



# WATERWAYS ASSISTANCE PROGRAM APPLICATION PACKAGE

## Part 2. Attachment E



**FY 2025-2026**

**WATERWAYS ASSISTANCE PROGRAM**  
**APPLICATION PACKAGE**  
**Part 2. Attachment E**

**SUBMIT THE APPLICATION INFORMATION IN  
THE ORDER LISTED ON THE CHECKLIST.  
(See Attachment E-1)**

**Applications must be received by the District by 4:30 p.m. on March 28, 2025.**

**Application Submission:**

Electronic copies: two separate PDF files per instructions):

**PDF #1: Items 1-8 and PDF #2: Items 9-11**



Electronic submission via email to:

**[CKelley@aicw.org](mailto:CKelley@aicw.org)**

(pdf file size 15MB or less)

**Application must be received by the deadline, no exceptions.**

# **Attachment E - Applicant Tips Sheet**

## **(Mistakes Common to the application process and how to avoid them)**

### **SCHEDULING**

The new application is available by January each year, and District funding is available AFTER October 1st of each year. Applicants should plan their schedule to avoid commonly missed deadlines: Application due – 28<sup>th</sup> of March; Property control/Technical sufficiency items – 14<sup>th</sup> of May, Permits – 16<sup>th</sup> of September. (Staff suggestion: Begin to secure property control and permits PRIOR to applying for funding.)

### **PROPERTY CONTROL VERIFICATION**

Please have your attorney complete and sign the form in the application verifying applicant property control. In the case of leases or management agreements, please forward a copy to the District well in advance of the deadline to verify consistency with our program rules. (Staff suggestion: Resolve this requirement outside the application "window".)

### **PROJECT COSTS ELIGIBILITY**

Please note the eligible project costs in Rule Section 66B-2.008, F.A.C. If you are not sure about an item's eligibility, ask! Note: Any ineligible cost, including in-house project management and administration, is also not eligible for an applicant's match. Make sure you have delineated your required minimum cost-share on the project cost estimate. (Staff suggestion: If you have questions about the eligibility of an item, work up a mock cost-sheet and send it to our office well before the deadline.)

### **COST-SHARE**

Although the applicant must provide a minimum of 50% of the total project costs (25% for eligible public navigation dredging), there is no specific requirement to split each item. (Staff suggestion: You may want to organize project elements in a certain manner for easier accounting.)

### **PRE-AGREEMENT EXPENSES**

Rule 66B-2.005(3), F.A.C. requires any activity in the submitted project cost estimate occurring PRIOR to October 1st to be considered as pre-agreement expenses. The Board's past philosophy has been to fund only those projects that require District funding assistance to be completed. It is best to avoid pre-agreement expenses if possible. Note: Pre-agreement expenses must be limited to 50% or less of the total project costs, and they are eligible for only ½ of the original District funding. (Example: A project with a total cost of \$200,000 is Board-approved for one-half construction PRIOR to October 1st. In this case, District funding will be limited as follows: Only 50% of the \$100,000 project cost prior to October 1st is eligible as project expenses (i.e. \$50,000). Then only ½ of the eligible project expenses (\$50,000) are eligible for District funding assistance (i.e. \$25,000).

### **SUBMITTED MATERIALS & JUNE PRESENTATION**

The Board must review and evaluate every application and each year we receive about 90 applications for consideration. The final product for the Board's review is two 8-1/2" x 11" spiral-bound notebooks containing the essential information for the application. NOTE: Make sure your final submitted material is the same material you will be presenting to the Board at our June meeting. This will avoid confusion and strengthen your presentation. (Staff suggestion: Limit the submitted materials to the requested information, in the required format and make sure it is consistent with your June presentation. Do not submit additional material at the June presentation!)

### **ELECTRONIC SUBMISSIONS**

Grant applications are ONLY being accepted by email. Grant applications shall be submitted via email as two (2) pdf attachments (15mb max size and see attachment instructions on the next page). Make sure to label your pdf attachments with the applicant and project title. You will receive a confirmation email letting you know that your application has been received. Email your completed application to [CKelley@aicw.org](mailto:CKelley@aicw.org)

**Applications must be received by the District by 4:30 p.m. on March 28, 2025.**

# ATTACHMENT E-1

## Waterways Assistance Program FY2025

### Applicant Checklist

Project Title:	International Swimming Hall of Fame (ISHOF) Phase 1 Public Dock & Promenade Design
Applicant:	City of Fort Lauderdale

This checklist and the other items listed below in items 1 through 11 constitute your application. The required information shall be submitted in the order listed.

Electronic copies (2 separate PDF files per instructions – PDF File 1: Items 1-8, PDF File 2: Items 9-11) shall be emailed (15mb maximum file size) to CKelley@aicw.org. Applications must be received by the deadline, no exceptions.

	<u>YES</u>	<u>NO</u>
1. District Commissioner Review (prior to March 4th) <b>(NOTE: For District Commissioner initials ONLY!) (District Commissioner must initial the yes line on this checklist for the application to be deemed complete)</b>	_____	_____
2. Application Checklist Attachment E-1 (Form No. 25-10, 2 pages) <b>(Form must be signed and dated)</b>	<input checked="" type="radio"/>	<input type="radio"/>
3. Application and Evaluation Worksheet Attachment E-2 (Form No. 25-15) <b>(First Page of Form Must be Signed)</b>	<input type="radio"/>	<input checked="" type="radio"/>
4. Project Cost Estimate Attachment E-3 (Form No. 25-15, 1 page) <b>(Must be on District form)</b>	<input checked="" type="radio"/>	<input type="radio"/>
5. Project Timeline Attachment E-4 (Form No. 25-25, 1 page)	<input type="radio"/>	<input type="radio"/>
6. County/City Location Map	<input type="radio"/>	<input checked="" type="radio"/>
7. Project Boundary Map	<input type="radio"/>	<input type="radio"/>
8. Clear and Detailed Site Development Plan Map	<input type="radio"/>	<input type="radio"/>

**Continued on Next Page**

**YES**

**NO**

9. Official Resolution Form Attachment E-5 (Form No. 25-30, 2 pages)  
(Resolution must be on District Form and includes items 1-6)
10. Attorney's Certification (Land Ownership) Attachment E-6
11. Copies of all Required Permits: ACOE, DEP, WMD  
(Requirement of Construction & Dredging Projects)

☐☐☐☐☐☐

The undersigned, as applicant, acknowledges that Items 1 through 11 above constitutes a complete application and that this information is due in the District office no later than 4:30 PM, March 28, 2025. By May 14, 2025, my application must be deemed complete (except for permits) or it will be removed from any further consideration by the District. I also acknowledge that the information in Item 11 is due to the District no later than September 16, 2025. If the information in Item 11 is not submitted to the District office by September 16, 2025, I am aware that my application will be removed from any further funding consideration by the District.

\_\_\_\_\_  
Print Liaison Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Liaison Signature

\_\_\_\_\_  
Date

**FIND OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Local FIND Commissioner Review \_\_\_\_\_

All Required Supporting Documents: \_\_\_\_\_

Applicant Eligibility: \_\_\_\_\_

Project Eligibility \_\_\_\_\_ Available Score: \_\_\_\_\_

Compliance with Rule 66B-2 F.A.C.: \_\_\_\_\_

\_\_\_\_\_  
Eligibility of Project Cost: \_\_\_\_\_



## ATTACHMENT E-2

Waterways Assistance Program FY2025

### Application and Evaluation Worksheet

Local Sponsor: City of Fort Lauderdale	Department: City Manager's Office
Project Title: International Swimming Hall of Fame (ISHOF) Phase 1 Public Dock & Promenade Design	Use "Phase I" for Design Projects. Use "Phase II" for Construction if you received FIND funding for Phase I Work.
Project Director: Susan Grant (Acting City Manager)	Email: sugrant@fortlauderdale.gov
Grant Liaison: Ben Rogers (Acting Assistant City Manager) (If Different from Director)	Email: brogers@fortlauderdale.gov
Mailing Address: 101 NE 3 <sup>rd</sup> Ave, Suite 2100	
City: Fort Lauderdale	Zip Code: 33301
Phone Number: 954-828-5145	
Project Address: 501 Seabreeze Blvd, Fort Lauderdale, FL 33316	
Requested FIND Funding:	Phase I (Design)
Eligible Matching Funds Amount:	\$250,000
Match Percentage:	50%
Total Project Costs:	\$500,000
Applicant's Funding Source:	Private Funding by way of a Master Lease with Developer through a Public-Private Partnership (P3) with the City of Fort Lauderdale

\*\*Applicant Signature Certifying the Above Information\*\*

Print Name

#### Project Summary: Maximum 200 Words

The Aquatic Peninsula located at 501 Seabreeze Blvd, Fort Lauderdale, FL 33316 has undergone some improvements over the past 5 years through the City of Fort Lauderdale. This property is managed and operated by the City of Fort Lauderdale. There is a Deed Restriction that specifies use for public municipal purposes. In addition, the Deed Restriction also states that the International Swimming Hall of Fame must reside on the peninsula and fulfill their purpose & operations on the property.

The Seawall construction for the International Swimming Hall of Fame Project, is part of a separate FIND Grant application. The intent of this application is to request FIND Grant funding for the Design of the proposed Public Water Dock and Public Promenade for the property.

These improvements would benefit the general public as well as the future improvements for the International Swimming Hall of Fame.

The improvements of the Public Water Dock would allow for less vehicular traffic to the Aquatic Peninsula, and allow for waterway access to the Peninsula including the Water Taxi. There is currently a public promenade in design for the West end of the property to surround the proposed West Building, however, we would like to also request additional funding for design for the Public Promenade proposed to connect to this along the North and South of the property. Please refer to the attached site plans that delineate these elements.

The future improvements are for both the Public Dock & Promenade and International Swimming Hall of Fame is intended to be developed over the next 5 years and improvements to the seawall will be essential for the property and public and provide shoreline stabilization.

CAM 25-0409

1. Priority Category:

a) Choose one priority category of this project from the application instructions based upon the predominant cost of the project elements. 11

b) Explain how the project fits this priority category.

This project would add a Public Water Dock which would allow for waterway access to the property as well as a Public Promenade that would allow for easier pedestrian access to the property.

c) Explain how the project relates to the District's Waterways and the mission of the Florida Inland Navigation District.

The improvements of the Public Water Dock would allow for less vehicular traffic to the Aquatic Peninsula, reduce parking demands, and allow for waterway access to the Peninsula including the Water Taxi. The Public Promenade would allow for perimeter property access along the waterway of the peninsula and proposed to continue around the entire property and connect to A1A & Seabreeze Blvd.

2. Ownership of Project Site:

Own ☐ Leased ☐ Other ☐

If leased or other, please describe lease or terms and conditions:

The City of Fort Lauderdale has possession of the property, property is owned by the state, and the City supervises & manages the property.

3. Has the District previously provided assistance funding to this project or site?

Yes ☐ No ☐

4. If yes, please list the project name, number and funding amount received:

N/A

5. What is the current level of public access in terms of the number of boat ramps, boat slips and trailer parking spaces, linear feet of boardwalk (etc.) if applicable?

Property is located at the Aquatic Peninsula in Fort Lauderdale Beach, please refer to site plans. Property is accessible for the public vehicles and pedestrians via Seabreeze Blvd / A1A. There are no boat ramps, boat slips or boardwalk directly attached or accessible to the property currently.

6. How many additional ramps, slips, parking spaces or other access features will be added by this project, and what is the approximate number of registered vessels estimated to use the constructed project?

This current phase of improvements is solely to provide design efforts to support the proposed Public Water Dock and Public Promenade.

7. Public Usage & Benefits:

- a) What public access or navigational benefit to the District's waterways will result from this project? How will this project enhance public access to the District's waterways, and what specific navigational benefits will it provide to the community?

The proposed improvements will allow for additional public transportation access via the waterway and pedestrian access. This will create additional means of access as well as simpler pedestrian access that is more enjoyable to the public.

- b) What is the current demand for public access or navigation facilities in the area, and how does this project address unmet needs or improve upon existing facilities?

This will be determined through a Traffic Study in the Design process.

- c) How does the project fit within regional or local maritime management plans, public access initiatives, or comprehensive plans, and how does it contribute to broader public usage goals?

See above response to item 7(a).

- d) Has the local Sponsor implemented or plans to implement any boating access, speed zone, commercial access or other restrictive use in the area of this site?

See above responses. Design of the proposed improvements would provide waterway access at the public water dock.



8. Fees & Maintenance:

Are there any fees associated with the use of this facility?

Yes ☐

No ☐

If answered Yes:

a) List or provide a fee schedule.

The City of Fort Lauderdale supervises and manages the property. There are no fees and/or maintenance data available specifically for the design at this moment. During the design phase, it will be determined what required maintenance will be required and who will be responsible for this maintenance.

b) Provide a listing of the fees charged by similar facilities, public and private, in the project area.

See above response to item 8(a).

c) Pursuant to Rule 66B-2.004(11), if there are any fees, please explain how these fees are tracked and what they are used for.

See above response to item 8(a).

d) Clearly demonstrate how the project will continue to be maintained and funded after initial funding is completed.

See above response to item 8(a).

9. Please list all Environmental Resource Permits required for this project:

Agency	Y/N	Date Applied	Date Received
N/A			

**10. a) Construction**

This question is to be answered only if this application is for a **Construction** project.

In the summary box at the bottom of this page, please address each of the bullet points listed below to maximize your score for this competitive grant application.

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**PERMITTING:**

- Have all required environmental permits been applied for? (USACE, DEP and WMD) If permits are NOT required, explain why not.
- Detail any significant impediments that may have been identified that would potentially delay the timely issuance of the required permits.
- For Phase I design, permitting, and engineering projects, please provide a general cost estimate for the future Phase II construction work.

**CONSTRUCTION TECHNIQUES:**

- What is the design life of the project and proposed materials?
- What considerations, if any, have been made for storm surge and hurricane impacts in the design and life span of this project?

**Construction Project:** Maximum 200 Words (Address all bullet points above)

**10. b) Environmental Education**

This question is to be answered only if this application is for an **Environmental Education** project.

In the summary box at the bottom of this page, please address each of the bullet points listed below to maximize your score for this competitive grant application.

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**DILIGENCE:**

- Who is the primary target audience or user group for the project and how were they identified?
- How have the needs of the target audience been evaluated and met?
- How many people will the program serve on an annual basis? What will be the measurable results?
- Describe the materials and project deliverables to be produced by this project.
- Describe the plan for dissemination of the materials produced through the project,

**EXPERIENCE & QUALIFICATIONS:**

- Please briefly describe the qualifications of the program administrator(s), including prior experience, and areas of expertise.
- What previous projects of this nature have been completed by the program manager?

**PROJECT GOALS:**

- What are the long-term goals of this project as it relates to the ICW?
- What is the expected duration/frequency of this program?

**Environmental Education Project:** Maximum 400 Words (Address all bullet points above)

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**10. c) Law Enforcement**

This question is to be answered only if this application is for a **Law Enforcement** project.

In the summary box at the bottom of this page, please address each of the bullet points listed below to maximize your score for this competitive grant application.

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**WATERWAY RELATIONSHIP:**

- Describe how the project will enhance boating access, safety, or enforcement efforts on the waterway, and address the identified needs or benefits for public safety.

**EXPERIENCE & QUALIFICATIONS:**

- List the personnel tasked with the implementation of this project, their qualifications, previous training and experience.

**DELIVERABLES:**

- Describe the project deliverables and why this particular law enforcement vessel, equipment or facility improvements was selected or are necessary.

**AREA OF COVERAGE**

- What is the range or area of coverage for this project?

**Law Enforcement Project:** Maximum 200 Words (Address all bullet points above)

**10. d) Inlet or Public Navigation**

This question is to be answered **only** if this application is for an **Inlet or Public Navigation** dredging project.

In the summary box at the bottom of this page, please address each of the bullet points listed below to maximize your score for this competitive grant application.

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**WATERWAY RELATIONSHIP:**

- Will the project inhibit sediment inflow into, or reduce the dredging frequency of the Intracoastal Waterway channel?
- How does the project directly benefit the Intracoastal Waterway channel?
- Identify any long-term sedimentation problems and briefly discuss any methods or activities that will address these issues.

**PUBLIC ACCESS**

- Describe in brief detail how the project will enhance public access to or from the Intracoastal Waterway? List the upstream publicly accessible facilities with improved access because of this project.

**BENEFICIAL PROJECT ELEMENTS:**

- Describe any economic benefits to be realized by implementing this project.

**PROJECT MAINTENANCE:**

- When was this area last dredged? What is the expected frequency of future dredging? Where will the dredged material be relocated to?

**Inlet or Public Navigation Project:** Maximum 200 Words (Address all bullet points above)

**10. e) Beach Renourishment**

This question is to be answered only if this application is for a Beach Renourishment project.

In the summary box at the bottom of this page, please address each of the bullet points listed below to maximize your score for this competitive grant application.

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**WATERWAY RELATIONSHIP:**

- Describe how the District and other navigation interests will benefit from the implementation of this project.

**VIABILITY:**

- Is the project site defined as critically eroded area by a statewide beach management plan?
- Cite the quantifiable rate of erosion in this area.
- Is the project an important component of an overall beach management effort?

**PUBLIC BENEFITS:**

- Are there quantifiable public benefits demonstrated by the project?
- Is there adequate public access to the project area? Please describe location and amount.

**PROJECT FUNDING:**

- Describe any assistance funding from other sources.
- Clarify the availability of long-term funding for this project.

**Beach Renourishment Project:** Maximum 200 Words (Address all bullet points above)



### 11. Disaster Relief

This question is to be answered **only** if this application is for repairs/construction of waterways facilities damaged by a declared natural disaster.

In the summary box at the bottom of this page, please address each of the bullet points listed below to maximize your score for this competitive grant application.

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#### STORM DAMAGE EVALUATION:

- List the State of Emergency declaration order or proclamation & the name and date of the storm/event. [Pursuant to State of emergency declared under Chapter 252, F.S.]
- Describe the extent of the damage that was caused due to the storm/event and any Construction/Resiliency Improvements planned for the project.
- What is the current status of your FEMA paperwork for the project?

#### PROJECT FUNDING:

- Describe the other funding mechanisms and financial assistance that will be applied to defray the reconstruction costs or damage repair

**Disaster Relief Project:** Maximum 200 Words (Address all bullet points above)



**ATTACHMENT E-4**  
**Waterways Assistance Program FY2025**  
**PROJECT TIMELINE**

<b>Project Title:</b>	International Swimming Hall of Fame (ISHOF) Phase 1 Public Dock & Promenade Design
<b>Applicant:</b>	City of Fort Lauderdale

The applicant is to present a detailed timeline on the accomplishment of the components of the proposed project including, as applicable, completion dates for: permitting, design, bidding, applicant approvals, initiation of construction and completion of construction. NOTE: All funded activities must begin AFTER October 1<sup>st</sup> or be consistent with Rule 66B-2.005(3) - Pre-agreement expenses.

The International Swimming Hall of Fame (ISHOF) Project design for the Public Water Dock and Promenade is intended to commence in November 2025.

This design is intended to be performed in conjunction with other proposed improvements for the International Swimming Hall of Fame Project.

Construction of these improvements will be contingent on DRC Permit approvals, Building Permit approvals, acceptance of proposed improvements by all other USACE, FDEP and other applicable agencies.

**ATTACHMENT E-5**  
**RESOLUTION FOR ASSISTANCE 2025**  
UNDER THE FLORIDA INLAND NAVIGATION DISTRICT  
WATERWAYS ASSISTANCE PROGRAM

WHEREAS, THE City of Fort Lauderdale is interested in carrying out the  
*(Name of Agency)*  
following described project for the enjoyment of the citizenry of the City of Fort Lauderdale  
and the State of Florida:

Project Title International Swimming Hall of Fame (ISHOF) Phase 1 Seawall Improvements

Total Estimated Cost \$ 500,000

Brief Description of Project: Improvements to the Existing Seawall for Shoreline  
Stabilization

AND, Florida Inland Navigation District financial assistance is required for the program  
mentioned above,

NOW THEREFORE, be it resolved by the City of Fort Lauderdale  
*(Name of Agency)*  
that the project described above be authorized,

AND, be it further resolved that said City of Fort Lauderdale  
*(Name of Agency)*  
make application to the Florida Inland Navigation District in the amount of 50% of  
the actual cost of the project in behalf of said City of Fort Lauderdale  
*(Name of Agency)*

AND, be it further resolved by the City of Fort Lauderdale  
*(Name of Agency)*  
that it certifies to the following:

1. That it will accept the terms and conditions set forth in FIND Rule 66B-2  
F.A.C. and which will be a part of the Project Agreement for any assistance awarded under  
the attached proposal.
2. That it is in complete accord with the attached proposal and that it will carry out  
the Program in the manner described in the proposal and any plans and specifications attached  
thereto unless prior approval for any change has been received from the District.

3. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of said \_\_\_\_\_  
City of Fort Lauderdale for public use.  
(Name of Agency)

4. That it will not discriminate against any person on the basis of race, color or national origin in the use of any property or facility acquired or developed pursuant to this proposal, and shall comply with the terms and intent of the Title VI of the Civil Rights Act of 1964, P. L. 88-352 (1964) and design and construct all facilities to comply fully with statutes relating to accessibility by persons with disabilities as well as other federal, state and local laws, rules and requirements.

5. That it will maintain adequate financial records on the proposed project to substantiate claims for reimbursement.

6. That it will make available to FIND if requested, a post-audit of expenses incurred on the project prior to, or in conjunction with, request for the final 10% of the funding agreed to by FIND.

This is to certify that the foregoing is a true and correct copy of a resolution duly and legally adopted by the \_\_\_\_\_ at a legal meeting  
(Agency Governing Board)  
held on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

(2)

**ATTACHMENT E-6**

**ATTORNEYS CERTIFICATION OF TITLE 2025**

(See Rule 66B-2.006(4) & 2.008(2) FAC)

OFFICE OF THE (City or County) ATTORNEY  
(ADDRESS)

(Date), 2025

To WHOM IT MAY CONCERN:

I, (Name), an the Attorney for the (City or County), Florida, I hereby state that I have examined a copy of a (deed, lease, management agreement, etc.) from the State of Florida to the (City or County) conveying \_\_\_\_\_ (Type of interest, i.e.. Fee simple, easement, 30-year lease, etc.) in the following described property:

(Brief Legal Description of Property)

I have also examined a document showing that this property is listed on the tax rolls as belonging to the (City or County). Finally, I have also examined such documents and records as necessary for this certification.

This property is what is now called "(Name of Property as Referenced in the WAP Application)".

I Certify that the (City or County) does in fact (Own, Lease, etc.) this property for \_\_\_\_\_ years.

Sincerely,

(Name)

Attorney, (City or County)