



PUBLIC WORKS

ROUTING FORM FOR TASK ORDERS – CITY MANAGER’S APPROVAL

3 ✓ 6/18/15 L

Project/Contract Number: 10585 CMO Log #: _____
 Document Title: Palm Aire Village West Fence Improvement Attached: _____
Project - Task Order No. 7 3 original
 Department: Public Works - Engineering
 Corresponding CAM #: ~~14-0295~~
 Commission Date: ~~May 20, 2014~~ PUR-1

Purpose: In order to receive \$25000 CDBG grant as a portion for construction of this project, the City have to perform an HUD environmental review utilizing E Sciences, one of the City’s environmental engineering consultants.

FUNDING INFORMATION

CIP Funded Project: Yes No
 Amount Required by Task Order: \$2828
 Index/Sub Object Code: CD P10585.331-6534
 Engineering Finance Approval Sign: M. Mombi 5/29/15

APPROVAL ROUTING –PUBLIC WORKS

	Approved:	Disapproved:	Signature/Initials
Khant K Myat, P.E., Project Manager II	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>KK 5/21/2018</u>
Christopher Bennett, P.E., Senior Project Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>CB 5/26/15</u>
Pedram Zohrevand, Ph.D., P.E., Assistant City Engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>PZ 5/31/15</u>
Hardeep Anand, P.E., Public Works Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Hardeep Anand 6/4/15</u>

APPROVAL ROUTING –FINANCE DEPARTMENT

	Recommend Approval	Disapproved:	Signature/Initials
Kirk W. Buffington, C.P.M., Finance Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>KWB</u>

APPROVAL ROUTING – CITY ATTORNEY’S OFFICE

	Approved as to form:	Disapproved:	Signature/Initials
City Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Plut</u>

APPROVAL ROUTING – CITY MANAGER’S OFFICE

	Approved:	Disapproved:	Signature/Initials
Lee R. Feldman, ICMA-CM, City Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>LF</u>

CITY CLERK’S OFFICE Upon approval by the City Manager, please route this form along with Task Order to PW- Engineering, Kian Movafaghi (Ext. 7818).

6/15

TASK ORDER No. 7

Dated this 15 day of JUNE, 2015

CITY PROJECT No. 10585

2015 MAY 15 1:08PM

FORT LAUDERDALE PUBLIC WORKS DEPARTMENT

**HUD ENVIRONMENTAL REVIEW
PALM AIRE VILLAGE WEST FENCE IMPROVEMENT PROJECT**

Describing a specific agreement between the City of Fort Lauderdale (CITY) and E Sciences, Incorporated (CONSULTANT) in accordance with the terms of the agreement for general environmental engineering consultant services dated June 21, 2011 between CITY and CONSULTANT ("MASTER AGREEMENT") as amended and extended to June 20, 2013 by City Commission approval at its meeting on June 5, 2012 and extended again to June 20, 2014 on February 19, 2013, and extended a final time to June 20, 2015 on May 20, 2014.

PROJECT BACKGROUND

The CITY requires an environmental evaluation of the project area to satisfy US Department of Housing and Urban Development (HUD) financial support for the proposed improvements to the fence along the west side NW 31st Avenue and north side NW 62nd Street (EXHIBIT A). The scope is to install new 6' tall PVC fence 4' away from the back of the sidewalk and install 3' wide Podocarpus hedge between the proposed fence and the existing sidewalk. The scope includes clearing and grubbing all the existing landscaping and removing all the existing fences behind the sidewalk.

The project must comply with the federal laws and authorities identified in 24 CFR 58.5 of the HUD regulations. An Environmental Review for the purpose of obtaining federal funds is required for the project. A project may be categorically excluded if it will not have a significant impact on the environment. Although the activities of this project are not listed specifically in 24 CFR Part 58.35(a) of the HUD regulations, the project is of the nature and scope to qualify for a categorical exclusion.

The City has requested that CONSULTANT prepare an Environmental Review to comply with federal laws and authorities that would apply to HUD.

SPECIFIC SCOPE OF SERVICES

CONSULTANT shall complete the Statutory Worksheet for HUD projects Categorically Excluded per 24 CFR Part 58.25(a). The Worksheet includes an environmental determination of potential impacts to historic properties, flood plain management, wetland protection, coastal zone management, sole source aquifers, endangered species, Wild and Scenic Rivers, air quality, farmlands, environmental justice, noise abatement, explosives and flammables, toxic and radioactive chemicals and airport clear zones.

20 MAY 15 1:08 PM

The CONSULTANT shall conduct an assessment of the area and review of internal and public documents to evaluate existing environmental conditions at the improvement locations and potential for impacts. The CONSULTANT will provide coordination with environmental regulatory agencies, including the State Historic Preservation Office, the Florida Department of Environmental Protection, and the US Environmental Protection Agency, and review environmental regulatory databases to evaluate potential contamination sources at the locations of the proposed work.

Deliverables:

The deliverable will be the Statutory Worksheet with the supporting documentation verifying compliance. The Statutory Worksheet includes a Determination section with three options:

- If the project does not require mitigation for compliance with listed statutes or authorities, nor require formal permit or license, then it converts to Exempt status. An Exempt project does not require a Notice of Intent/Request for Release of Funds (NOI/RROF) (Form HUD-7015.15) and funds may be drawn down for the project.
- If the project does require consultation or mitigation with one or more of the authorities, then the consultation/mitigation requirements must be completed and an NOI/RROF published.
- If a project may have significant environmental impacts it may require an Environmental Assessment.

PROJECT ASSUMPTIONS

The CITY will provide CONSULTANT access as needed to the project site and details of the project as they become available.

ADDITIONAL SERVICES

If authorized in writing by the CITY as an amendment to this Task Order, the CONSULTANT shall furnish, or obtain from others in accordance with Article 8 of the Master Agreement. The CITY, as indicated in Article 7 of the Master Agreement, will pay for these services.

PERFORMANCE SCHEDULE

The CONSULTANT shall perform the services within 45 days of receipt of authorization. The CONSULTANT shall make a reasonable attempt to expedite the project; however, the completion of the proposed scope is depended upon coordination with environmental regulatory agencies, which can take 30 to 45 days.

METHOD OF COMPENSATION

The services performed will be accomplished using the Not-to-Exceed method of compensation. Reimbursable expenses associated with these services will be itemized separately, subject to an established Not-to-Exceed limit. The total hourly rates payable by

CITY for each of CONSULTANT's employee categories, reimbursable expenses and sub-consultant fees are shown on Exhibit "B" attached hereto and made a part hereof.

TERMS OF COMPENSATION

Services shall be provided for a Not-to-Exceed amount as follows.

Task No.	Description	Not To Exceed Fees		Total
		Labor	Reimbursable Expenses	
1	HUD Environmental Review	\$2,794	\$34	\$2,828
Total Labor				\$2,794
Total Reimbursable Expenses				\$34
PROJECT TOTAL				\$2,828

CITY CONTACTS

Requests for payments should be directed to City of Fort Lauderdale Accounts Payable via e-mail to AcctsPayable@FortLauderdale.gov. All other correspondence and submittals should be directed to the attention of **Khant Myat, Project Manager II** at the address shown below. **Please be sure that all correspondence refers to the City project number and title as stated above.**

City of Fort Lauderdale
 City Hall, 4th Floor – Engineering
 100 North Andrews Avenue
 Fort Lauderdale, FL 33301

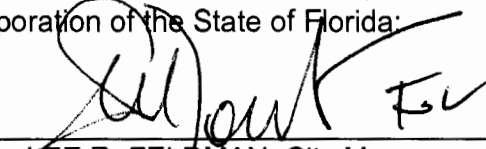
CONSULTANT CONTACTS

E Sciences, Incorporated
 224 SE 9th Street
 Fort Lauderdale, Florida 33316
 Nadia G. Locke, PE
 Email: nlocke@esciencesinc.com
 Phone: 954-484-8500
 Facsimile: 954-484-5146

CLOSURE

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida:

By  _____

LEE R. FELDMAN, City Manager

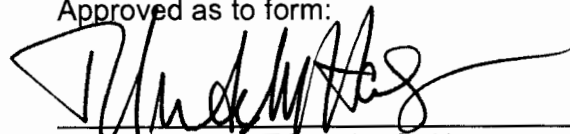
SUSANNE TORRIENTE, ASST. CITY MANAGER

(CORPORATE SEAL)

ATTEST:

 _____
JONDA K. JOSEPH,
City Clerk

Approved as to form:

 _____
RHONDA MONTOYA HASAN,
Assistant City Attorney

CONSULTANT:

E Sciences, Incorporated,
A Florida Corporation

By: [Signature]
James Bassett
Vice President

WITNESESS:

[Signature]
Print Name: Melanie Aldridge

[Signature]
Print Name Tommi-Ann Pritchett

ATTEST:

[Signature]

Peter K. Partlow
President

(CORPORATE SEAL)

MAY 15 1:09PM

STATE OF Florida :
COUNTY OF Orange :

The foregoing instrument was acknowledged before me this 21st day of May, 2015, by James Bassett, as Vice President for E Sciences, Inc., a Florida corporation authorized to transact business in the State of Florida.

(SEAL)

[Signature]
Notary Public, State of Florida
(Signature of Notary Public)



Sarah Gioielli
Name of Notary Typed, Printed or Stamped

Personally Known OR Produced Identification _____
Type of Identification Produced _____

20100915 11:09:01 AM

EXHIBIT A

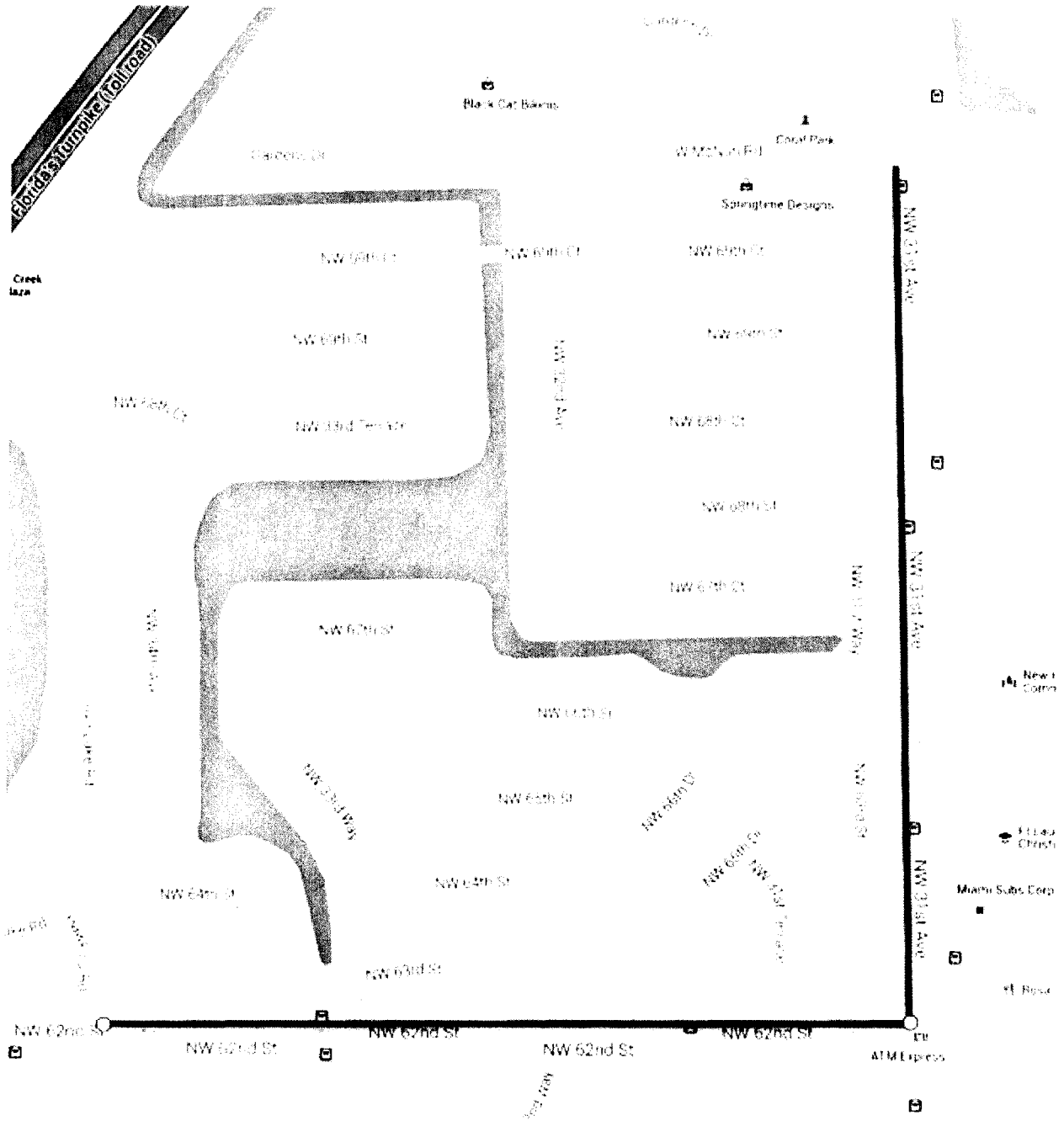


EXHIBIT B



ENGINEERING
ENVIRONMENTAL
ECOLOGICAL

TABLE 1 - FEE ESTIMATE DETAIL
HUD Environmental Review
Palm Aire West Fence Improvements
Fort Lauderdale, Florida
City Project Number 10585
Proposal Number 2-0384-P61

	Hourly Rate	Task 1		Task 2		Total
		Hours	Subtotal	Hours	Subtotal	
Labor						
Principal/Chief Engineer/Geologist/Scientist	\$190	0	\$0	0	\$0	\$0
Chief Engineer/Director/Associate	\$171	1	\$171	0	\$0	\$171
Senior Registered Engineer/Geologist/Scientist/Architect - II	\$145	9	\$1,305	0	\$0	\$1,305
Project Engineer/Geologist/Scientist/Architect - II	\$105	0	\$0	0	\$0	\$0
Staff Engineer/Geologist/Scientist/Architect - II	\$85	12	\$1,020	0	\$0	\$1,020
CADD/GIS Technician	\$80	2	\$160	0	\$0	\$160
Senior GIS Analyst	\$95	0	\$0	0	\$0	\$0
Technician - II	\$70	0	\$0	0	\$0	\$0
Technician - I	\$60	0	\$0	0	\$0	\$0
Administrative Assistant	\$46	3	\$138	0	\$0	\$138
Labor Subtotal		27	\$2,794	0	\$0	\$2,794
Expenses	Rate	Unit	Subtotal	Unit	Subtotal	Total
Select File Copies (estimate)	\$34	1	\$34	0	\$0	\$34
		0	\$0	0	\$0	\$0
Expenses Subtotal			\$34		\$0	\$34
Subconsultants	Rate	Unit	Subtotal	Unit	Subtotal	Total
	\$0	0	\$0	0	\$0	\$0
Subconsultants Subtotal			\$0		\$0	\$0
Total Fee Estimate						\$2,828



ENGINEERING
ENVIRONMENTAL
ECOLOGICAL

LETTER OF TRANSMITTAL

DATE: 5/28/2015
 TO: Khant K. Myat
 FROM: Maria Paituvi, PE
 SUBJECT: Task Order No. 7 Palm Aire Village
 PROJECT: 2-0384-P61

WE ARE SENDING YOU Enclosed Under Separate Cover Via UPS
 The following items:

# COPIES	DATE	DESCRIPTION
3	5/28/2015	Task Order No. 7 City Project No. 10585 Fort Lauderdale Public Works HUD Environmental Review Palm Aire Village West Fence Improvement Project

THESE ARE TRANSMITTED as indicated below:

- For Approval Approved as Submitted Resubmit Copies for Approval
 For Your Use Approved as Noted Submit Copies for Distribution
 As Requested Returned for Corrections Return Signed Copies
 For Review and Comment

REMARKS:

Signature _____

27/MAY/15 1:03PM