



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
CONFERENCE MEETING

#14-0834

TO: Honorable Mayor & Members of the Fort Lauderdale City Commission

FROM: John Herbst, CPA, CGMA, CGFO
City Auditor

DATE: July 1, 2014

TITLE: City Auditor Annual Performance Review and Merit Adjustment

The City has employed John Herbst as City Auditor since August 1, 2006. The contract provides for an annual performance review.

Outlined below is a list of new audits, follow-up audits, external reviews, internal reviews, and other activities completed or underway during the past year.

A. Audits / Follow-ups:

1. Completed Field Work/Under Management Review:

RFP Review Process (Draft Stage)

Follow – Up Audit of Fire Rescue Controlled Substances (Draft Stage)

Follow – Up Audit of the Fleet Service Division – Report #09/10-03 (Draft Stage)

Follow – Up Audit of the Parking Citation Process – Report #11/12-02 (Released)

Follow – Up Audit of the Cyborg Payroll System – Report #07/08-04 (Draft Stage)

2. Fieldwork in Process:

Follow – Up Audit of Beach Area CRA

Follow – Up Audit of Northwest Progresso CRA

Follow – Up Audit of Human Resource Department

Follow – Up Audit of the Building Division

Follow – Up Audit of the Code Enforcement Lien Process

B. External Reviews:

Resource Recovery Board (approx. 30 years of Broward County Resource Recovery System financial review and litigation/mediation support)

Compliance Review of the Bahia Mar Lease Agreement

C. Internal Reviews:

Comprehensive Annual Financial Report "CAFR" for FYE September 30, 2013

Annual Report to Bondholders for FYE September 30, 2013

Community Redevelopment Agency "CRA" Annual Report for FYE September 30, 2013

2014 Budget Review (City Wide & Departmental)

Proposed Las Olas Marina Expansion

Parking Garage utilization at the beach

Commission Agenda Memos

D. Attendance at Meetings:

Audit Advisory Board meetings

Budget Advisory Board meetings

Budget Advisory Board FY 2015 departmental budget review sessions

Budget Revenue Estimating Committee meetings

Police & Fire Pension Board meetings

General Employee Retirement System Board meetings

Federal Court Facilities Task Force meetings and Feasibility Study Selection Committee

Enterprise Reporting Platform "ERP" departmental meetings with external consultant

Union Collective Bargaining Sessions – Police/Fire/Teamsters

Prepared by: John Herbst
Department Director: John Herbst