modify, sell, or use all of the work or product produced under this contract without payment of any royalties or fees to the Contractor above the agreed hourly rates and related costs.

- 2.41 Condition of Trade-In Equipment N/A
- 2.42 Conditions of Trade-In Shipment and Purchase Payment N/A
- 2.43 Verification of Employment Status N/A

2.44 Service Organization Controls

The Contactor should provide a current SSAE 18, SOC 2, Type I report with their proposal. Awarded Contractor will be required to provide an SSAE 18, SOC 2, Type II report annually during the term of this contract. If the Contractor cannot provide the SSAE 18, SOC 2, Type I report at time of proposal submittal, a current SOC 3 report will be accepted.

2.45 Warranties of Usage

Any estimated quantities listed are for information and tabulation purposes only. No warranty or guarantee of quantities needed is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.

END OF SECTION

SECTION III - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES

3.1 PURPOSE

The City of Fort Lauderdale (City) Transportation and Mobility (TAM) Department, Parking Services Division seeks qualified, experienced contractors or a team of contractors to provide a smart Comprehensive Parking Demand Management System (CPDMS). The submission will demonstrate how the City of Fort Lauderdale parking operations can assess and implement a parking demand (dynamic pricing) and enforcement system, as well as provide enhancements and interoperability with the City's parking equipment to meet the City's need to enhance parking utilization and meet the City's goal of less traffic congestion.

The purpose of the specifications is to provide guidelines for the preparation of Proposals by qualified contractors to provide the necessary equipment and support services to install and maintain a CPDMS. These specifications should be viewed primarily as performance specifications, rather than as specified requirements, as TAM prefers the Contractor have maximum flexibility in achieving the design objectives of the CPDMS. Therefore, Proposals may be expected to include variations in specific system design features, especially where current technology provides innovative yet cost-effective solutions to the needs of the PDMS.

3.2 GENERAL BACKGROUND

Incorporated on March 27, 1911, encompassing approximately 36 square miles with an estimated population of 176,013, Fort Lauderdale is the largest of Broward County's 31 municipalities and the eighth largest city in Florida. The City is situated on the southeast coast of Florida, in the east-central portion of Broward County, approximately 23 miles north of Miami and 42 miles south of Palm Beach. The City shares boundaries with nine other municipalities, as well as unincorporated areas of the County. The City has 7 miles of beaches and 165 miles of canals and waterways. Tourism is Fort Lauderdale's second largest industry. In 2013, more than 13 million visitors selected Fort Lauderdale as their destination of choice. The City's population with daytime business commuters and tourists is increased by approximately fifty three percent. Fort Lauderdale is also a nighttime destination with popular museums, playhouses, theaters, bars, and restaurants.

3.3 PARKING SERVICES BACKGROUND

The City of Fort Lauderdale is embarking on a multi-step approach to modernize its utilization of public parking through a comprehensive parking demand management system. This modernization is built on the foundation of our strategic planning documents that addressed parking including Press Play Fort Lauderdale and Fast Forward Fort Lauderdale. The Transportation and Mobility Department, Parking Services Division, currently manages approximately 10,857 parking spaces composed of 2,646 on-street parking spaces, four off-street parking facilities with 5,091 spaces and 37 city surface parking lots with 3,120 spaces. Our parking enforcement officers also ensure the proper use of our public parking spaces by educating our neighbors and providing on average over 100,000 citations annually with the average officer issuing about 40 citations per shift as a final enforcement measure. Please see **Exhibit A** for a copy of the citation given our by our parking enforcement officers. The Parking Division uses several management strategies to improve public parking in Fort Lauderdale including:

- Maintaining our current parking management system T2 Flex
- Using multi-space parking meters by Global Parking Solutions USA LLC.
- Using cutting edge enforcement technology such as a license plate recognition (LPR) system (provided by GENETEC) and real time handheld citation devices.

- Utilizing Verrus Pay-By-Phone as a parking payment application. The use of the application has grown to over 1.3 million transactions per year within the City. There is a current \$0.25 convenience fee charged to users of the Pay By Phone application. There is also a \$0.10 for payment via text message.
- Creating over 33 different types of parking permits including residential beach permits, residential parking permit districts, and monthly permit programs which average about 3,015 permits issued monthly throughout the City's parking facilities.
- Developing an online payment system for parking permit programs within the City.
- Managing our disabled parking policy which allows 4 hour courtesy to disabled individuals parked at any on street meters. After 4 hours they are required to pay. There is a charge to park in handicap spaces in our parking lots and off street parking facilities.

Our Parking Services Division currently maintains three contracts: Global Parking Solutions USA LLC., Verrus Pay By Phone Technologies Inc., and T2 Systems Inc. Copies and statuses of these contracts can be obtained at:

http://www.fortlauderdale.gov/departments/finance/procurement-services/contract-list-sorted-by-vendor.

In the table below you will find the total parking revenues for the City's Parking Fund over the past three fiscal years:

	FY 2015	FY2016	FY2017
Parking Fund Total Revenue	14,485,682	15,942,948	17,193,130

The Parking Services Division currently utilizes Global Metro MK5 (2014-2016) pay stations throughout the City. There are three operating modes in which the pay stations are configured: pay by space, pay by plate, and pay and display.

Refer to the following exhibits for more information on the locations of our parking meters and pay by phone areas:

- Exhibit B Single Space Meters
- Exhibit C Multi-space Meters
- Exhibit D Verrus Pay By Phone Locations

A proposed Scope of Services is included. The proposed Scope of Services is intended to provide general information to firms wishing to submit proposals. It is the intent of the City to draw upon the expertise and experience of firms submitting proposals as to their recommendations as to the equipment, software, and exact tasks of work to accomplish City goals. The City will negotiate the detailed Scope of Services with the successful firm should the City elect to proceed with the project.

The City of Fort Lauderdale's Parking Division staff has identified a need for demand parking management technology. The City has allocated Capital Improvement funding for any capital installation costs (including cameras, sensors or other hardware) for this new parking demand management system and is willing to enter into a revenue sharing agreement with the selected proposer for any increased funding following the first year of implementation of the new parking demand management system. The expected goals of this new technology are listed in the below scope of services. For more information on our Parking Services Division and our operations please visit www.fortlauderdale.gov/parking.

3.4 SCOPE OF SERVICES

A. Enforcement

- 1) Enhance the efficiency of enforcement through technology that provides street and space location of violations, types of violation, and efficient routes.
- 2) Live real-time enforcement system providing accurate information of payment, permits, violations and vehicle/customer history.
- 3) The ability to integrate with City's current software, equipment and payment options. Current software packages in use are POM Meter Manager, T2 Flex, Boss, Global, and Pay-By-Phone.
- 4) Provide point-of-transaction flexibility which will provide the ability to take credit card payments via citation device.
- 5) Incorporate Bluetooth technology and the latest cellular technology in the enforcement proposal.
- 6) Provide citation devices that capture both pictures and video that can be attached to citation.
- 7) Provide citation devices that capture electronic valve stem chalking or wheel imaging.
- 8) Have the ability to integrate with current License Plate Recognition system (GENETEC)
- 9) Provide thermal printers with high performance battery (batteries that last longer than eight hours on a single charge).

B. Dynamic Pricing System

- 1) Improve parking utilization and customer awareness of parking availability through variable signage boards and mobile app notifications/interactive maps.
- 2) Identify the City's parking inventory and the utilization of that inventory through web based software.
- 3) Technology assessment of current parking meters and other hardware and specifications that will be used to determine utilization (sensors, cameras, existing revenue equipment, signage, etc.) as well as utilization accuracy and communication with current City's software and equipment.
- 4) Develop a dynamic pricing policy which includes implementation and management.
- 5) A proposed rate structure and rate setting policy, communication strategy, management and operation strategy, data management plan, and implementation strategy. This policy will be used to make the necessary ordinance changes to create a variable demand parking pricing structure.
- 6) Develop a mobile application for external customer to help identify available parking.

- 7) The mobile application must have the capability to connect to Pay By Phone and other payment technologies for seamless payment management. It will be the responsibility of the selected proposer to establish the necessary interfaces and connections with existing City vendors for data migration or payment options. The costs of these connections are not covered in the current vendor contracts and will have to be included in this proposal.
- 8) Develop marketing material to promote the program to the community and stake holders.
- 9) Develop reports, graphics and dashboards for measuring and monitoring the performance of the City's parking operations. Current reports being used in T2 must be replicated in the new parking systems. Examples of new and existing reports that must be included in the new system are:
 - (a) Transaction report (daily, monthly, quarterly, annual) by representative and group
 - (b) Daily total revenue
 - (c) Permit sales by area/location within specific timeframes
 - (d) Daily Citation Payments
 - (e) Dismissed Citations
 - (f) Voids/Refunds
 - (g) Audit reports (customizable to identify various transactions)
 - (h) Unpaid citations
 - (i) Citations that are placed with collection agency & status
 - (j) Appeals Application with attachments and electronic signature
 - (k) Payment rates by month
 - (I) Payment rates within 7 days of citation issued
 - (m) Citation payment by source (app, credit card, cash, etc.)
 - (n) Reports that will aide in credit card reconciliation
 - (o) Ad-hoc and customizable reports for new tasks not currently listed

C. Accounting/Customer Service Features/Functionality

- 1) Electronic permit application and payment process
- 2) Ability to retrieve registered owner information through DMV
- 3) Online Citation Appeals application with capability for attachments.
- 4) Ability of system to connect the driver's license plate number (also called virtual permitting) to the permit without having to have a physical decal or hangtag (thereby eliminate costs for decals, hangtags, placards, etc.).
- 5) Comprehensive online training module for new employees learning system use.
- 6) Ability to notify drivers of new citations via mail
- 7) Ability to notify drivers of late fees or other fees associated with not paying their citations within 30 days or more
- Ability to make manual adjustments to remove or reverse any possible fees

D. IT Requirements

- 1) Cloud Based System
- 2) Production and Test Environment
- 3) PCI Compliance for Payment
- 4) Detailed Audit trail
- 5) Mobile Technology
- 6) Be able to Integrate with existing ERP system
- 7) Accounting/Financial interface file/format
- 8) Ad hoc reporting environment/ Business Intelligence (BI) Module/Dashboards
- 9) Integrate with existing LPR system
- 10) Compatible with the latest browser versions (mobile and desktop)

E. Future Technologies

- 1) Each proposer should include future parking technologies not listed in the previous two sections in their proposal. Examples of these technologies are listed below:
 - (a) The ability to provide seamless parking payment through the use of license plate readers or other tools.
 - (b) The ability to offer a payment portal for all citations, meter sales (and invoices), and permit applications. The City prepares invoices for individuals and agencies who wish to purchase meters for a variety of purposes (ex. Special events, construction projects, valet operations, etc.). The city would like the parking management system to have a robust invoicing feature that allows us to create and store information on our invoices created.
 - (c) Other smart parking tools not included in this scope that can improve parking operations and revenue.

The proposer is encouraged to suggest and incorporate additions or modifications to the scope into their proposal that will enhance or clarify their proposed solution(s). The proposer should provide the City with the most cost effective solution to providing a cutting edge parking demand management system for the City of Fort Lauderdale. Please use the background information provided to fully satisfy the scope of services in your proposal.

END OF SECTION

SECTION IV – SUBMITTAL REQUIREMENTS

4.1 Instructions

- 4.1.1 Although proposals are accepted 'hard copy', the City of Fort Lauderdale uses BidSync (www.bidsync.com) to administer the competitive solicitation process, including but not limited to soliciting proposals, issuing addenda, responding to questions / requests for information. There is no charge to register and download the RFP from BidSync. Proposers are strongly encouraged to read the various vendor Guides and Tutorials available in BidSync well in advance of their intention of submitting a proposal to ensure familiarity with the use of BidSync. The City shall not be responsible for a Proposer's inability to submit a proposal by the end date and time for any reason, including issues arising from the use of BidSync.
- **4.1.2** Careful attention must be given to all requested items contained in this RFP. Proposers are invited to submit proposals in accordance with the requirements of this RFP. Please read entire solicitation before submitting a proposal. Proposers must provide a response to each requirement of the RFP. Proposals should be prepared in a concise manner with an emphasis on completeness and clarity. Notes, exceptions, and comments may be rendered on an attachment, provided the same format of this RFP text is followed.
- **4.1.3** All information submitted by Proposer shall be typewritten or provided as otherwise instructed to in the RFP. Proposers shall use and submit any applicable or required forms provided by the City and attach such to their proposal. Failure to use the forms may cause the proposal to be rejected and deemed non-responsive.
- **4.1.4** Proposals shall be submitted by an authorized representative of the firm. Proposals must be submitted in the business entities name by the President, Partner, Officer or Representative authorized to contractually bind the business entity. Proposals shall include an attachment evidencing that the individual submitting the proposal, does in fact have the required authority stated herein.
- **4.1.5** All proposals will become the property of the City. The Proposer's response to the RFP is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this RFP and the Contract to be executed for this RFP, subject to the provisions of Chapter 119.07 of the Florida Statutes. Any language contained in the Proposer's response to the RFP purporting to require confidentiality of any portion of the Proposer's response to the RFP, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFP constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the Proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's

treatment of records as public records. In the event of Contract award, all documentation produced as part of the Contract shall become the exclusive property of the City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT. CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (954-828-5002, PRRCONTRACT@FORTLAUDERDALE.GOV, CITY CLERK'S OFFICE, 100 NORTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301)

Contractor shall:

- 1. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service.
- Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2017), as may be amended or revised, or as otherwise provided by law.
- Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this contract if the Contractor does not transfer the records to the City.
- 4. Upon completion of the Contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of this Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.
- 4.1.6 One (1) original and one (1) copy plus six (6) electronic (soft) copies (Flash Drive) of your proposal shall be delivered in a sealed package with the RFP number, due and open date, and RFP title clearly marked on the outside by the due date and time (deadline) to the address specified in Section I, 1.2 Submission Deadline. It is the sole responsibility of the respondent to ensure their proposal is received on or before the date and time stated, in the specified number of copies and in the format stated herein.
- **4.1.7** By submitting a response Proposer is confirming that the firm has not been placed on the convicted vendors list as described in Section §287.133 (2) (a) Florida Statutes; that the only person(s), company or parties interested in the proposal as principals are named therein; that the proposal is made without collusion with any other person(s), company or parties submitting a proposal; that it is in all respects fair and in good faith, without collusion or fraud; and that the signer of the proposal has full authority to bind the firm.

4.2 Contents of the Proposal

The City deems certain documentation and information important in the determination of responsiveness and for the purpose of evaluating proposals. Proposals should seek to avoid information in excess of that requested, must be concise, and must specifically address the issues of this RFP. The City prefers that proposals be no more than 50 pages double-sided, be bound in a soft cover binder, and utilize recyclable materials as much as practical. Elaborate binders are neither necessary nor desired. Please place the labeled Flash Drive in an envelope or paper sleeve. The proposals shall be organized and divided into the sections indicated herein. These are not inclusive of all the information that may be necessary to properly evaluate the proposal and meet the requirements of the scope of work and/or specifications. Additional documents and information should be provided as deemed appropriate by the respondent in proposal to specific requirements stated herein or through the RFP.

4.2.1 Table of Contents

The table of contents should outline in sequential order the major areas of the submittal, including enclosures. All pages should be consecutively numbered and correspond to the Table of Contents.

4.2.2 Executive Summary

Each Offeror must submit an executive summary that identifies the business entity, its background, main office(s), and office location that will service this contract. Identify the officers, principals, supervisory staff and key individuals who will be directly involved with the work and their office locations. The executive summary should also summarize the key elements of the proposal.

4.2.3 Experience and Qualifications

Indicate the firm's number of years of experience in providing the professional services as it relates the work contemplated. Provide details of past projects for agencies of similar size and scope, including information on your firm's ability to meet time and budget requirements. Indicate the firm's initiatives towards its own sustainable business practices that demonstrate a commitment to conservation. Indicate business structure, IE: Corp., Partnership, LLC. Firm should be registered as a legal entity in the State of Florida; Minority or Woman owned Business (if applicable); Company address, phone number, fax number, E-Mail address, web site, contact person(s), etc. Relative size of the firm, including management, technical and support staff; licenses and any other pertinent information shall be submitted.

4.2.4 Approach to Scope of Work

Provide in concise narrative form, your understanding of the City's needs, goals and objectives as they relate to the project, and your overall approach to accomplishing the project. Give an overview on your proposed vision, ideas and methodology. Describe your proposed approach to the project. As part of the project approach, the proposer shall propose a scheduling methodology (time line) for effectively managing and executing the work in the optimum time. Also provide information on your firm's current workload and how this project will fit into your workload. Describe available facilities, technological capabilities and other available resources you offer for the project.

Additionally, the proposal should:

A. Name all persons or entities involved in the Proposal at the time of submission and identify the authorized representative(s) of the entity including contact

- name(s), phone number(s) and email address(s);
- B. Describe Proposer's current operations and locations. Include branding affiliation(s) as may be applicable and any other pertinent qualifications to achieve the intent of this request. Explain in as much detail as possible the type of development, if any, Proposer intends to operate;
- C. Describe in detail the Proposer's smart parking demand management system;
- D. Define the main market drivers and barriers for the deployment of smart parking systems;
- E. Elaborate on the primary technologies of your smart parking system's features, functionality, and the ability to migrate data from our current parking management system (T2 FLEX);
- F. Elaborate further on the dynamic and adaptive reporting capabilities of your parking system;
- G. Elaborate further on the proposed parking system maintenance, accuracy and warranty;
- H. Provide insight into how large the global smart parking technology and services market is and how large it will be in terms of revenue and parking spaces by the year 2025 and beyond:
- I. Describe what financing models being used for a smart parking project;
- J. State whether Proposer is offering a shared financial and / or operational interest with the City for some of or all of the proposed development.
- K. Describe Proposer's financial capability to develop, train and maintain the proposed parking system;
- L. Provide a general time frame for the development, implementation, and training of the new parking system, as well as any additional information that may be beneficial for the City.
- M. Include any suggestions or advice regarding feasibility of this project.
- N. Include a brief summary highlighting important elements of the RFP.

Additionally, the proposal should specifically address:

- O. A list of all dynamic pricing and enforcement systems (by location and services provided) that your firm implemented over the past five years. (Limit last 10 projects)
- P. Photos and/or illustrations showing work completed over the past five years. (Limit last 10 projects)
- Q. A written description of your approach to the implementation. (Limit one page)
- R. Your firm's hourly rate for consulting services.
- S. Answer the following questions:
 - 1. Does your firm have a product line specific to dynamic pricing and enforcement systems?
 - 2. Is your firm currently or within the past 5 years been under litigation for services performed? If yes, please explain.
 - 3. What sustainable material(s) or practices will you incorporate into the project?

4.2.5 References

Provide at least three references, preferably government agencies, for projects with similar scope as listed in this RFP. Information should include:

- Client Name, address, contact person telephone and E-mail addresses.
- Description of work.
- Year the project was completed.

Total cost of the project, estimated and actual.

Note: Do not include City of Fort Lauderdale work or staff as references to demonstrate your capabilities. The Committee is interested in work experience and references other than the City of Fort Lauderdale.

4.2.6 Minority/Women (M/WBE) Participation

If your firm is a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985, provide copies of your certification(s). If your firm is not a certified M/WBE, describe your company's previous efforts, as well as planned efforts in meeting M/WBE procurement goals under Florida Statutes 287.09451.

4.2.7 Subcontractors

Proposer must clearly identify any subcontractors that may be utilized during the term of this contract.

4.2.8 Required Forms

A. Proposal Certification

Complete and attach the Proposal Certification provided herein.

B. Cost Proposal

Provide firm, fixed, costs for all services/products using the form provided in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

C. Non-Collusion Statement

This form is to be completed, if applicable, and inserted in this section.

D. Non-Discrimination Certification Form

This form is to be completed and inserted in this section.

E. Local Business Preference (LBP)

This form is to be completed, if applicable, and inserted in this section.

F. Contract Payment Method

This form must be completed and returned with your proposal. Proposers must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

G. Addendum (If any are required)

H. Sample Insurance Certificate

Demonstrate your firm's ability to comply with insurance requirements. Provide a previous certificate or other evidence listing the Insurance Companies names for the required coverage and limits.

SECTION V - EVALUATION AND AWARD

5.1 Evaluation Procedure

5.1.1 Bid Tabulations/Intent to Award

Notice of Intent to Award Contract/Bid, resulting from the City's Formal solicitation process, requiring City Commission action, may be found at: http://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award. Tabulations of receipt of those parties responding to a formal solicitation may be found at: http://www.fortlauderdale.gov/departments/finance/procurement-services/bid-results, or any interested party may call the Procurement Services Division at 954-828-5933.

- 5.1.2 Evaluation of proposals will be conducted by an Evaluation Committee, consisting of a minimum of three members of City Staff, or other persons selected by the City Manager or designee. All committee members must be present at scheduled evaluation meetings. Proposals shall be evaluated based upon the information and references contained in the responses as submitted.
- **5.1.3** The Committee may short list Proposals, that it deems best satisfy the weighted criteria set forth herein. The committee may then conduct interviews and/or require oral presentations from the short listed Proposers. The Evaluation Committee shall then rescore and re-rank the short listed firms in accordance with the weighted criteria.
- **5.1.4** The City may require visits to the Proposer's facilities to inspect record keeping procedures, staff, facilities and equipment as part of the evaluation process.
- **5.1.5** The final ranking and the Evaluation Committee's recommendation may then be reported to the City Manager for consideration of contract award.

5.2 Evaluation Criteria

5.2.1 The City uses a mathematical formula to determine the scoring for each individual responsive and responsible firm based on the weighted criteria stated herein. Each evaluation committee member will rank each firm by criteria, giving their first ranked firm a number 1, the second ranked firm a number 2, and so on. The City shall multiply that average ranking by the weighted criterion identified herein to determine the total the points for each proposer. The lowest average final ranking score will determine the recommendation by the evaluation committee to the City Manager.

5.2.2 Weighted Criteria

CRITIERA	PERCENTAGE
A. Qualifications and Experience with Similar Projects	20 %
B. System Features and Functionality	20 %
C. Maintenance, Accuracy and Warranty	20 %
D. Project Approach including Schedule	15 %
E. Overall ability to meet City' Goals	25 %
PERCENTAGE TOTAL	100 %

5.3 Contract Award

The City reserves the right to award a contract to that Consultant who will best serve the interest of the City. The City reserves the right, based upon its deliberations and in its opinion, to accept or reject any or all proposals. The City also reserves the right to waive minor irregularities or variations of the submittal requirements and RFP process.

END OF SECTION

SECTION VI - COST PROPOSAL PAGE

Proposer Name:

Proposer agrees to supply the products and services at the prices bid below in accordance with the terms, conditions and specifications contained in this RFP.

Cost to the City: Contractor should quote firm, fixed, costs for all services/products identified in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

Notes:

Include a breakdown of costs including but not limited to labor, equipment, materials and parts. The cost breakdown should be separated by cost categories (ex. Enforcement, technology, maintenance, etc.).

Category #	Category Name	Item or Task	Description	Unit or Quantity	Sub-Total Cost	Category Total Cost
1	Technology (include any data migration or integration costs)				\$ -	\$
					\$ -	
2	Enforcement				\$ -	\$ -
					\$ -	
3	Maintenance and Warranty				\$ -	\$ -
					\$ -	
4	Other (as needed)				\$ -	\$ -
					\$ -	
Total Proje	ect Cost					\$

(PLEASE USE THE ABOVE SAMPLE FORMAT. IT MAY BE REVISED TO ADD ADDITIONAL LINES.)

Submitted by:		
Name (printed)	Signature	
Date	 Title	

PAYMENT INSTRUCTIONS

ON LINE: www.fortlauderdale.gov/parking

LAUDERSERV: free app at Apple Store or Google

Play

BY PHONE:

Payment may be made by credit card by calling 954-828-3700 or 1-866-296-9028











BY MAIL: City of Fort Lauderdale, P.O. Box 31631, Tampa, FL 33631-3631. Deposit ticket and remittance in envelope provided and affix stamp. Include the ticket number on your remittance. FOR YOUR PROTECTION, DO NOT SEND CASH. Make check payable to: City of Fort Lauderdale (In US Funds)

IN PERSON: 290 NE 3rd Avenue, Fort Lauderdale, Florida 33301, Monday through Friday 7:45 AM - 4:00 PM, Thursday 7:45 AM - 5:30 PM

OR

City Hall's Drive Thru: 100 North Andrews Avenue, Monday and Friday 8:00 AM - 5:00 PM Tuesday, Wednesday, Thursday 8:00 AM - 4:30 PM

PENALTY

A \$15.00 late penalty will be applied to any parking violation where payment is not received within 30 calendar days from the date the citation was issued. An additional \$20.00 late penalty will be applied to any outstanding balance after 45 calendar days. Cost for collection of amounts due will be added after 90 days.

APPEAL PROCEDURE

Pursuant to City Ordinance Sec. 26-113 you may contest this citation within 3 business days from the date the citation was issued by calling 954-828-3700 or 1-866-296-9028 or by taking the ticket to Parking Services, 290 NE 3rd Avenue, Fort Lauderdale, Florida. www.fortlauderdale.gov/parking

DEFECTIVE OR MALFUNCTIONING METER

You must report the meter problem by 10:00 A.M. the next business day. If the meter is found to have been operational, you are liable for the violation.

Exhibit Lauderdale

CITY OF FORT LAUDERDALE PARKING VIOLATION NOTICE

The vehicle described below is illegally parked in violation of the Municipal Code(s) of Ordinances listed. Payment required within 30 calendar days to avoid penalty. Failure to clear the citation will result in further legal action and additional penalties.

Fine amount includes \$10 surcharge to fund school crossing guard program and, if applicable, \$3 surcharge to fund firefighter education programs.

Citation # A043026701

Issue Date: 10/21/16

Issue Time: 16:18 Officer: 5704

Location: CPG

Meter/Space: 123

Chalk Time

Violation

91 OVERTIME/PARKING 300

Ordinance 26-157(A)(B)(C)

Fine Amount \$32.00

Vehicle Information

Plate Information: FL TEST

Plate Expiration: 01/2015

Make JEEP

Model WRA 2 DOOR

PHOTO TAKEN, EXPIRED PERMIT



CITY OF FORT LAUDERDALE
P.O. Box 31631
Tampa, FL 33631-3631
www.fortlauderdale.gov/parking
See Reverse Side

EXHIBIT BSINGLE SPACE METER LOCATIONS

STREETS	METERS
Alhambra	3
(A1A to N Birch Road)	1H/C
Andrews Ave	13
(W Side - SW 15 St & SW 16 St)	1 H/C
Andrews Ave	9
(E Side - SE 16 St & SE 17 St)	1 H/C
Andrews Ave	10
(W Side - SW 13 St & SW 14 St)	1 H/C
Andrews Ave	7
(W Side - SW 16 St & SW 17 St)	1 H/C
Andrews Ave	11
(E Side - SE 15 St & SE 16 St)	1 H/C
Andrews Ave	6
(E Side SE 5 St & SE 6 St)	
Auramar	7
(A1A to Breakers)	1 H/C
Bayshore	16
(Between Intracoastal Waterway & A1A)	
Bayview Drive	3
(N of E Oakland Park Blvd)	
Belmar Street	11
(A1A to Breakers)	1 H/C
Birch Road East	7
Birch Road	19
(E Las Olas-Las Olas Circle,	
E Side Intercoastal Waterway)	
Breakers Avenue South	48
(Vista Mar - Rio Mar)	6 H/C
Crossroads	4
(2621 N Federal Hwy by Egg & You)	3 H/C
E Commercial Blvd	16
(S Side -NE 28 Ave to NE 26 Ave)	2 H/C
E Commercial Blvd	12
(N Side - NE 28 Ave to NE 26 Ave)	2 H/C
	14 Meters
	temporary
E O amount of Blad	removed
E Commercial Blvd	31
(N Side- Dupont to Bayview Dr) E Commercial Blvd	4 H/C
	45 3 H/C
(N Side- NE 28 Ave Bayview Dr) E Commercial Blvd	20
(N Side-NE 24 Terr to NE 25 Ave)	3 H/C
E Commercial Blvd	22
(S Side- Bayview to 3100 Blk)	3 H/C
	(1) 5 Min
	Drop off
E Commercial Blvd	27
(S Side- NE 28 Ave to Bayview)	3 H/C

EXHIBIT B

SINGLE SPACE METER LOCATIONS

E Commercial Blvd	17
(S Side-NE 24 Terr to NE 25 Ave)	3 H/C
E Oakland Park Blvd	8
(S Side Middle River to NE 26 Terr)	2 H/C
E Oakland Park Blvd	17
(S Side Bayview to Intercoastal)	3 H/C
E Oakland Park Blvd	30
(S Side Middle River-US1)	2 H/C
E Oakland Park Blvd	60
(S Side Bayview to NE 26 Terr)	8 H/C
E Oakland Park Blvd	11
(N Side NE 26 Ave to NE 27 Ave)	3 H/C
E Oakland Park Blvd	23
(N Side Bayview to Intracoastal)	3 H/C
E Oakland Park Blvd	61
(N Side NE 27 Ave to Bayview)	5 H/C
East Las Olas (Sunset Dr to Riviera Isle)	11
Granada	7
(A1A to N Birch Road)	
Las Olas Circle	10
(East end of Las Olas bridge)	
Las Olas Place (SE 4 Place)	E. side 5
	W. side 1
NE 1 Street	14
(between US 1 & 3 Ave)	
NE 1 Street (Andrews to NE 3 Ave)	4
NE 11 Ave (North of Sunrise Blvd.)	32
NE 12 Ave (North of Sunrise Blvd.)	13
NE 18 Ave	9
NE 19 Ave	32
Gateway Theater West side 2 hrs (18 meters)	
East side 3hrs (14 meters)	
NE 20 Ave	17
NE 22nd Street Temporary Removed	3
NE 23nd Street Temporary Removed	4
NE 25 Ave	18
(Sunrise N of Galleria Mall)	
NE 26 Ave	5
(N of E Oakland Park Blvd)	
NE 26th Avenue West	4
NE 3 Street	16
(E of 3rd Ave, up to US1)	1 H/C
NE 3 Street (E of US1)	6
NE 33 Ave (Shooters Area)	4
NE 35 Street	7
(E of A1A Splits G Lot)	
NE 4 Street (W of 3rd Ave)	3
NE 7 Ave	6
North Andrews Ave	11
Between NE 4th & NE 5th St. West Side	
NW 1 Ave (Fire Station)	14
(

EXHIBIT BSINGLE SPACE METER LOCATIONS

NW 1 STREET	8
(Andrews Ave & NW 1 Ave)	
NW 2 Ave (State Building @ RR tracks,	21
N of Broward Blvd) Temporary Removed	
NW 2 Street (Fire Station)	7
NW 4 Street	3
(S Side between NW 1 Ave & NW 2 Ave.)	
NW 5 Street	9
NW 6 Ave	6
(W Side between Broward Blvd & NW 2 St.)	
Rio Mar	11
(A1A to S Breakers) (10 are IPS Meters)	1 H/C
Rio Mar	11
(S Breakers to N Birch Road)	1 H/C
Riviera Isles	3
(SE 25 Ave)	1 H/C
SE 1 Ave	4
(E Side - SE 1 St & Broward Blvd)	
SE 1 Ave	6
	1 H/C
(E Side - SE 2 St & E Las Olas Blvd)	
SE 1 Ave	4
(E Side - SE1 St & SE 2 St)	
SE 1 Ave	8
(W Side -SE 1 St & Broward Blvd)	
SE 1 Street	8
(N Side SE 1 Ave & SE 3 Ave)	1 H/C
SE 1 Street	15
(S Side SE 1 Ave & SE 3 Ave)	
SE 10 Terrace	7
(SE 2 Ct & E Las Olas)	
SE 11 Ave	7
SE 11 Court	1
(S Side - between SE 4 Ave to US 1)	
SE 11 Court	3
(N Side - between SE 4 Ave to US 1)	
SE 12 Ave	5
(N Side - SE 2 Ct & E Las Olas)	
	3
SE 13 Ave	3
(E Las Olas & SE 2 Ct)	
SE 15th Ave	5
(W Side - between SE 4 St & E Las Olas)	4.4
SE 15th Street	11
(15 St Boat Ramp) 1784 SE 15 Ave	1.5
SE 2 Ave	13
(SE 1 St & SE 2 St, Methodist Church)	
SE 2 Ave	7
(SE 2 St & E Las Olas Blvd)	
SE 2 Ct	5
(SE 13 Ave & SE 15 Ave N of Las Olas)	
SE 2 Ct	3
(SE 15 Ave & SE 16 Ave N of Las Olas)	
,	•

EXHIBIT BSINGLE SPACE METER LOCATIONS

SE 2 Ct	7
(SE 6 Av-SE 8 Av West of H Lot & North of E Las Olas)	4.4
SE 2 Ct	11
(SE 8 Av-SE 9 Av N of H Lot & E Las Olas)	1 H/C
SE 2 Street	16
(S Side SE 3 Ave & US1)	
SE 2 Street	8
(N Side - SE 3 Ave & US1)	
SE 2nd Avenue	6
(700 Block East side)	
SE 2nd St	9
(East of Federal Hwy)	
SE 3 Ave	4
(W Side - SE 1 St & SE 2 St. Methodist Church)	
SE 4 Street	9
(SE 15 Ave & Tarpon Drive)	9
SE 5 Ave	13
	13
(E Las Olas Blvd to SE 4 Street)	47
SE 5 Ave	17
(SE 2 St & E Las Olas Blvd)	1 H/C
SE 5 Ave	9
(SE 2nd Street & Broward Blvd)	
SE 6 Ave	3
(E of Tunnel, E Las Olas-2 Ct)	1H/C
SE 6 Ave	6
(E of Tunnel, SE 2 Ct-SE 2 St)	1H/C
SE 6 Ave	11
(SE 2 Street W of Tunnel)	1 H/C
SE 6 Street	10
(S Side - SE 3 Ave & Andrews Ave) (IPS Meters)	1 H/C
SE 6 Street	14
(S Side - Courthouse @SE 3 Ave & US1) (IPS Meters)	
SE 6 Street	6
(N Side - SE 3 Ave & Andrews Ave)	1 H/C
SE 6 Street	6
(N Side - E. 3 Ave to US 1) (IPS Meters)	
SE 8 Ave	3
100 Block in front of Venisa Condo	
SE 8 Ave	6
200 Block	~
SE 8 Ave	9
300 Block	
SE 9 Ave	7
	_ ′
(N & S Sides of E Las Olas) Seminole Drive	7
	/
(Sunrise N of Galleria Mall)	
Seville Street (A1A to Breakers)	5 1 H/C
South Ocean Drive	13
(between SE 20 & SE 21 St.)	
SW 1 Ave	8
W side at Riverfront, S of SW 2 St	
17 0100 at 1(170111011t, 0 01 077 2 0t	

EXHIBIT BSINGLE SPACE METER LOCATIONS

	1 -
SW 1 Ave	3
(E Side SW 2 St & Broward Blvd. Governmental Center)	1 H/C
SW 1 Ave	4
(E Side -SW 15 St & SW 16 St)	
SW 1 Ave	5
(E Side- SW 16 St & SW 17 St)	
SW 1 Ave	4
(W Side SW 2 St & Broward Governmental Center)	1 H/C
SW 13 Street	18
	1H/C
SW 5 Street	4
(Next to FPL)	
SW 6 Street	7
(W. Court House Andrews Ave & SW 1 Ave)	1 H/C
SW 7 Street	11
(S Side - Andrews Ave & RR Tracks)	1 H/C
SW 7 Street	4
(N Side - Andrews Ave & SW 1 Ave)	1 H/C
Tarpon Drive	5
(Presbyterian/ Episcopalian Church Area S of E Las Olas)	
Viramar	22
(A1A to Breakers)	1 H/C
Vista Mar	16
	10
(A1A to S Breakers)	12
Vista Mar	1
(S Breakers to N Birch Road)	1 H/C
W Las Olas Blvd	6
600 Block	00
Windamar Street (A1A to Breakers)	26
LOTS	METERS
Anchor Lot	0
(531 NE 7th Ave) PERMIT ONLY	13 Spaces
Dockside Lot	3
(Underneath SE 3rd Ave Bridge)	
FRB Lot	26
(300 NW 1st Ave)	4 H/C
Orchid Lot	8
(100 N. Andrews Ave)	
Port Lot	17
(Underneath S. Andrews Ave Bridge)	1 H/C
Waterway Lot	11
(1310 E. Las Olas Blvd)	1 H/C
GARAGES	METERS
	III I LIKO
City Hall Garage	137
(100 N. Andrews Ave)	9 H/C
ILLOO IN, Allalews Avel	

		E	Exhibit@ÿ MEdti⊧Space ∙Meto	er Locat	tions	Bid 1	2109-885
15 Oceanside NW Corner	Global	241	SE 5th Street Northeast	Global	419	W. Galt 3200 NE 33 Ave	Global
16 Oceanside NE Corner	Global	245	South Ocean Drive	Global	420	W. Galt 3200 NE 33 Ave	Global
17 Oceanside NE Corner	Global		Aquatic Complex-Inside	Global		W. Galt Access Road	Global
18 Oceanside E Center/Middle	Global		Aquatic Complex-Outside	Global		Miles Corner 1 Hour Limit	Global
			Almond & Banyan				
19 Oceanside SE Corner	Global			Global		Miles Corner 3 Hour Limit	Global
20 Oceanside SW Corner/Exit	Global		Almond & Banyan	Global		Beach Community Center	Global
38 E - Lot 3rd	Global	320	PACA SE Corner	Global	447	Earl Lifshey	Global
39 E - Lot 4th	Global	321	PACA SE Corner	Global	448	Vista Park	Global
40 E - Lot NE Corner 5th	Global	322	PACA South Crosswalk	Global	449	NE 27th Street	Global
41 E - Lot West 6th	Global		SW 2 St S 200 BLK	Global		FL Beach Park NW End	Global
44 Cox's Landing 15 St Boat Ramp	Global		SW 2 St N 200 BLK	Global		FL Beach Park W	Global
	Global		SW 2 St N 200 BLK	Global		FL Beach Park W	Global
45 Cox's Landing 15 St Boat Ramp							
51 R - Lot East	Global		SW 2 St N 300 BLK	Global		FL Beach Park W	Global
52 R - Lot West	Global		SW 2 St S 300 BLK	Global		FL Beach Park SW End	Global
53 Bridge side 1st FL N	Global	335	SW 2 St N 400 BLK	Global	455	FL Beach Park SE End	Global
54 Bridge side 2nd FL S	Global	336	SW 2 St S 400 BLK	Global	456	FL Beach Park E	Global
55 Bridge side 2nd FL N	Global	337	SW 2 AVE 100 BLK	Global	457	FL Beach Park E	Global
56 Bridge side 1st FL S	Global	338	SW 3 AVE 100 BLK	Global	458	FL Beach Park E	Global
57 Bridge side 3rd FL N	Global		SW 2 AVE 100 BLK	Global		FL Beach Park E	Global
58 Bridge side 1st FL N	Global		SW 3 AVE 200 BLK	Global		FL Beach Park E	Global
					-		
66 Southside East	Global		SW 2 AVE 200 BLK	Global		FL Beach Park E	Global
68 Southside West	Global		SW 3 AVE 100 BLK	Global		FL Beach Park E	Global
71 Bridge side 1st FL (E)	Global		SW 2 AVE 200 BLK	Global		FL Beach Park NE End	Global
76 U - Lot	Global	345	River House Lot	Global	465	North Atlantic (On Blvd)	Global
87 H - Lot West end	Global	346	County Lot II	Global	466	North Atlantic (NE 21 Street)	Global
88 H - Lot Center West	Global	347	County Lot II	Global	470	South END Galt Lot	Global
89 H - Lot Center East	Global		County Lot I	Global		South END Galt Lot	Global
90 H - Lot East End	Global	_	County Lot I	Global		South END Galt Lot	Global
91 V - Lot	Global		ZOO	Global		North End Galt Lot	Global
92 P - Lot	Global		Z00			East Las Olas S 300 BLK	Global
				Global			
93 N - Lot South Center	Global		Z00	Global		East Las Olas N 300 BLK	Global
94 N - Lot North Center	Global		Z00	Global		East Las Olas S 400 BLK	Global
101 Osprey Lot 4901 NE 24th Terr.	Global		North Breaker Ave	Global		East Las Olas N 400 BLK	Global
102 George English Park West	Global	358	North Breaker Ave	Global	504	East Las Olas S 400 BLK	Global
103 George English Park East	Global	360	Bonnet House	Global	505	East Las Olas N 500 BLK	Global
151 Coral Lot	Global	371	CPG 1ST FL South Center	Global	506	East Las Olas S 500 BLK	Global
152 Coral Lot	Global	372	CPG 1ST FL South Center	Global	507	East Las Olas N 600 BLK	Global
153 Southside School Lot (SW 7th St)	Global		CPG 1ST FL North West	Global		East Las Olas S 600 BLK	Global
155 Snyder Park	Global		CPG 1ST FL North East	Global		East Las Olas N 600 BLK	Global
156 Snyder Park	Global		CPG 2nd FL S Center Bay A	Global		East Las Olas S 600 BLK	Global
		_					
157 Snyder Park	Global		CPG 2nd FL SW Elevator	Global	_	East Las Olas N 800 BLK	Global
159 Cooley's Landing	Global		CPG 2nd FL NW Crosswalk	Global		East Las Olas S 800 BLK	Global
167 SE 1 Ave 200 BLK South	Global		CPG 2nd FL SE Stairwell	Global		East Las Olas N 800 BLK	Global
169 SE 1 Ave 200 BLK South	Global	379	CPG 3rd FL SW Elevator	Global	514	East Las Olas S 800 BLK	Global
171 E. Clay Shaw West B Lot - SW	Global	380	CPG 3rd FL NW Elevator	Global	515	East Las Olas N 900 BLK	Global
172 E. Clay Shaw West B Lot - NE	Global	381	CPG 3rd FL NE Stairwell	Global	516	East Las Olas S 900 BLK	Global
	Global	382	CPG 3rd FL SE Stairwell	Global		East Las Olas N 900 BLK	Global
			CPG 4th floor elevator	Global		East Las Olas S 1000 BLK	Global
175 E. Clay Shaw East A Lot - SW	Global		CPG 4th floor elevator	Global		East Las Olas N 1200 BLK	Global
176 E. Clay Shaw East B Lot - NW	Global		CPG 5th floor elevator	Global		East Las Olas S 1000 BLK	Global
			CPG 5th floor elevator		_		
180 CROSSROADS	Global			Global		East Las Olas N 1300 BLK	Global
181 CROSSROADS	Global		NE 29 Ct	Global		East Las Olas S 1200 BLK	Global
182 CROSSROADS	Global	_	North Galt (NE 32 Ave)	Global		East Las Olas N 1500 BLK	Global
200 North Beach - South End	Global		W. Galt 3345 NE 33 St (N)	Global		East Las Olas S 1300 BLK	Global
201 North Beach - South End	Global		W. Galt Walgreen's	Global	526	East Las Olas S 1300 BLK	Global
202 North Beach - South End	Global	403	W. Galt 3325 NE 32 St.(N)	Global	528	East Las Olas S 1500 BLK	Global
203 North Beach - South End	Global	404	W. Galt 3314 NE 32 St. (S)	Global	BSB1	Broward School Board	Global
204 North Beach - South End	Global	_	W. Galt Adjacent to MS406 (N)			600 NE 3rd Avenue	Global
205 North Beach - South End	Global		W. Galt 3250 NE 32 St (S)	Global		Global - ACTIVE	Global
206 North Beach - North End	Global		W. Galt 3361 NE 33 St. (N)	Global		City Meters 200 Total Mete	
			` ,		1 190	Oity Meters 200 Total Mete	13
207 North Beach - South End	Global		W. Galt 3354 NE 33 St. (S)	Global		(242) - INACTIVE CLOBAL	
208 North Beach - North End	Global		W. Galt 3325 NE 33 St (N)	Global		(243) - INACTIVE GLOBAL	
210 North Beach - North End	Global		W.Galt 3318 NE33 St. (S)	Global		REPLACED METER 15	
212 North Beach - North End	Global		W. Galt 3201 NE 33 St. (N)	Global			
214 North Boach, North End	Global	1112	M Calt 2250 NE 22 St (S)	Global		2/13 was Barnacla lot	

412 W. Galt 3250 NE 33 St. (S)

3200 NE 34 St

413 W. Galt 3333 NE 32 Ave

414 W. Galt

Global

Global

Global

Global

Global

Global

214 North Beach - North End

216 North Beach - North End

218 North Beach, North End

243 was BAMPARE 1275

Decemberabilit 1,017

INACTIVE Refrage 38 for 129 nstruction 38

220 North Beach - North End Global 415 W. GaltCity 3200 rN Fauth Stale Global 222 North Beach - North End Global **416** W. Galt 3300 NE 34 St Global 224 North Beach - North End Global **417** W. Galt 3300 NE 34 St Global 240 SE 5th Street Southeast **418** W. Galt Global 3300 NE 33 Ave Global

36 moved to 224 North Bezight 2109-885 37 moved to Southside School Lot

City of Fort Lauderdale Exhibit D:VERRUS LOCATIONS

			Ex	hibit D:VERRUS LOC	ATIONS	5	
1	82006	NE 35 Street	82430	NW 2 St	82880	Las Olas Circle	
2	82009	Osprey Lot	82440	NW 5 St	82900	Barnacle Lot (28)	
3	82010	Alhambra	82450	NW 1 St	82901	Northeast 27 St Lot (2)	
4	82011	NW 4 ST	82460	RioMar West	82902	Bridgeside 1st FL	
5	82013	NE 2 ST (400 block)	82461	Rio Mar East	82903	Bridgeside 2nd FL (3)	
6	82014	Southside School Lot SW 7st	82470	SE 25 Ave	82904	Bridgeside 3rd FL	
		S. Andrews Ave &				(5)	
7		1500 Blk SW 1 Ave		Miles Corner		Cooley's (5)	
8		Auramar		Miles Coner East (1hr)		County Lot 2 (4)	
9		Bay View Dr		SE 10 Ter SE 11 Ave		CPG 1 FL South (6)	
10		BayShore			82908		
11	82060			SE 12 Ave SE 13 Ave	82909		
12		Birch Rd East Birch Rd West		SE 15 Ave	82910	CPG 3 FL CPG 4+ 3 Permits	
14		ECB North		SE 1 Ave Unit	82912		
15		NW 6 Ave3/17/10		SE 1 St	82913		
16		ECB South		SE 2 Ave 100/200 BLK	82914		
17		ELO 2400 BLK		SE 2 CT		South side (20)	
18		EOP North		SE 2 CT 600/900 BLK		Las Olas Intracostal Lot (7) E Lot	
19		Galt WEST of A-1-A		SE 2St 300/500 BLK		Earl Lifshey (10) OK Lot	
20		EOP South		SE 3 Ave		E Clay Shaw East (8)	
21		City Hall Garage (O Lot)	82590			E Clay Shaw West (9)	
22		Orchid Lot (O Lot Exec)		Himmarshee Landing		ELO 300-1000 Block	
23		Granada St		888 E Las Olas Blvd LOT 3	82922		
24	82143			1101 E Las Olas Blvd LOT 6		North Beach South End	
25		Anchor Lot (Non-Active)		Riverside Hotel Garage		SW 2 ST N 400 Block	
26		Las Olas Place		315 SE 8 Ave LOT 2		ELO 12-15 Block	
27		NE 11 Ave		618 SE 2nd Ct LOT 1		George English (12)	
28		NE 18 Ave		941 SE 4 St LOT 4		Heron Lot (13)	
29		Port Lot (Andw Bdg) B2		Cottage Lot 223 SE 10th Terr.		SW 2 ST N 200/300 Block	
30		Dockside (3rd Av Bdg)B4	82600	SE 5 Ave		SW 2 ST S 200/300 Block	
31		NE 19 Ave East	82601	SE 5 Ave (Police vehicle)	82930	SW 2 ST S 400 Block	
32	82181	NE 19 Ave West		Seville St	82931	SW 2 Ave 100 Block	
33	82190	City Hall NE 1 St	82620	SE 6 A East	82932	SW 2 Ave 200 Block	
34	82191	NE 1 St 300 Blk	82630	SE 6 A West	82933	SW 3 Ave	
35	82193	Crossroads (SE - 30 min)	82640	SE 6 St unit/200 BLK	82934	SW 4 Ave	
36	82194	Crossroads	82641	SE 6 St 400/500 BLK <u>SE 11 Ct</u>	82935	Nautical Lot (15)	
37		NE 20 Ave	82650	SE 8 A 200-300 BLK	82936	North Beach northeast End	
38	82210	NE 21 St CLOSED		SE 8 A 100 BLK		North Beach northwest End	
39	82220	NE 22 St	82660	SE 9 Ave		Oceanside Lot (16)	
40	82230	NE 25 Ave & Seminole Dr		South Breaker Ave		Pelican Lot (17)	
41		NE 26 Ave East		SW 13 St		PACA 1 (18)	
42		NE 26 Ave West		South Ocean Drive 3/14/2013		PACA 2 FL	
43		NE 12 Ave		SW 1 Ave North of SW 2nd St		PACA 3 FL	
44		NE 29 Ct		SW 1 Ave South of SW 2nd St		Sebastian Lot (R Lot) (19)	
45		NE 3 St 300 BLK		NE 23 St (3/1/11)		Cox's Landing 15 St (1)	
46		NE 3 St 600 BLK		SW 5 St		SE 5 ST	
47		NE 4 St		SW 6 St		PROGRESSO DRIVE	
48		NE 7 Ave		SE 15 Street		FL Beach Park (11)	
49		Waterway Lot		SW 7 St & SE 2Ave		DC Alexander Lot (21) (U Lot)	
50		NE 33 Ave South		Tarpon Dr		Venice Lot (22) Vista Park (23)	
51		N. Atlantic Blvd / NE 21 St Galt Lot North		Viramar St		Vista Park (23) River House (25)	
52 53		Galt Lot North		Vista Mar St West		1 1	
54				Vista Mar St East		SE 1 Avenue 200 Block Aquatic Complex (26) OUT	
55		North Breakers Ave X Lot Beach Com. Center		West Las Olas			
56		NW 1 Ave		Windamar St North Andrews Ave		Aquatic Complex (27) #18-1275 Bonnet House (29) Exhibit 1	
							47 :-
34 /2	7/2018 18324440	INVV Z AVE	02000	Almond Ave & Banyan St	02930	Coral Lot (30) Updated 12/13/	17 p. 40

City of Fort Lauderdale
VERRUS LOCATIONS

 58
 82421
 County Lot 1
 82870
 SE 2 ST East
 82957
 Tropical Lot (32)

No Enforcement SUN/HOL

No Enforcement SAT/SUN/HOL

CITY OF FORT LAUDERDALE GENERAL CONDITIONS

These instructions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Procurement Services Division. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement. In this general conditions document, Invitation to Bid (ITB), Request for Qualifications (RFQ), and Request for Proposal (RFP) are interchangeable.

PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:

- BIDDER ADDRESS: The City maintains automated vendor address lists that have been generated for each specific Commodity Class item through our bid issuing service, BidSync. Notices of Invitations to Bid (ITB'S) are sent by e-mail to the selection of bidders who have fully registered with BidSync or faxed (if applicable) to every vendor on those lists, who may then view the bid documents online. Bidders who have been informed of a bid's availability in any other manner are responsible for registering with BidSync in order to view the bid documents. There is no fee for doing so. If you wish bid notifications be provided to another e-mail address or fax, please contact BidSync. If you wish purchase orders sent to a different address, please so indicate in your bid response. If you wish payments sent to a different address, please so indicate on your invoice.
- **DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PACKING SLIPS: It will be the responsibility of the awarded Contractor, to attach all packing slips to the OUTSIDE of each shipment. Packing slips must provide a detailed description of what is to be received and reference the City of Fort Lauderdale purchase order number that is associated with the shipment. Failure to provide a detailed packing slip attached to the outside of shipment may result in refusal of shipment at Contractor's expense.
- 1.04 PAYMENT TERMS AND CASH DISCOUNTS: Payment terms, unless otherwise stated in this ITB, will be considered to be net 45 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- **1.05 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.06 BIDS FIRM FOR ACCEPTANCE: Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by the City for a period of one hundred twenty (120) days from the date of bid opening unless otherwise stated in the ITB.
- VARIANCES: For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Special Conditions or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.

By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared, by the City as conditional.

- **NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.09 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS: The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its procurement activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term "Minority Business Enterprise" means a business at least 51 percent of which is owned by minority group members or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business" is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

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BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

1.10 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he or she will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

1.11 SCRUTINIZED COMPANIES

Subject to Odebrecht Construction, Inc., v. Prasad, 876 F.Supp.2d 1305 (S.D. Fla. 2012), affirmed, Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation, 715 F.3d 1268 (11th Cir. 2013), with regard to the "Cuba Amendment," the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in Sudan List created pursuant to Section 215.4725, Florida Statutes (2017), that it is not engaged in a boycott of Israel, and that it does not have business operations in Cuba or Syria, as provided in section 287.135, Florida Statutes (2017), as may be amended or revised. The City may terminate this Agreement at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2017), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2017), or is engaged in a boycott of Israel or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2017), as may be amended or revised.

1.12 DEBARRED OR SUSPENDED BIDDERS OR PROPOSERS

The bidder or proposer certifies, by submission of a response to this solicitation, that neither it nor its principals and subcontractors are presently debarred or suspended by any Federal department or agency.

Part II DEFINITIONS/ORDER OF PRECEDENCE:

2.01 BIDDING DEFINITIONS The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:

INVITATION TO BID (ITB) when the City is requesting bids from qualified Bidders.

REQUEST FOR PROPOSALS (RFP) when the City is requesting proposals from qualified Proposers.

REQUEST FOR QUALIFICATIONS (RFQ) when the City is requesting qualifications from qualified Proposers.

BID – a price and terms quote received in response to an ITB.

PROPOSAL – a proposal received in response to an RFP.

BIDDER - Person or firm submitting a Bid.

PROPOSER - Person or firm submitting a Proposal.

RESPONSIVE BIDDER - A person whose bid conforms in all material respects to the terms and conditions included in the ITB.

RESPONSIBLE BIDDER – A person who has the capability in all respects to perform in full the contract requirements, as stated in the ITB, and the integrity and reliability that will assure good faith performance.

FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.

SELLER - Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.

CONTRACTOR – Successful Bidder or Proposer who is awarded a Purchase Order, award Contract, Blanket Purchase Order agreement, or Term Contract to provide goods or services to the City.

CONTRACT – A deliberate verbal or written agreement between two or more competent parties to perform or not to perform a certain act or acts, including all types of agreements, regardless of what they may be called, for the procurement or disposal of equipment, materials, supplies, services or construction.

CONSULTANT - Successful Bidder or Proposer who is awarded a contract to provide professional services to the City.

The following terms may be used interchangeably by the City: ITB and/or RFP; Bid or Proposal; Bidder, Proposer, or Seller; Contractor or Consultant; Contract, Award, Agreement or Purchase Order.

SPECIAL CONDITIONS: Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

PART III BIDDING AND AWARD PROCEDURES:

3.01 SUBMISSION AND RECEIPT OF BIDS: To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidders should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the Form G-107 Rev. 08/2016

CAM #18-1275 Exhibit 1 Page 43 of 149 presence of Bidders, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.

- **MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.
- 3.03 PRICES QUOTED: Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.
- **3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for EIN is 59-6000319, and State Sales tax exemption number is 85-8013875578C-1.
- **3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.
- 3.06 APPROVED EQUAL: When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in the bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in the bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.
- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS: The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items, and feels that the technical specifications are overly restrictive, the bidder must notify the Procurement Services Division immediately. Such notification must be received by the Procurement Services Division prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- **3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle the bidder to any relief from the conditions imposed in the contract.
- **SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING: If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT: In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- **3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION: Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- **3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond or cashier's check. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 **PUBLIC RECORDS/TRADE SECRETS/COPYRIGHT:** The Proposer's response to the RFP is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this RFP and the Contract to be executed for this RFP, subject to the provisions of Chapter 119.07 of the Florida Statutes.

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Any language contained in the Proposer's response to the RFP purporting to require confidentiality of any portion of the Proposer's response to the RFP, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFP constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records. Proposals purporting to be subject to copyright protection in full or in part will be rejected.

EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA LAW, DO NOT MARK YOUR RESPONSE TO THE RFP AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE RFP OR ANY PART THEREOF AS COPYRIGHTED.

- 3.16 PROHIBITION OF INTEREST: No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.
- 3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS: The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.

If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.

- 3.18 **LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.
- 3.19 BID PROTEST PROCEDURE: ANY PROPOSER OR BIDDER WHO IS NOT RECOMMENDED FOR AWARD OF A CONTRACT AND WHO ALLEGES A FAILURE BY THE CITY TO FOLLOW THE CITY'S PROCUREMENT ORDINANCE OR ANY APPLICABLE LAW MAY PROTEST TO THE DIRECTOR OF PROCUREMENT SERVICES DIVISION (DIRECTOR), BY DELIVERING A LETTER OF PROTEST TO THE DIRECTOR WITHIN FIVE (5) DAYS AFTER A NOTICE OF INTENT TO AWARD IS POSTED ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: http://www.fortlauderdale.gov/purchasing/notices.of intent.htm

THE COMPLETE PROTEST ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: http://www.fortlauderdale.gov/purchasing/protestordinance.pdf

PART IV BONDS AND INSURANCE

PERFORMANCE BOND: If a performance bond is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond, payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

4.02 INSURANCE: If the Contractor is required to go on to City property to perform work or services as a result of ITB award, the Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Procurement Services Division original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractors insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an <u>ADDITIONAL INSURED for General Liability Insurance</u>, and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting the bid, agrees to abide by such modifications.

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PART V PURCHASE ORDER AND CONTRACT TERMS:

- 5.01 COMPLIANCE TO SPECIFICATIONS, LATE DELIVERIES/PENALTIES: Items offered may be tested for compliance to bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:
 - Bidders name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
 - All City Departments being advised to refrain from doing business with the Bidder.
 - All other remedies in law or equity.
- **ACCEPTANCE, CONDITION, AND PACKAGING:** The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.
- **SAFETY STANDARDS:** All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupation Safety and Health Act of 1970 as amended, and be in compliance with Chapter 442, Florida Statutes. Any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this order must be accompanied by a completed Safety Data Sheet (SDS).
- **5.04 ASBESTOS STATEMENT:** All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB the bidder will supply only material or equipment that is 100% asbestos free.
- **5.05 OTHER GOVERNMENTAL ENTITIES:** If the Bidder is awarded a contract as a result of this ITB, the bidder may, if the bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.
- **VERBAL INSTRUCTIONS PROCEDURE:** No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.
- 5.07 INDEPENDENT CONTRACTOR: The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.
- 5.08 INDEMNITY/HOLD HARMLESS AGREEMENT: The Contractor agrees to protect, defend, indemnify, and hold harmless the City of Fort Lauderdale and its officers, employees and agents from and against any and all losses, penalties, damages, settlements, claims, costs, charges for other expenses, or liabilities of every and any kind including attorney's fees, in connection with or arising directly or indirectly out of the work agreed to or performed by Contractor under the terms of any agreement that may arise due to the bidding process. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable Statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.
- TERMINATION FOR CAUSE: If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.
- **5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in its best interest as determined by the City, to cancel contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- **5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- **RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The Contractor agrees to make available to the City Auditor or designee, during normal business hours and in Broward, Miami-Dade or Palm Beach Counties, all books of account, reports and records relating to this contract should be retained for the duration of the contract and for three years after the final payment under this Agreement, or until all pending audits, investigations or litigation matters relating to the contract are closed, whichever is later.
- **5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at their own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried out under this contract.

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- **5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.
- **5.15 NON-DISCRIMINATION:** There shall be no discrimination as to race, sex, color, creed, age or national origin in the operations conducted under this contract.
- 5.16 UNUSUAL CIRCUMSTANCES: If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party of the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required prior items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:
 - The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
 - 2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
 - 3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve them of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying him for receiving any business from the City for a stated period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

- **5.17 ELIGIBILITY:** If applicable, the Contractor must first register with the Department of State of the State of Florida, in accordance with Florida State Statutes, prior to entering into a contract with the City.
- **PATENTS AND ROYALTIES:** The Contractor, without exception, shall indemnify and save harmless the City and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including its use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.
- **5.19 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.
- **5.20 LITIGATION VENUE:** The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.
- 5.21 LOCATION OF UNDERGROUND FACILITIES: If the Contractor, for the purpose of responding to this solicitation, requests the location of underground facilities through the Sunshine State One-Call of Florida, Inc. notification system or through any person or entity providing a facility locating service, and underground facilities are marked with paint, stakes or other markings within the City pursuant to such a request, then the Contractor, shall be deemed non-responsive to this solicitation.
- 5.22 PUBLIC RECORDS
 - IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT. CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (954-828-5002, PRRCONTRACT@FORTLAUDERDALE.GOV, CITY CLERK'S OFFICE, 100 NORTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301)

Contractor shall:

- 1. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service.
- 2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2017), as may be amended or revised, or as otherwise provided by law.
- 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure

Form G-107 Rev. 08/2016

CAM #18-1275 Exhibit 1 Page 47 of 149 requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this contract if the Contractor does not transfer the records to the City.

4. Upon completion of the Contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of this Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

NON-COLLUSION STATEMENT:

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

- 3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).
- 3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME	<u>RELATIONSHIPS</u>

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH NON-DISCRIMINATION PROVISIONS OF THE CONTRACT

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

(a) Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding \$100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

Authorized Signature	Print Name and Title
Date	

CONTRACT PAYMENT METHOD BY P-CARD

THIS FORM MUST BY SUBMITTED WITH YOUR RESPONSE

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to payment by credit card via MasterCard or Visa. This allows you as a vendor of the City of Fort Lauderdale to receive your payment fast and safely. No more waiting for checks to be printed and mailed.

Payments will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, firms must presently have the ability to accept credit card payment or take whatever steps necessary to implement acceptance of a credit card before the commencement of a contract.

Please indicate which credit card payment you	u prefer:
Master Card	
Visa Card	
Company Name:	
Name (Printed)	Signature
Date:	

LOCAL BUSINESS PRICE PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business price preference classification as indicated herein, and further certifies and agrees that it will re-affirm it's local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

(1)		Sec.2-186. <u>and</u> a comp	A Business as defined in City of A copy of the City of Fort Laude lete list of full-time employees and 10 calendar days of a formal r	erdale current year Business and evidence of their addres	Tax Receipt
	Business Name				
(2)		Sec.2-186. employees a	Business as defined in the City of A copy of the Business Tax and evidence of their addresses equest by the City.	Receipt or a complete list	of full-time
	Business Name				
(3)		Sec.2-186.	Business as defined in the City of A copy of the Broward County endar days of a formal request by	Business Tax Receipt shall	
(0)	Business Name		ondar dayo or a formal roquoot of	and only.	
(4)		Ordinance N	Conditional Class A classification No. C-17-26, Sec.2-186. Written endar days of a formal request by	certification of intent shall	
	Business Name	within 10 oai	oridar days or a formal roquost by	the only.	
(5)		Ordinance N	Conditional Class B classification No. C-17-26, Sec.2-186. Written endar days of a formal request by	certification of intent shall	
	Business Name		ondar dayo or a formal roquoot of	and only.	
(6)			d a Class D Business as defined, Sec.2-186 and does not qualify	•	
(6)	Business Name				
BIDDER'S	COMPANY:				
AUTHORIZ	ZED COMPANY PERSON:	NAME	SIGNATURE	DATE	

BID/PROPOSAL CERTIFICATION

<u>Please Note:</u> If responding to this solicitation through BidSync, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit http://www.dos.state.fl.us/).

Company: (Legal Registration) ______ EIN (Optional):______

Address:				
			Zip: _	
Telephone No	FAX No	Email:		
Total Bid Discount (section	fter receipt of Purchase Order on 1.05 of General Conditions MBE or WBE status (section	s):		
ADDENDUM ACKNOWLE	EDGEMENT - Proposer ackno	wledges that the follo	owing addenda	have been received and a
Addendum No. Date Is	sued Addendum No.	Date Issued	Addendum No	. Date Issued
requirement in this compereference in the space premay be attached if neces such is listed and contanecessarily accept any vairs in full compliance with the	e exception or have variance titive solicitation you must sprovided below all variances of sary. No exceptions or varianined in the space provided riances. If no statement is conthis competitive solicitation. If through BIDSYNC you must	ecify such exception ontained on other pa ces will be deemed to below. The City does tained in the below so you do not have variate.	or variance in the ges within your to be part of the es not, by virtue pace, it is herebances, simply m	he space provided below or response. Additional page response submitted unlesse of submitting a variance y implied that your responsark N/A. If submitting you
all instructions, conditions have read all attachments proposal I will accept a specifications of this bid/pla response, that in no every exemplary damages, expeto public advertisement, be amount of Five Hundred	by agrees to furnish the following specifications addenda, legals including the specifications at contract if approved by the roposal. The below signatory at the shall the City's liability for enses, or lost profits arising out of conferences, site visits, expollars (\$500.00). This limit's protest ordinance contained	al advertisement, and and fully understand City and such accalso hereby agrees, by respondent's direct, but of this competitive valuations, oral presentation shall not apply	I conditions continued to the what is required to the ceptance covers by virtue of submindirect, incident solicitation procentations, or away to claims aris	ained in the bid/proposal. d. By submitting this signed all terms, conditions, and itting or attempting to submal, consequential, special dess, including but not limited and proceedings exceed the
Name (printed)		Signature		
Date:		Title		

revised 04/10/15

FINANCE DEPARTMENT

ADDENDUM 1

RFP PRE-PROPOSAL MEETING SIGN-IN SHEET



RFP#: 12109-8 DATE: 03/09/20 OPENING DAT

3/2018	TIME: 01:00	M OPM	WE BUILD COMMUNITY
ATE: 04/04/2018	PROCUREMENT CONTACT: Laurie Platkin		
9-885	REP TITLE: Comprehensive Parking Demand Management System	Management System	

NAME	COMPANY	PHONE	EMAIL
Laurie Platkin	City of Fort Lauderdale	954-828-5138	LPlatkin@fortlauderdale.gov
Juan Rodriguez	City of Fort Lauderdale	954-828-3760	JuanRo@fortlauderdale.gov
Jeff Davis	City of Fort Lauderdale	954-828-3797	JDavis@fortlauderdale.gov
Julie Leonard	City of Fort Lauderdale	954-828-4999	JuanRo@fortlauderdale.gov
Diana Alarcon	City of Fort Lauderdale	954-828-3793	DAlarcon@fortlauderdale.gov
Parvez Ahmed	Parkwhiz	202-497-1551	pahmed@parkwhiz.com
Bob Ruybal	Complus Data Innovations, Inc.	C: 707-224-7404 HQ:914-747-1200	bobr@complusdata.com
Shaun Donaghey	Frog Parking	T: 1 888 950 3764 C: 310 529 1206	shaun@frogparking.com
Vincent Raia	EYSA	1 (646) 770-5315	
Ugaitz Goñi	EYSA	1 (646) 770-5315	ugoni@p3gm.com
Dylan Walch	iParq	805.963.9400	Dwalch@iparq.com
Madison Huemmer	iParq	619.884.7964	Mhuemmer@iparq.com
នឹ 👺rry Henderson	POM Parking Meters	800-331-PARK	terry@pom.com
in XIII o Pagam Purcell	Smarking	415-531-3105	adam@smarking.net
हो हुए। क नुस्केmo Tartaglia	SEPP-Parking	407-779-2265	remo.tartaglia@sepp-parking.com

Approved By: Jennifer Alvarez, Manager of Procurement and Contracts | Page: 1 of 1 | Rev: 2 | Revision Date: 05/10/16 | Author: LP

REP PRE-PROPOSAL MEETING SIGN-IN SHEET FINANCE DEPARTMENT



RFP TITLE: Comprehensive Parking Demand Management System OAM OPM PROCUREMENT CONTACT: ______ TIME: 01:00 OPENING DATE: 04/04/2018 DATE: 03/09/2018 12109-885 RFP#:

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	MUN
>	CON
<u> </u>	UILD
A	NE B

NAME	COMPANY	PHONE	EMAIL
Mike Nickolaus	CivicSmart, Inc.	(202) 841-0225	mnickolaus@civicsmart.com
Brad Magee	CivicSmart, Inc.	(480) 510-1557	bmagee@civicsmart.com
Cassie Hoglund	CivicSmart, Inc.	(414) 877-5481 x1020	choglund@civicsmart.com
Stephanie Benton	Streetline	650-242-3423	stephanie@streetline.com
Kristin Gatter	Passport Inc.	(704) 823-6621	kristin.gatter@passportinc.com
Sakthi Kandaswaamy PhD	FoPark- Focus Engineering	C: 334 332 1439 T: 334 321 2317	sakthi@fopark.com
Patrick Smith	IPS Group Inc.	619 430 0342	patrick.smith@ipsgroupinc.com
Elisa Leanos	IPS Group Inc.	619 430 0342	patrick.smith@ipsgroupinc.com
FRANK DEL MONACO	IPS Group Inc.	858 568 7717	frank.delmonaco@ipsgroupinc.com
Parker Roan	FoPark- Focus Engineering	C: 334 332 1439 T: 334 321 2317	parker@fopark.com
Sherry Fountain	IPS Group Inc.	479 418 9239	sherry.fountain@ipsgroupinc.com
Lynn Braddock	T2 Systems	317-524-7483	LBraddock@t2systems.com
CAM Page			
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City of Fort Lauderdale • Procurement Services Division
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301
954-828-5933 Fax 954-828-5576
purchase@fortlauderdale.gov

ADDENDUM NO. 5

RFP/ ITB No. 12109-885 Comprehensive Parking Demand Management System

ISSUED: March 22, 2018

This addendum is being issued to make the following change(s):

- 1. Change to SECTION III TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES under sub-section 3.4 SCOPE OF SERVICES.
 - A. Format correction to It Requirements

Laurie Platkin

B. Additional clarification under **Future Technologies** item 1) (b)

Procurement Specialist II	
Company Name:	(please print)
Bidder's Signature:	
Date:	



Laurie Platkin

City of Fort Lauderdale • Procurement Services Division
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301
954-828-5933 Fax 954-828-5576
purchase@fortlauderdale.gov

ADDENDUM NO. 6

RFP/ ITB No. 12109-885 Comprehensive Parking Demand Management System

ISSUED: April 3, 2018

This addendum is being issued to make the following change(s):

1.	Format correction to solicitation.
	12109-885 - Parking Demand Management System-V7 replaces
	12109-885 - Parking Demand Management System-V6

Procurement Specialist II		
Company Name:		
	(please print)	
Bidder's Signature:		
Date:		



City of Fort Lauderdale • Procurement Services Division
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301
954-828-5933 Fax 954-828-5576
purchase@fortlauderdale.gov

ADDENDUM NO. 7

RFP/ ITB No. 12109-885 Comprehensive Parking Demand Management System

ISSUED: April 4, 2018

				issued					

1. T2 reports added in response to Question 50

Laurie Platkin

Procurement Specialist II

Date: _____

Company Name:	
. ,	(please print)
Bidder's Signature:	

Category	Report Name
Appeal	FTL Appeal Online Submittal
Appeal	FTL Appeals Pending By Date Range
Appeal	FTL Appeals by FL# Range
Appeal	FTL Citation Transmittal Sheet
Appeal	Appeal on Admin Hold Current Years
Appeal	Appealed Citation Count By Appeal Type
Appeal	Appealed Citations By Violation Fine
Appeal	Appeals by Appeal Type and FL#
Appeal	Citations By Appeal Date not on Admin Hold
Appeal	Citations By Appeal Date on Admin Hold
Appeal	Citations on Appeal with FL#
Appeal	Citations Status of Resolved with a balance
Appeal	Citations to FL #
Appeal	FTL Unpaid citations on appeal with FL Number
Appeal	FTL_Admin Hold Balance Due Report
Appeal	FTL_RLCDocketlisting
Appeal	Open Block Docket
Appeal	T2 Appeals from On-Line
Asset Management	Vehicle Notification List
Batch Coupons	
Bulk Permit	Permits Purchased in a Bulk Permit
Carpool Membership	Carpool Membership Audit Report
Carpools	Carpool Pending Approval
Chain of Custody	Custody by User Report
Citation	FTL Activity History- Citations Inserted and Voided
Citation	FTL All Citations by Tag
Citation	FTL Citation Adjustments
Citation	FTL Citation Count by Officer by Day
Citation	FTL Citation Detail by Date Location and Officer
Citation	FTL Citation Detail by Date Officer and Location
Citation	FTL Citation Location Summer by Date
Citation	FTL Citation Location Summary with Detail by Date
Citation	FTL Citation Revenue Breakdown by Date and Location
Citation	FTL Citation Totals By Officer
Citation	FTL Citation Transfer Recalls
Citation	FTL Citation Unpaid Crosstab
Citation	FTL Citation with owner information
Citation	FTL Citations with VIN as Plate Type
Citation	FTL Pay Citation Summary
Citation	FTL Single Citation Detail
Citation	FTL Single Citation Report with Notes
Citation	FTL Unidentified Unpaid Citations - date range
Citation	Citation Info Printout with no notes
Citation	Citation Info Printout with notes
Citation	Citation Revenue By Collection Date
Citation	Citation Statistics- In/Out of State

Category	Report Name
Citation	Citation Status by Group and Date
Citation	Citation Total by Officer Summary with Voids
Citation	Citation Violations - Summary (Excludes voids and warnings)
Citation	Citations- Status summary
Citation	Citations- Unpaid No RO Name or Address
Citation	Citations Issuance Count - Office - Detail
Citation	Citations Issuance Count - Office - Summary
Citation	Citations Issued Over a Date Range
Citation	Citations Violations - Summary
Citation	Citations Violations - by Location
Citation	Citations by Date and Status Summary for Auditors
Citation	Citations by Date and Status for Auditors
Citation	FTL All Citations by Customer UID
Citation	FTL Citation Info Printout by Citation Issue Date
Citation	FTL Citation Location Summary with Detail for Single Officer
Citation	FTL Citation Totals By Officer Detailed Voids & Warnings
Citation	FTL Citations Rental Cars by oldest date
Citation	FTL Citations on Admin Hold b y Date
Citation	FTL Citations-Account Balance Greater than \$10.00
Citation	FTL Officer Activity Report
Citation	FTL Overpaid Citations Greater than \$10
Citation	FTL Rental Car Report
Citation	FTL Unpaid Citations on Appeal with FL#
Citation	FTL-Citations by tag
Citation	PES Productivity
Citation	Records Request 11-93
Citation	Revenue Summary Report
Citation	Unassigned Prepaid Citations
Citation	Unidentified Unpaid sorted by Plate State
Citation	VehicleMarkedIneligibleforRO
Citation	Violation Summary with Warnings and Voids
Citation	Voided Citations - Detailed
Credit Card Transactions	Credit Card Authorization Report
Credit Card Transactions	Credit Card Authorization Summary Report
Credit Card Transactions	Credit Card Reversal/Refund Report
Customer	FTL Customer Balance
Customer	FTL Activity History- Customer Apply Fee & Adjust Fee
Customer	FTL No Boot Notice
Customer	FTL Suspected Duplicate Customers by Date
Customer	Customer Listing By Classification
Customer	Customer Statement 2
Customer	Customers with DMV Release Form
Customer	Expiring Credit Card Report
Customer	FTL Customer List for DMV Release
Customer	FTL- Suspected Duplicates w/ Ignore
Customer	On DMV Hold with Balance Due

Category	Report Name
Customer	Suspected Duplicate Customers
Customer	Suspected Duplicate Customers with Balances > \$25.00
Customer	Top Number of Scofflaws
Event	Event Details
Event	Event Financials
Event	Event Resource Usage
Financial	FTL Activity History by User
Financial	FTL Cash Drawer Reconciliation Report
Financial	FTL Cash Drawer Reconciliation ReportTEST
Financial	FTL Cash Drawer Session Details by Item Type - Date Range
Financial	FTL Cash Drawer Session Details by Item Type - Session UID
Financial	FTL Cash Drawer Sessions By Date
Financial	FTL Cash Drawer Sessions By Date and Cash Drawer
Financial	FTL Citation Aging by Year
Financial	FTL Citation Overpayment - Detail
Financial	FTL Citation Overpayment - Detail-TEST
Financial	FTL Citation Overpayment - Summary
Financial	FTL Citation Overpayment - Summary-TEST
Financial	FTL Citation Payment Disposition
Financial	FTL Citation Payments Received by Source
Financial	FTL Citation Processing Activity Report
Financial	FTL Misc Sale Items Transaction
Financial	FTL Paid Violation Split Summary with Detail
Financial	FTL Past Due Transaction
Financial	FTL Receipts Per Session
Financial	Basic Voucher
Financial	Cash Drawer - Tax Detail by GL Account
Financial	Cash Drawer Reconciliation by Session ID
Financial	Cash Drawer Session - Closing Report
Financial	Cash Drawer Session Tax- Detail
Financial	Cash Drawer Session Transactions By GL Account Detail - CDR
Financial	Cash Drawer Session Transactions By GL Account Summary - CDR
Financial	Cash Drawer Session Transactions By Payment Method Summary - CDR
Financial	Cash Drawer Session Transactions by GL Account - Detail
Financial	Cash Drawer Sessions - Summary Listing
Financial	Cash Drawer Sessions Open
Financial	Cash Report - Balance Revenue Control File
Financial	Citation Payments
Financial	Citation Transfer Recalls
Financial	Citations Paid at FTL Assigned to Penn
Financial	Citations Paid at FTL Assigned to NRA
Financial	Citations Pending transfer
Financial	Citations Transferred to LES Collections
Financial	Citations Transferred to NRA Collections
Financial	Citations Transferred to PENN Collections
Financial	Credit Card - Detail Transaction Report

Category	Report Name
Financial	Credit Card - Summary Transaction Report
Financial	FTL Citation Aged Report
Financial	FTL LES Payment Balance
Financial	FTL Paid Violation Split Summary
Financial	FTL_ProcessingActivity
Financial	FTL_Rlpaymnts
Financial	Misc. Adjustment Report
Financial	NRA Collection Citations with LES Payments
Financial	Overpaid Citations - Detail
Financial	Overpaid Citations Converted to Misc. Revenue - Detail
Financial	Overpaid Citations Converted to Misc. Revenue - Summary
Financial	Overpaid Citations by Receipt Dates
Financial	Payments Received by Month, Summary
Financial	Payments on citations assigned to Penn Collections
Financial	Penn_SK
Financial	Receipts by Customer by Date
Financial	Receipts per Cash Drawer Session by Date
Financial	Receipts per Cash Drawer Session by Payment
Financial	Recurring Credit Cards by Card Type Report
Financial	Rejected or Failed Recurring Credit Card Transactions Report
Financial	Sales by Clerk - Detail
Financial	Sales by Clerk - Summary
Financial	School Crossing Guard (Immob Fee Excluded)
Financial	School Crossing Guard Report
Financial	SchoolCrossingGuardRev
Financial	SchoolCrossingGuard_DR
Financial	Web Basket Summary
Handhelds	Handheld Logs Parking Transactions
Handhelds	Officer Activity Report
Loyalty Program	Loyalty Card Pending Transaction Report
Loyalty Program	Loyalty Card Redemption History Report
Loyalty Program	Loyalty Detailed Transaction Report
Loyalty Program	Loyalty Points Redeemed Report
Loyalty Program	Loyalty Program Detail Report
Loyalty Program	Loyalty Program Manual Points Report
Loyalty Program	Loyalty Program Summary Report
Loyalty Program	Loyalty Summary Transaction Report
Loyalty Program	New Loyalty Card Members Report
Miscellaneous	FTL Activity History by Type
Miscellaneous	FTL Activity Type - Adjustments by Date Range
Miscellaneous	FTL Unclaimed Property Report
Miscellaneous	Cash Drawer Session Details By Item Type - Session UID
Miscellaneous	Cash Drawer Session Receipts List
Miscellaneous	FTL Activity History Account Type by Current Date
Miscellaneous	FTL Citations Adjusted by Date Account Balance Due
Miscellaneous	Pay Citation Summary Report

N.A Hans s	
Miscellaneous	SK_UnclaimedProp
Miscellaneous	Unclaimed Property Report Sept 2010
Miscellaneous	User Log In Report
Miscellaneous	Usermanagement
Non-Inventoried Permit	Barcode Printable Reservation
Non-Inventoried Permit	Basic non-Inventoried
Non-Inventoried Permit	Printed Permit Layout - Full Sheet
Non-Inventoried Permit	Printed Permit Layout - Half Sheet
Non-Tracked Permit	Basic Non-Tracked
PARCS Reconciliation	Credit Card Transaction Discrepancy Report
PARCS Reconciliation	PARCS Audit Health Report
PARCS Reconciliation	PARCS Transaction Detail Report
PARCS Reconciliation	PARCS Transaction Summary Report
Payment Plan	Payment Plan Summary by Status
Permit	FTL All Permits Issued Detail by Effective Date
Permit	FTL All Permits Issued Detail by Transaction Date
Permit	FTL All Permits Issued Summary by Effective Date
Permit	FTL All Permits Issued Summary by Transaction Date
Permit	FTL Parcxmart Card Transaction by Date Range
Permit	FTL Permit History by Number
Permit	FTL Permits Allocated by Date - Detail
Permit	FTL Permits Allocated by Date - Summary
Permit	FTL Permits Allocated vs Sold
Permit	FTL Permits Allocated vs Sold - Detail
Permit	FTL Permits by Control Group by Date Range Sold
Permit	Birch Finger Streets Permits
Permit	Condensed Permission Listing
Permit	Deactivated Permits Listing
Permit	FTL Permits Issued Beach Card Summary
Permit	FTL Residents Beach Permit
Permit	Missing Permits Listing
Permit	Permit Allocation by Number Range
Permit	PermitDirect Permits Shipped Not Confirmed
Permit	PermitDirect Permits Sold Not Shipped
Permit	PermitDirect Status
Permit	Permits - Full Listing
Permit	Permits by Control Group - TESTnew
Permit	Permits by Control Group
Permit	Permits by Customer Classification - Detail
Permit	Permits by Customer Classification - Summary
Permit	Permits by Expiration Date
Permit	Renewed Replacement Permits
Permit Allotment	Allotment Snapshot Report
Pre-Authorized Deduction	Pre-Authorized Deduction - Deductions By Transfer Agency
	Pre-Authorized Deduction - Export History
	Pre-Authorized Deduction - Import History

Category	Report Name
Pre-Authorized Deduction	Pre-Authorized Deduction - Import/Export History
Pre-Authorized Deduction	Pre-Authorized Deduction - Permits By Customer
Printable Validations	Default Barcode Validation
Printable Validations	Default Mobile Barcode Validation
Printable Validations	Default Non-Barcode Validation
Printed Receipt	Basic Receipt (Letter)
Printed Receipt	Basic Receipt (Small)
Property	Property Permit Counts
Property	Suspected Duplicate Properties
Third Party	Invoice Transfer Recalls
Third Party	Invoices Transferred
Third Party	Suspected Duplicate Third Parties
Third Party	Third Party Balance Report
Third Party	Third Party Billed Summary
Third Party	Third Party Overpaid Invoices
Third Party	Third Party Uninvoiced Receipts Report
User Account	Role Privilege Repot
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Vehicle	FTL_Vehiclesforhire payments
Vehicle	Five Day/Boot Notice by Vehicle
Vehicle	Repeat Offender List by License, Customer
Vehicle	Suspected Duplicate Vehicles
Vehicle	Tags with more than 3 citations no RO
Vehicle	Unpaid Citations with Rentee of Priority 1
Vehicle	Vehicles to Send to RoVR
Waiting List	Waiting List Attempts by List



Laurie Platkin

City of Fort Lauderdale • Procurement Services Division
100 N. Andrews Avenue, 619 • Fort Lauderdale, Florida 33301
954-828-5933 Fax 954-828-5576
purchase@fortlauderdale.gov

ADDENDUM NO. 8

RFP/ ITB No. 12109-885 Comprehensive Parking Demand Management System

ISSUED: April 20, 2018

This addendum is being issued to make the following change(s):

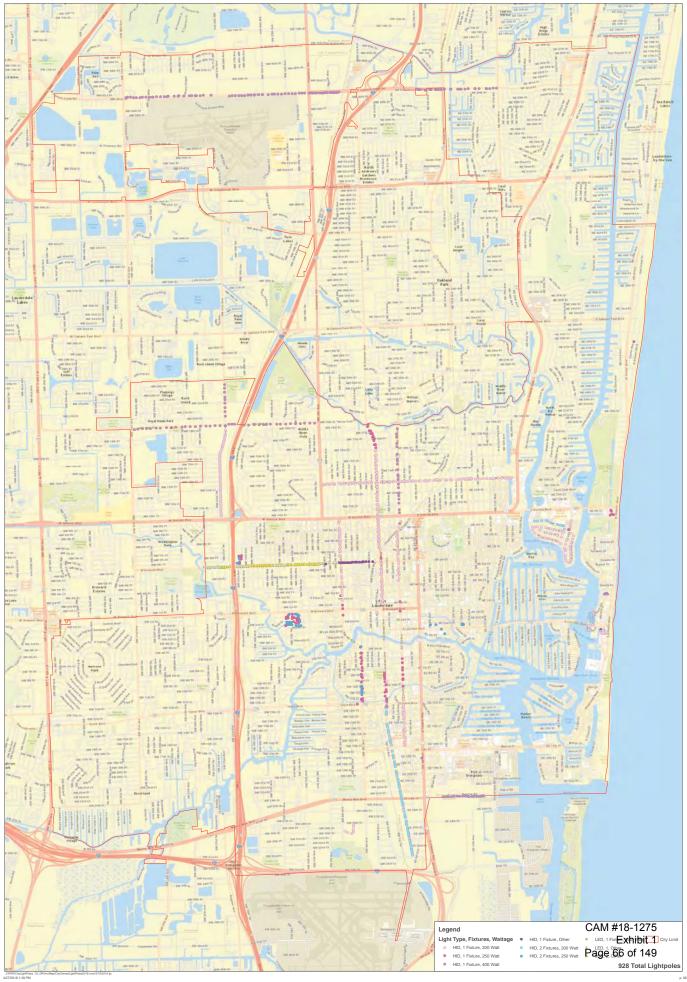
- 1. Providing PDF of City Owned Light Poles 2016
- 2. Providing PDF of City Hall Garage- 4th Floor Addition plans
- 3. Providing PDF of City Hall Garage Rehab 2002 plans
- 4. Providing PDF of PACA Garage Original Plans
- 5. Providing PDF of Riverwalk Center (City Park Garage) plans

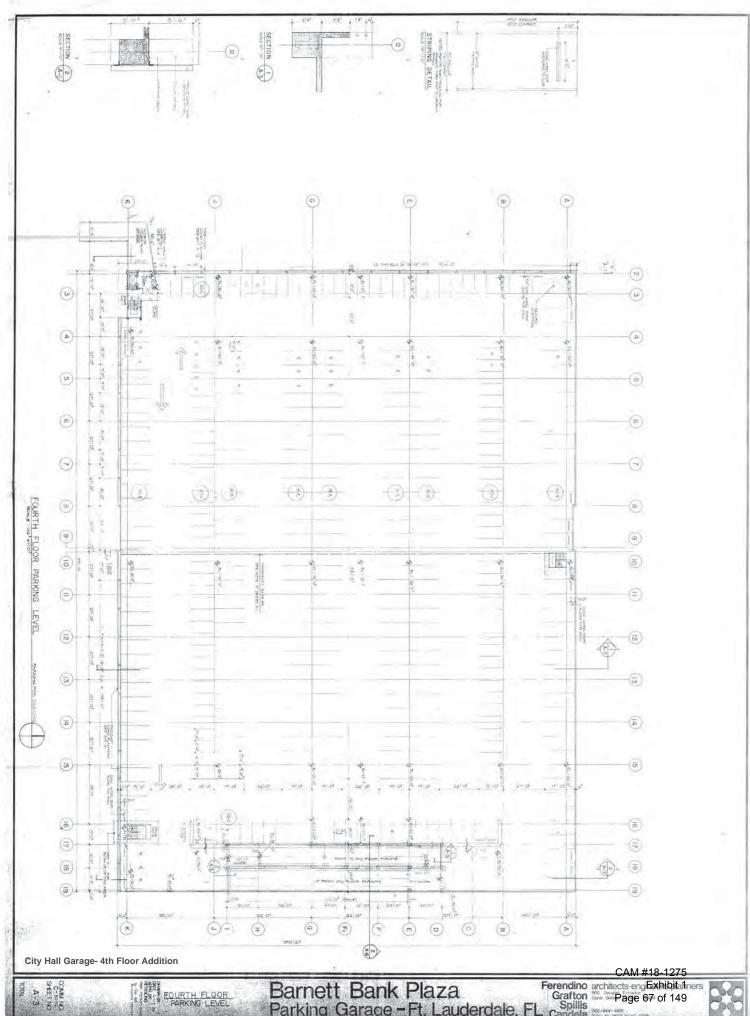
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City Owned Light Poles

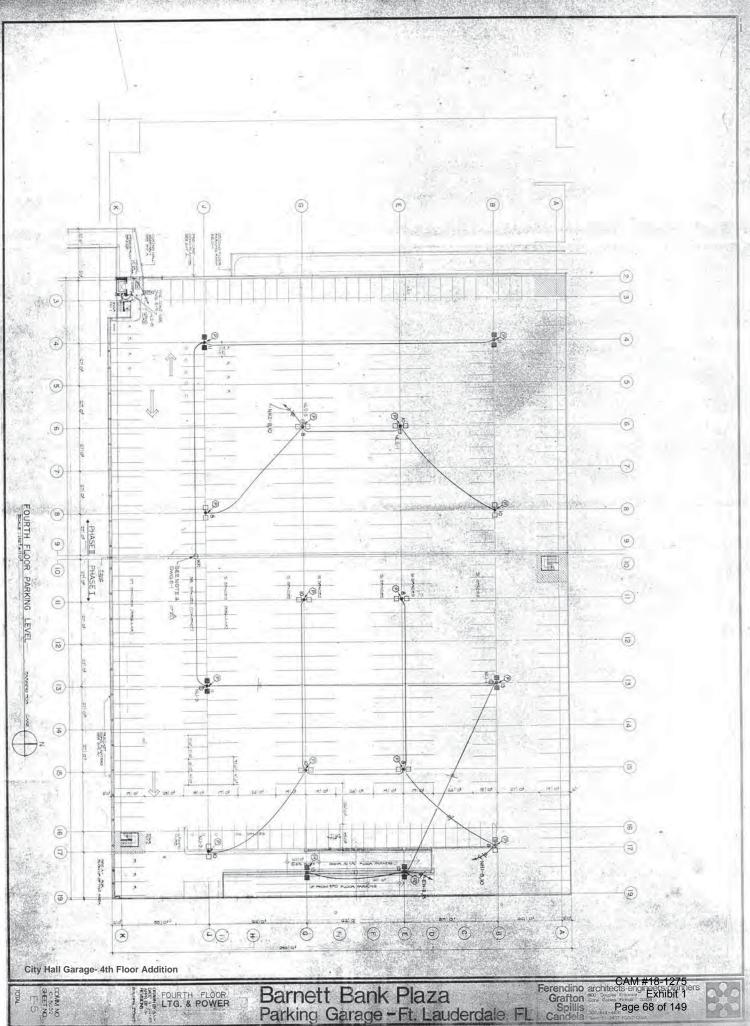






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Parking Garage - Ft. Lauderdale, FL Candela Sol Candela Sol



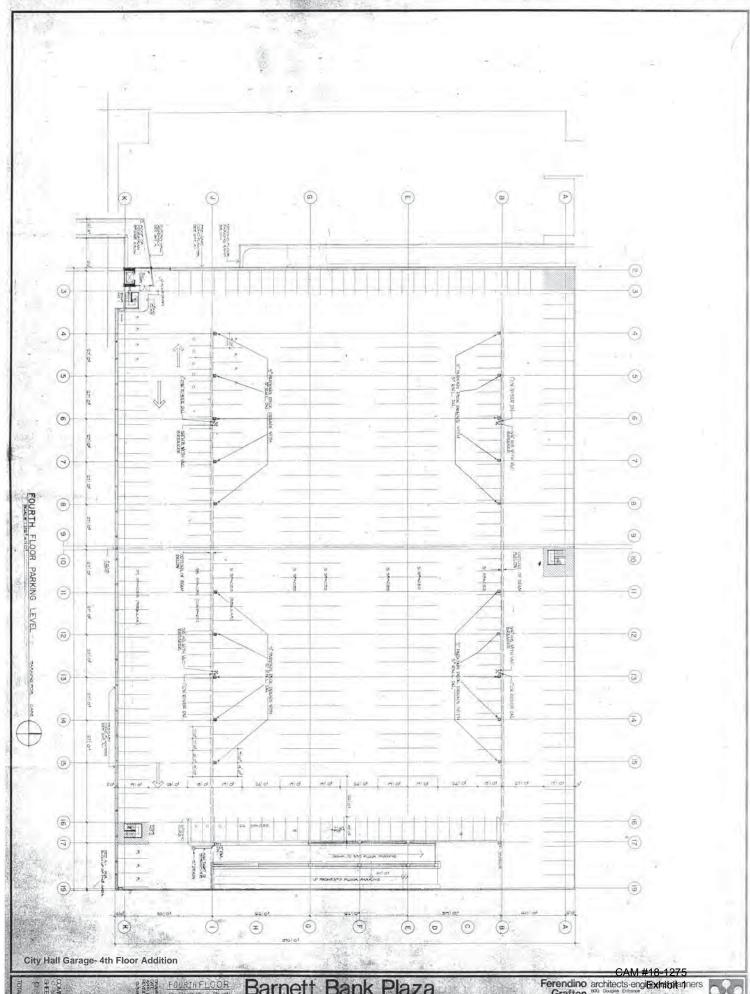


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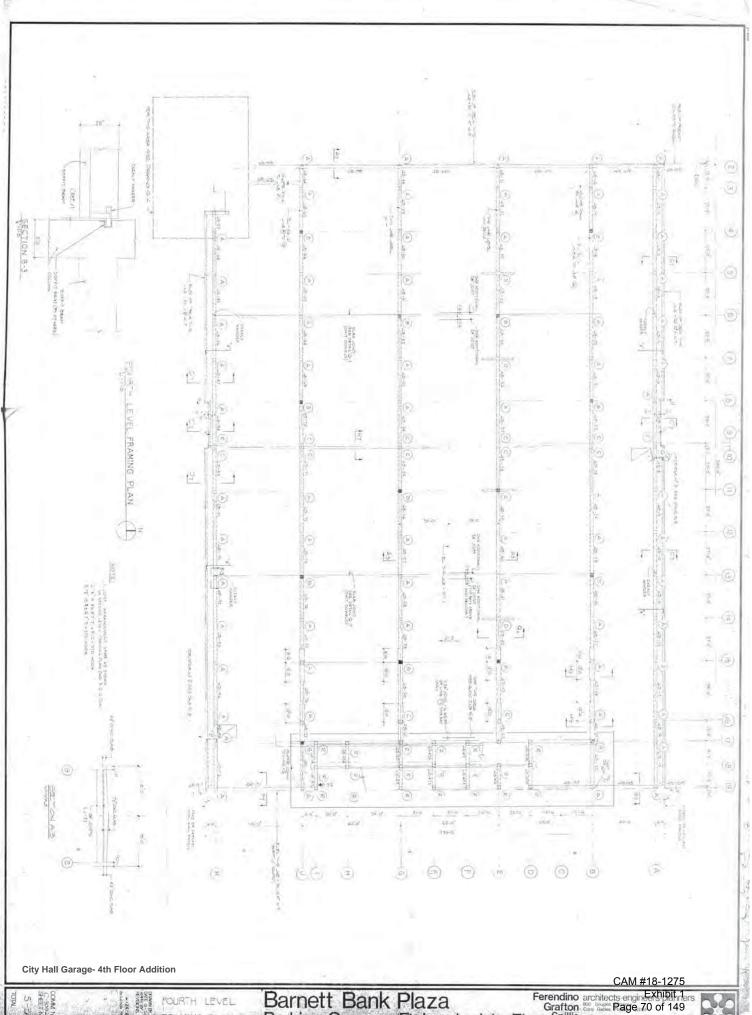
FOURTH FLOOR LTG. & POWER

Parking Garage - Ft. Lauderdale FL









Barnett Bank Plaza Parking Garage - Ft. Lauderdale, FL

Ferendino architects engine As built fers Grafton Consultation Page 70 of 149 Spillis Candela Consultation Consultation



Parking Garage Rehabilitation

at 200 NE. 2nd. Street, Fort Lauderdale, Florida, 33301

GENERAL NOTES

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INDEX OF SHEETS

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PARKING GARAGE REHABILITATION COTY OF FOR Lauderdale Fort Lauderdale, FI., 33307

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LOCATION MAP 1

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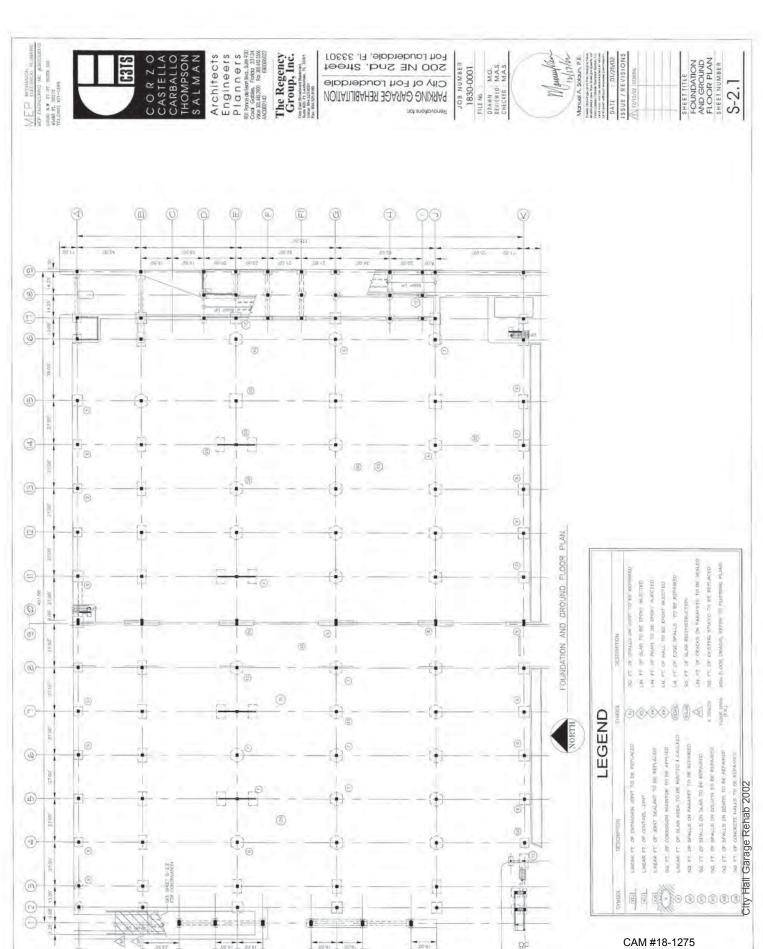
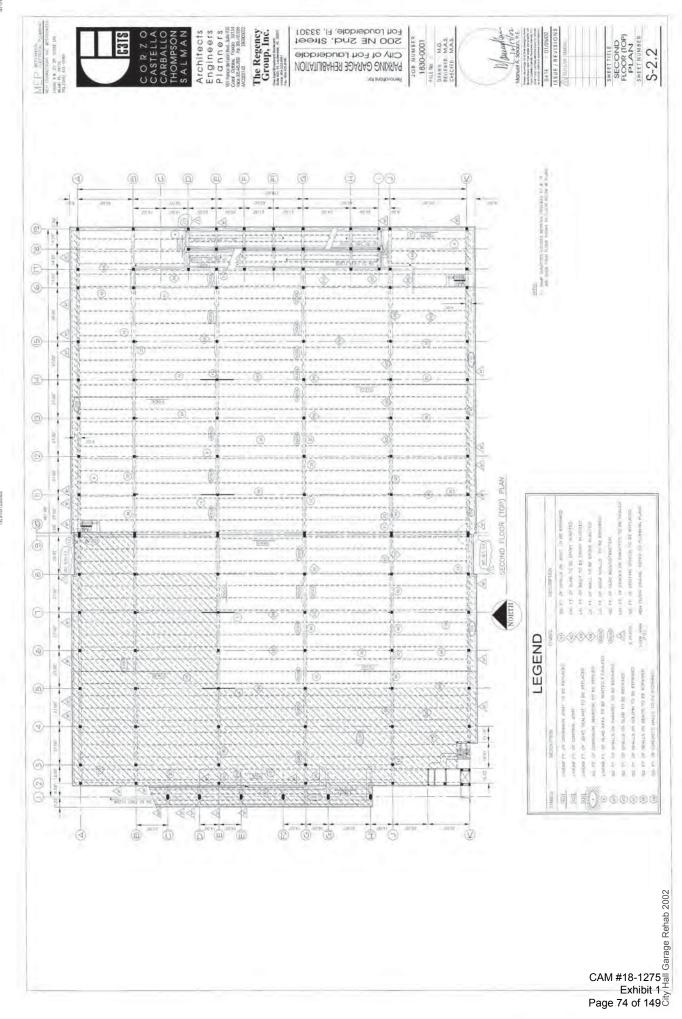
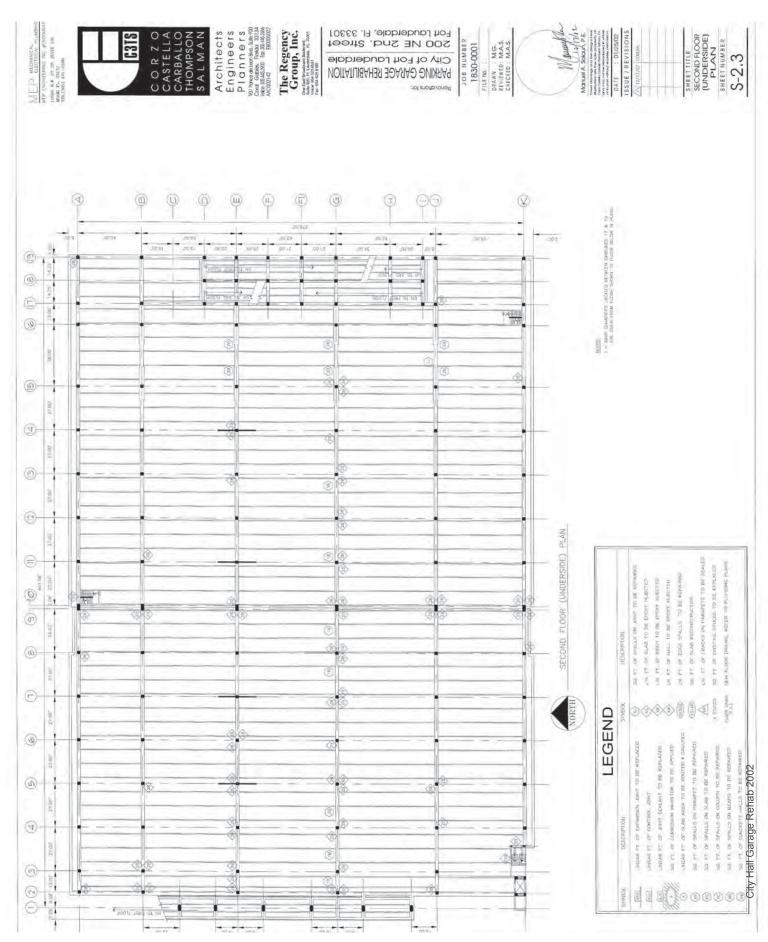


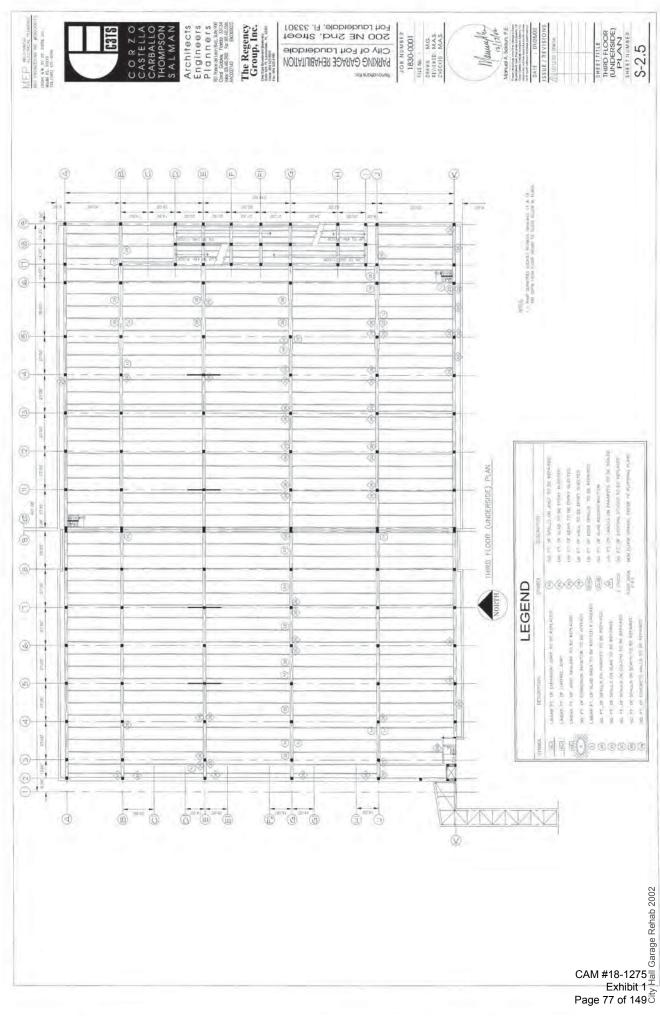
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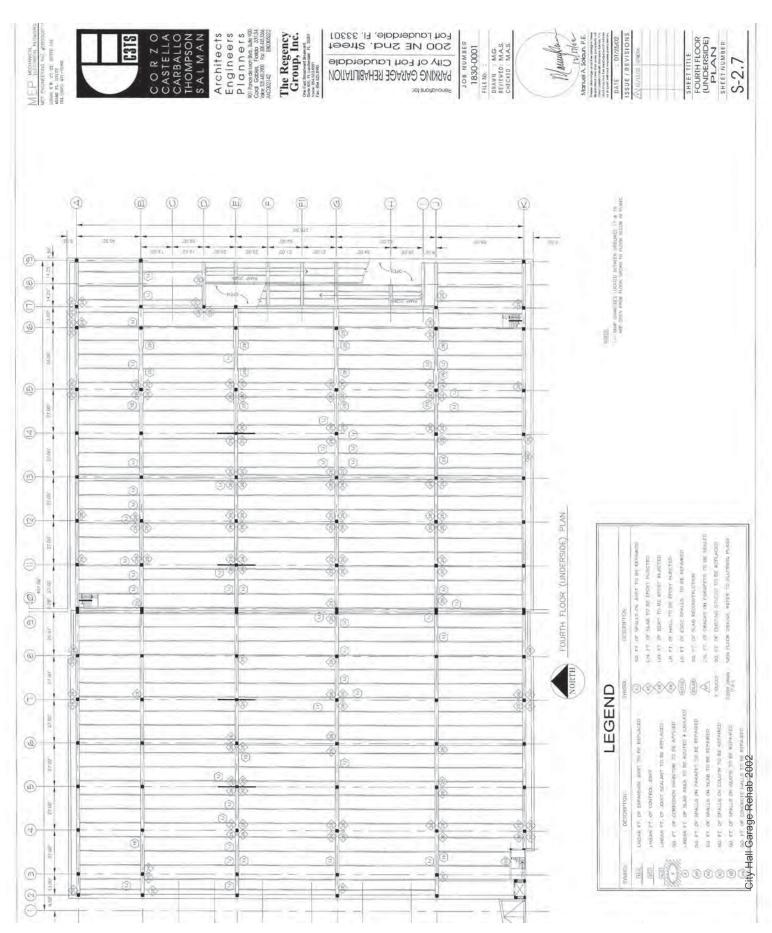


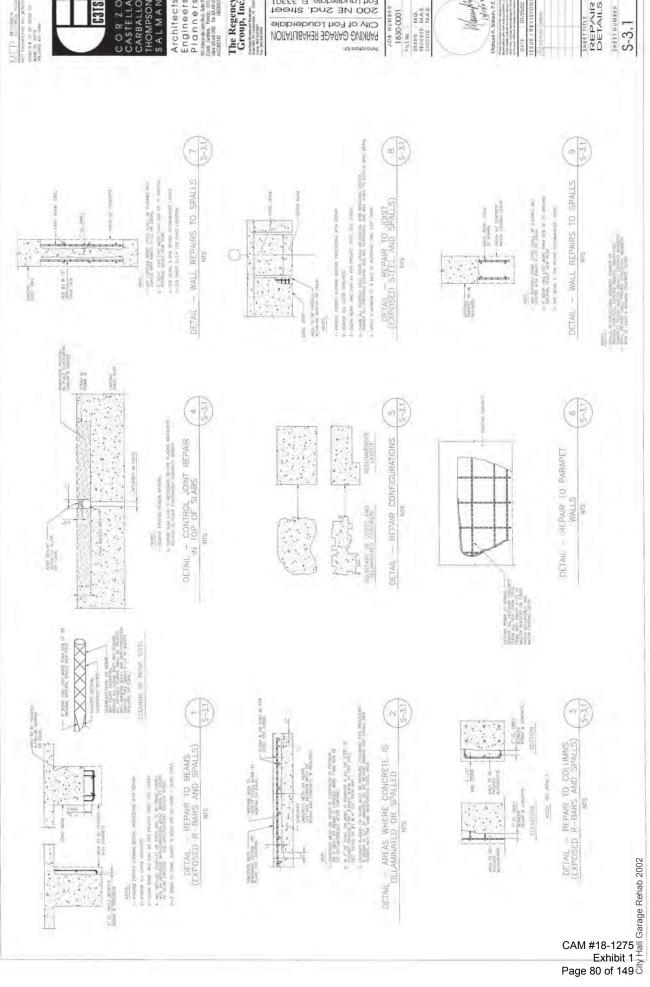
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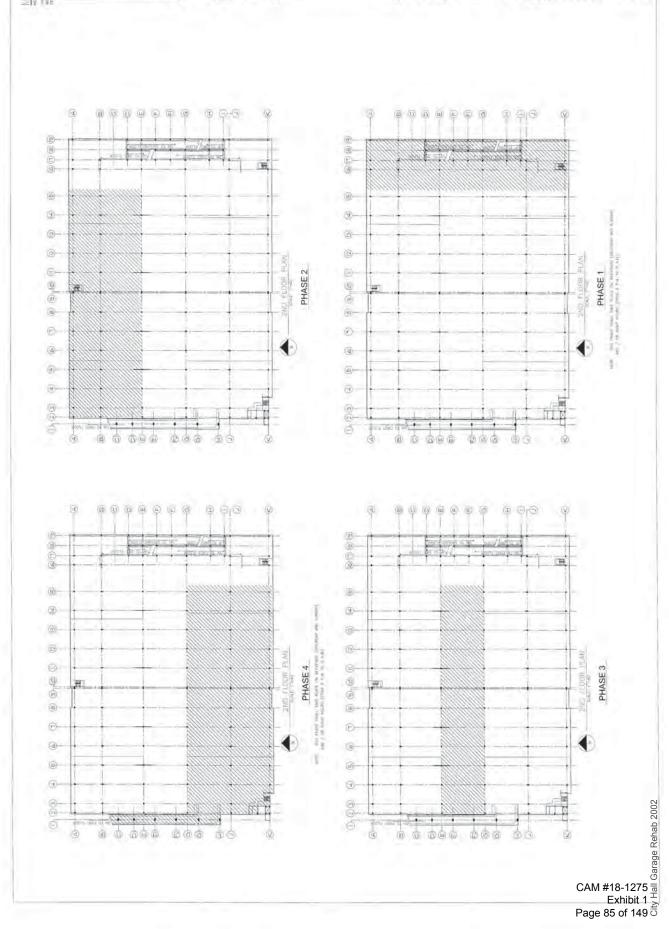
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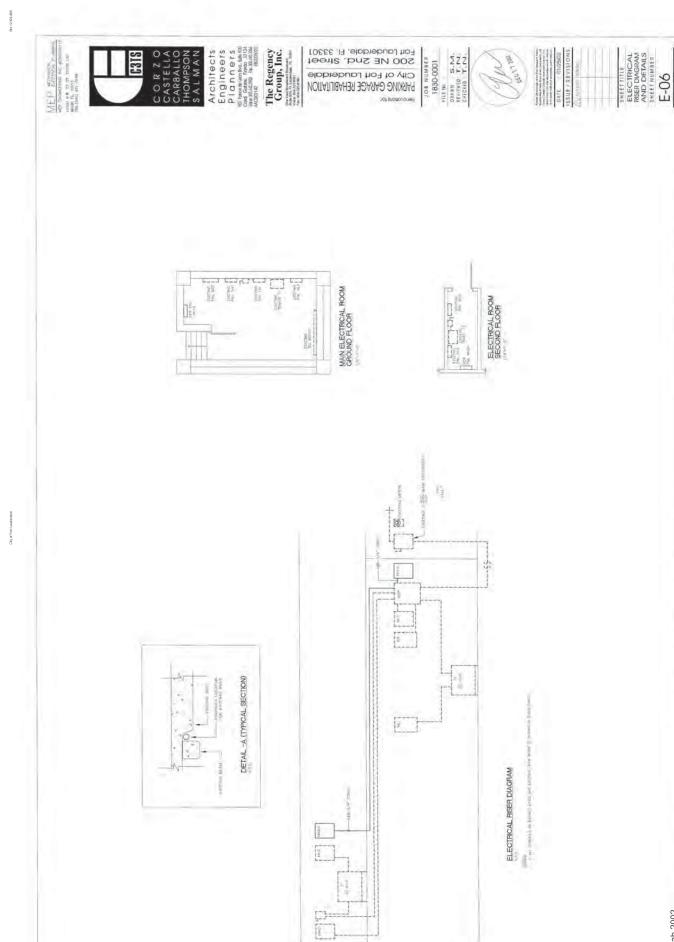
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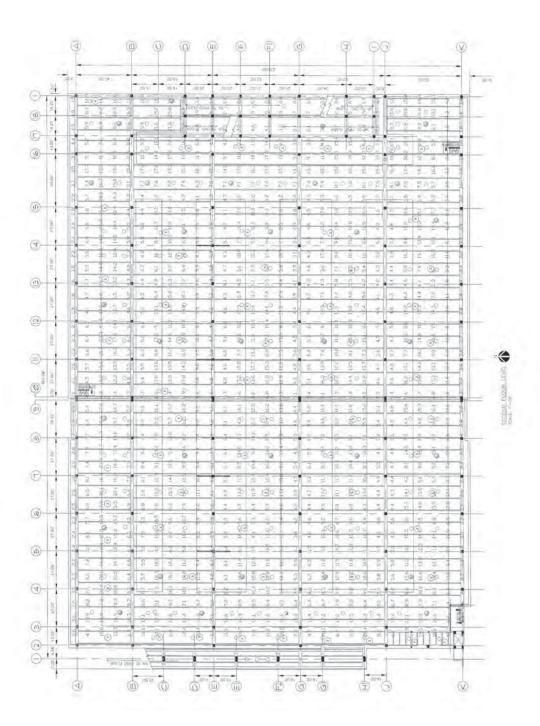
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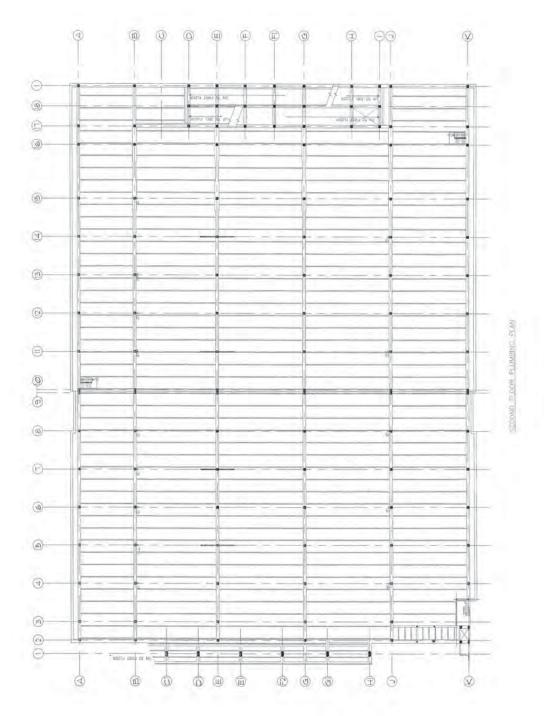
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FORT LAUDERDALE ARTS & SCIENCE DISTRICT

PARKING GARAGE

FOR

THE DOWNTOWN DEVELOPMENT AUTHORITY AND THE CITY OF FORT LAUDERDALE THE PERFORMING ARTS CENTER AUTHORITY

HYMAN-GILL, INCORPORATED

STRUCTURAL ENGINEER

THE GEORGE HYMAN CONSTRUCTION CO. GENERAL CONTRACTOR

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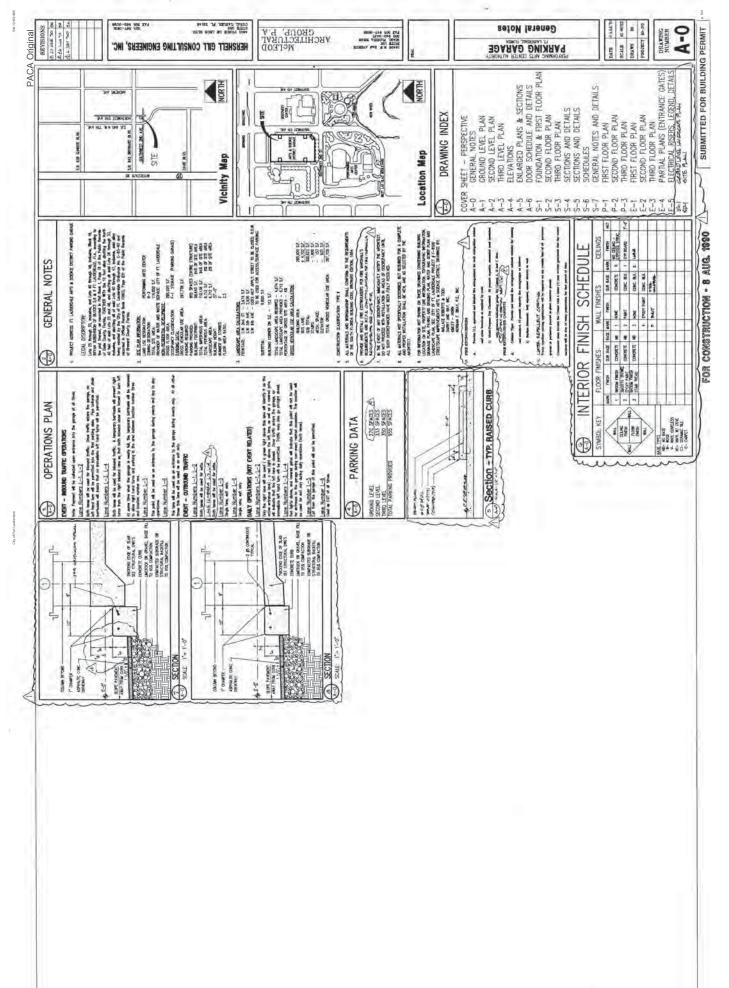
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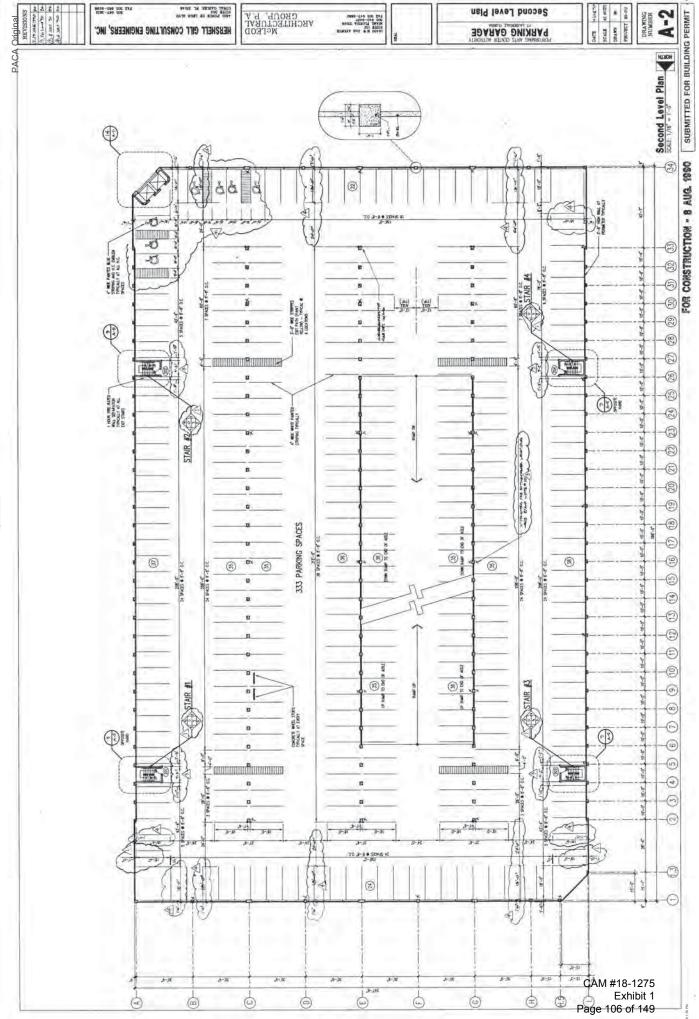
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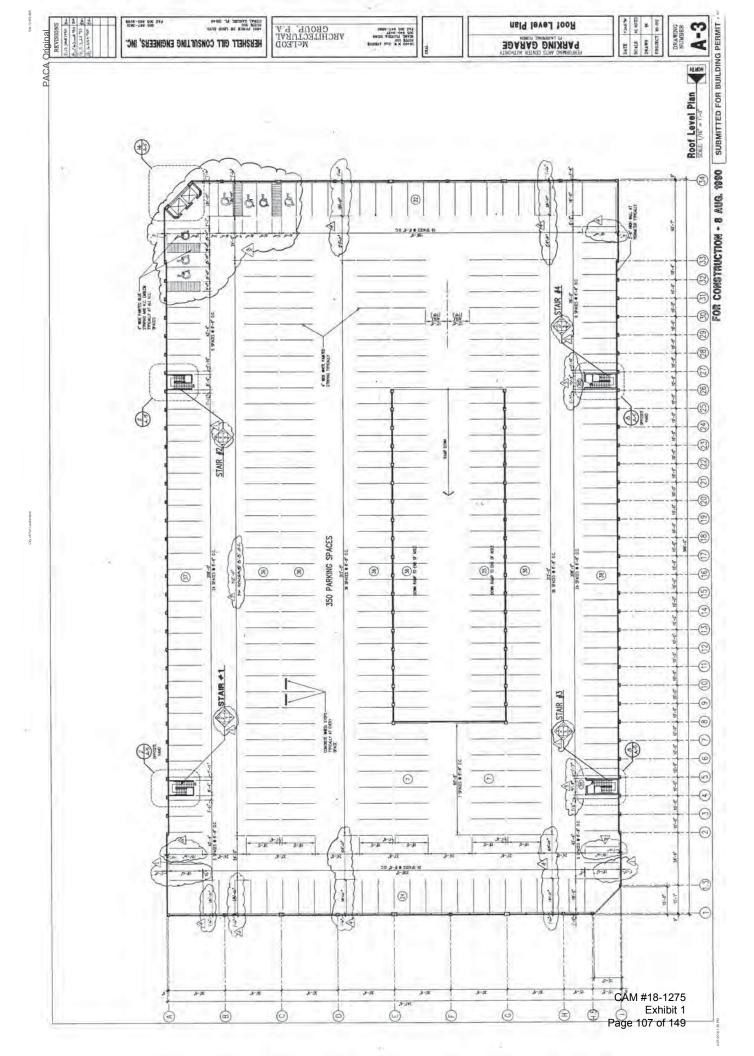


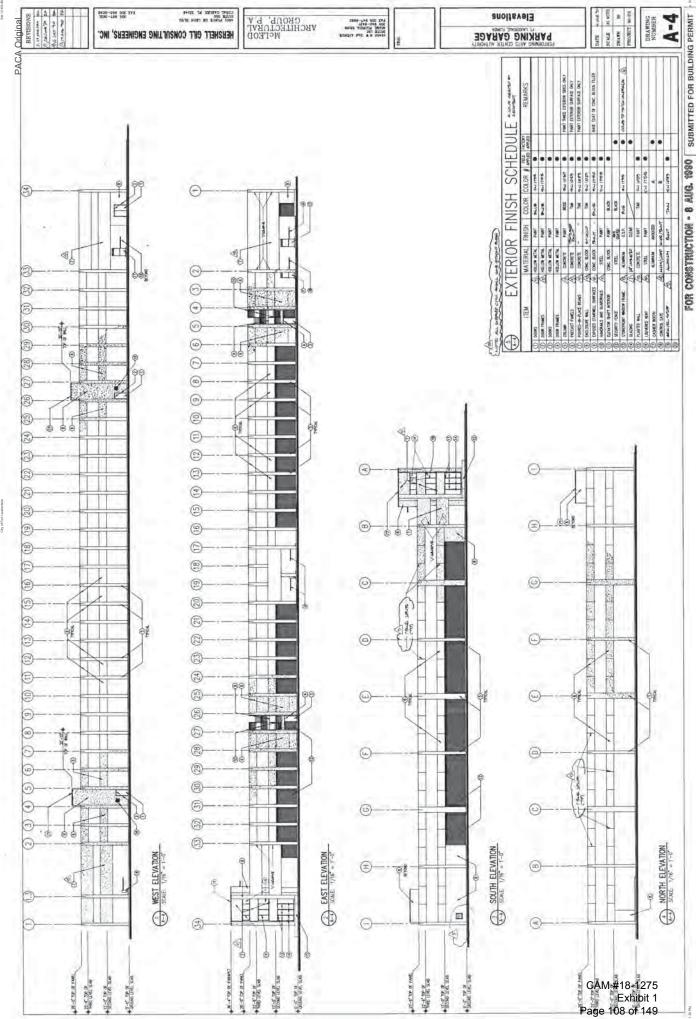


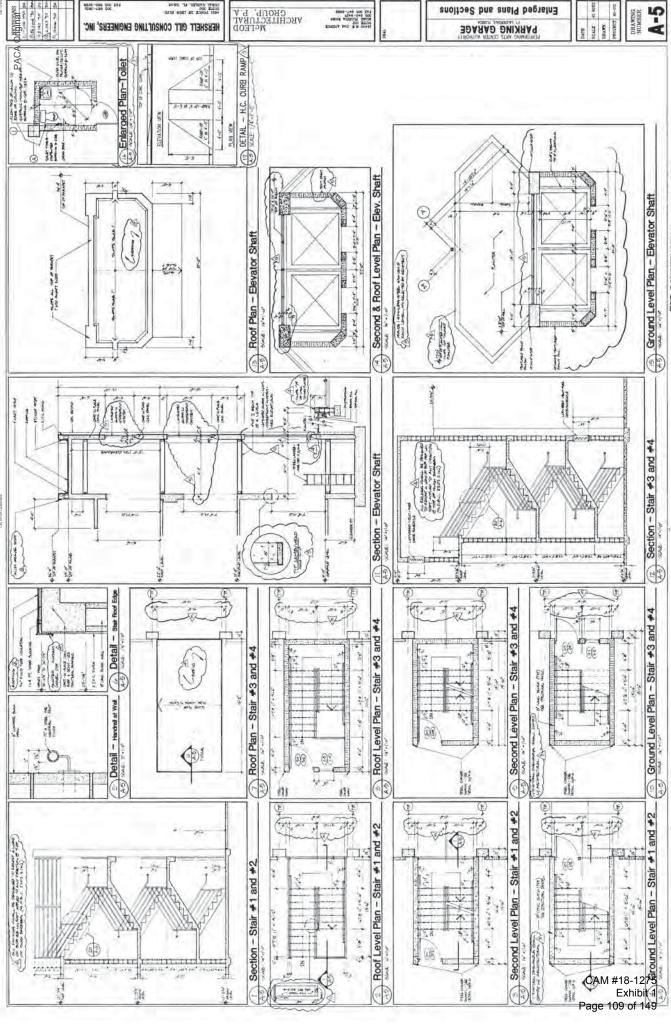
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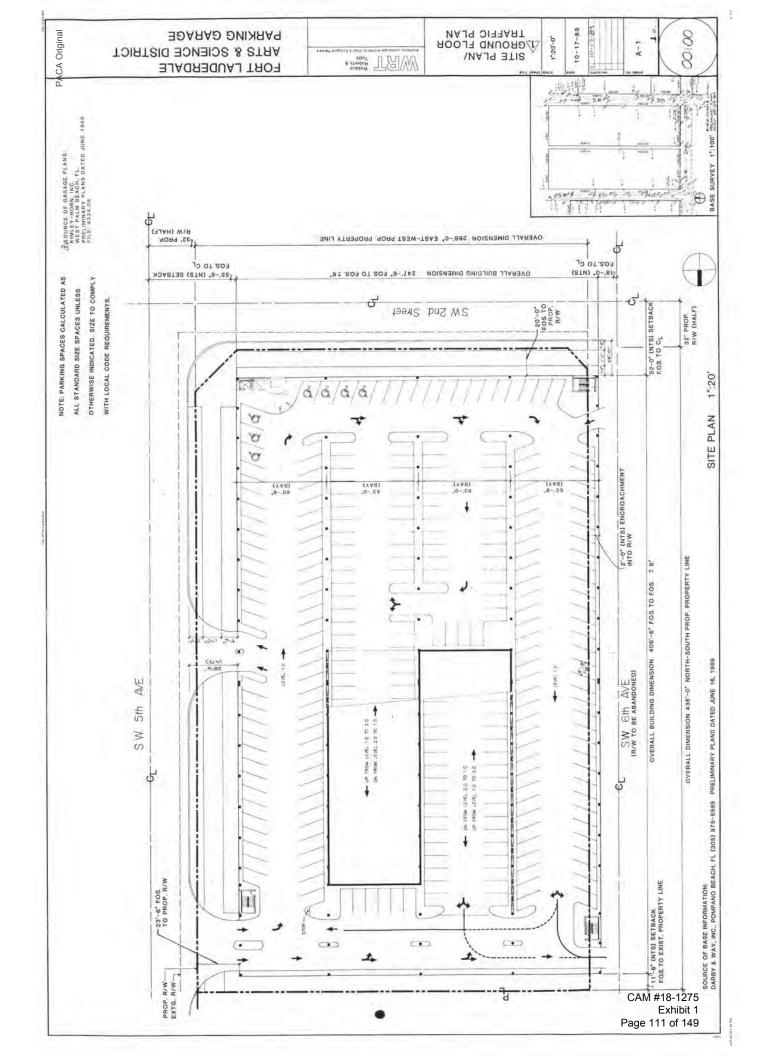






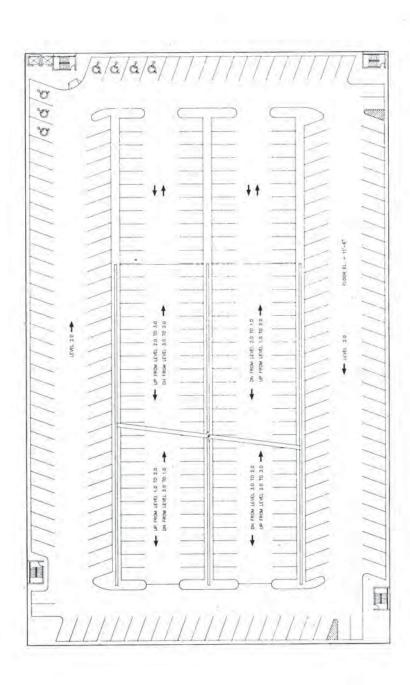
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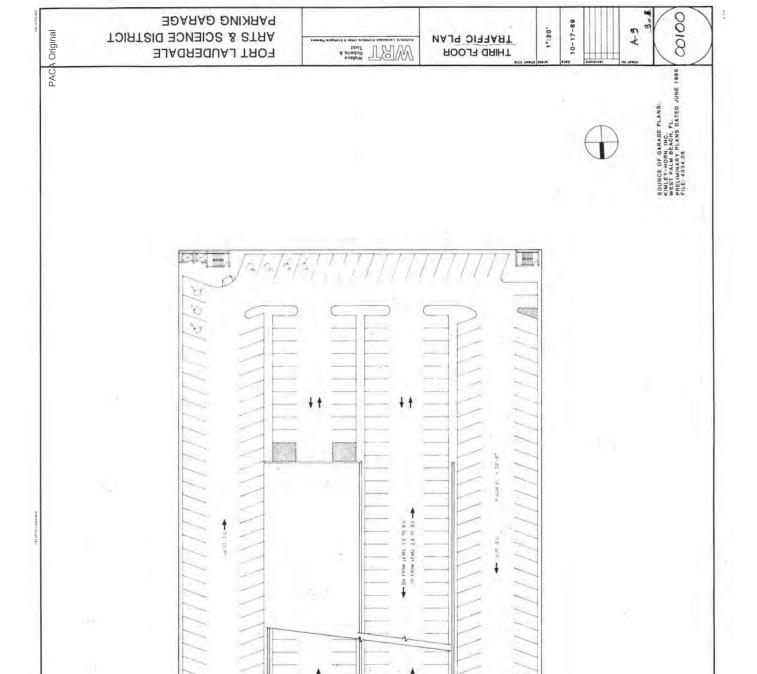
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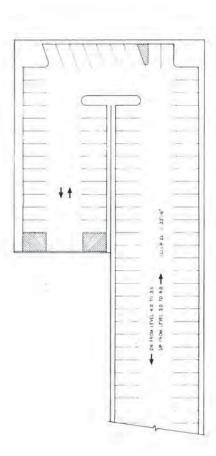




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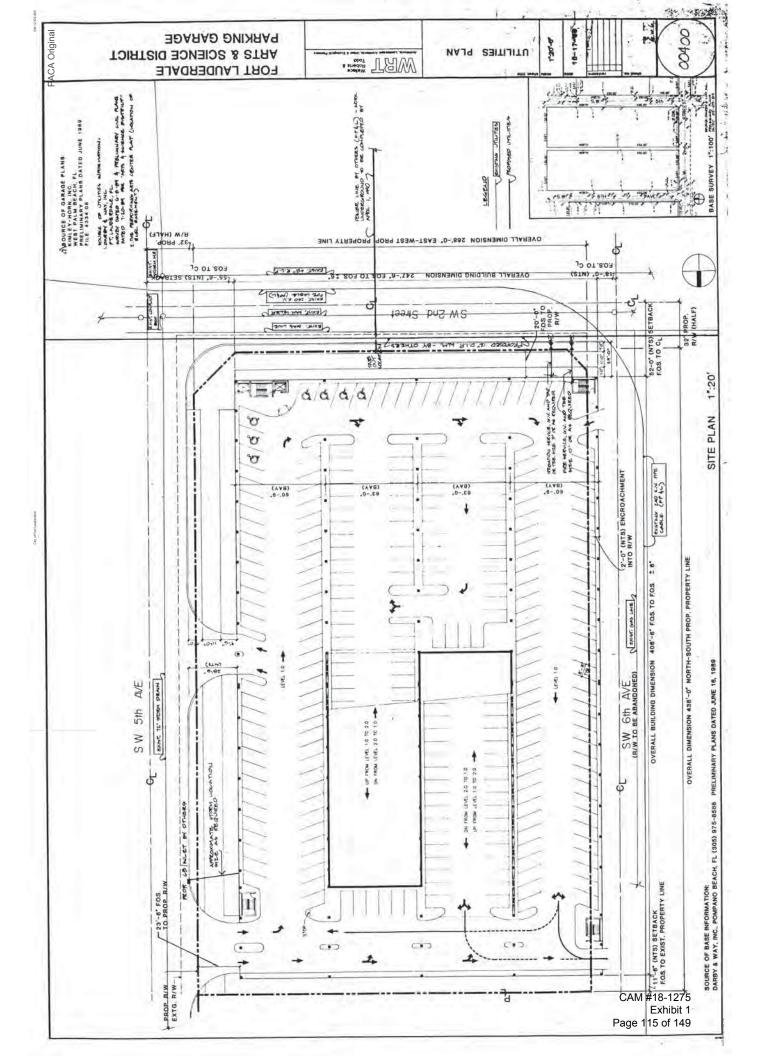
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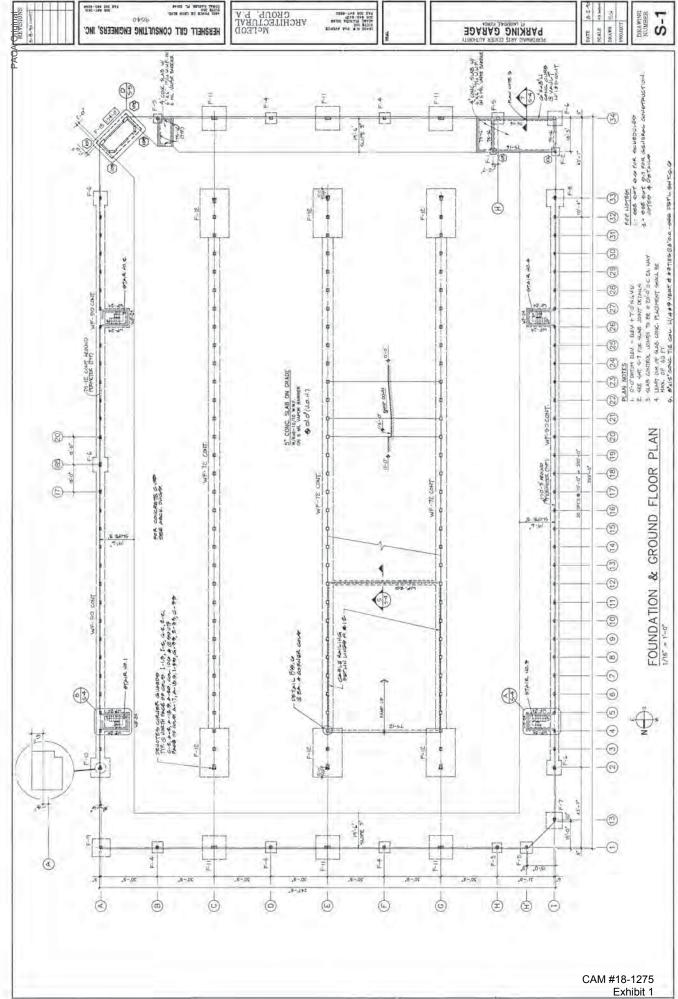
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ARTS & SCIENCE DISTRICT

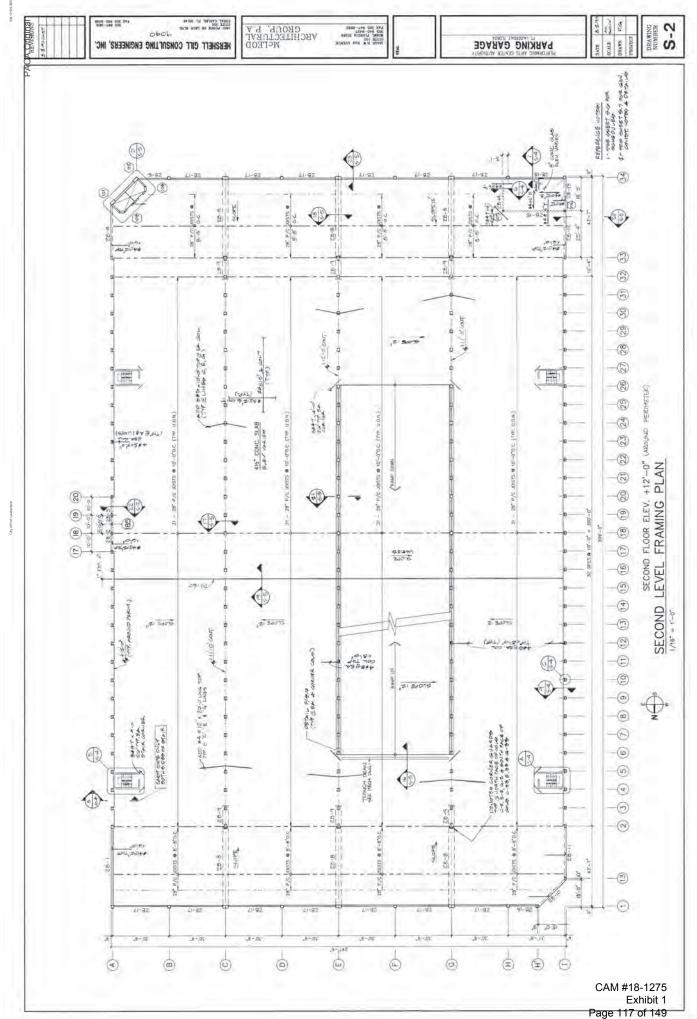
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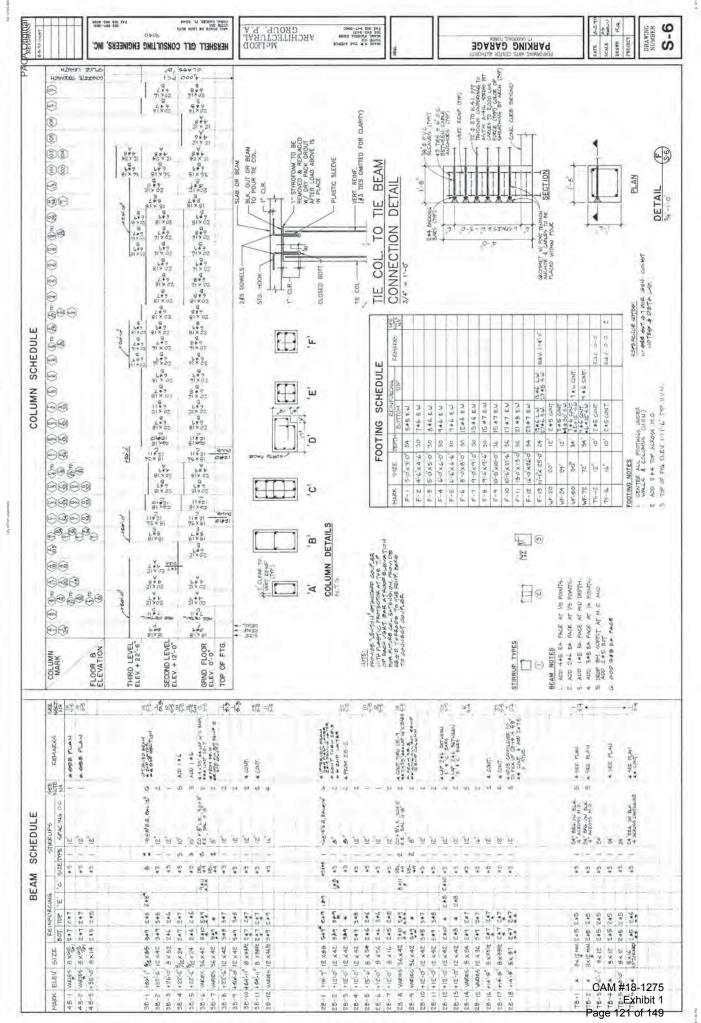




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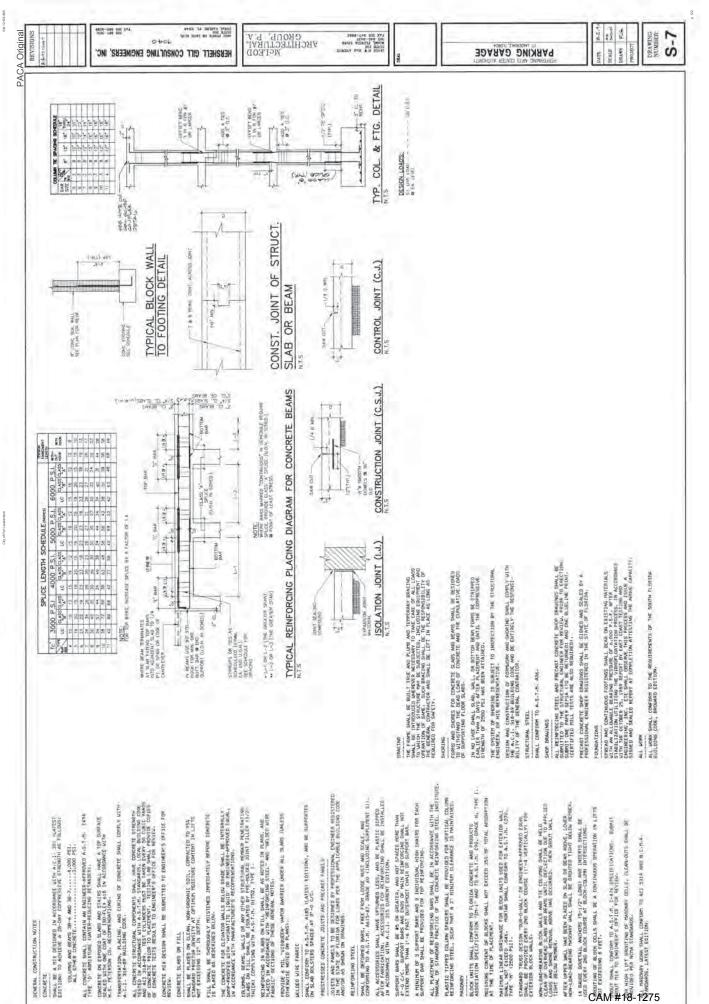
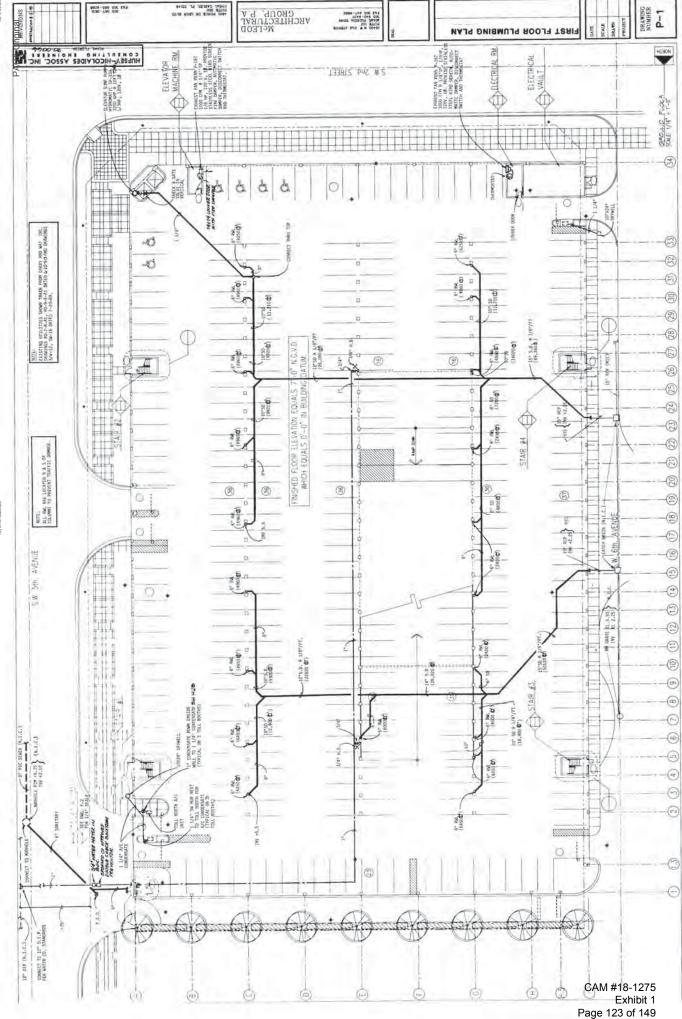
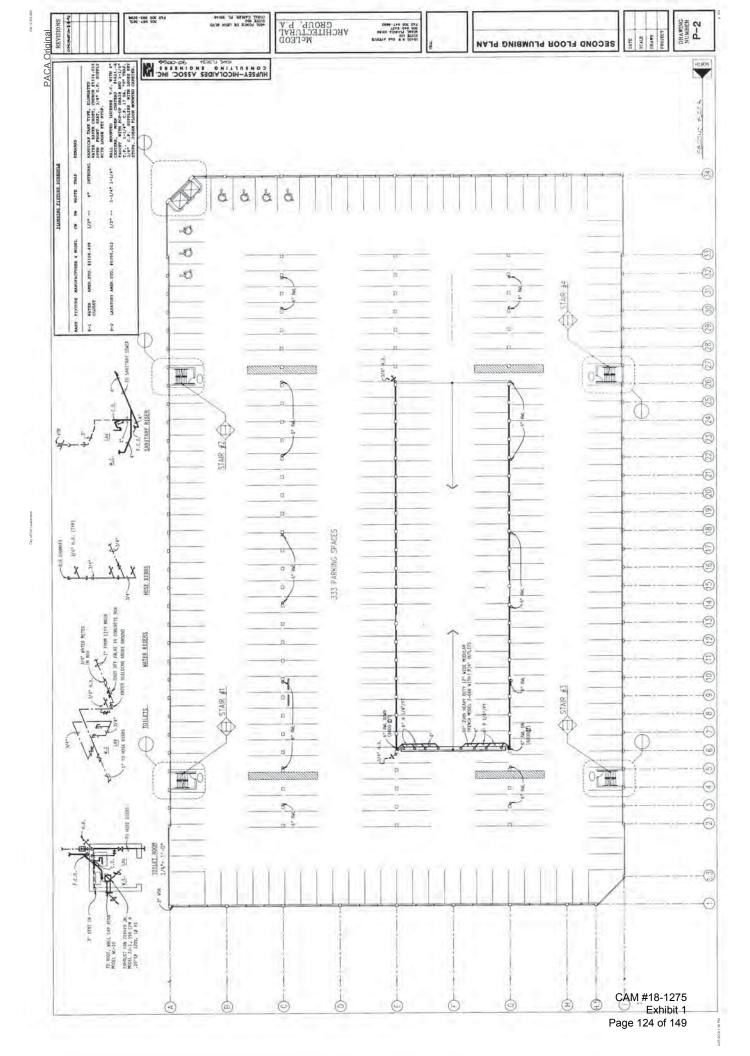
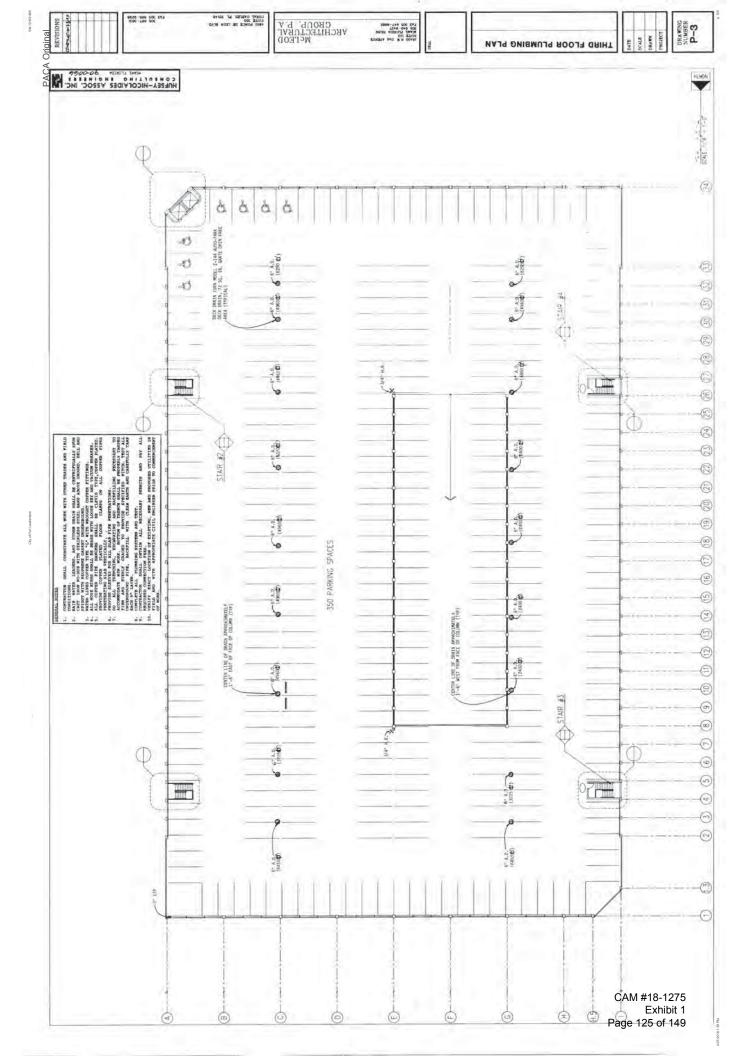


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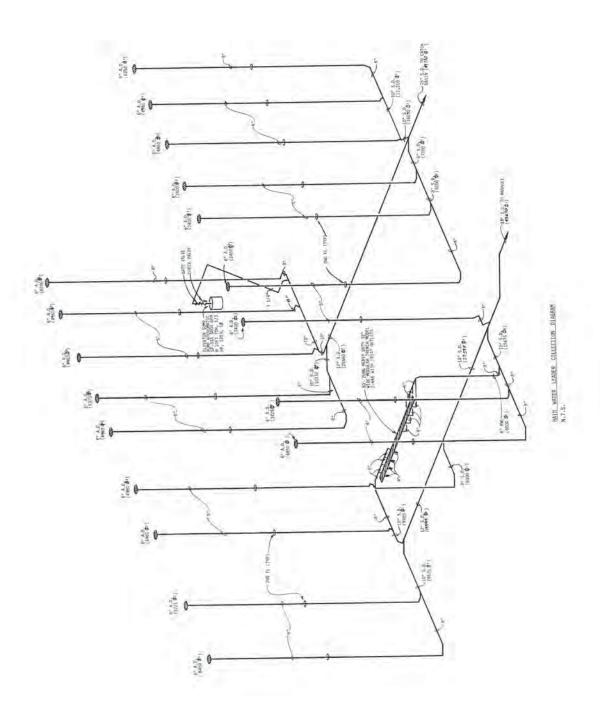


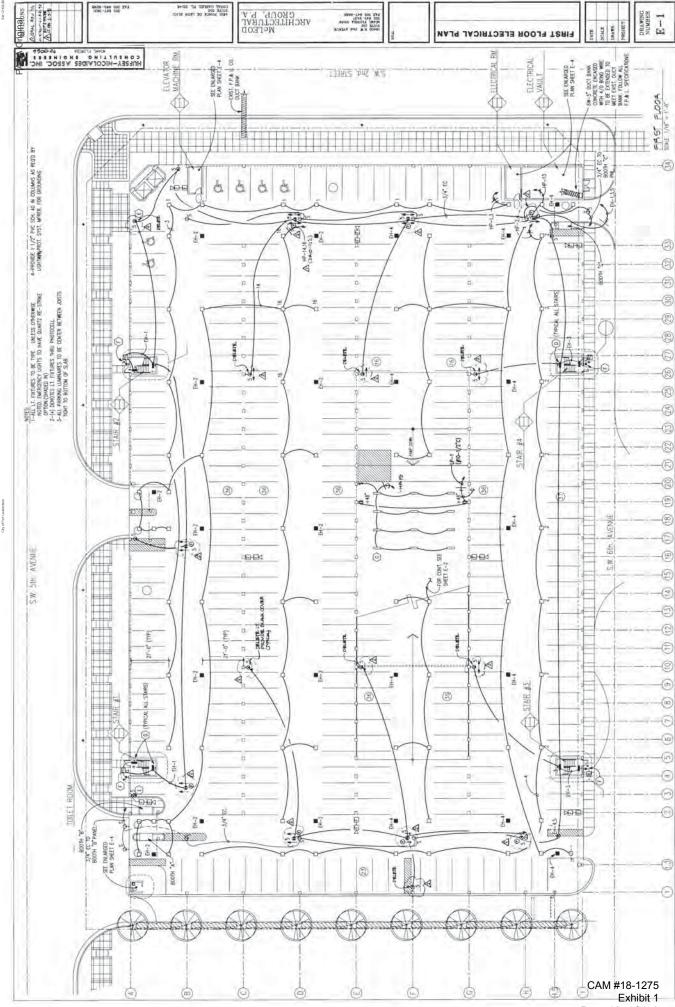
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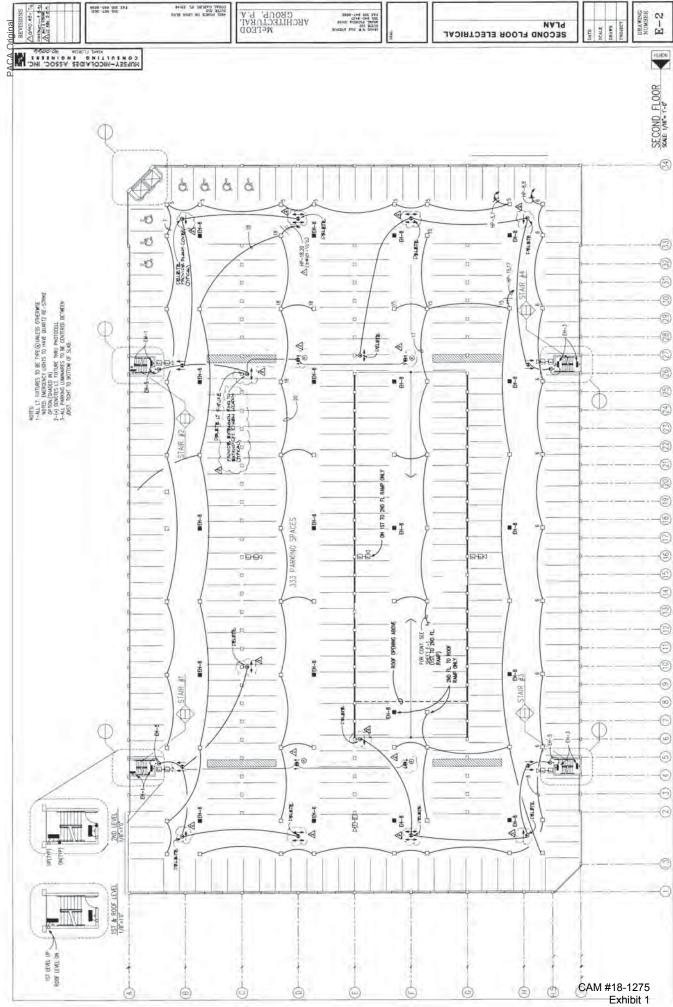




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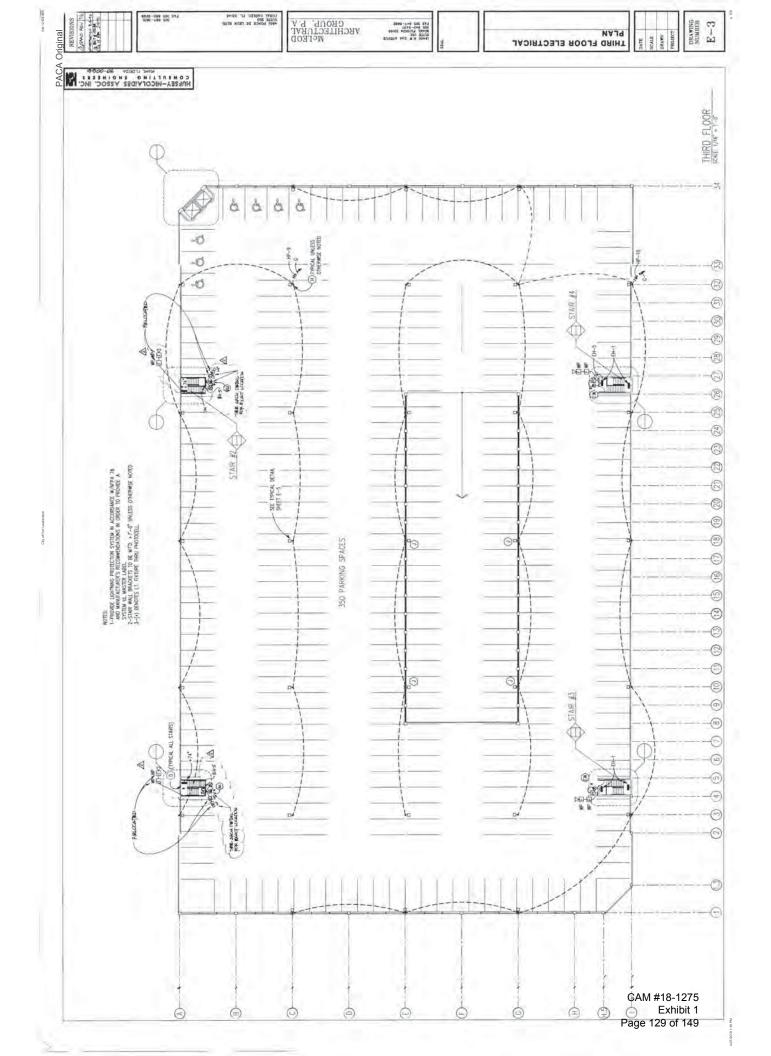


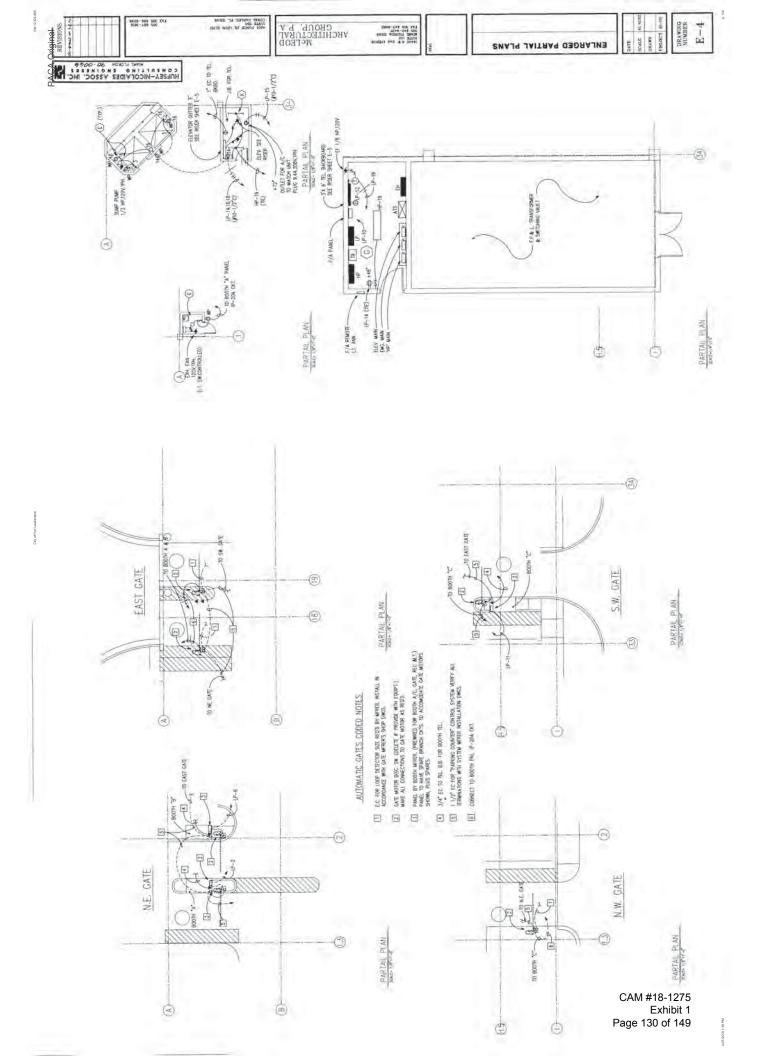


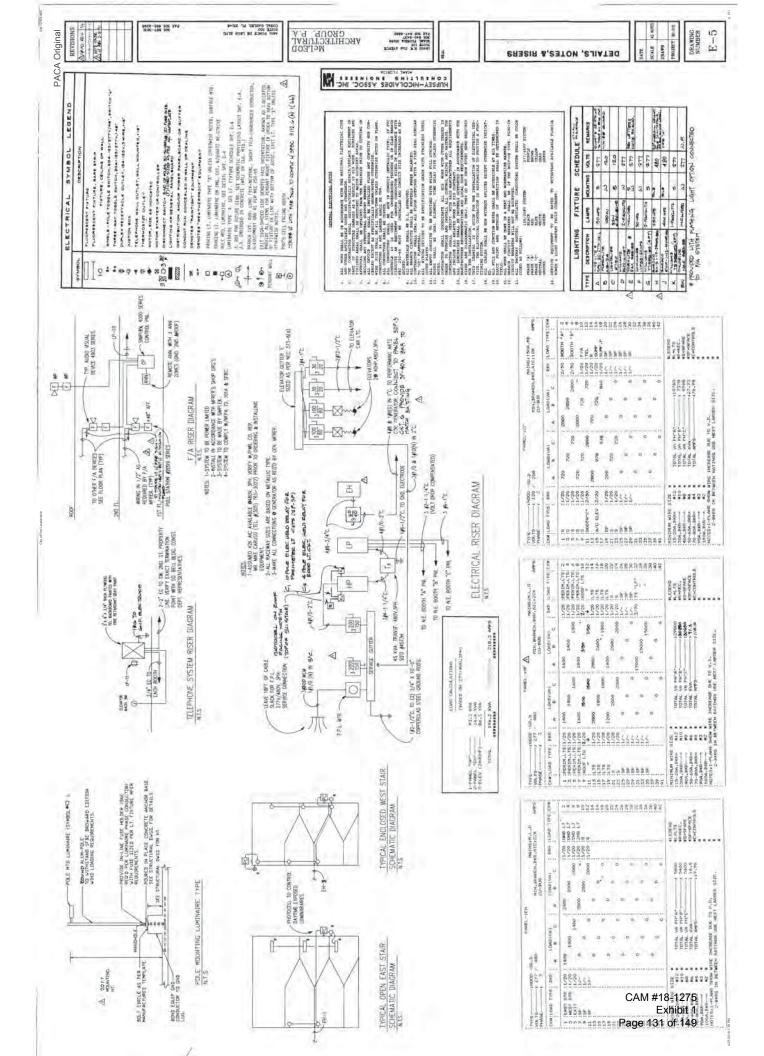


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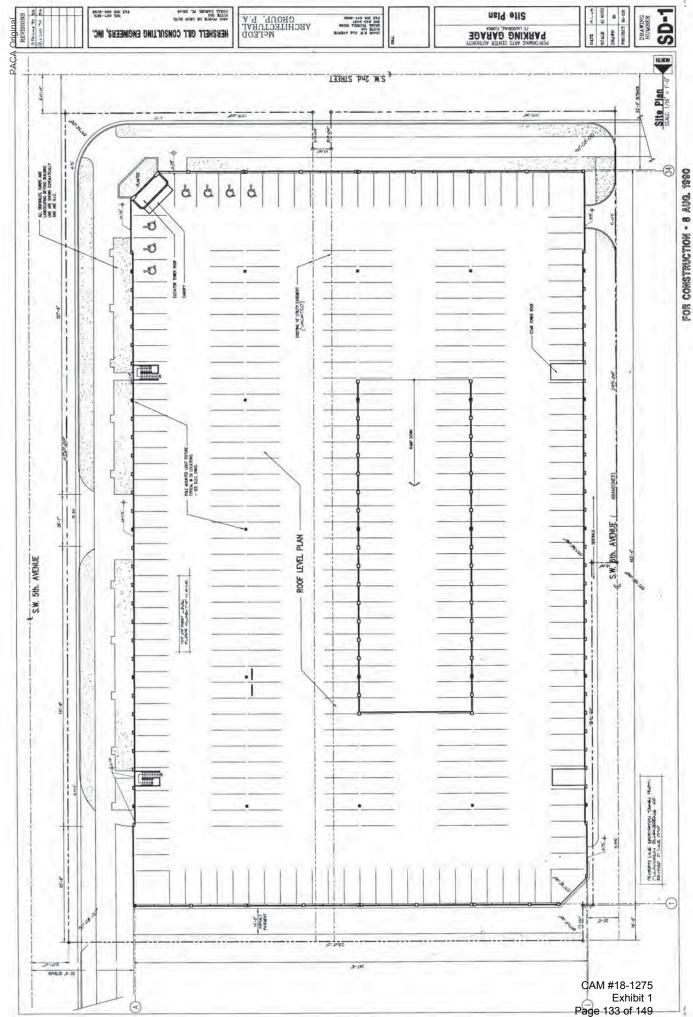
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FOR CONSTRUCTION - 8 AUG. 1980



992/292

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SECTION 10, TOWNSHIP 51 SOUTH, RANCE 42 EAST

SHEET 1 OF 4
PROJECT NUMBER
09210.03

CARACE TOPOGRAPHIC CITY PARK

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THIS

LOCATION SKETCH

AND DESCRIPTION:

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Riverwalk Center (City Park Garage)

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AND MAPPER.
THE LAND DESCRIPTION SHOWN HEREON WAS PROVIDED SEAL OR AN ENCRYPTED DIGITAL SIGNATURE OF A FLORIDA PROFESSIONAL SURVEYOR AND MAPPER.

3. If St. VIOLATION OF THE STANDARDS OF PRACTICE RULE 5,1—17 OF THE FLORIDA ADMINISTRATINE CODE TO ALTER THIS SURVEY WITHOUT THE EXPRESS PROFIN WITHOUT HE EXPRESS PROFIN WITHOUT HE EXPRESS PROFIN WITHOUT HE EXPRESS PROFIN WITHOUT HE STANDE TO THE FAGE OF THIS SURVEY WITH MIS SURVEY INVALID.

4. LANDS SHOWN HEREON WERE NOT ABSTRACTED FOR RIGHTS OF WAY, EASEMENTS, OWNERSHIP, OR OTHER INSTRUMENTS OF RECORD.

THIS IS NOT A BOUNDARY SURVEY.

6. THIS SURVEY IS CLASSIFIED AS COMMERCIAL/HIGH RISK AND EXCEEDS THE MINIMUM RELATIVE DISTANCE ACCURACY OF 1 FOOT IN 1000 TEET AS REQUINED THE STANDARDS OF PRACTICE RULE ALLY OF HIE ENCOMA ADMINISTRATIVE CODE. THE ACCURACY OFFICE OF A COSED PROPERTIES OF PROPERTIES AND CALCULATION OF A CASED ECOMERING TORDER WAS FOUND TO EXCEED THIS RECUMENDATION.

7. THE OWNERSHIP OF FENCES, PERIMETER WALLS AND/OR HEDGES SHOWN HEREDN ARE NOT KNOWN AND THUS ARE NOT LISTED AS ENCROACHMENTS. FENCES, HEDGES AND/OR PERIMETER WALLS ARE SHOWN IN THEIR RELATIVE POSITION TO THE BOUNDARY.

3. FEATHRES AND LINE WORK SHOWN HEREDN ARE REFERENCED TO THE NORTH AMERICAN HORIZONTAL DATUM OF 1983 WITH THE 2011 ADJUSTMENT APPLED (83/NORS11), TRANSVERSE MERCATOR, FLORIDA EAST ZONE.

10. THE EXPECTED YERTICAL ACCURACY OF THE INFORMATION SHOWN HEREON IS ±0.03° FOR HARD SURFACE ELEVATIONS AND 0.1° FOR SOFT SURFACE ELEVATIONS.

11. THE HORIZONTAL FEATURES SHOWN HEREON ARE PLOTTED TO WITHIN 1/20 OF THE JAAP SCALE. HORIZONTAL FEATURE LOCATION TO THE CONTRIP OF THE PASSIOL AND MAY TEE LITED FOR CHARTIN LOSIANCES SAND ELEVANDOS SHOWN HEREON ARE U.S. SURVEY TEET UNESS OTHERWISE NOTEJ, THE EXPECTED HORIZONTAL ACCORACY OF THE INFORMATION SHOWN HEREON IS 40.1.

12. THE INTENDED DISPLAY SCALE FOR THIS SURVEY IS 1"= 20' OR SMALLER.

3. ALL MAPPED FEATURES AND ELEVATIONS SHOWN HEREON WERE OBTAINED BY KEITH AND ASSOCIATES FOR THE PURPOSE OF THIS STAPPEY.

IRRIGATION CONTROL VALVE TRAFFIC DIRECTION ARROWS

MANHOLE UNKNOWN
METAL UTILITY POLE
METAL LIGHT POLE
METAL POST
MONITORING WELL
METAL HAND RAIL

OVERHEAD LINES

ELECTRICAL BOX
ELECTRIC HAND HOLE
ELECTRIC MANHOLE
ELECTRIC METER
ELECTRIC OUTER
TAGA POLE
MATURAL GAS VALVE
MATURAL GAS WEITER
GEAGES TRAP MANHOLE
GUY ANGHOR
HANDICAP PARRING

CABLE TELEMSION
CATCH BASIN
CONCRETE LIGHT POLE
BUILDING COLLMIN
CONCRETE LIGHT POLE
TWO SIDED SIGN
DOUBLE POST SIGN

HEREW CRITY THAT THE ATLACED BOWGARY AND TOYOGNAGIC SURVEY OF THE REBOND DESCRIBED PROPERTY IS DEPOTED THE THE THE CAMBRISS OF PRECINCE BALE SALVEY OF THE FLORICA ADMINISTRATING CODE, PURSUANT TO SECTION 472.2027, FLORICA STRUCES, SIBLECT TO THE CAMBRICATIONS NOTID MEETON. CERTIFICATION

KEITH & ASSOCIATES, INC. CONSULTING ENGINEERS

LEE POWERS
PROFESSIONAL SURVEYOR AND MAPPER
REGISTRATION No. 6805
STATE OF FLORINA

CAM #18-1275 Exhibit 1 Page 134 of 149

СНЕСКЕВ ВХ X008 07313 992/292 1"= 20"

CONSULTING GNGINGGES 1014) 788-2400 FAX (934) 788-2500 POMPANO BEACH, FLORIDA 12060-6643 101 EAST ATLANTC BOLLEWRD 101 EAST ATLANTC BOLLEWRD HUG

CITY OF FORT LAUDERDALE, BROWARD COUNTY, FLORIDA SECTION 10, TOWNSHIP 51 SOUTH, RANGE 42 EAST

TOPOGRAPHIC SURVEY

SHEET 2 OF 4
PROJECT NUMBER
09210.03

CONTROL DETAIL
NOT TO SCALE
(GRAPHICAL USE ONLY)

SHEET NUMBER (## OF 4) (2)

FOUND NAIL & DISK LB 6860 N. 650419.86 E. 937914.21 EL= 3.33'

SE SND WAE SE 2ND AVE (m) • SE 1ST AVE SE 1ST AVE

FOUND NAIL & DISK LB 6860 N. 650473.75 E. 937530.33 EL= 2.57'

Riverwalk Center (City Park Garage)

CAM #18-1275 Exhibit 1 Page 135 of 149

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WAIT: WOILBREILP—OZZOCIALOZ COW TB NO 8860 (324) X88—2400 LAX (324) X88—2200 DOWDWO BEVOH' ETOWIDY 22000—6643 201 EV21 YLYWILC BONTERNYB СНЕСКЕВ ВХ

CITY OF FORT LAUDERDALE, BROWARD COUNTY, FLORIDA SECTION 10, TOWNSHIP 51 SOUTH, RANGE 42 EAST

CITY PARK GARAEY

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SOUTH= 2.63' 4" DIP

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Z N

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YARD DRAIN YARD DRAIN CURB INLET YARD DRAIN

BOTTOM EL.

DRAINAGE MANHOLE CURB INLET

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SOUTH = (-)0.75 12" RCP
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21 22 23 SHEET 3 OF 4
PROJECT NUMBER
09210.03

CURB INLET

RCP

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Riverwalk Center (City Park Center) A STANCE NAMER A STANCE	

SEE SHEET 4	DESCRIPTION	CURB INLET	YARD DRAIN	CURB INLET	CURB INLET	CATCH BASIN	SEWER MANHOLE	DRAINAGE MANHOLF	YARD DRAIN	YARD DRAIN	YARD DRAIN	CURB INLET	STORM DRAIN	SEWER MANHOLE	SEWER MANHOLE	CURB INLET
	BOTTOM EL.	(-)2.64	2.65	(-)2.26	(-)3.65	(-)3.15	PLUGGED	N/A	2.60	2.68	2.78	2.29	(-)8.45	5.84	N/A	(-)1.27
	INVERT EL./TYPE	RECESSED	SOUTH= 2.66' 4" DIP	WEST= (-)2.18 15" RCP	WEST= 3.30	EAST= (-)3.15 15" RCP SOUTH= (-)1.18 8"RCP	NORTH= (-)2.55 8" CLAY	N/A	SOUTH= 2.62 4" DIP	SOUTH= 2.70 4" DIP	SOUTH= 2.80 4" DIP	N.E= (-)1.93 15" RCP	N/A	SOUTH= (-)5.73 6" CLAY EAST= (-)5.41 8" CLAY WEST= (-)6.00 8" CLAY	N/A	SOUTH= (-)0.97 15" RCP
	RIM EL.	1.99	3.51	1.92	1.90	1.75	2.60	3.77	3.47	3.54	3.73	1.97	2.48	2.76	3.82	1.83
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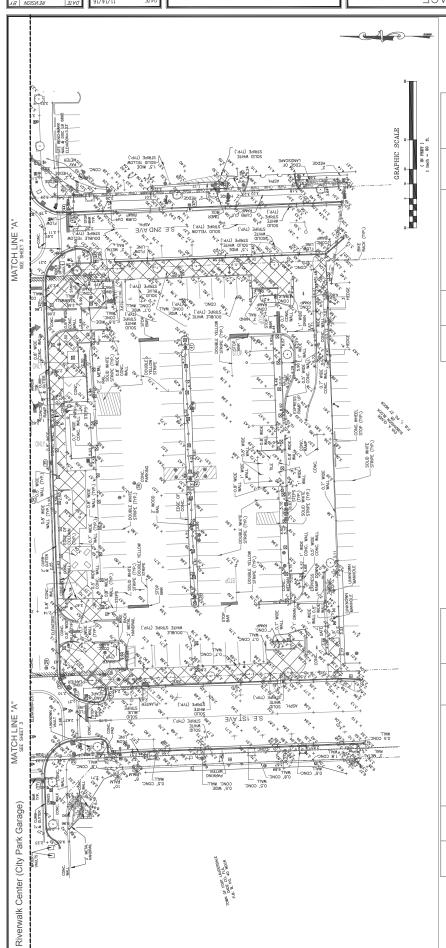
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SECTION 10, TOWNSHIP 51 SOUTH, RANGE 42 EAST

TOPOGRAPHIC SURVEY

SHEET 4 OF 4
PROJECT NUMBER
09210.03



Z											
DESCRIPTION	CURB INLET	YARD DRAIN	YARD DRAIN	YARD DRAIN	CATCH BASIN	DRAINAGE MANHOLE	DRAINAGE MANHOLE	CURB INLET	CURB INLET	CURB INLET	CATCH BASIN
ВОТТОМ ЕС.	(-)2.44	2.65	2.53	2.60	(-)0.25	(-)2.10	(-)2.83	N/A	(-)1.93	(-)1.85	(-)0.84
ERT EL./T	SOUTH= (-)1.07' 15" RCP WEST= (-)2.56 15" RCP	NORTH= 2.67 4" DIP	NORTH= 2.55 4" DIP	NORTH=2.63 4" DIP	EAST=(-)0.25 6" PVC	NORTH= (-)1.92 18" RCP S.E= (-)1.61 15" RCP N.W= (-)1.07 6" PVC S.W= (-)1.36 15" RCP	EAST= (-)2.08 15" RCP WEST= (-)2.93 30" RCP SOUTH= (-)1.97 18" RCP NORTH= (-)2.98 15" RCP	UNABLE TO ACCESS	NORTH= (-)1.13 15" RCP	WEST= (-)1.73 15" RCP	NORTH= (-)0.74 15" CMP S.F= (-)0.50 15" RCP
RIM EL.	2.21	3.52	3.41	3.48	1.89	2.50	2.77	2.92	1.87	2.55	3.21
NUMBER	38	39	40	41	42	43	44	45	46	47	48

DESCRIPTION	CURB INLET	DRAINAGE MANHOLE	CURB INLET	CATCH BASIN	DRAINAGE MANHOLE	CURB INLET	CURB INLET	DRAINAGE MANHOLE	CURB INLET	DRAINAGE MANHOLE	DRAINAGE MANHOLE
BOTTOM EL.	2.02	(-)2.93		(-)1.00	(-)2.86	2.61	(-)2.24	2.96	(-)1.30	N/A	(-)1.09
INVERT EL./TYPE		(-)1.88′ 15″ = (-)1.75 15″ (-)3.11 15″	EAST= (-)3.48 30" RCP WEST= (-)3.52 30" RCP	S.W= (-)0.40 8" PVC	NORTH=(-)1.08 15" RCP SOUTH=(-)1.74 15" RCP WEST= (-)3.21 15" RCP	NORTH=(-)3.06 15" RCP	15"	NORTH= (-)1.13 15" RCP SOUTH= (-)3.04 15" RCP WEST= (-)3.18 30" RCP EAST= (-)2.95 30" RCP	NORTH= (-)1.10 15" RCP	N/A	EAST= (-)2.61 15" RCP
RIM EL.	2.28	2.47	2.58	2.00	2.34	6.71	2.16	2.76	1.90	3.75	2.86
NUMBER	27	28	29	30	31	32	33	34	35	36	37

CAM #18-1275 Exhibit 1 Page 137 of 149

Question and Answers for Bid #12109-885 - Comprehensive Parking Demand Management System

Overall Bid Questions

Question 1

Can you please clarify the date and time of the pre-proposal conference? One part of the bid says March 9th,

1 PM, and another says February 28th, 4 PM. (Submitted: Feb 22, 2018 10:53:59 AM EST)

Answei

- Pre-Bid Conference Mar 9, 2018 1:00:00 PM EST Attendance is optional

Location: A pre-proposal conference bridge with the City staff to answer any questions that might arise.

Internal users dial extension: 7900 External users dial: +1 -510-338-9438 Meeting Access Code: 625 105 412

On the day of the meeting please email lplatkin@fortlauderdale.gov the contact information to all people from your firm that will be in on the call. (Answered: Feb 22, 2018 11:10:46 AM EST)

Question 2

1. Whether companies from Outside USA can apply for this?

(like,from India or Canada)

- 2. Whether we need to come over there for meetings?
- 3. Can we perform the tasks (related to RFP) outside USA?

(like, from India or Canada)

4. Can we submit the proposals via email? (Submitted: Feb 23, 2018 12:59:34 AM EST)

Answer

- 1. Yes, however, companies must have the ability to provide hands on support in person throughout the implementation of the new system and afterwards for any technical assistance.
- 2. The selected vendor does not have to come for every meeting; however, a few key meetings along the implementation process must be attended by the vendor(s) in person to facilitate any questions, trainings or required support. The more hands on the vendor is able to be the better.
- 3. Yes, some technical tasks do not have to be performed in the USA; however, the City would require hands on and direct support in person from the vendor.
- 4. No. See bid document for instructions on where to send your proposal. (Answered: Feb 26, 2018 10:00:57 AM EST)

Question 3

The file name is labeled $\tilde{A} \notin \hat{A} \in \hat{A} \oplus \hat{A$

Answei

- The document uploaded is correct. (Answered: Feb 26, 2018 12:59:57 PM EST)

Question 4

Is there a pricing form? (Submitted: Feb 26, 2018 3:00:56 PM EST)

Answei

- Please go to page 29 of bid packet for example of pricing form. (Answered: Feb 26, 2018 3:15:34 PM EST)

Question 5

Which individuals/departments will be involved in the evaluation process? (Submitted: Feb 26, 2018 3:01:05 PM EST)

Answer

- 1. Juan Rodriguez, City of Fort Lauderdale Department of Transportation and Mobility
- 2. Bryan Greene, City of Fort Lauderdale Department of Transportation and Mobility
- 3. Jennifer Peters, City of Fort Lauderdale Department of Transportation and Mobility
- 4. Linda Picciolo, City of Fort Lauderdale Department of Finance

CAM #18-1275 Exhibit 1 Page 138 of 149 5. Ron Oster, Broward County Aviation Department (Answered: Feb 27, 2018 11:37:10 AM EST)

Question 6

Would the City consider removing the bond requirement or, in the alternative, will it accept an annual bond with a depreciating value each year? (Submitted: Feb 26, 2018 3:01:16 PM EST)

Answei

- No (Answered: Mar 6, 2018 10:16:29 AM EST)

Question 7

What is the City's existing ERP system? (Submitted: Feb 26, 2018 3:01:33 PM EST)

Answer

- The City is in the middle of developing and implementing the Infor ERP system. The start date has yet to be determined. (Answered: Feb 27, 2018 10:08:57 AM EST)

Question 8

Will the City please provide the forms required for this procurement? (Submitted: Feb 26, 2018 3:01:41 PM EST)

Answer

- Please download the full bid packet, and the forms will be included. (Answered: Feb 26, 2018 4:44:55 PM EST)

Question 9

What is the average rate for parking for on-street, surface lots, and garages? (Submitted: Feb 26, 2018 3:01:49 PM EST)

Answer

- Rates vary by location and by type of parking. For a detailed list please visit http://www.fortlauderdale.gov/departments/transportation-and-mobility/parking/public-parking-lots-and-on-street-parking or in our City Code of Ordinances under Sec. 26-161. Rates and hours for on and off-street parking at https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances? nodeld=COOR_CH26TRPA_ARTIVPASTST_DIV4MEPAPALO_S26-161RAHOOREPA. (Answered: Feb 27, 2018 9:05:21 AM EST)

Question 10

Are the garages gated? If so, who is the PARCS provider? (Submitted: Feb 26, 2018 3:01:58 PM EST)

Answer

- None of our garages use an electronic payment gated system.

Our performing Arts Center uses a gate arm only when special events are scheduled and lot attendants process payments. (Answered: Feb 27, 2018 10:13:05 AM EST)

Question 11

If the City has multi-space meters or meters that accept credit card payments, who is paying the merchant processing fees: the City or the provider? (Submitted: Feb 26, 2018 3:02:05 PM EST)

Answei

- The Cityâ€Â™s Finance Department pays the merchant the credit card processing fees on a monthly basis. (Answered: Feb 27, 2018 9:05:21 AM EST)

Question 12

What types of handhelds are the enforcements officer's using? Do they have consistent access to the internet? (Submitted: Feb 26, 2018 3:02:12 PM EST)

Answei

- iPad mini 4 with Verizon cellular service (Answered: Feb 27, 2018 9:05:21 AM EST)

Question 13

Does the City have a preference of a single unit issuance device to smart phone and Bluetooth printer combination? (Submitted: Feb 26, 2018 3:02:18 PM EST)

Answer

- The City prefers a smart device with Bluetooth printer for real time enforcement. (Answered: Feb 27, 2018 9:05:21 AM EST)

Question 14

CAM #18-1275 Exhibit 1 Page 139 of 149 When does the City intend on launching the system? (Submitted: Feb 26, 2018 3:02:27 PM EST)

Answer

- The City would like to launch the system as soon as possible. The vendor should take into consideration the implementation and training time line when developing their overall scheduling methodology (time line) as requested in section 4.2.4. (Answered: Feb 27, 2018 10:58:23 AM EST)

Question 15

What percentage of citations go uncollected each year? (Submitted: Feb 26, 2018 3:02:36 PM EST)

Answer

- For Fiscal year 2017 the average for unpaid citations was 14%. (Answered: Feb 27, 2018 11:13:08 AM EST)

Question 16

How many letters does the City send for each delinquent citation? (Submitted: Feb 26, 2018 3:02:45 PM EST)

Answer

- The City sends 2 letters per citation, a courtesy notice for the citation and one final notice. (Answered: Feb 27, 2018 9:05:21 AM EST)

Question 17

What is the escalation schedule for citations? (Submitted: Feb 26, 2018 3:02:54 PM EST)

Answer

- After a citation is provided the individual has 30 days to pay. If a payment is not received within 30 days then a \$15 late fee is added to the citation. If there is no payment received then an additional \$20 is added. After 90 days of no payment then the citation is referred to our collect agency PennCredit for collection where they will then add an additional 15% fee. If an individual collects more than 3 unpaid citations then they receive an immobilization (boot) which is \$75 to remove in addition to paying the outstanding balance. (Answered: Feb 27, 2018 1:47:23 PM EST)

Question 18

What is the average fine for each citation and the penalty fine for each escalation period? (Submitted: Feb 26, 2018 3:03:01 PM EST)

Answer

- Typical citations can be \$32 or \$37 depending on the citation. For a schedule of all citation fees please see our City Ordinances in Sec. 26-91. - Schedule of fines at

https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeld=COOR_CH26TRPA_ARTIVPASTST_DIV1GE_S26-91SCFI

After a citation is provided the individual has 30 days to pay. If a payment is not received within 30 days then a \$15 late fee is added to the citation. If there is no payment received then an additional \$20 is added. After 90 days of no payment then the citation is referred to our collect agency PennCredit for collection where they will then add an additional 15% fee. If an individual collects more than 3 unpaid citations then they receive an immobilization (boot) which is \$75 to remove in addition to paying the outstanding balance. (Answered: Feb 27, 2018 1:47:23 PM EST)

Question 19

What is the intended goal of including POS transactions for the citation issuance devices? (Submitted: Feb 26, 2018 3:03:08 PM EST)

Answer

- To offer efficient parking enforcement (Answered: Feb 27, 2018 1:47:23 PM EST)

Question 20

Will the City accept an annual performance bond? (Submitted: Mar 9, 2018 1:09:52 PM EST)

Answei

- Per section 2.23.1, the City will accept an annual performance bond. (Answered: Mar 13, 2018 4:24:27 PM EDT)

Question 21

How many citations does the City anticipate being paid through the POS system? (Submitted: Mar 9, 2018 1:12:56 PM EST)

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Answer

- The number of paid citations averages about 25,000 per quarter. (Answered: Mar 12, 2018 3:03:00 PM EDT)

Question 22

• Ref item 2.44 Service Organization Controls:

- 1. Will a SOC 1, Type 1 SSAE rating be acceptable?
- Ref item 3.3 Parking Services Background
- 2. Will the current T2 Flex parking management system remain in place?
- 3. When does the T2 contract expire?
- 4. Is the city open to changing Parking Enforcement vendors?
- 5. How many full time and part time PEO's are being used?
- 6. Do you currently use hand held ticket writers? If so, how many? Are they owned by the city or leased?
- 7. What is the annual parking citation revenue? (Submitted: Mar 9, 2018 1:28:21 PM EST)

Answer

- 1. No. Please refer to bid document section 2.44 for what is acceptable.
- 2. Not necessarily. If your proposal is to remove T2 and utilize your firmâ€Â™s proposed parking management system, then the City will no longer use T2 after the new parking management system is successfully implemented.
- 3. The current contract expires December 7, 2018 and is renewed annually.
- 4. Yes
- 5. Full time 22 (plus 1 supervisor)
- 6. Yes, IPad Mini 4 with real time connection integrated with pay by phone and pay by plate. It is a total of 15 devices and all of them are owned by the City.
- 7. Last fiscal year (FY17), the annual parking citation revenue was \$3,337,244 (Answered: Mar 12, 2018 2:57:07 PM EDT)

Question 23

We are a camera based parking solutions company. Are there any limitations to mount cameras overlooking parking spaces on light poles in the lot or building structures close by. (Submitted: Mar 13, 2018 8:32:17 PM EDT)

Answer

- The only limitations with mounting cameras are that we do not have the authority to mount them on an asset that is not ours. In our garages and in our lots we should have no issues; however, we have to bring all potential stakeholders to the table when it comes to mounting cameras for our street spaces. We would need to work with our IT department and any external agencies to ensure that we have the proper permissions to mount cameras where required. (Answered: Mar 14, 2018 3:04:26 PM EDT)

Question 24

Is there any chance we could get a 6 week extension beyond the April 4th due date on this RFP? I had an unforeseen situation arise.

Thank you for your kind consideration (Submitted: Mar 15, 2018 3:01:42 PM EDT)

Answer

- No, however, the due date has been extended to May 2, 2018 at 2 pm. (Answered: Mar 19, 2018 9:20:38 AM EDT)

Question 25

Good Evening,

We believe an extension of 3 weeks would be mutually beneficial to the city and parties responding. Having said that, would the city please consider extending the submission deadline 3 weeks. Thank you for your consideration. (Submitted: Mar 15, 2018 8:19:03 PM EDT)

Answer

- The due date has been extended to May 2, 2018 at 2 pm. (Answered: Mar 19, 2018 9:20:38 AM EDT)

Question 26

Would the City extend the deadline for submitting proposals by 4 weeks? This will allow respondents time to fully vet potential partners and obtain competitive quotes to facilitate a more comprehensive, innovative and competitively priced bid? Your consideration of this request is appreciated. (Submitted: Mar 16, 2018 10:39:50 AM EDT)

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Answer

- The due date has been extended to May 2, 2018 at 2 pm. (Answered: Mar 19, 2018 9:20:38 AM EDT)

Question 27

We respectfully requests a due date extension of three weeks in regards to Solicitation 12109-885 for a Comprehensive Parking Demand Management System.

The extension is requested in order to ensure our team has adequate time to fully understand the City's specification thus designing the best possible solution. As you know, procurement involving partnerships, in depth scopes and integrations require much analysis, planning and execution. We believe an additional 3 weeks will provide the correct amount of time complete this process. (Submitted: Mar 17, 2018 11:00:18 AM EDT)

Answer

- The due date has been extended to May 2, 2018 at 2 pm. (Answered: Mar 19, 2018 9:20:38 AM EDT)

Question 28

Thank you for extending the submission date to May 02. Will there be an extension for last day of questions as well? (Submitted: Mar 19, 2018 10:47:25 AM EDT)

Answei

- Last day for questions has been extended to April 16, 2018 at 5 pm. (Answered: Mar 19, 2018 11:22:08 AM EDT)

Question 29

Can the City please elaborate on what it means by "meter sales (and invoices)" in the Future Technologies section? (Submitted: Mar 21, 2018 12:12:50 PM EDT)

Answer

- Please refer to Addendum 5. The Scope of Services has been adjusted accordingly. (Answered: Mar 22, 2018 10:23:45 AM EDT)

Question 30

Whose signature is required on the appeals application: the violator or the adjudicator? (Submitted: Mar 21, 2018 12:13:42 PM EDT)

Answer

- The violator (Answered: Apr 2, 2018 4:56:16 PM EDT)

Question 31

Two questions: (1) Section IV concerning the cost proposal page notes that Contractors "should quote firm, fixed, costs for all services/products identified in this request for proposal." For the installation of occupancy detection or payment devices, can the pricing be based on unit costs as opposed to firm/fixed costs since the technology assessment will be required to verify assumptions about the availability of power, asset mixes, the best detection tools for various blocks, and even the necessity of occupancy detection should a block be underused for parking?

(2) Is it necessary to price future technologies, as specified in Section 3.4(C), in Section IV? If so, can those prices be provided as estimates since due diligence will be required? (Submitted: Mar 26, 2018 5:56:50 PM EDT)

Answer

- (1) It is incumbent upon the proposer to inspect all the installation sites as described in the solicitation to determine a firm fixed average price.
- (2) Final prices for each item should be provided as a part of the proposal. The due diligence for these items must be done now during the development of the proposal. (Answered: Mar 27, 2018 2:23:13 PM EDT)

Question 32

Can the City of Fort Lauderdale please provide PDF or CAD files for each of the four garage facilities with bay striping for each level. Can you please also provide electrical plans for each garage that indicated IDF rooms? This information is needed to properly quote the system. (Submitted: Mar 27, 2018 11:09:16 AM EDT)

Answer

- All garage plans that the City has have been provided in Addendum 8. (Answered: Apr 20, 2018 3:58:18 PM EDT)

Question 33

CAM #18-1275 Exhibit 1 Page 142 of 149 Can the City of Fort Lauderdale confirm there is fiber available at each of the garage facilities? (Submitted: Mar 27, 2018 11:10:40 AM EDT)

Answer

- The Riverwalk Center Garage (formerly City Park Garage) and the City Hall Parking Garage have Fiber Optic cabling. The new Las Olas garage will have Fiber as well; however, the cabling in the three garages may not meet the needs of a new, robust system. For proposal purposes please plan as if the Fiber Optic Cabling the City currently has at the garages does not cover all levels, is not available for expansion, the conduits used for the fiber runs are restricted to existing runs and are for secure purposes only for the Police Department. There is no Fiber Optic cabling for street parking. (Answered: Mar 28, 2018 3:03:53 PM EDT)

Question 34

- Can the City provide a map of paid parking use per space? (Submitted: Mar 28, 2018 5:22:28 PM EDT)

Answer

- We are not understanding the question.

Please clarify "paid parking use per space." (Answered: Mar 29, 2018 8:53:50 AM EDT)

Question 35

Could we receive a map of the on-street and surface lot parking spaces? (Submitted: Mar 28, 2018 10:59:42 PM EDT)

Answer

- We do not have exactly what you are asking; however, we cannot provide the addresses of most lots, garages and on street parking as these are listed on our website at

http://www.fortlauderdale.gov/departments/transportation-and-mobility/parking/city-public-parking-locations (Answered: Mar 29, 2018 8:53:50 AM EDT)

Question 36

Are on-street lampposts considered city assets for purposes of mounting cameras? If so, what is their average height? (Submitted: Mar 30, 2018 1:03:35 PM EDT)

Answer

- Most light posts in the City are not owned by the City of Fort Lauderdale. There are some locations where some pedestrian or street lighting posts are City owned however heights for these posts vary. (Answered: Apr 4, 2018 11:34:22 AM EDT)

Question 37

a. Addendum 5 is provided as a signature document to be included in our response with other required forms. Should Addendum 1-4 be included in the same format?

b. If Addendum 1.4 should be included in the same format as Addendum 5 please provide the forms.

(Submitted: Apr 2, 2018 3:35:43 PM EDT)

Answer

- Addendum 1-4 are not material changes to the solicitation. You may acknowledge them on the Bid Proposal Page. Addendum 5 is a material change to the solicitation and the associated form would require your signature. (Answered: Apr 2, 2018 4:01:15 PM EDT)

Question 38

Please confirm that signed forms can be submitted in PDF format for the electronic (soft) copies (scanned with ink signatures)? (Submitted: Apr 2, 2018 3:36:18 PM EDT)

Answei

- Confirmed (Answered: Apr 2, 2018 4:01:15 PM EDT)

Question 39

The RFP states "The City prefers that proposals be no more than 50 pages double-sided.†Please confirm that the proposals shall be no more than 100 pages (50 double sided sheets), excluding the cover page, title page, TOC, cover letter and any required forms or attachments (i.e. identification and justification of confidential information, detail on litigation etc.) (Submitted: Apr 2, 2018 3:50:20 PM EDT)

Answer

- Confirmed (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 40

CAM #18-1275 Exhibit 1 Page 143 of 149 Section 4.2.4.P Please confirm that the photos and illustrations in this section, as well as other photos and illustrations, can be provided in an attachment and be excluded from the page limit. (Submitted: Apr 2, 2018 3:50:53 PM EDT)

Answer

- Confirmed (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 41

The RFP states that "Proposals shall include an attachment evidencing that the individual submitting the proposal, does in fact have the required authority stated herein."

Should the evidence of authority to sign be included with the required forms after the Proposal Certification form? (Submitted: Apr 2, 2018 3:52:00 PM EDT)

Answer

- Please include with required forms. (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 42

Should the bid bond be included at the end of the Required Forms section? (Submitted: Apr 2, 2018 3:52:16 PM EDT)

Answer

- The bid bond should be easily accessible. Having it with the required forms would be convenient. (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 43

The RFP states that ". All pages should be consecutively numbered and correspond to the Table of Contents" Can Bidders exclude each of the following from the sequential numbering requirement:

- a) signed forms
- b) attachments
- c) tables of contents
- d) tabs (Submitted: Apr 2, 2018 3:55:25 PM EDT)

Answer

- Yes (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 44

The RFP requests "Name all persons or entities involved in the Proposal at the time of submission and identify the authorized representative(s) of the entity including contact name(s), phone number(s) and email address(s)"

Please confirm that the City is simply looking for the contact information for representatives of the prime and subcontractors for this project? (Submitted: Apr 2, 2018 3:56:58 PM EDT)

Answei

- Confirmed (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 45

Section 2.44 of the RFP states "DO NOT MARK YOUR RESPONSE TO THE RFP OR ANY PART THEREOF AS COPYRIGHTED."

Please confirm that this excludes the required SOC 2 Report.

as it is provided by a third party and is proprietary and copyright protected. (Submitted: Apr 2, 2018 3:59:44 PM EDT)

Answer

- Confirmed (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 46

Correction to question 45: Section 3.15 of the General Terms and Conditions provided with the RFP states "DO NOT MARK YOUR RESPONSE TO THE RFP OR ANY PART THEREOF AS COPYRIGHTED."

Please confirm that this excludes the required SOC 2 Report.

as it is provided by a third party and is proprietary and copyright protected (Submitted: Apr 2, 2018 4:21:51 PM EDT)

Answer

- Confirmed (Answered: Apr 4, 2018 9:51:11 AM EDT)

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Question 47

Section 4.1.2 of the RFP states "Notes, exceptions, and comments may be rendered on an attachment, provided the same format of this RFP text is followed." Please clarify what is meant by "same format of this RFP text†. (Submitted: Apr 2, 2018 4:34:18 PM EDT)

Answer

- Keep to the same format of the RFP means to copy the section and or sub-section of the RFP, past on an attachment and then provide your note, exception(s) and or comment(s). If you have more than one then continue on the same page. Add more pages if needed. These do not count towards proposal page count. (Answered: Apr 2, 2018 4:56:16 PM EDT)

Question 48

Evaluation Criteria: Pricing has not been documented as a factor in the evaluation. Consequently, is the proper to assume the City will require that pricing be submitted in a separate envelope from the RFP response? Alternatively, if pricing is a factor in the evaluation, how will it be weighted, quantified, and incorporated in the scoring? (Submitted: Apr 3, 2018 10:43:31 AM EDT)

Answer

- Pricing has not been requested in a separate envelope from the response.

We are asking experienced contractors or team of contractors to provide their solution to a Comprehensive Parking Demand Management System. While all will have similar components we do not anticipate all having identical line items. The City is looking for a solution that provides the best value for the system being proposed. (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 49

Page 18. Pay-By-Phone:

How much revenue is behind the 1.3 million transactions per year Pay by Phone? Please declare if your number is including convenience fee or not.

What is an average transaction Pay by Phone? (Submitted: Apr 3, 2018 5:01:05 PM EDT)

Answei

- For FY2017 we had a cumulative net revenue of \$2,712,273 for Pay By Phone transactions. The convenience fee is charged to the customer but is not included in this number because that convenience fee is given back directly to Pay By Phone. (Answered: Apr 4, 2018 9:51:11 AM EDT)

Question 50

Section 3.4.B.9 states that current reports being used in T2 must be replicated in the new parking systems. For replication purposes, please provide copies of the current reports specifying the various fields, their source data, and the relevant calculation methodology. (Submitted: Apr 4, 2018 8:47:55 AM EDT)

Answer

- Please refer to Addendum 7 - T2 Reports List (Answered: Apr 4, 2018 11:34:22 AM EDT)

Question 51

A list of reports was provided in addendum 7 but it does not detail what information is required in the reports or what the format of the report is; i.e. data only, data and graphs. Please provide a sample of each of the reports. (Submitted: Apr 5, 2018 10:09:21 AM EDT)

Answer

- With the City involvement the vendor must be able to develop the necessary fields and also include graphics and dashboards for measuring and monitoring the performance of the Cityâ€Â™s parking operations. (Answered: Apr 20, 2018 3:30:44 PM EDT)

Question 52

1. Re: Drawing of the floor plate of the least the ground floor so we can see entrance and exit points (also referred to as As-builts)

Question: Does the City have as-builts or plans of its public garage facilities that would identify all ingress/egress points?

2. Re: Suggested signage (facility sign can be simple LED or we can use VMS to show alternate parking garages)

Question: Is the City particular to types of signage that may be associated with garage such as vehicle count signs or VMS?

signs or VMS? 3. Is there a network connection in each garage to jump on the City network? This allows us to place one server^{CAM} #18-1275

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on the network and avoid "stand alone†systems. (Submitted: Apr 5, 2018 4:48:39 PM EDT)

- 1. Re: Drawing of the floor plate of the least the ground floor so we can see entrance and exit points (also referred to as As-builts)

Question: Does the City have as-builts or plans of its public garage facilities that would identify all ingress/egress points?

- > We have all as builts for our garages except for our new Las Olas Garage which would be complete in October 2018. See addendum 8.
- 2. Re: Suggested signage (facility sign can be simple LED or we can use VMS to show alternate parking garages)

Question: Is the City particular to types of signage that may be associated with garage such as vehicle count signs or VMS?

- > No. At the minimum we need the sign to display available parking spaces; however, if we can display additional information such as the garage rate or nearby City parking facilities with available parking that would be better.
- 3. Is there a network connection in each garage to jump on the City network? This allows us to place one server on the network and avoid â€Âœstand aloneâ€Â systems.
- > The Riverwalk Center Garage (formerly City Park Garage) and the City Hall Parking Garage have Fiber Optic cabling. The new Las Olas garage will have Fiber as well; however, the cabling in the three garages will not meet the needs of a new, robust system. For proposal purposes please plan as if the Fiber Optic Cabling the City currently has at the garages does not cover all levels, is not available for expansion, the conduits used for the fiber runs are restricted to existing runs and are for secure purposes only for the Police Department. There is no Fiber Optic cabling for street parking. (Answered: Apr 20, 2018 3:30:44 PM EDT)

Question 53

Please confirm that the only difference between 12109-885 · Parking Demand Management System-V7 and 12109-885 · Parking Demand Management System-V6 document is formatting and there are no changes to the requirements between to two documents. (Submitted: Apr 6, 2018 12:45:05 PM EDT)

Answer

- Confirmed (Answered: Apr 9, 2018 11:23:34 AM EDT)

Question 54

Concerning requirement 4.2.4.G, can the City provide further information regarding which component of the smart parking system the City is seeking information on concerning maintenance, accuracy, and warranty? Is the City seeking details in this regard for parking enforcement and citation management specifically? (Submitted: Apr 6, 2018 2:05:24 PM EDT)

Answer

- We are seeking information on the maintenance costs and warranty details for all software and hardware components related to this project as well as any information on the accuracy of the data generated by the system such as parking availability, data reports, etc. (Answered: Apr 16, 2018 4:47:30 PM EDT)

Question 55

Please provide the number of notices, correspondence letters, and collection notices that are send out each year. (Submitted: Apr 10, 2018 6:33:05 PM EDT)

Answer

- We send out approximately 57,000 notices and correspondence letters and approximately 28, 000 final notices annually. (Answered: Apr 16, 2018 9:15:05 AM EDT)

Question 56

Should the bidder's price for volume driven services, such as the collection of DMV data for name and address, notice printing and mailing, correspondence letters, and collection notices be (1) based on specific volumes or (2) submitted as optional scope based on unit prices? (Submitted: Apr 11, 2018 10:39:35 AM EDT)

- It should be submitted as optional scope based on unit prices. (Answered: Apr 11, 2018 2:14:46 PM EDT)

Question 57

Will the City be hosting the software platform that manages the signage boards? (Submitted: Apr 11, 2018 11:26:35 AM EDT)

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Answer

- Yes, the vendor would need to manage the software that supports the solution. However, the City would need full control of the content management side of the solution where we can manipulate what is being displayed and modify as needed. (Answered: Apr 11, 2018 2:14:46 PM EDT)

Question 58

Does the signage board require any color coding? (e.g. the use of different colors – yellow, green, red) (Submitted: Apr 11, 2018 11:26:58 AM EDT)

Answer

- No (Answered: Apr 11, 2018 2:14:46 PM EDT)

Question 59

Will the City need to provide any data to the signage boards for parking availability other than onstreet, offstreet facilities or blockface? (Submitted: Apr 11, 2018 11:27:18 AM EDT)

Answer

- No. We would like to display the available parking spaces only. We would also need to retrieve this data to understand the utilization of our parking facilities at any given time. (Answered: Apr 11, 2018 2:14:46 PM EDT)

Question 60

How many pages does a typical sign have (e.g. Page A and Page B etc.) (Submitted: Apr 11, 2018 11:27:42 AM EDT)

Answer

- Please clarify the question. The City does not know what you mean by pages in reference to signs? (Answered: Apr 11, 2018 2:14:46 PM EDT)

Question 61

Will the SSAE 18 report count towards the 100 page limit? (Submitted: Apr 12, 2018 11:06:24 AM EDT)

Answei

- No (Answered: Apr 12, 2018 11:11:05 AM EDT)

Question 62

Does the loop/count system need to be cloud-based?

Or would a data feed to the signage system (to be cloud-based) be sufficient? (Submitted: Apr 13, 2018 2:17:03 PM EDT)

Answer

- Yes, the loop/count system needs to be cloud-based. (Answered: Apr 16, 2018 9:15:05 AM EDT)

Question 63

1. Drawing of the floor plate of the least the ground floor so we can see entrance and exit points (also referred to as As-builts)

Does the City have as-builts or plans of its public garage facilities that would identify all ingress/egress points?

- 2. Suggested signage (facility sign can be simple LED or we can use VMS to show alternate parking garages) Is the City particular to types of signage that may be associated with garage such as vehicle count signs or VMS?
- 3. Is there a network connection in each garage to jump on the City network? This allows us to place one server on the network and avoid "stand alone†systems. (Submitted: Apr 13, 2018 2:17:43 PM EDT)

Answei

- Duplicate questions... See answers for 52. (Answered: Apr 20, 2018 3:30:44 PM EDT)

Question 64

Please confirm that the six (6) electronic (soft) copies of the proposal can be provided on Flash Drives in PDF format. (Submitted: Apr 13, 2018 3:28:50 PM EDT)

Answer

- Confirmed (Answered: Apr 13, 2018 4:33:38 PM EDT)

Question 65

How many electronic citation issuance devices and printers is the city requesting? (Submitted: Apr 13, 2018 5:27:53 PM EDT)

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Answer

- 15 devices (Answered: Apr 20, 2018 3:30:44 PM EDT)

Question 66

Does the City have any idea how frequently it wishes to change parking rates, hours, durations, etc., for different types of parking:

• On-street Metered Spaces – cities that change these rates based on demand typically do so every 3-6 months – is that the City's intention?

• Garages and Off-street Surface Lots – private operators can change these rates frequently (including during the day based on demand) – how frequently does the City envision changing these rates? (Submitted: Apr 16, 2018 3:48:25 PM EDT)

Answer

- \tilde{A} ¢ \hat{A} 6° cities that change these rates based on demand typically do so every 3-6 months \tilde{A} ¢ \hat{A} ¢ \hat{A} ° is that the City \tilde{A} ¢ \hat{A} ¢ \hat{A} * \hat{A} * in intention?

Based on your experience with previous cities we would like you to recommend variable rate changes based on best practice, experience, and the current demand for parking at the time.

 \tilde{A} ¢ \hat{A} † private operators can change these rates frequently (including during the day based on demand) \tilde{A} ¢ \hat{A} ¢ \hat{A} † how frequently does the City envision changing these rates?

Based on your experience with previous cities we would need you to recommend variable rate changes based on best practice, experience, and the current demand for parking at the time. (Answered: Apr 17, 2018 9:31:15 AM EDT)

Question 67

The previous Answer to Question #10 noted that $\tilde{A} \notin \hat{A} \in \hat{$

We also note that access to Level 4 is managed by a separate barrier. Is it correct that the vendor is not responsible for managing the spaces on Level 4? (Submitted: Apr 16, 2018 3:48:50 PM EDT)

Answer

- The previous Answer to Question #10 noted that none of our garages use an electronic payment gated system. Our performing Arts Center uses a gate arm only when special events are scheduled and lot attendance process paymentsÃ,€Ã, . A recent site visit noted that access to the second and third level of the City Hall Garage are via a separate entrance that allows the motorist to pull a ticket or use an access card. Is the vendor expected to count/manage the spaces on levels 2 and 3? If so, can you please advise whose access system is used at this entrance?
- > Yes. Although floors 2 and up are for permits and/or employees we would still like to display the number of spaces available since we are now managing the entire City hall garage. The access system will also fall into the City \tilde{A} ¢ \hat{A} \tilde{A} \tilde{A} s control when we take over the management of the garage.

We also note that access to Level 4 is managed by a separate barrier. Is it correct that the vendor is not responsible for managing the spaces on Level 4?

> We would like the vendor to also manage these spaces on the fourth level. The City is responsible for the management of the entire garage. (Answered: Apr 17, 2018 9:31:15 AM EDT)

Question 68

The previous Answer to Question #36 stated that "there are some locations where some pedestrian or street lighting posts are City ownedâ€. Can you provide a map or list of the location of these City-owned assets?

Will there be any permit or other fees associated with mounting equipment on City poles or other streetside assets? If these fees will not be waived, can you please provide a cost for them? (Submitted: Apr 16, 2018 3:49:06 PM EDT)

Answer

- The previous Answer to Question #36 stated that $\tilde{A} \not c \hat{A} \in \hat{A}$ where are some locations where some pedestrian or street lighting posts are City owned $\tilde{A} \not c \hat{A} \in \hat{A}$. Can you provide a map or list of the location of these City-

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owned assets?

> See Addendum 8

Will there be any permit or other fees associated with mounting equipment on City poles or other streetside assets? If these fees will not be waived, can you please provide a cost for them?

> We do not foresee permit costs to be associated with mounting this equipment (Answered: Apr 20, 2018 3:30:44 PM EDT)

Question 69

The RFP lists the following counts in Section 3.3 of "approximately 10,857 parking spaces composed of 2,646 on-street parking spaces, 4 garages with 5,091 spaces, and 37 City surface lots with 3,120 spaces.†The City's website provides the following information about these parking spaces which appears in some instances to conflict:

The 4 parking garages listed on the website (http://www.fortlauderdale.gov/departments/transportation-and-mobility/parking/public-parking-garages) show a total number of spaces of 1,743, not 5,091. We noted there are certain spaces in the garages that are employee only, require permits or have restricted access.

For purposes of this RFP, should our proposal focus on the 1,743 spaces that appear on the City's website as public parking?

There are only 30 surface lots and boat ramp/marina lots listed on the website

((http://www.fortlauderdale.gov/departments/transportation-and-mobility/parking/public-parking-lots-and-on-street-parking) and (http://www.fortlauderdale.gov/departments/transportation-and-mobility/parking/boat-ramp-and-marina-parking)). Removing out the duplicates, there are 30 lots with 2,167 spaces.

For purposes of this RFP, should our proposal focus on the 30 lots with 2,167 spaces? Or are there 7 other lots with ~1,000 spaces that aren't listed online? If so, can you please provide the location and any other information for these other lots? (Submitted: Apr 16, 2018 3:49:25 PM EDT)

Answer

- For purposes of this RFP, should our proposal focus on the 1,743 spaces that appear on the Cityâ€Â™s website as public parking?
- > The focus of the proposal must be on public parking and on the parking facilities such as City hall where parking permits are required.

For purposes of this RFP, should our proposal focus on the 30 lots with 2,167 spaces? Or are there 7 other lots with $^\sim$ 1,000 spaces that arenâ€Â $^{\rm TM}$ t listed online? If so, can you please provide the location and any other information for these other lots?

> Please focus on the 30 lots listed on the website. (Answered: Apr 18, 2018 10:50:51 AM EDT)

Question 70

Several questions have requested layouts/†as builts†for the garages and surface lots (Q. 32, 34, 35, 52, 63). Will these schematics be provided? (Submitted: Apr 16, 2018 3:49:43 PM EDT)

Answer

- See addendum 8 (Answered: Apr 20, 2018 3:30:44 PM EDT)

Question 71

In light of the additional requested information, would the City please extend the Due Date by 2 weeks (to May 16) since additional on-site survey work is required. (Submitted: Apr 16, 2018 3:49:54 PM EDT)

Answer

- No (Answered: Apr 17, 2018 9:31:15 AM EDT)