



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#23-1149

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: December 19, 2023

TITLE: Motion Approving First Amendment to Agreement for Pole Setting and Removal Services Annual Contract for Retroactive Compensation Increase - Imperial Electrical Incorporated - \$75,000 - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends that the City Commission approve a First Amendment to Agreement for Pole Setting and Removal Services, Annual Contract, with Imperial Electrical Incorporated ("Service Agreement"), in substantially the form attached, to authorize an increase to the current annual compensation amount of \$123,785 by an additional annual compensation amount of \$75,000, for a combined total annual compensation amount of \$198,785, subject to the same terms, conditions, and specifications contained in the Agreement, including any subsequent renewal terms that are mutually agreed to in a writing executed by both Parties.

Background

On December 15, 2020, the City Commission approved CAM #20-0883, an Agreement for Pole Setting and Removal Services, Bid Contract No. 12452-513, with an estimated annual amount of \$123,785 and three (3) one (1)-year renewal options.

The Parks and Recreation Department utilizes this contract to install light poles throughout the City that are damaged either from age (wear and tear), vehicle accidents, and natural disasters. Imperial Electrical Incorporated (Imperial) provides pole removal and new pole installation as needed for projects. Imperial work on poles with a normal basis range in size from 20 feet to 90 feet in height. The contractor has the specialized equipment and experience needed to make these installations whereas Parks and Recreation maintenance crews are more suited to handle smaller maintenance repair items.

During the second renewal term of the contract for the period of April 22, 2023, through April 21, 2024, the contract amount of \$123,785 has been exhausted due to invoices received after the Fiscal Year end budget cycle. Parks and Recreation currently has \$38,925 due in outstanding invoices. It is estimated that an additional \$75,000 is needed

during this term until the contract is renewed in April of 2024.

Resource Impact

Funds for this purchase in the amount of \$75,000 are available in the FY 2024 Budget in the account listed below:

| <i>Funds available as of November 22, 2023</i> | | | | | |
|---|-----------------------------------|--|---|--|----------------------------|
| ACCOUNT NUMBER | PROJECT NAME (Program) | CHARACTER/ ACCOUNT NAME | AMENDED BUDGET (Character) | AVAILABLE BALANCE (Character) | PURCHASE AMOUNT |
| 10-001-6040-519-30-3299 | Facility Maintenance Support | Services & Materials / Other Services | \$3,357,610 | \$2,337,976 | \$75,000 |
| PURCHASE TOTAL ► | | | | | \$75,000 |

Strategic Connections

This is a *FY 2024 Commission Priority*, advancing the Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Improve access to and enjoyment of our beach, waterways, parks, and open spaces for everyone

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Here*.

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan*, specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 2: Be a community with high quality parks and recreational facilities that highlight the character of our city.

Attachments

Exhibit 1 – Solicitation

Exhibit 2 – Bid Tabulation

Exhibit 3 – CAM #20-0883

Exhibit 4 – Imperial Electrical Incorporated Service Agreement

Exhibit 5 – First Amendment to Service Agreement

Prepared by:

Carolyn Bean, Assist. to the Director, Parks and Recreation
Heather Rose, Sr. Procurement Specialist, Finance
Matthew Eaton, Sr. Administrative Assistant, Finance

Department Directors: Carl Williams Parks and Recreation
Linda Short, Finance