

RESOLUTION NO. 16-44

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA, AMENDING THE FINAL OPERATING BUDGET AND PERSONNEL COMPLEMENT OF THE CITY OF FORT LAUDERDALE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016, BY APPROPRIATING FUNDS AS SET FORTH IN CITY COMMISSION AGENDA MEMO #16-0337 AND PROVIDING FOR AN EFFECTIVE DATE.


WHEREAS, pursuant to Resolution No. 15-197, adopted on September 8, 2015, the City Commission of the City of Fort Lauderdale adopted the Final Operating Budget and Personnel Complement of the City of Fort Lauderdale, Florida for the Fiscal Year beginning October 1, 2015, and ending September 30, 2016,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA:

SECTION 1. That the Final Operating Budget, Capital Investment Plan and Personnel Complement of the City of Fort Lauderdale for the Fiscal Year beginning October 1, 2015, and ending September 30, 2016, are hereby amended by appropriating funds as set forth in Commission Agenda Memo #16-0337, copy of which is attached hereto and incorporated herein.

SECTION 2. That this Resolution shall be in full force and effect upon final passage.

ADOPTED this the 15th day of March, 2016

  
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Mayor  
JOHN P. "JACK" SEILER

ATTEST:



\_\_\_\_\_  
City Clerk  
JEFFREY A. MODARELLI



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#16-0337**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** March 15, 2016

**TITLE:** Resolution Approving the Consolidated Budget Amendment to Fiscal Year  
2016 – Appropriation

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**Recommendation**

It is recommended that the City Commission approve a resolution amending the Fiscal Year 2016 Budget.

**Background**

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2016 Operating Budget and personnel complement by approving the following transfers and appropriations:

## City Manager

### **A. Add 1 Position to the Personnel Complement – Community Development Block Grant Fund – Housing and Community Development (HCD) Division – No Fiscal Impact**

It is recommended that the personnel complement be amended to add one position in the Housing and Community Development (HCD) Division. During FY 2016, the Housing and Community Development Manager assumed the role of the Northwest Progresso Flagler Heights Community Redevelopment Agency (CRA) Manager and undertook additional responsibilities. An Administrative Assistant I (non-classified) position is needed to assume additional work and to facilitate the flow of information in this Division. There is no fiscal impact to this personnel complement increase for Fiscal Year 2016.

Staff recommends that the City Commission amend the FY 2016 Personnel Complement to add one full time Administrative Assistant I (non-classified) position to the HCD Division.

## Community Redevelopment Agency

### **B. Appropriation From Fund Balance in the amount of \$92,279, Adjustment of Appropriate Revenue and Expenditure Accounts – Northwest-Progresso-Flagler Heights CRA Fund – (Net \$76,333)**

The net impact of the proposed restructure of the NWPFH CRA and the Beach CRA and the service charge reconciliation combined is a decrease in both revenues and expenditures to the NWPFH CRA in the amount of \$76,333 and a required appropriation from Fund Balance in the amount of \$92,279 for the remainder of FY 2016. This budget amendment is contingent upon approval of the CRA CAM #16-0359.

Staff recommends that the City Commission amend the FY 2016 Budget by amending the appropriate accounts in the amount of (\$76,333).

### **C. Transfer between Operating Accounts – Beach CRA Fund- Organizational Restructure – (Net \$9,361)**

The proposed restructure of the NWPFH CRA and the Beach CRA and service charge reconciliation results in a net reduction in both revenues and expenditures in the amount of \$9,361 to the Beach CRA Budget for the remainder of FY 2016. Included in the restructure calculation is an operating increase in the amount of \$89,758 to support additional professional services anticipated during FY 2016. This budget amendment is contingent upon approval of the CRA CAM #16-0359.

Staff recommends that the City Commission amend the FY 2016 Budget by amending the appropriate accounts of the Northwest-Progresso-Flagler Heights CRA and the Beach CRA.

**D. Appropriation From Fund Balance in the amount of \$158,684 and Adjustment of Appropriate Revenue and Expenditure Accounts – General Fund – CRA Organizational Restructure – (Net \$158,688)**

The net impact of the proposed restructure of the NWPFH CRA and the Beach CRA is an appropriation from General Fund Balance in the amount of \$158,684 and a net decrease in revenues and expenditures for the General Fund in the amount of \$158,688 for the remainder of FY 2016. This budget amendment is contingent upon approval of the CRA CAM #16-0359.

Staff recommends that the City Commission amend the FY 2016 Budget by amending the appropriate accounts in the net amount of (\$158,688) for the Organizational Restructure of the Northwest-Progresso-Flagler Heights CRA and the Beach CRA.

**Resource Impact**

The fiscal impacts to the various funds are outlined in the tables below. The letters below correspond to the descriptions in the background section of the document.

**A. Add 1 Position to the Personnel Complement – Community Development Block Grant Fund – Housing and Community Development (HCD) Division – No Fiscal Impact**

**B. Appropriation From Fund Balance in the amount of \$92,279, Adjustment of Appropriate Revenue and Expenditure Accounts – Northwest-Progresso-Flagler Heights CRA Fund – (Net \$76,333)**

From:

**Funds available as of February 29, 2016**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
106-FD106.02-9901	Progresso Flagler Heights Redevelopment Area	Fund Balance	\$0	\$0	\$92,279
106-DSD060601-1401	NFP Redevelopment	Salaries & Wages/ Car Allowance	\$518,082	\$341,438	\$1,990
106-DSD060601-1407	NFP Redevelopment	Salaries & Wages/ Expense Allowance	\$518,082	\$341,438	\$600
106-DSD060601-4319	NFP Redevelopment	Other Operating Expense/ Service Charge- Admin	\$647,552	\$303,400	\$100,832
106-DSD060601-4330	NFP Redevelopment	Other Operating Expense/ Service Charge- Economic Development	\$647,552	\$303,400	\$57,303
				<b>APPROPRIATION TOTAL →</b>	<b>\$253,004</b>

To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-DSD060601-N597	NFP Redevelopment	Charges to Other Funds	\$289,049	\$96,350	\$168,612
106-DSD060601-1101	NFP Redevelopment	Salaries & Wages/ Permanent Salaries	\$518,082	\$341,438	\$37,556
106-DSD060601-1201	NFP Redevelopment	Salaries & Wages/ Longevity	\$518,082	\$341,438	\$510
106-DSD060601-1413	NFP Redevelopment	Salaries & Wages/ Cellphone Allowance	\$518,082	\$341,438	\$2,780
106-DSD060601-2299	NFP Redevelopment	Fringe Benefits/ Pension-Defined Contribution	\$184,885	\$87,848	\$959
106-DSD060601-2301	NFP Redevelopment	Fringe Benefits/ Social Security Medicare	\$184,885	\$87,848	\$18,533
106-DSD060601-2404	NFP Redevelopment	Fringe Benefits/ Health Insurance	\$184,885	\$87,848	\$4,964
106-DSD060601-3319	NFP Redevelopment	Service/ Materials/ Office Space Rent	\$1,274,772	\$920,807	\$7,846
106-DSD060601-3925	NFP Redevelopment	Service/ Materials/ Office Equipment Under \$50	\$1,274,772	\$920,807	\$11,244
				<b>APPROPRIATION TOTAL →</b>	<b>\$253,004</b>

**C. Transfer between Operating Accounts – Beach CRA Fund- Organizational Restructure – (Net \$9,361)**

From:

<b>Funds available as of February 29, 2016</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET</b>	<b>AMOUNT RECEIVED</b>	<b>AMOUNT</b>
106-DSD070601-1201	Beach Redevelopment	Salaries & Wages/ Longevity	\$339,422	\$235,865	\$1,650
106-DSD070601-1401	Beach Redevelopment	Salaries & Wages/ Car Allowance	\$339,422	\$235,865	\$11
106-DSD070601-1407	Beach Redevelopment	Salaries & Wages/ Expense Allowance	\$339,422	\$235,865	\$320
106-DSD070601-4319	Beach Redevelopment	Other Operating Expense/ Service Charge- Admin Services	\$905,227	\$545,074	\$101,934
106-DSD070601-4328	Beach Redevelopment	Other Operating Expense/ Service Charge- Community Development	\$905,227	\$545,074	\$41,452
106-DSD070601-4330	Beach Redevelopment	Other Operating Expense/ Service Charge- Economic Development	\$905,227	\$545,074	\$57,303
				<b>APPROPRIATION TOTAL →</b>	<b>\$202,670</b>

To:

<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
106-DSD070601-N597	Beach Redevelopment	Charges to Other Funds	\$16,048	\$5,349	\$9,361
106-DSD070601-1101	Beach Redevelopment	Salaries & Wages/ Permanent Salaries	\$339,422	\$235,865	\$61,929
106-DSD070601-1413	Beach Redevelopment	Salaries & Wages/ Cellphone Allowance	\$339,422	\$235,865	\$340
106-DSD070601-2299	Beach Redevelopment	Fringe Benefits/ Pension- Defined Contribution	\$112,550	\$50,156	\$8,798
106-DSD070601-2301	Beach Redevelopment	Fringe Benefits/ Social Security Medicare	\$112,550	\$50,156	\$4,139
106-DSD070601-2404	Beach Redevelopment	Fringe Benefits/ Health Insurance	\$112,550	\$50,156	\$8,402
106-DSD070601-3199	Beach Redevelopment	Service/ Materials/ Other Professional Services	\$414,052	\$283,260	\$89,758
106-DSD070601-3319	Beach Redevelopment	Service/ Materials/ Office Space Rent	\$414,052	\$283,260	\$14,321
106-DSD070601-3925	Beach Redevelopment	Service/ Materials/ Office Equipment Under \$50	\$414,052	\$283,260	\$5,622
				<b>APPROPRIATION TOTAL →</b>	<b>\$202,670</b>

**D. Appropriation From Fund Balance in the amount of \$158,684 and Adjustment of Appropriate Revenue and Expenditure Accounts – General Fund - Organizational Restructure- (Net \$158,688)**

From:

<b>Funds available as of February 29, 2016</b>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
001-FD001-9901	General Fund	Other Uses/ Anticipated Year End	\$50,467,826	\$50,367,826	\$317,372
<b>APPROPRIATION TOTAL →</b>					<b>\$317,372</b>

To:

<b>Funds available as of February 29, 2016</b>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
001-DSD050101-N597	Economic Development	Miscellaneous Revenues/ Charges to Other Funds	\$114,606	\$38,202	\$114,606
001-DSD100101-N597	Administration	Miscellaneous Revenues/ Charges to Other Funds	\$314,352	\$104,784	\$202,766
<b>APPROPRIATION TOTAL →</b>					<b>\$317,372</b>

From:

<b>Funds available as of February 29, 2016</b>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
001-DSD050101-4328	Economic Development	Other Operating Expenditure/ Service Charge- Community Development	\$1,151,186	\$1,068,070	\$136,521
001-DSD050101-3319	Economic Development	Services/ Materials/ Office Space Rent	\$78,090	\$75,889	\$22,167
<b>APPROPRIATION TOTAL →</b>					<b>\$158,688</b>

To:

**Funds available as of February 29, 2016**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
001-FD001-9901	General Fund	Other Uses/ Anticipated Year End	\$50,467,826	\$50,367,826	\$158,688
APPROPRIATION TOTAL →					\$158,688

Where applicable, the approval of companion agenda items listed below is contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

**Strategic Connections**

**Strategic Connections**

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

**Related CAM**

#16-0359

**Attachment**

Exhibit 1 – Resolution

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Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office