



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#25-0301

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: April 1, 2025

TITLE: Motion Approving First Amendment to Service Agreement for After-School Snack Provider to Increase the Initial Contract Term Compensation Amount by an Additional \$324,000 for Additional Meal Service for Program Participants - All Kids Catering, Inc. - \$324,000 - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommend the City Commission approve a First Amendment to Service Agreement for After-School Snack Provider between the City and All Kids Catering, Inc., in substantially the form attached, to add supper meal delivery service to after-school program participants at seven (7) designated City facilities and increase the initial contract term's compensation amount of \$81,000 by an additional \$324,000 for a combined total contract amount to \$405,000 for the initial term only, with three (3) additional one (1)-year renewal options at an annual contract renewal amount of \$81,000, thereby increasing the potential total amount from \$324,000 to \$648,000.

Background

The City of Fort Lauderdale Parks & Recreation Department has been approved by the Florida Department of Health to serve two types of meals (Afternoon Snack and Supper) to its after-school program participants. This allows the City to provide snacks and supper for up to 450 participants at our six (6) licensed after-school sites including our Teen Program participants, beginning January 2025. This program is grant funded and 100% reimbursable through the Florida Department of Health and allows the department to continue to ensure participants are receiving a healthy, nutritious meal while participating in worthwhile life affirming activities offered. The department estimates the annual number of snacks and suppers served to be 81,000 each, with the price for snacks of \$1.00 each and suppers of \$4.00 each.

On October 27, 2023, the Procurement Services Division issued Invitation to Bid (ITB) Event No. 190 for an After-School Snack Provider. The event closed on November 15, 2023, with three (3) bids received. The apparent low bidder, Happily Ever After Event Planners and Design, was unable to provide the City with the required insurance certificate and the contract was subsequently awarded to the second low bidder, All Kids

Catering, Inc., as it met the solicitation requirements of the ITB and was deemed the low, responsive, and responsible bidder, listed on the CCFP (Child Care Food Program) Caterer List. As a result, the Chief Procurement Officer awarded the contract under his delegated authority to All Kids Catering, Inc., since the per term amount did not exceed the mandatory commission approval amount of \$100,000.

This Agreement was awarded for an initial one (1)-year contract term with three (3) additional one (1)-year renewal options, for a potential total of four (4) years. City Commission approval is now required as the annual increase exceeds the per term mandatory commission approval amount.

The contract increase will extend the service to provide supper to after-school program participants and is allowable as specified in the Invitation to Bid, Section 2.12.3, Modification of Services. The Procurement Services Division has determined that the price for the supper meals are fair and reasonable as All Kids Catering Inc. had offered a similar price for supper meals to Feeding South Florida (Exhibit 6).

Resource Impact

There will be a fiscal impact to the City in the amount of \$210,000, contingent upon approval of the Consolidated Budget Amendment CAM 25-0093 to appropriate additional grant funding in the amount of \$205,949.

<i>Funds available as of March 11, 2025</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-572-30-3231-25GSNACK	2025 After School Snack Program	Services/Materials – Food Services	\$40,204	\$40,204	\$210,000
TOTAL ►					\$210,000

Strategic Connections

This item supports the 2029 Strategic Plan, specifically advancing:

- The Public Places Focus Area, Goal 5: Build a beautiful and welcoming community.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

This item supports the Advance Fort Lauderdale 2040 Comprehensive Plan, specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Related CAM

25-0093

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Tabulation

Exhibit 3 - All Kids Catering, Inc. Agreement

Exhibit 4 - First Amendment to Agreement

Exhibit 5 - Quote to add Additional Meal Service

Exhibit 6 - Fair and Reasonable Price Verification

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